

# **Spruce Creek High School Musical Performing Arts Association**

## **Board Meeting Minutes**

**August 2, 2016**

President John Hinkle called the meeting to order at 6:04 pm. A forum was present. Sandwiches by Jimmy Johns were provided and brought in by Lem Aguayo.

### **TREASURER'S REPORT:**

Gary Payne reported that we had a total income in July of \$3275 (band fees). July expenses totaled \$6265.50. It was clarified that the \$1134 listed under Entry Fees were actually money for the DCI tickets for the DCI competition. The students and their families paid this for directly. The \$1000 for banquet expenses was to reserve a bigger room for the banquet on Friday, May 19, 2017. A motion was made by Lem Aguayo to give a \$50 check to the DJ to hold the date for us. Gary Payne seconded this motion. Lem Aguayo also mentioned that we have extra pens left over from last years' senior gift. For more details, refer to the Treasurer's Report.

### **BAND CAMP LUNCH:**

Lem Aguayo said that we will be ordering food for 130 students. The schedule is as follows - Monday: Dustin's BBQ turkey sandwiches, Tuesday: Chick-Fil-A, Wednesday and Thursday: Jimmy John's and Friday: Papa Johns. PB& J will also be on hand for those who cannot eat the meals provided or for those students who forgot their lunch at home. Volunteers are all set for the lunches, per Peggy Roles. This year, we will have a refrigerated truck available to keep drinks and fruit cold throughout the week. Krista Ghaffarian made a motion and Mike Woelfle seconded it that the band should pay for the gas. Motion was approved.

Side Note: Band Bleachers will be permanent stands are will be placed on the concession stand side of the field (Southside).

### **UNIFORMS:**

Janet Keith said that students are being fitted as they come in. Our dry-cleaner (Diamond Cleaners) has raised their prices. Currently, we've been dividing our cleaning between Diamond Cleaners and Taylor Cleaners. The price is the same, but Taylor seems to be doing a better job so we will keep this in mind as the year goes on.

### **FOOTBALL PROGRAM:**

Emily Hinkle told the board that the ads are coming in slowly. Last years' program had 158 ads, 96 pages total. So far, we have received 84 ads, about 1/2 of last year. Only 63 ads have been paid for as of last night. \$3473 was the total cost for 500 books last year. We might want to order 600 books this year. The first official home game is September 16. Also, the inside front cover is still available. Most ads will come in during the last week before the deadline so Emily is prepared for this!

### **VICE PRESIDENT REPORT:**

Bryant Keith said that he will get water for band camp on Thursday and the scissor lift will be here at 10am on Thursday as well. The cost is supposed to be \$3060, but in case of any discrepancy, would like to ask for an approved amount of \$3500. A motion was made by Lem Aguayo and seconded by Gary Payne. Bryant still has some concerns that the VCS might change their mind on allowing the scissor lift, but hopeful it will go as planned.

**DIRECTOR'S REPORT:**

Mr. Dupuis purchased two new violas for this upcoming year and the color guard has requested 2 new speaker systems (one indoor and one outdoor system). The total cost is \$424.94.

Freshman night is this Thursday. The Full board does not need to be present.

We need a few parents to help take pictures of the section pictures on the Friday during band camp from 8-9:30 am. Stefanie will reach out to Jennifer Rodriguez and Mike Woelfle can also help.

**ADJOURNMENT:**

The meeting was adjourned at 7:15pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **Board Meeting Minutes**

**September 13, 2016**

President John Hinkle called the meeting to order at 6:01 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that we had a total income in August of \$8211.11. Current balance is \$61,441.12 in operating account and \$69,360.59 in the money market. A motion was made to follow the deferred income guidelines as suggested by our accountant. Gary Payne made a motion and Audra Bennett seconded it. All voted in favor and motion passed

Correction on treasurer's report was noted. The band uniform expense category should not include t-shirts and polos.

Letters will go out in October to the families who still owe band fees. It was discussed to consider lowering the orchestra band fees as we have a hard time collecting them (only take one class and are not marching).

There was a "snafu" with the band credit cards over the summer. We had a bill of \$1054 for drum major camp that had to be paid via credit card. The limit on the card is only \$1000. It was discussed that this may be too low. A motion was made to inquire if we can get a limit of \$1000 on each of the 3 cards for a total of \$3000. The motion was made by Krista Ghaffarian and seconded by Bryant Keith. Motion passed.

### **FOOTBALL PROGRAM:**

Football programs will be delivered on 9/4/16. Cost is \$2 each. Stickers are \$1 each. The program includes 143 ads. Last year, we sold 160 ads, \$600 less than last year. The big difference is that this year, the inside covers we not sold this year and also, last year was a stellar ad sales year so sales this year are still very good!

### **FIELD CREW:**

Wayne thanked the board for the new hats and t-shirts.

### **PANCAKE BREAKFAST:**

Lem Aguayo reported that the tickets are in! Christ Schultz will get them numbered and out to students next week!

Banquet update – We can get a photo booth for unlimited pictures for 4 hours. Total cost is \$550. We need to pay a \$100 deposit as they get booked up quick. Motion was by Peggy Roles to approve the deposit and seconded by Julie. Motion passed.

### **LUMINARY REPORT:**

Audra Bennett found 605 left over luminary kits from previous years that could be "refurbished" and used this year by adding new labels, new insert. Each kit has 10 candles. We usually sell 3-3300 kits. Will order another for 2400 kits. Amazon has pretty gold labels, 300 for \$8.00 for

laser printers. Skylake subdivision will do a special order again this year. Audra will start recruiting drivers soon and will remind those who have already signed up at the band kick-off. Supplies for the kits will need to be here by Friday, 11/18, in time for Santa's Sweatshop the following week.

### **COMPOSITE PICTURES:**

Individual composite pictures will be taken on Monday, November 21 and Tuesday, November 22, with the bulk of them being done on Monday.

### **ADULT STAFFING:**

Peggy Roles reported that 3 more freshman slots are available for the next game. For the homecoming game, Peggy would like to give priority sign up to the senior parents. Thursday morning, the slots not filled by senior parents are open for anyone. Lem also brought up that we will need 12 volunteers for the Pancake Breakfast.

### **EVENTS AND CONCESSION:**

We still have water on the trailer from band camp. Homecoming performance will be after the football game.

### **COLORGUARD:**

Mr. McKaig reported that his roster is growing every day! Slowly becoming equipped. Pom poms arriving this week, found affordable fedoras for \$1.99 each, and he is expecting the new, beautiful costumes to arrive soon. They will replace the old black ones. He also asked for sewing helpers who could help sew flags. Would like that mentioned in the newsletter.

