

MINUTES–CITY OF ASHTON

SPECIAL COUNCIL MEETING

Wednesday, June 17, 2026

6:00 p.m.

714 Main Street

*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance. Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.*

PRAYER OFFERED BY: Teresa Hansen
CALL TO ORDER & WELCOME
PLEDGE LED BY: James Allen

This meeting is held to replace the Regular June Meeting.

In Attendance: Tom Mattingly, Teresa Hansen, John Scafe, Nate Finley and James Allen.

Also in attendance: City Clerk Stegelmeier, City Attorney Haglund, Detective Owens, Deputy Clerk Vega, Kim Haskins, Taci Stoddard, Jaden Jackson and Rachel Hatton.

Mayor Mattingly welcomed everyone and opened the meeting at 6:00 pm.

1. CONSENT AGENDA: ACTION *ITEM*

Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.

- A. **Minutes** – Approval of Meeting Minutes 5-13-2026, Special Meeting Minutes 5-20-2026
- B. **Treasurer's Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilwoman Hansen made a motion to accept the consent agenda. Councilman Finley seconded the motion. The motion passed unanimously.

Regular Business:

Each speaker will be allowed a maximum of 3 minutes unless repeat testimony is requested by the Mayor/Council.

E. Public Hearing & Discussion – Zone Change at 115 N. 2nd Street *ACTION ITEM*

Mayor Mattingly asked City Clerk Stegelmeier if the proper notice had been given. She replied that it had but she has not received the affidavit of publication yet. Mayor Mattingly then asked if City Clerk Stegelmeier would give an overview of the application. City Clerk Stegelmeier explained that the owners had a Conditional Use Permit to live at the location but had some trouble in securing funding for renovations because it was not in a residential area. Administrator Denney's report is in the packet and the P&Z Commission has had a public hearing and recommends that the City Council approve the application.

Mayor Mattingly then explained that he will read the name from the list and the speaker should come forward and state their name and address for the record prior to giving their comments.

There were no other members of the public who signed up to speak. Mayor Mattingly asked if anyone in the audience would like to give public comments. There was no other public comment. Mayor Mattingly closed the public hearing at 6:08 pm.

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Mayor Mattingly opened up a discussion by the Council on the proposed ordinance. Councilman Scafe and Councilwoman Hansen agree that this would be a good solution for the property. City Clerk Stegelmeier reminded them that they would need to use the formal ordinance procedure when passing the ordinance.

Councilman Finley made a motion to read the City of Ashton Ordinance 516-26 by title only and dispense with the second and third readings. Councilwoman Hansen seconded the motion. Roll call vote was called. The motion passed unanimously.

Councilman Finley read the ordinance into the record by title.

Councilman Finley made a motion to that Ashton City Ordinance 516-26 be approved and published.

Councilwoman Hansen seconded the motion. Roll call vote was called. The motion passed unanimously.

F. Public Hearing & Discussion – Park Fee Resolution 26-01 *ACTION ITEM*

Mayor Mattingly opened the public hearing at 6:12 pm. Mayor Mattingly asked City Clerk Stegelmeier if the proper notice had been given. She replied that it had but she has not received the affidavit of publication at this time. Mayor Mattingly then asked if City Clerk Stegelmeier would give an overview of the change. City Clerk Stegelmeier explained that the City's auditors have been discussing the implications of the General Fund subsidizing the Parks Fund for several years. The City Council has been discussing ways to help the Park Fund pay for itself. The pavilion reservation fees are just the same as the proposed resolution last month but a fee for reserving the multipurpose court was added. The pool fees were taken off this resolution so they can be reviewed more thoroughly.

Mayor Mattingly said he would read off the list. There was no one signed up to speak. He then asked if anyone in the audience would like to give public comments. There was no additional public comment.

Mayor Mattingly closed the public hearing at 6:19 pm.

Mayor Mattingly then opened up a discussion by the Council on the proposed Resolution. Councilman Allen said again that this is just to reserve a pavilion or court. Councilwoman Hansen explained she likes paying the fee to reserve the pavilion to know that it will be there for use for a family event, etc. Councilman Allen said the public notice has the reserve language but the resolution does not. City Clerk Stegelmeier told him to put that in the motion and she will add it before it gets signed.

Councilman Allen made a motion to approve Resolution 26-1 with the addition of wording about the fee being a reservation fee. Councilman Scafe seconded the motion. The motion passed unanimously.

G. Main Street Sidewalk Project Discussion – City Clerk Stegelmeier *ACTION ITEM*

City Clerk Stegelmeier explained that there is an email and maps in the packet from Jake Poulson who is the engineer from Keller who is taking the lead on the City's project. He would like the Mayor and Council to look over them and give him any feedback they have on the design so far. The design should be completed in September or October so bidding can be scheduled in the late part of the year. He also wanted to touch base with them on when they would want to have some monthly meetings. The meetings are set for the third Wednesday of the month at 2:30 pm. Mayor Mattingly will be attending and other Council members can join in as they wish – just not three at one meeting. Mayor Mattingly asked if there will be other meetings as the construction starts. City Clerk Stegelmeier explained that as the construction is happening, there will be weekly construction meetings at the City Building. Councilwoman Hansen asked about the town hall meetings that the Council had been discussing for several months. City Clerk Stegelmeier said that at this meeting Jake Poulson was hoping that the Council would set a date for the first meeting. He will have display boards with maps, etc. and will be

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available to answer questions at the meeting. Councilman Scafe said the sooner the better. He also suggested two meetings just in case someone could not make one – they might be able to make the other. The Council decided on the 2nd of September for the 1st meeting. They will then decide at the September council meeting when to have the second meeting. The Council did not have any more input on the maps sent but Councilman Allen did want to remind them about keeping the transitions at the corners smooth so the plows would not have a problem when working.

