

## **Minutes**

### **Ashton Planning and Zoning Commission**

November 19, 2019  
7:00 pm

**Attendees:** Commission Members: Norman Watkins, James Reynolds, Dallas Hill, Administrator Sara Bowersox and Deputy Clerk Jan Warnke. Also, in attendance was John Scafe.

#### **1. Approval of Minutes:**

Minutes from the 10-23-19 meeting were approved as submitted.

#### **2. Administrators Report:**

- a. Stats since October** – Administrator Bowersox gave a report on the permits that have been processed as well as other issues that have come up. Someone had started manufacturing buildings on Hwy 20 without a permit. Administrator Bowersox spoke to them and told them that if they were building buildings that stayed on the property, they would need to get a permit. They were building buildings that were going to be moved from the property so the administrator told them that the buildings would have to be moved. That is considered manufacturing and manufacturing is only allowed in Industrial zoning. While the administrator was out of town, they started building on the buildings again. Chief Griffel stopped their work and the buildings have now been moved. Administrator Bowersox suggested that changing the code to allow light manufacturing and light industrial to the commercial zones might be a possibility.

#### **3. Amend the Comprehensive Plan & Development Code:**

Administrator Bowersox would like to have the 1<sup>st</sup> town hall meeting to get community input on the Comprehensive Plan in December. If December doesn't work, it can be moved to January. The commission discussed having a survey at the town hall meeting and going to the businesses with a questionnaire. Then they would use all that information to determine what the community would like to see in the Comprehensive Plan. The next step would be for the commission to draft a list of changes to take to public hearing. The quorum discussed different possibilities for dates for the town hall meetings and decided on December 16th and January 21<sup>st</sup> at 7 pm. Next Administrator Bowersox went through her vision of how the town hall meeting should go. The commission liked her plan and divided the businesses up between the members to take a questionnaire and have each business fill one out. The commission put

together the questions for the questionnaire and gave ideas where they could place surveys for the community to fill out.

There was no further business and the meeting was adjourned.

Minutes respectfully submitted by Jan Warnke