### **UNIFORMS:**

Janet Keith is looking for a replacement for her.

### **PRESIDENT REPORT –CONTINUED:**

John Hinkle asked for a motion to accept the electronic vote made last week for payment to jazz band clinician Jeff Coffin. It was made by Peggy Roles and seconded by Julie Taylor.

### **DIRECTOR'S REPORT:**

Mr. Dupuis announced that the October 4 rehearsal is moved to October 6.

The band is going a trip next year! Destination is Europe! It is the most awesome, most exciting trip ever! 7 days plus 2 travel days. Kids will only miss 2 days of school. The cost will be below \$3000 each. He will announce details on a Monday morning before school and might surprise kids with decorated the room over the weekend!

October 10, 2016 will be a special jazz band concert will all 3 jazz bands and Jeff Coffin. Will be selling tickets, pre-sale and at the door.

October 15, 2016 will be a band competition at Colonial HS. We are going to the Flagler away game, and October 29 is MPA in Deland.

**ADJOURNMENT:**

A motion to adjourn was made by Audra Bennett and seconded by Julie Taylor. Motion approved. Adjournment at 7:03 pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **General Meeting Minutes - September 13, 2016**

President John Hinkle called the meeting to order at 7:06 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that we had a total income in August of \$8211.11. Current balance is \$61,441.12 in operating account and \$69,360.59 in the money market. In the past, we have had to transfer money from the money market to the general fund, so we are doing well. Gary proceeded to go over the income and expenses for the last month. Please see treasurer's report for details.

### **FOOTBALL PROGRAM:**

Football programs will be delivered on 9/4/16. Cost is \$2 each. Stickers are \$1 each. Tom and Meg Pokorny did a great job again this year doing the layout! Everyone should consider buying a book to give to the business that bought an ad from him or her.

### **FIELD CREW:**

Wayne thanked the board for the new hats and t-shirts.

### **PANCAKE BREAKFAST:**

Lem Aguayo reported that the tickets are in! They are \$5 each, \$2 goes back to the student. It will be for 3 hours and we will serve approximately 700 people! We do the pancake breakfast purposely during bike week!

He is also already planning the end of the year banquet.

### **LUMINARY REPORT:**

Audra Bennett will start recruiting drivers soon and will remind those who have already signed up at the band kick-off. Supplies for the kits will need to be here by Friday, 11/18, in time for Santa's Sweatshop the following week. We sell approx. 3000 kits every year! Bigger parent driver turnout is during the first weekend, not as many drivers the second weekend usually. This is our biggest fundraiser of the year. We make \$25-27,000 each year! Each driver gets assigned a neighborhood. Hours are 8-5 pm the first weekend and a little shorter the second weekend.

### **COMPOSITE PICTURES:**

Individual composite pictures will be taken on Monday, November 21 and Tuesday, November 22, with the bulk of them being done on Monday.

### **ADULT STAFFING:**

Peggy Roles reported that we need 12 volunteers for the pancake breakfast. For Santa's workshop, 2 parent volunteers are needed for each day. 3 more freshman slots are available for the next game. Freshman parent volunteers need to make sure they go to the front office to get

their driver license swiped into the RAPTOR system. For the homecoming game, Peggy would like to give priority sign up to the senior parents. Thursday morning, the slots not filled by senior parents are open for anyone. Proper band uniform for volunteers are black band polo, khakis and closed toed shoes.

#### **EVENTS AND CONCESSION:**

We still have water on the trailer from band camp.

#### **COLORGUARD:**

Mr. McKaig reported that the new uniforms should be here within next 10 days. He also needs people who can help sew flags.

#### **UNIFORMS:**

Janet Keith is looking for a replacement for her in the uniform closet. Band jacket orders will be placed soon. All band fees must be paid in full before ordering this optional jacket. Tux orders are to be done at the Men's Wearhouse in the mall.

#### **DIRECTOR'S REPORT:**

Anyone interested in a board position for next year should start to think about helping out. All positions are important. Busiest time for uniform chair is band camp. We have 8 senior parents leaving who are currently holding board positions.

The band is going a trip next year! It will be announced within the next 2 weeks! Destination is Europe! It is the most awesome, most exciting trip ever! 7 days plus 2 travel days. Kids will only miss 2 days of school. The cost will be approx. \$2600. The more chaperones the better!

Mr. Dupuis announced that the October 4 rehearsal is moved to October 6.

October 10, 2016 will be a special jazz band concert will all 3 jazz bands and Jeff Coffin. Will be selling tickets, pre-sale and at the door to off- set the fee.

October 15, 2016 will be a band competition at Colonial HS.

Question from a parent about the possibility of the band playing the alma mater at the end of the football game. Mr. Dupuis said at some schools does that, others don't. He will think about it.

Another question from a parent was about the possibility of the football team making it to the playoffs. Would the band go? Mr. Dupuis said in the event that this would happen; he would probably take a pep band.

Parents were encouraged to take a flyer for the Oct. 10 jazz concert. Tickets for adults are \$8 in advance, \$10 at the door, and \$5 for students in advance, \$6 at the door.

#### **ADJOURNMENT:**

A motion to adjourn was made by Audra Bennett and seconded by Julie Taylor. Motion approved. Adjournment at 7:35 pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **Board Meeting Minutes**

**October 4, 2016**

President John Hinkle called the meeting to order at 6:06 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that the significant income this month was the collection of some student accounts fees \$2289 with a total income of \$4716.47. Total expenses were \$20,475.82. Student band fees must be paid in full before contributing towards the Europe trip. There was a motion made by Bryant Keith to approve this year's budget. Krista Ghaffarian seconded it. All approved and motion passed.

### **FIELD CREW:**

Wayne reported all is going well. He has one new volunteer to add to his crew. Mr. Dupuis brought up the new front sideline walls. Bryant built us a big prototype, but it will need to be smaller so it will look good at competitions. Colors can be changed and be customized. Will add to the field visually. Cost if \$900 for wood, \$1200 for PVC, which is lighter. The total cost not to exceed \$1500. A motion was made by Bryant Keith to approve this expense and Julie Taylor seconded it. All approved and motion passed.

