

MINUTES–CITY OF ASHTON

COUNCIL MEETING

Wednesday, April 8, 2026

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.*

PRAYER OFFERED BY: Teresa Hansen
CALL TO ORDER & WELCOME
PLEDGE LED BY: Tom Mattingly

In Attendance: Tom Mattingly, Teresa Hansen, John Scafe, Nate Finley and James Allen.

Also in attendance: City Clerk Stegelmeier, Chief Griffel, City Attorney Angell, Officer Vega, Deputy Clerk Vega, Nar Mendenhall, Kim Haskins, Andy Haskins, Kent Jeppesen, Sidney Burtenshaw-Lowe, Daniel Sims, Terry Thames and Taci Stoddard.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

1. CONSENT AGENDA: ACTION **ITEM**

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 3-11-2026, Special Meeting Minutes 3-31-2026
- B. **Treasurer’s Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilwoman Hansen made a motion to accept the consent agenda with the changes to the minutes. Councilman Finley seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 3 minutes unless repeat testimony is requested by the Mayor/Council.

1. Imperial Club Event Discussion – City Clerk Stegelmeier, Imperial Club representative, Meadowlark Festival representative **ACTION ITEM**

Terry Thames, one of the owners of the Imperial Club, is here to talk about liquor catering permits. Terry has been working with Meadowlark productions, the company leasing the Ashton Opera House. Meadowlark Productions is going to be hosting several music vents throughout the summer. They would like to hire the Imperial Club to cater for the events. They are unsure about some of the dates, etc. so Terry has been speaking with City Clerk Stegelmeier about how the permits, etc. will work. City Clerk Stegelmeier explained that instead of calling several special meetings, she was thinking that the Council could appoint the Mayor and Chief Griffel to approve any catering permits from June through September. Councilman Scafe thinks we better add council president in case the mayor or chief is not available.

Councilman Scafe made a motion that Mayor Mattingly, Chief Griffel and Council President Hansen be responsible for approval of liquor catering permits for the Imperial Club for Meadowlark productions from May until August 2026. Councilwoman Hansen seconded the motion. The motion was approved unanimously.

Daniel Sims is here from the Meadowlark Festival at the Opera House. Daniel explained that they are leasing the Opera House for a year and the lease is renewable so they hope to be here for a while. They want to provide an event center where they could sponsor community events, music events, weddings, etc. They do not want to be a bar – they would like to have someone come in to cater but do not want

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to own a saloon. In fact, the lease does not allow the property to be a bar anymore. City Clerk Stegelmeier asked if they offer a certain kind of music. Mr. Sims said not really but it does seem that there is more bluegrass and americana bands that participate. He would like to lease to dance groups, yoga, parties, weddings – all the events. The building was discussed because of its long history. Mr. Sims explained that it was built in 1909 and they would like to restore it with some modern updates. The biggest event that is planned already is the Meadowlark Festival, which is going to be June 25th, 26th and 27th. Mr. Sims is hoping that the City will approve parking on Railroad Avenue for the event. Meadowlark productions will take care of the walkways, notification and maps for those attending to be safe. They will also have plenty of security, etc. for the event. It is a family event with good music and singing.

Councilwoman Hansen made a motion to close Railroad Avenue on June 26th at 4 pm until June 27th at 12 midnight. Councilman Scafe seconded the motion. The motion passed unanimously.

2. Main Street Sidewalk Project Discussion – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier explained that the design for the project is 60% and there should be some more information coming soon. The Ashton Urban Renewal Agency asked to meet with the Mayor earlier as they are still working on the sidewalk project at 5th and 4th Streets. They wanted to make sure and coordinate with the City project. They are using Keller Associates for their design as well so the engineers have already been coordinating. Councilman Scafe asked if they were just redoing the sidewalks on both the side streets. City Clerk Stegelmeier said they are redoing the sidewalk and gutter to the alleys on the east side of those streets.

3. Parks Project Discussion – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier explained that the contract is back with the requested changes. If it looks right, the City could get it finalized.

Councilman Allen made a motion to accept the new contract with Keller Associates for the Park Project.

Councilman Finley seconded the motion. The motion passed unanimously.

4. Parks Fees – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier explained that the Council had talked about raising some of the charges at the park. She brought a new list. She is proposing that the small pavilions be rented for \$35 per day instead of \$25 and that the large pavilion be rented for \$50 per day. There was some discussion on trying to rent them out for ½ days or other times but policing it would be a problem so they left it at per day pricing. They also went over pool pricing. City Clerk Stegelmeier proposed raising the open swim from \$4 to \$5 with night swim, lap swim and water aerobics raised to \$3. The swimming class prices would also raise from \$40 to \$50 with private lessons at \$130 and semi-private at \$75. There was a discussion on season passes but, in the end, it was decided to just do the current buy 5 and get 50 cents off per swim.

Councilman Finley made a motion to set a public hearing at the May council meeting on the new park fees.

Councilman Scafe seconded the motion. The motion passed unanimously.

5. America 250 Discussion – Mayor Mattingly *ACTION ITEM*

Mayor Mattingly explained that he liked the train banner and would like to have the City buy one. He would also like to have the banner picture made large on some plywood put up in the City Building Courtyard for people to take photos by if they would like. City Clerk Stegelmeier explained that her assistant had spoken with Monique Lenz at the school and they would paint it for the City.

Councilman Scafe made a motion that the City buy a banner to go up on main street as well as get a sign made for the Courtyard for a tourist attraction. Councilman Allen seconded the motion. The motion passed unanimously.

6. P&Z Commission Discussion – City Clerk Stegelmeier, P&Z Administrator Denney *ACTION ITEM*

City Clerk Stegelmeier explained that the City has been considering this action for a while. They have

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considered the elimination of the part of the code that says that one of the P&Z commissioners has to be from the area of impact. It has just gotten so there are few people there to serve. Many of them have served and now the area has been narrowed down so there are even less people. It is just in the City code. State and county code does not require the same.

Councilman Allen made a motion to set a public hearing to change the Ashton City Code to take out the area of impact requirement for a commissioner. Councilwoman Hansen seconded the motion. The motion passed unanimously.

7. P&Z Discussion – P&Z Administrator Denney *ACTION ITEM*

Administrator Denney was not in attendance.

8. Council Schedule – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier went over the schedule with the Council.

9. Executive Session – City Attorney Angell *ACTION ITEM*

I.C. 74-206 Certain City-related matters may need to be discussed confidentially as a matter of law (Acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by roll call vote to discuss such matters.

(f) To communicate with legal counsel for the City of Ashton to discuss legal ramifications of and legal options for pending litigation.

Councilwoman Hansen made a motion to enter an executive session. Councilman Finley seconded the motion. Mayor Mattingly called for a roll call vote. Councilman Finley, aye; Councilman Scafe, aye; Councilwoman Hansen, aye; and Councilman Allen, aye. The motion was passed by a unanimous vote.

The Council entered an executive session at 6:56 pm.

Councilwoman Hansen made a motion to exit an executive session. Councilman Scafe seconded the motion. The motion passed by a unanimous vote.

The Council exited an Executive session at 7:04pm.

10.ADJOURNMENT

Councilman Scafe made a motion to adjourn. Councilman Finley seconded the motion. The motion passed unanimously.

The meeting ended at 7:06 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier

City Clerk

Tom Mattingly

Mayor