H. **Parks Project Bid Discussion – City Clerk Stegelmeier, Rick Miller, Taci Stoddard**

ACTION ITEM

Taci Stoddard from Altura is here to discuss the bids on the pool portion of the Parks Project. The City received one bid from Mastercraft Pool and Spa. City Clerk Stegelmeier explained that there were several requests for the RFP but only one actually made a proposal. The Department of Commerce is requesting that the City do a little more evaluation of the bid. Some of the items that should be discussed are getting a list of the manufacturers of the equipment being installed, the warrantee and the license information. Also, the City should ask for some references for other projects they have done. City Clerk Stegelmeier explained that Mastercraft has done many public and private pools in the area. She is sure they can provide that information. The Council could accept the bid contingent on the discussion or they could wait until there was more information. Taci also brought up that the bid was higher than expected and the City will be about \$18,000 short. She will be asking the Department of Commerce if they would happen to have any more funds that could be directed to this project. Councilwoman Hansen said that would be great. The Council discussed having a special meeting the next week to accept the bid. City Clerk Stegelmeier will work with the contractor and Altura to get the information for the council to make a decision.

I. **Parks Project Discussion – City Clerk Stegelmeier, Jaden Jackson, Rick Miller, Taci Stoddard** **ACTION ITEM**

Jaden Jackson with Keller Associates is here to talk about the street portion of the Parks Project. Jaden has just gotten the Notice of Award back and to the contractor. Getting the bonds finalized and everything ready should take at least two weeks so that will be just after the 4th of July. City Clerk Stegelmeier had been concerned that the construction would affect the celebrations at the park but it should be no problem. They should then get started and it should be a fairly quick completion of this portion of the project.

J. **Water Line Discussion – City Clerk Stegelmeier, Jaden Jackson** **ACTION ITEM**

City Clerk Stegelmeier explained that Charlie Parkins with the Idaho Department of Environmental Quality has sent an update on their intended use plan for grants. The City's water line project is expected to cost \$750,000 and the principal forgiveness (grant) they are offering is \$634,513 so the City would need about \$110,000 as the loan. Jaden said the interest will be .5%. The City will need to send an email accepting the proposed loan forgiveness/loan. City Clerk Stegelmeier will get that to the DEQ.

K. **Pool Project Discussion – Eileen Mockli**

Eileen was not in attendance.

L. **Land Ap Site Discussion – City Clerk Stegelmeier, City Attorney Angell,** **ACTION ITEM**

City Clerk Stegelmeier reported that the City will need to get a fence built around the new helipad out on the sewer land application property. She has been working with the sewer supervisor and the tenant to work through the process. Logan Haglund is here at the meeting to speak in City Attorney Angell's place on the subject. Logan explained that the lease will need to be negotiated and updated with Nielson and Sam will be willing to do that to make sure that there are no issues stemming from this project. There was some discussion on the placing of the fence and the cost of labor. City Clerk Stegelmeier will bring back more information next month.

M. **P&Z Discussion – P&Z Administrator Denney** **ACTION ITEM**

Administrator Denney was not in attendance.

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N. **Personnel Discussion – Mayor Mattingly** **ACTION ITEM**

Mayor Mattingly is planning to re-introduce random drug testing at the City. He has already discussed it with the employees. Logan Haglund interjected and said he has gone over the drug testing part of the employee handbook and there will need to be some updates. It can be ready soon. Councilman Finley said that his company does it all the time. Councilwoman Hansen and Councilman Scafe would like to wait until everything is in place but that it is a good idea.

O. **Infrastructure Discussion – Mayor Mattingly** **ACTION ITEM**

Mayor Mattingly has been getting concerned because of some of the news reports of damage to city services like water tanks, etc. The fence at the Water Treatment Facility is poor. It would be easy to break in and he thinks it needs to be updated. Mayor Mattingly also thought, with the pump incident this week, an extra pump to just replace a pump would be a great idea. He knows City Clerk Stegelmeier has a different idea. City Clerk Stegelmeier said that in the past – the City had some sewer pumps that they were keeping in storage for citizens to buy if their pump went out. The gaskets and other things on the pumps were not good when they were needed. Her thought is to save up and have the money to order a pump quickly if needed. Councilman Finley agreed with City Clerk Stegelmeier that the seals in the pumps dry out. Mayor Mattingly asked Jaden Jackson if he had an opinion. He said that the other pumps at the facility should handle the use if the big pump goes out to give the City time to get the other pump. That is why it was designed with the three pumps. City Clerk Stegelmeier explained that the fence, etc. could be part of the new budget too. Also – she would like to get each department to look at their equipment, etc. and try to make a plan of what they will need to update in the next 10 years so that the City can plan into the future.

P. **Council Schedule – City Clerk Stegelmeier** **ACTION ITEM**

City Clerk Stegelmeier had put a few budget request items in the packet for the Council to look over. The Council also discussed where to meet to ride together in the 4th of July parade. City Clerk Stegelmeier then went over the schedule with the Council.

Q. **ADJOURNMENT**

Councilwoman Hansen made a motion to adjourn. Councilman Finley seconded the motion. The motion passed unanimously.

The meeting ended at 7:05 pm.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

Cathy Stegelmeier
City Clerk

Tom Mattingly
Mayor