### **PANCAKE BREAKFAST:**

Lem Aguayo reported that Mr. and Mrs. Enck will be taking over the breakfast in the future and will be shadowing him to learn the procedures. It was discussed to feed the kids McMuffins again, same as last year. It was decided to only order 100 sandwiches, slightly less than last year. Breakfast for kids would be at 6:45, set up inside at 7 and it starts at 7:30am-10am. We need some more volunteers and the runner position is important to run food from grill to buffet. Also need garbage helpers. Ticket money is due the day before the breakfast.

### **LUMINARY REPORT:**

We need a lot of parent drivers for this event! Approximately 50 each weekend.

### **COMPOSITE PICTURES:**

Individual composite pictures will be taken on Monday, November 21 and Tuesday, November 22, with the bulk of them being done on Monday. We need 2 volunteers to help with this event. This is same day as Santa's sweatshop (luminary preparations).

### **ADULT STAFFING:**

We need more parents to help with the pancake breakfast. Mr. Bosma asked for 4 parents to help take tickets at the Jeff Coffin Concert at the entrance by the band room side. Then the entrances should be monitored once the concert starts.

### **COLOR GUARD:**

We need a parent liaison from Color Guard to be on the board. The new Color Guard uniforms arrived differently from what we ordered. So the company is sending us the correct ones and we get to keep the wrong ones for free. We've been using this same company for 40 years or more.

### **FOOTBALL PROGRAM SALES:**

Emily Hinkle reported that we have sold 194 programs so far, \$26 in sticker sales and \$46 in donations!

### **LAKESIDE JAZZ:**

There will be a meeting next Thursday at SCHS at 6:30pm.

### **UNIFORM CHAIR:**

Janet took 174 uniforms and 334 gauntlets to the drycleaner. Total cost is \$1901. We use Taylor Cleaners. Janet asked if we could give them a free ad in football program next year. It was discovered that they actually paid for one this year so this is something to consider next year. Sarah Rodriguez's mom charges \$5-6 to hem bibs. Approximately 50 need to be hemmed each year. Concert dresses have been ordered.

### **WEBSITE:**

Krista uses her business email system for the band emails. She asked if she should research how much it would cost and what the procedure would be to get it switched over to our own band email system. She thinks it would be \$20-\$30 a month.

### **DIRECTOR'S REPORT:**

Mr. Bosma said that the pep band, jazz band combos will play at the pancake breakfast. All county auditions are in a month. Many kids from Creek made it last year. We had more than any other school. He was proud of us. It looks good on a resume! Jeff Coffin is coming on October 10. He is very excited about this! The deadline to turn in the money for tickets sold is next Thursday.

### **PRESIDENTS REPORT:**

John Hinkle said we need to vote on a by-law change at a general parent band meeting. We will need to have an special board meeting before then to go over the changes. Julie should attend as well as Parliamentarian. We will then draft it and email to all board members. We will present it in November and vote on it in December. Directors and anyone who feels strongly about the bylaws and wants to give input should attend.

Elections for new board members are in January. 8 of 16 current board members are senior parents.

### **ADJOURNMENT:**

A motion to adjourn was made by Bryant Keith and seconded by Julie Taylor. Motion approved. Adjournment at 6:45 pm.

**\*\*\*NOTE: THERE WAS NO GENERAL MEETING THIS MONTH DUE TO THE INITIAL PARENT MEETING ABOUT THE BAND'S EUROPE TRIP IN THE WINTER OF 2017.\*\*\***

# **Spruce Creek High School Musical Performing Arts Association**

## **Board Meeting Minutes**

**November 1, 2016**

President John Hinkle called the meeting to order at 6:04 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$45,862.32. Money Market is \$69,364.06. It was noted that the concert dresses purchased are under band equipment and should be moved to the uniform category. Letters went out to the families who owe band fees still. We should also set up 2 new categories for the upcoming Europe trip in 2017, one for income and one for expenses. People who own band dues will have any paid money toward the trip cover the band fees owed first, then towards the trip. There was a motion made by Bryant Keith to approve this month's treasurer report. Mike Woelfle seconded it. All approved and motion passed.

### **FIELD CREW:**

Wayne reported all is going well. There will be an extra game on November 11 due to the football team making it to play-offs. Game is at 7:30pm. Upcoming events are the PO Christmas parade; the Eagles Club performance will be in February, not December as in the past. This week's game will be senior night before the game and half time show will be as usual. Kids should arrive at 4:45pm.

### **PANCAKE BREAKFAST/BANQUET:**

Lem said the pancake breakfast went well. Many thanks to Tim and Carrie Enck who shadowed him. Our income was \$4000, minus expenses. We had plenty of volunteers and Carrie got the names of people willing to help next time. Lem will get the buns and burgers and hotdogs at Sam's for the field night. We can use Kevin Taylor's refrigerated truck to keep things cold, but it was decided we would not need it if we pick up food at Sam's Club at 3:30pm. Lem is already thinking of senior gifts. A water bottle and bag will cost \$4.50. We will have photo booth at the banquet and we can also give bookmarks to insert the photos into.

### **LUMINARY REPORT:**

Audra reported that all the candles have been ordered. 600 left over from last year. The cost is \$2094 for the candles. New inserts have been ordered (green ones this year!). Candles will arrive on November 18. So far 35 people have signed up the first weekend and 18 for the second

weekend. Sand will be needed for luminaries. 1000 lbs. of sand is cheaper than smaller bags. We have 70 maps!

### **COMPOSITE PICTURES:**

Individual composite pictures will be taken on Monday, November 21 and Tuesday, November 22, with the bulk of them being done on Monday. This is same day as Santa's sweatshop (luminary preparations).

**ADULT STAFFING:**

We need help with Santa's sweatshop and will need volunteers for the play-off game. CW 18 is recording a segment on the morning news to advertise the Jeff Coffin concert the week of the concert. If the football team wins the game on 11/11 and goes on to the next game, the band won't be able to go due to the Jeff Coffin concert.

**COLOR GUARD:**

No report this month.

**FOOTBALL PROGRAM SALES:**

No report this month

**LAKESIDE JAZZ:**

No report this month.

**UNIFORM CHAIR:**

Meg Pokorny reported that the uniform concert dresses are here and will be passed out to those who have paid for them and will collect money for the unpaid ones. Jackets have also been ordered. Lori Rees is shadowing Janet for the closet position for next year.

**TEXTING SYSTEM:**

All is going well with it. Parents please sign up for it to keep current.

