

Trustees Annual Report including  
Annual Receipts & Payments Accounts

for

Survivors Unite SCIO  
for the period

To 31st July 2020

Scottish Charity No: SC048563

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## Reference & Administrative Information

**Charity Name:** Survivors Unite SCIO

**Scottish Charity No:** SC048563

**The Charities Principal Address:**

Invercraig  
Springfield Terrace  
St Boswells  
MELROSE  
TD6 0EP

**Charities Trustees on date of approval including office held:**

Chairperson	Catherine Elliott-Walker
Vice Chairperson	Marilyn Aitkenhead
Treasurer	Kenneth Ovens
Trustee	Leslie Newington
Trustee	Allyson McCollam
Trustee	Maureen Roper
Trustee	Heather Johnstone

**In attendance at meetings are the following:**

Amanda Erskine - Children 1<sup>st</sup>  
Margaret Aitken - Secretary

**Names of other trustees during the period:**

None

**Independent Examiner:** Sue Bennett ACIE  
21 Dounehill  
JEDBURGH  
TD8 6LJ

**Bankers:** Bank of Scotland plc  
PO Box 1000  
BX2 1LB

## **Structure, Governance & Management**

### **Governing Document:**

Survivors Unite was recognised as a Scottish Charitable Incorporated Organisation (SCIO) on the 23<sup>rd</sup> July 2018

### **Trustee Recruitment & Appointment:**

At each AGM, the members may elect any member (unless he/she is debarred from membership under clause 56) to be a charity trustee. The board may at any time appoint any member (unless he/she is debarred from membership under clause 56) to be a charity trustee.

At each AGM, all of the charity trustees elected/appointed under clauses 58 and 59 (and, in the case of the first AGM, those deemed to have been appointed under clause 57) shall retire from office – but shall then be eligible for re-election under clause 58.

A charity trustee retiring at an AGM will be deemed to have been reelected unless:

- he/she advises the board prior to the conclusion of the AGM that he/she does not wish to be re-appointed as a charity trustee; or
- an election process was held at the AGM and he/she was not among those elected/re-elected through that process; or
- a resolution for the re-election of that charity trustee was put to the AGM and was not carried.

In addition to their powers under clause 59, the board may at any time appoint any non-member of the organisation to be a charity trustee (subject to clause 53, and providing he/she is not debarred from membership under clause 56) either on the basis that he/she has been nominated by a body with which the organisation has close contact in the course of its activities or on the basis that he/she has specialist experience and/or skills which could be of assistance to the board.

## **Objectives & Activities**

### **The Charities Charitable Purpose:**

As set out in the 'Constitution' and 'The Charities and Trustee Investments(Scotland) Act 2005' the purpose(s) of Survivors Unite SCIO are the following:-

- The organisation's purposes are the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage through:

Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

### **Summary of the main activities in relation to these objectives:**

- Providing safe, confidential, person-centred support for adults who have experienced childhood sexual abuse, to their families and significant others in the Scottish Borders
- To be a credible and trusted peer support organisation with established referral pathways that those working with survivors can signpost to, and those using the service can be signposted from.
- Raising awareness , support prevention and reduce stigma around issues affecting survivors of childhood sexual abuse in the Scottish Borders

## **Achievement & Performance for 2020**

Like so many other organisations the last year has been one of mixed fortunes.

On the one hand we are able to report an extremely successful year as we have been able to secure new funding from various sources to cover the costs of our Safe Oaks Project which will enable us to provide a unique service, tailored to the individual needs of our clients. The key features are that the service is survivor designed and will be providing free and confidential 1:1 counseling, a weekly ongoing facilitated peer support group and also individual peer support for people aged 16 years or older, living in the Scottish Borders, who experienced sexual abuse as children and who are seeking help to build more fulfilling lives following this abuse.

Unfortunately the final tranche of funding was only confirmed in mid March shortly before we entered into Lockdown.

Inevitably this has delayed our plans significantly with the new developments as recruiting / interviewing etc proved virtually impossible for a few months but we are glad to report that we are now moving on with this process and hope to have everything in place by mid/late October. It is a testament to our current staff and volunteers that we have been able to continue to offer regular support to our existing client group and much ingenuity has gone in to developing appropriate ways to offer this which remain user friendly and safe for all concerned.

We are indebted to Scottish Government, Big Lottery (Improving Lives) , Foundation Scotland and Robertson Trust for putting their faith in us and we are very much looking forward to moving forward with our plans and bringing the service to fruition.