**DIRECTOR'S REPORT:**

Mr. Dupuis was very proud of the band's performance at the Marching MPA! The kids were phenomenal! You can download and purchase a video of their performance at [fba.8VA.org](http://fba.8VA.org) for \$3.99. DVD's of the whole night with all bands are also available there for \$20. Field night is next week. Woodwinds will bring side dishes, Brass will bring chips. Percussion will bring drinks and color guard will provide desserts. Hamburgers and hotdogs will be provided. All

County band is in 2 weeks in Deltona and the cost is \$7.00 each. Orchestra solo and ensemble is here at Creek next week. Mr. Bosma will need ticket takers for the Jeff Coffin concert.

Europe trip update: So far 80 kids have signed up, deadline is today so more have and will still sign up today. Chris Schultz, AR treasurer prefers that parents pay o Charms since it links to the child's charms account and prefers people do not use the PayPal link.

Tuesday, November 8 will be a special board meeting to select chaperones for the trip. (SIDE NOTE: This meeting was changed to November 15, 2016.)

**NEW BUSINESS:**

The by-laws are ready to go and will be posted on our website for people to review.

**ADJOURNMENT:**

A motion to adjourn was made by Peggy Roles and seconded by Julie Taylor. Motion approved.  
Adjournment at 7 pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **General Meeting Minutes**

**November 1, 2016**

President John Hinkle called the meeting to order at 7:08 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$45,862.32. Money Market is \$69,364.06. Gary discussed the significant income (student accounts and pancake breakfast) and significant expenses (uniform cleaning, etc).

### **FIELD CREW:**

Wayne reported all is going well. There will be a game this week (senior night) and also an extra game on November 11 due to the football team making it to play-offs. Game is at 7:30pm.

### **PANCAKE BREAKFAST/BANQUET:**

Lem said the pancake breakfast went well. Thanks to all the helpers! It is a fun fundraiser and the next one is in March 2017.

### **LUMINARY REPORT:**

Audra reported that all the candles have been ordered. 600 left over from last year. New inserts have been ordered (green ones this year!) and new gold labels. Candles will arrive on November 18. So far 35 people have signed up the first weekend and 18 for the second weekend. We need more volunteers to drive! We have 70 maps/ neighborhoods.

### **COMPOSITE PICTURES:**

Individual composite pictures will be taken on Monday, November 21 and Tuesday, November 22, with the bulk of them being done on Monday. This is same day as Santa's sweatshop (luminary preparations). You can order individual pictures and/or the composite of the entire band.

### **ADULT STAFFING:**

We need help with Santa's sweatshop and will need volunteers for the play-off game. If you can help with the sweatshop, please e-mail Peggy. Thank you to Sandy Hall who purchased 200 granola bars for the kids for MPA!

### **COLOR GUARD:**

Everything is going well!

### **UNIFORM CHAIR:**

Meg Pokorny reported that the uniform concert dresses are here and will be passed out to those who have paid for them and will collect money for the unpaid ones. Jackets have also been ordered.

### **TEXTING SYSTEM:**

All is going well with it. All parents should sign up to be getting the texts.

### **DIRECTOR'S REPORT:**

Parents really came together to help with the new front line walls for MPA. Thank you to all the parents who helped with that and those who have helped all season. Special thanks to Bryant Keith, Janet Keith, Gary Payne and Wayne who built the wall.

Mr. Dupuis was very proud of the band's performance at the Marching MPA! The kids were phenomenal! From their work ethic, bus ride, warm-up field performance and after-wards, they had a great evening! They captivated the audience!

You can download and purchase a video of their performance at [fba.8VA.org](http://fba.8VA.org) for \$3.99. DVD's of the whole night with all bands are also available there for \$20. You can also order T-shirts, prior year performances and DVD's. Proceeds go to the Deland Marching Band.

Coming up this Friday is Senior Night, which will be before the game starts at 7pm. Regular half-time show. November 11 is a play-of game at home. Kids should arrive at 5pm and the game starts at 7:30 pm. We play against Lake Brantley.

The Jeff Coffin Concert is November 18, rescheduled from October. He will be on stage with the kids and will work with the students during class.

Field night is tomorrow, November 2 to celebrate marching season. Food, games, tug of war, etc. No instruments. 6-8pm. Woodwinds will bring side dishes, Brass will bring chips. Percussion will bring drinks and color guard will provide desserts. Hamburgers and hotdogs will be provided.

All County band is in 2 weeks in Deltona and the cost is \$7.00 each. We have 70 kids auditioning. Orchestra solo and ensemble is here at Creek next week.

Europe trip update: Tonight is the deadline to sign up. We found a sponsor letter and we will update it and will distribute so the kids can try to get sponsors to help cover the cost of the trip.

1000 copies will be ordered. This can be used to cover band fees or Europe trip. Check your expiration dates on passports!

### **NEW BUSINESS:**

John Hinkle reported that the by-laws are ready to go and will be posted on our website for parents to review. We will vote on any changes on December 6, 2016, our next meeting. If you are interested in a board position, please email Julie Taylor between now and December 31. Written nominations will be taken until then.

### **ADJOURNMENT:**

The meeting was adjourned at 7:40pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **Board Meeting Minutes**

**December 5, 2016**

President John Hinkle called the meeting to order at 6:04 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$43,902.66. It was discussed when money is received through pay pal, we don't always know what it is for and it has to be manually researched. Last month \$3300 came in that way. Also, we are having issues finding bank Diebolt deposit boxes that will accept big envelopes. We will need more money counters for luminaries and make smaller deposit packets. Since 11/30/16, we deposited approx. \$29,000, a combo of luminaries (\$16,700) and trip deposits. Stefanie Gracia made a motion to add a new line item for Jeff Coffin income and expenses to help track the event better. The motion was seconded by Bryant Keith. Bryant made a motion to approve and it was seconded by Audra Bennett.

### **LUMINARIES:**

Audra Bennett reported that we made \$16,700 the first weekend. 33 drivers signed up for the next weekend and we have that many neighborhood left. Will ask for more drivers just in case. Mr. Dupuis will check to see if we have enough sand left over for the next weekend. We made approx. \$10,000 selling kits and approx. \$6000 in donations.

### **ADULT STAFFING: NOTHING TO REPORT**

### **COLORGUARD: NO REPORT**

### **WEBSITE/EMAILS:**

Krista Ghaffarian would like to check into the band having its band account for the email distributions. She is currently using her business account. We have 2 options, Constant Contact, \$40/month regular price (currently using this one) or Mail Chimp, free, but not customer service and ads. Mr. Dupuis and other board members like the current look and functionality of our current email newsletters. Krista said it is versatile and can do separate groups if you wanted to for different bands, etc. The tools provided make it look good. Currently a special for \$240 for first year.. Krista will look into exact cost for future years. Chris Shultz made a motion to get our own account of Constant Contact. Peggy Roles seconded it.

### **UNIFORMS: NO REPORT**

### **BAND BANQUET:**

Lem is recovering from hip replacement surgery. We will send a Get Well card.

### **DIRECTOR'S REPORT:**

5400 SCRIP cards were ordered by the hospital. That is \$1700 profit for us. A motion was made by Audra that the band directors should handle the SCRIP card program. Gary seconded it. 30

kids made the All County band, most kids from one school in the county. Over 70 SCHS kids auditioned. 6 kids made All State. 14 kids made All County Orchestra band, tied with University HS.

Mr. Bosma will be attending the Midwest Clinic next week in Chicago. The week after, Mr. Bosma and Mr. Dupuis will go to Germany on a “preview tour” to pick out performance venues, etc.

#### **NEW BUSINESS:**

Peggy Roles ran into Jodi Dixon and she would like to purchase SCRIP cards from our band for her company. Mr. Dupuis will look into it.

Next we discussed the scissor lift. The cost to purchase a new one is \$28-30,000 new, or \$8-13,000 used. Mr. Dupuis prefers to rent it. Bryant thinks we can get the same price. Mr. Bosma said the lift is better than the scaffolding and the stadium. He also prefers the temporary fencing instead of the permanent platform. The Eagles Club performance is February 4 instead of December. Chris Schultz suggested that maybe the band boosters could offer to help serve the food. A discussion followed.

#### **ADJOURNMENT:**

A motion to adjourn was made by Peggy Roles and seconded by Bryant Keith. Motion approved. Adjournment at 6:40 pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **General Meeting Minutes**

**December 5, 2016**

President John Hinkle called the meeting to order at 7 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$43,902.66 and \$69,365.77 in the Money Market. We have a higher balance than last year at this time. PayPal won't show us what the money received was for unless parents make a notation in the notes and then we have to manually move the money to the proper account. Jeff Coffin expenses will be a new category and will not be considered band instructors.

### **LUMINARIES:**

Audra Bennett reported that we made \$16,759 the first weekend. 33 drivers signed up for the next weekend and we have that many neighborhood left, many in Ponce Inlet and DB Shores. Will ask for more drivers just in case. Mr. Dupuis will check to see if we have enough sand left over for the next weekend. We made approx. \$10,000 selling kits and approx. \$6000 in donations. SAT was last Saturday and the ACT is this Saturday so that will affect our number of students participating. The days are long, but so worth it!

### **ADULT STAFFING:**

Football season is over, next is concert season.

### **COLORGUARD: NO REPORT UNIFORMS:**

Kids need to turn in their uniforms so we can get them dry-cleaned.

### **BAND BANQUET:**

Lem is recovery from surgery. No report this month.

### **DIRECTOR'S REPORT:**

30 kids made the All County band, most kids from one school in the county. Over 70 SCHS kids auditioned. 6 kids made All State. 14 kids made All County Orchestra band, tied with University HS. All students are encouraged to audition. Solo and ensemble is coming up. All

students are encouraged to do a solo or ensemble. It's great experience. Thanks for supporting the Jeff Coffin concert. His performance was great, but his teaching was ever better. 12 o'clock jazz band performed the following day at the Ormond Beach Riverfest. Thanks for cheering on the band and chaperoning the band during the PO Christmas Parade!

### **NEW BUSINESS:**

Bylaws are posted on website. Bryant made a motion to accept them and Gary seconded it. All were in favor and they new by-laws are now in affect.

Mr. Bosma requested for someone to create an extension to the jazz band risers. It's not big enough for students to sit on comfortably when playing the drum set. Just needs to be made out of plywood. Wayne and Bryant offered to construct one.

**ADJOURNMENT:**

A motion to adjourn was made by Peggy Roles and seconded by Audra Bennett. Motion approved.

Adjournment at 7:13 pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **Board Meeting Minutes**

**January 10, 2017**

President John Hinkle called the meeting to order at 6:04 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$94,794.10 (\$19,107.50 is trip income from deposits). Without trip money our actual running balance is \$75,687. Last year, our balance was \$61,927.50. Still have issue with Paypal, you can't tell from where the money is coming from. We need to figure out a way to properly align and track money coming to us via Paypal. Krista will contact James Shuler to see if he has any input since he helped us set up the website or maybe he can refer us to someone. 1099's are all done and our sales taxes are also done. Bryant Keith made a motion to accept the report and Lem seconded it.

### **LUMINARIES:**

All went well this year!

### **ADULT STAFFING:**

We need 10-12 chaperones for UNF Jazz Festival on Feb 7 (all day trip) and 10-12 chaperones to Jazz MPA on February 9 at Seminole HS (time not available yet). Additionally, we will need 10 chaperones PER BAND for FBA Concert band MPA on March 2-4 (date and time not available yet) at Lyman High School.

### **COLORGUARD:**

It is encouraged for everyone to try and attempt a winter guard competition. Dates and locations are listed in our weekly newsletter.

### **UNIFORMS:**

Uniforms went to the cleaner this week. Should be back next Tuesday. We used Taylor Dry Cleaners. Lori Rees is training and has been helping Janet.

### **CONCERT UNIFORMS:**

All is going well with concert uniforms and jackets. Some issues with the jacket orders and students still owing money for band fees.

### **PANCAKE BREAKFAST**

The date for the pancake breakfast will be March 18, 2017. It is during Spring Break and this date is confirmed.

### **BAND BANQUET:**

Lem is working on the senior gift. It will be a black string bag with band logo and names listed. He is also getting a nice water bottle with logo. Total cost is \$460. The date is Friday, May 12 from 5-11pm (we can get into room at 3pm). Motion was made by Julie and seconded by Stefanie Gracia to accept this proposal for the senior gift. Total cost per person will be \$24. There will be a meeting in mid-March to go over details. Seniors will arrive at 5pm, everyone else at 6pm. It was decided to book the venue and location for 2018 NOW.

#### **DIRECTOR'S REPORT:**

Mr. Dupuis and Mr. Bosma will be going to All State Wed-Saturday. They will attend a convention and seminars while the students rehearse. February 7 is UNF Jazz trip, Feb 9 is Jazz MPA and Feb 10/11 is Solo and Ensemble. Chamber Music concert will be Jan 30, 2017. This is when the students can perform their ensemble or solos for others. February 4 is the Eagles Club Jazz band performance. Spaghetti dinners are \$10 each. Money raised will go to scholarships to the Germany trip. Kids in need can apply.