## **Financial Review**

### **Statement of Reserves Policy:**

Reserves must be maintained at a level which ensures that SU's core activity can continue during a period of unforeseen difficulty. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. SU will plan to maintain a reserve figure to cover operating costs for 2 months at all times. An increase of up to 10% above the reserves figure is acceptable.

### **Details of any deficit:**

There was no financial deficit this year.

### **Details of Donated Facilities & Services:**

The Charity benefits from the time given by all the Trustees to the running of the Charity.

## **Statement of Trustees Responsibilities**

The members of the Charity must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Charity during the financial year. The members of the Charity are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Charity at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006.

They are also responsible for safeguarding the assets of the Charity and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:

Catherine Elliott-Walker  
Chairperson

Dated:

**Receipts & Payments Account**  
**Year Ended 31<sup>st</sup> July 2020**

Receipts & Payments Account	Notes	Un Restricted	Restricted Funds	Total 2020	Total 2019
<b>Receipts</b>					
Donations		512.00	0.00	512.00	0.00
Receipts from Fund Raising Activities	<b>1</b>	0.00	0.00	0.00	0.00
Other Charitable Activities	<b>2</b>	260.00	0.00	260.00	0.00
Grants	<b>3</b>	0.00	84809.00	84809.00	0.00
		772.00	84809.00	85581.00	0.00
<b>Payments</b>					
Expenses from Fund Raising Activities	<b>4</b>	0.00	0.00	0.00	0.00
Expenses from Charitable Activities	<b>5</b>	0.00	27047.93	27047.93	0.00
Independent Examination		0.00	0.00	0.00	0.00
		0.00	27047.93	27047.93	0.00
<b>Surplus/(Deficit)</b>		772.00	57761.07	58533.07	
<b>Statement of Balances as at 31<sup>st</sup> July 2020</b>					
		Un Restricted	Restricted Funds	Total	Total
Balances at Start of Year		0.00	0.00	0.00	
Surplus/(Deficit)		772.00	57761.07	57761.07	
Transfer Between Funds		0.00	0.00	0.00	
Balances at End of Year		772.00	57761.07	58533.07	

Financial Statements approved by the Charity and signed on its behalf by:

Signed.....  
Treasurer

**Notes to the Accounts**

Notes to the Accounts

	2020	2019	
<b>1. Income from Fundraising Activities</b>			
There were none this year	<b>£0.00</b>	<b>£0.00</b>	
<b>2. Other Charitable Activities</b>			
Bank of Scotland - Expense Contributions	260.00	0.00	
	<b>£260.00</b>	<b>£0.00</b>	
<b>3. Grants</b>			
Inspiring Scotland (Scottish Government)	39375.00	0.00	
Murdoch Forrest	4600.00	0.00	
Foundation Scotland	7500.00	0.00	
National Lottery	33334.00	0.00	
	<b>£84809.00</b>	<b>£0.00</b>	
<b>4. Expenses from Fundraising Activity</b>			
There were none this year	<b>£0</b>	<b>£0</b>	
<b>5. Expenses from Charitable Activity</b>			
Staff Costs	19469.66	0.00	
Rent	2800.00	0.00	
Overhead Costs	1301.11	0.00	
Website design & Computer Costs	535.26	0.00	
Volunteer Costs	1479.43	0.00	
Insurance	870.87	0.00	
Meeting Costs	130.00	0.00	
Equipment	111.60	0.00	
Petty Cash	250.00	0.00	
Conference Costs - Break the Silence	100.00	0.00	
	<b>£27047.93</b>	<b>£0.00</b>	
<b>6. Assets of Survivors Unite SCIO as at 31<sup>st</sup> July 2020</b>			
	<b>2019</b>	<b>Additions</b>	<b>2020</b>
XL Display Boards	0.00	111.60	111.60
<b>Total</b>	<b>0.00</b>	<b>111.60</b>	<b>111.60</b>



## **7. Trustee Remuneration and Related Party Transactions**

The Trustees did not receive any remuneration or expenses during the year.

## **8. Nature & Purpose of Funds**

The statements of account for the year show the financial figures for the Charity. The funds carried forward are made up of restricted and un-restricted funds as follows:

Restricted Grant Funds	57761.07
Un-Restricted Funds	772.00
<b>Total Funds</b>	<b>£58533.07</b>

**Independent Examiner's Report on the Accounts**

Report to the trustees of Survivors Unite SCIO

Registered charity number SC048563

On the accounts of the charity for the period to 31<sup>st</sup> July 2020

Set out on Pages 1 to 10

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**.....

Sue Bennett 21 Dounehill Jedburgh

**Date:**.....

**Relevant professional qualification(s) or body:**

ACIE & Dip Business & Finance