Mr. Dupuis and Bosma did a Germany Preview tour! Visited Salzburg, Munich, Nueremburg, and Rothenburg. They booked a nice little stage for us to perform at in Nuremburg. It was very cold!! Everyone will need to be prepared to dress in layers, hand warmers and bring the warmest jacket you can find.

#### **NEW BUSINESS:**

None

#### **ADJOURNMENT:**

Adjournment at 6:56 pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **General Meeting Minutes**

**January 10, 2017**

President John Hinkle called the meeting to order at 7:04 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$94,794.10 (\$19,107.50 is trip income from deposits). Without trip money our actual running balance is \$75,687. December was a big income month for us. Made \$4000 in profit (SCRIP Cards). The big expense this time of year are the winter guard instructors.

**LUMINARIES:** All went well this year!

### **ADULT STAFFING:**

We need 10-12 chaperones for UNF Jazz Festival on Feb 7 (all day trip) and 10-12 chaperones to Jazz MPA on February 9 at Seminole HS (time not available yet). Additionally, we will need 10 chaperones PER BAND for FBA Concert band MPA on March 2-4 (date and time not available yet) at Lyman High School.

**COLORGUARD:** It is encouraged for everyone to try and attempt a winter guard competition. Dates and locations are listed in our weekly newsletter.

**UNIFORMS:** Anyone that knows how to sew is encouraged to help next year. The new uniform chair will be Lori Rees and she will welcome any help she can get!

**CONCERT UNIFORMS:** All is going well with concert uniforms and jackets. A reminder that dues must be paid and be current before the optional band jacket can be ordered.

**PANCAKE BREAKFAST** The date for the pancake breakfast will be March 18, 2017. It is during Spring Break and this date is confirmed.

### **BAND BANQUET:**

Date is Friday, May 12 at the Daytona Resort and Spa. Total cost per person will be \$24. There will be a meeting in mid-March to go over details. Seniors will arrive at 5pm, everyone else at 6pm. It was decided to book the venue and location for 2018 NOW. We will have a photo booth this year!! We will be able to also get all pics on a flash drive. Will try to get them loaded up on a website for all to have access to. We will ask about being able to park in the parking garage this year.

### **NEW BOARD NOMINATIONS:**

President: Krista Ghaffarian  
Vice President: Stefanie Gracia  
Secretary: Robyn Ferguson  
Treasurer: Chris Schultz (Accts receivable)

Kevin Taylor (Admin Treasurer)

OPEN (Accts payable)

Field Crew: Wayne Wagner or Scott Watson

Adult Staffing: Cindy Kraher

Uniforms: Lori Rees

Concert Uniforms: Meg Pokorny

Concessions: Tim Enck

Luminaries: Pat Miller

Parliamentarian: Julynne Taylor

Football Programs: Lesley Al-Hajeri Colorguard: OPEN

Communication: Michele Sheridan

The official vote will take place at the next board meeting.

#### **DIRECTOR'S REPORT:**

Mr. Dupuis and Bosma did a Germany Preview tour! Visited Salzburg, Munich, Nueremburg, and Rothenburg. Munich is the biggest city. Dachau, is right outside of Munich. They booked a nice little stage for us to perform at in Nuremburg. It was very cold!! Everyone will need to be prepared to dress in layers, hand warmers, waterproof gloves and bring the warmest jacket you can find!

Mr. Dupuis and Mr. Bosma will be going to All State Wed-Saturday. They will attend a Florida Educators convention and seminars while the students rehearse. February 7 is UNF Jazz trip, Feb 9 is Jazz MPA and Feb 10/11 is Solo and Ensemble. Chamber Music concert will be Jan 30, 2017. This is when the students can performs their ensemble or solos for others. February 4 is the Eagles Club Jazz band performance. Spaghetti dinners are \$10 each. Money raised will go to scholarships to the Germany trip. Kids in need can apply.

#### **NEW BUSINESS:**

Board meeting: February 2, 2017

#### **ADJOURNMENT:**

Adjournment at 7:35 pm.

# **Spruce Creek High School Musical Performing Arts Association**

## **Board Meeting Minutes**

**February 2, 2017**

President John Hinkle called the meeting to order at 6:08 pm. A forum was present.

### **TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$107,306.07. Actual available balance after subtracting any trip money is \$72,223.57. Significant income is trip money of \$15,975 and money received via PayPal (\$7988.09). Significant expenses were entry fees for solo and ensemble, concert and jazz MPA's, Marching uniform dry cleaning \$2131.57, Color guard uniforms (\$1159.93 – girls will be paying \$50 each towards that cost), guest musicians (\$1350) and music \$3762.01.

PayPal is still an issue and needs to be fixed. We will eliminate the shopping cart on the website for now. Keep PayPal and Charms payments and we will make new emails for treasurers (Admin@creekband.org and AR@creekband.org). Next fundraiser is 3/18/17 at Aunt Catfish 7-10am.

### **ADULT STAFFING:**

We will need 10 for UNF on February 7 from 10 am -10pm and also 10 for Jazz Band MPA on February 9, 2017 at Seminole HS. 10 o'clock will perform at 3pm, 11 o'clock at 5:30 pm and 12 o'clock at 7:30pm. We will also need 10 chaperones for Concert Band MPA on March 2-4, exact date and times not available yet.

### **COLORGUARD:**

Wayne reported that the color guard did great at their competition this past weekend. The floors were painted, new outfits, overall they looked great and they were prepared ahead of time this year!

### **UNIFORMS:**

Janet has been working with Lori Rees and training her for next year. We will need to order new berets for the tuba players; we are missing 3 hats. Mr. Bosma suggested that we number them in the future. All uniforms are clean and we don't need to order any new ones for next year at this time.

### **CONCERT UNIFORMS:**

Everything is looking good! Nothing to report.

### **BAND BANQUET:**

Date is Friday, May 12 at the Daytona Resort and Spa. It was discussed to make and hold a firm deadline. Last year, many payments and RSVP's came in after the deadline. Chris Shultz prefers a hard deadline. At this time, that date is Friday, May 5, 2017. Jennifer Rodriguez will do the slideshow again and asked that we start notifying senior parents to send in pictures.

## **DIRECTOR'S REPORT:**

Mr. Dupuis reported that orchestra is performing next Monday at 7pm at the Peabody with the Florida Orchestra. This is a great opportunity for the students to be able to play along with professional musicians. Band banquet ticket hard deadline should be May 5. The pancake breakfast is our last fundraiser this year. It will be the second Saturday of Spring break (May 18). There is a chance that we will be moving the May Kick-off for band from the current day of Tuesday, to the following Thursday.

## **NEW BUSINESS:**

Bryant suggested that out-going board members type up something for the new board of "Lessons learned," notes, or anything that will help the new board with their operations.

John Hinkle invited all the outgoing board members to Wings and appetizers at Houligans on Monday, February 13, 2017 at 6:30pm. Mr. Dupuis and Mr. Bosma thanked the current board for all of their hard work and dedication to our band program.

## **ADJOURNMENT:**

Motion to adjourn made by Bryant Keith and was seconded by Stefanie Gracia. Adjournment at 7:02 pm.

**Spruce Creek High School Musical Performing Arts Association  
General Meeting Minutes  
February 2, 2017**

President John Hinkle called the meeting to order at 7:06 pm. A forum was present.

**TREASURER'S REPORT:**

Gary Payne reported that our current balance is \$107,306.07. Actual available balance after subtracting any trip money is \$72,223.57. Significant income is trip money of \$15,975 and money received via PayPal (\$7988.09). Significant expenses were entry fees for solo and ensemble, concert and jazz MPA's, Marching uniform dry cleaning \$2131.57, Color guard uniforms (\$1159.93 – girls will be paying \$50 each towards that cost), guest musicians (\$1350) and music \$3762.01.. Next fundraiser is 3/18/17 at Aunt Catfish 7-10am.

**ADULT STAFFING:**

We will need 10 for UNF on February 7 from 10 am -10pm and also 10 for Jazz Band MPA on February 9, 2017 at Seminole HS. 10 o'clock will perform at 3pm, 11 o'clock at 5:30 pm and 12 o'clock at 7:30pm. We will also need 10 chaperones for Concert Band MPA on March 2-4, exact date and times not available yet. Eagles Club Jazz band performance is from 5-9:30pm. \$10 for baked ziti. No tickets sold ahead of time. There will be a 50/50 raffle as well. The Eagles Club caters the food and serves it.

**COLORGUARD:**

Mr. McKaig reported that the winter guard group is now practicing in the freshman atrium. Their first competition was this past Saturday and they did very well! Another show this upcoming weekend. Their theme is "The yellow brick road." They practice Monday and Thursday evenings. February 10 & 12 is the Courtney Rice scholarship concert. Proceeds go towards scholarships to band, chorus and color guard students. This is the 13th year of this event!

**UNIFORMS:**

All uniforms are clean and we don't need to order any new ones for next year at this time. But we do need to order a few berets as not all were returned this year.

**CONCERT UNIFORMS:**

Nothing to report.

**BAND BANQUET:**

Date is Friday, May 12 at the Daytona Resort and Spa. At this time, that date is Friday, May 5, 2017 to purchase tickets. The deadline will be firm this year and no ticket orders will be accepted after the given deadline. We are signing contract for banquet for 2018-19 to secure the date.

**DIRECTOR'S REPORT:**

Mr. Bosma reported that this is a busy time of the year! 30 students made it into the All County Concert Band! All County Orchestra is going on now. The Jazz bands will be performing at the Eagles Club on Saturday, February 4, UNF on February 7, MPA Jazz on February 9, and solo and ensemble is February 10 & 11. The following weekend is the school musical "Into the Woods". We have 10 students in the pit orchestra. Concert band MPA is during the first week in March. No exact day and time yet. So overall, we have 10 performances in the next 2 weeks!

**NEW BUSINESS:**

The following is a list of our new board members for the upcoming term to take affect February 15, 2017.

President: Krista Ghaffarian

Vice President: Stefanie Gracia

Secretary: Robyn Forguson

Treasurer: Chris Schultz (Accts receivable)

Kevin Taylor (Admin Treasurer)

James Lanni (Accts payable) Field Crew: Wayne Wagner

Adult Staffing: Cindy Kraher Uniforms: Lori Rees

Concert Uniforms: Meg Pokorny Concessions: Tim Enck

Luminaries: Pat Miller Parliamentarian: Julyenne Taylor Football Programs: Lesley Al-Hajeri

Colorguard: Joyce MvKinney Communication: Michele Sheridan

There was a motion made to accept all unopposed positions. The motion was made by Gary Payne and seconded by Peggy Roles.

All voted in favor to accept all unopposed positions. The position of Field Crew has 2 people running for the position: Wayne Wagner and Scott Watson. Wayne told us that he has over 7 years of experience as field crew with the SCHS band. Scott Watson was not in attendance to give a speech. A vote was taken and Wayne Wagner won the vote and won the appointment of the Field Crew lead position.

**ADJOURNMENT:**

Motion to adjourn made by Bryant Keith and was seconded Peggy Roles.

Adjournment at 7:33 pm.

**Spruce Creek High School Musical Performance Arts Association**  
**Board Meeting Minutes**  
**March 7, 2017**

President Krista Ghaffarian called the meeting to order at 6:03pm. A forum was present.

**TREASURER'S REPORT:**

Kevin Taylor reported that our current balance is \$112,663.34. Actual available balance after subtracting any trip money is \$60,473.34. Significant income is trip money of \$13,175.00 and money received through PayPal (\$8,711.79). Trip total income is \$52,190.00. Money Market account balance is \$69,370.90.

Significant expenses were for the Band Banquet \$1,514.50, Color guard 1,520.09, Color guard instructors \$3,644.00, Transportation \$6,185.80.

PayPal is still an issue which we are still considering. Enhancing the Charms website is an option that we will be looking into.

**ADULT STAFFING:**

We will need more Chaperones for the upcoming Pancake breakfast. Chaperones are needed for the State MPA Wind Ensemble on April 19th which will take place in Gainesville, FL (time TBA).

**COLORGUARD:**

Winterguard came in 3rd place last week and brought home a trophy.

**UNIFORM CHAIR:**

Dry Cleaning came back and Lori Rees is working on putting the uniforms back and in numerical order. Getting the room ready for next year.

Need: Parents are needed to VOLUNTEER for band kickoff May 18th, 4-6 people preferably 6.

**CONCERT UNIFORMS:**

Everything is looking good. Nothing to report.

**BAND BANQUET:**

The banquet will be at the Plaza Resort & Spa Tickets will be \$24.00. May 5th is the hard deadline for ticket orders. May 9th is the deadline for headcount for the Hotel. Tickets will not be sold at the door! We have decided to purchase bracelets for every ticket holder when they check in.

**EUROPE TRIP:**

\$39,250.00 is needed to hold the hotels and plane tickets. Chris has requested an updated list of who will be going on the trip.

**DIRECTOR'S REPORT:**

Kickoff date was changed from May 16th to May 18th. The date changed will need to be changed in the Google Calendar on the band website and newsletter. March 30th there will be a Lakeside Jazz Festival meeting at Atlantic High School at 6:30pm. Volunteers are needed to help support this event. Last year the over \$10,000 in Scholarships were given out, to receive a scholarship, the student and parent need to volunteer.

Stan Kenton Legacy Orchestra will be at University High School on April 5th. Mr. Bosma wants to co-sponsor this event along with University High School. They will put on a clinic with students approximately 2hrs long. The 12:00 Jazz band will perform and with University HS

12:00 band. Mr. Bosma is asking that we put in \$2,000 to lodge and feed the band and University HS will also contribute. Tickets would be sold and we will profit from the sale of tickets. Stephanie Gracia motioned to pay the \$2,000; Julie Taylor seconded the motion.

**ADJOURNMENT:**

Motion to adjourn was announced, Adjournment at 7:08pm

**Spruce Creek High School Musical Performance Arts Association**  
**General Meeting Minutes**  
**March 7, 2017**

President Krista Ghaffarian called the meeting to order at 7:11pm. A forum was present.

**TREASURER'S REPORT:**

Kevin Taylor reported that our current balance is \$112,663.34. Actual available balance after subtracting any trip money is \$60,473.34. Significant income is trip money of \$13,175.00 and money received through PayPal (\$8,711.79). Trip total income is \$52,190.00. Money Market account balance is \$69,370.90.

Significant expenses were for the Band Banquet \$1,514.50, Color guard 1,520.09, Color guard instructors \$3,644.00, Transportation \$6,185.80.

**ADULT STAFFING:**

We will need more Chaperones for the upcoming Pancake breakfast. Chaperones are needed for the State MPA Wind Ensemble on April 19th which will take place in Gainesville, FL (time TBA).

**COLORGUARD:**

Winterguard participated in a competition in Fleming Island where they came in 3rd place last week and brought home a trophy. If anyone has any photos or video that they would like to share please send them to Michelle Sheridan at [hlfmich@gmail.com](mailto:hlfmich@gmail.com) or text her 386-334-6891.

**PANCAKE BREAKFAST:**

Volunteers are needed for this Fundraiser. Tickets are due Thursday March 9th. Chris will collect the money from the box in the band room Thursday afternoon. The Board will be purchasing McDonald's breakfast sandwiches again for the students participating. Wayne Wagner will bring the table and have it set up for the food to be set up.

**UNIFORM CHAIR:**

Dry Cleaning came back and Lori Rees is working on putting the uniforms back and in numerical order. Getting the room ready for next year.

Need: Parents are needed to VOLUNTEER for band kickoff May 18th, 4-6 people preferably 6.

**CONCERT UNIFORMS:**

Everything is looking good. Nothing to report.

**BAND BANQUET:**

The banquet will be at the Plaza Resort & Spa Tickets will be \$24.00. May 5th is the hard deadline for ticket orders. Tickets will not be sold at the door! At the Banquet this year we will have a DJ and a Photo Booth. Please remember **SENIORS** that the slide show deadline is **APRIL 1st**, please submit photos to Jennifer Rodriguez.

**DIRECTOR'S REPORT:**

Kickoff date was changed from May 16th to May 18th. March 30th there will be a Lakeside Jazz Festival meeting at Atlantic High School at 6:30pm. Volunteers are needed to help support this event. Last year the over \$10,000 in Scholarships were given out, to receive a scholarship, the student and parent need to volunteer.

Stan Kenton Legacy Orchestra will be at University High School on April 5th. Mr. Bosma wants to co-sponsor this event along with University High School. They will put on a clinic with students approximately 2hrs long. The 12:00 Jazz band will perform and with University HS

12:00 band. We are asking for students to help sell Tickets for this event, which we will profit from.

**NEW BUSINESS:**

Mr. Dupuis would like to take the Seniors to Magic Kingdom or one of the Disney parks April 30th. Tickets for Magic Kingdom would be \$89 per ticket. If another park is voted on, then ticket prices would be lower. Band fees would need to be paid in full before students could participate in this.

**ADJOURNMENT:**

Motion to adjourn was announced by Julie Taylor, John Hinkle seconded Adjournment at 8:00pm

**Spruce Creek High School Musical Performance Arts Association  
Board Meeting  
Minutes April 4, 2017**

President Krista Ghaffarian called the meeting to order at 6:03pm. A forum was present.

**TREASURER'S REPORT:**

Kevin Taylor reported that our current balance is \$112,663.34. Actual available balance after subtracting any trip money is \$60,473.34. Significant income is trip money of \$13,175.00 and money received through PayPal (\$8,711.79). Trip total income is \$52,190.00. Money Market account balance is \$69,370.90.

Significant expenses were for the Band Banquet \$1,514.50, Color guard 1,520.09, Color guard instructors \$3,644.00, Transportation \$6,185.80.

PayPal is still an issue which we are still considering. Enhancing the Charms website is an option that we will be looking into.

**ADULT STAFFING:**

We will need more Chaperones for the upcoming Pancake breakfast. Chaperones are needed for the State MPA Wind Ensemble on April 19th which will take place in Gainesville, FL (time TBA).

**COLORGUARD:**

Winterguard came in 3rd place last week and brought home a trophy.

**UNIFORM CHAIR:**

Dry Cleaning came back and Lori Rees is working on putting the uniforms back and in numerical order. Getting the room ready for next year.

Need: Parents are needed to VOLUNTEER for band kickoff May 18th, 4-6 people preferably 6.

**CONCERT UNIFORMS:**

Everything is looking good. Nothing to report.

**BAND BANQUET:**

The banquet will be at the Plaza Resort & Spa Tickets will be \$24.00. May 5th is the hard deadline for ticket orders. May 9th is the deadline for headcount for the Hotel. Tickets will not be sold at the door! We have decided to purchase bracelets for every ticket holder when they check in.

**EUROPE TRIP:**

\$39,250.00 is needed to hold the hotels and plane tickets. Chris has requested an updated list of who will be going on the trip.

**DIRECTOR'S REPORT:**

Kickoff date was changed from May 16th to May 18th. The date changed will need to be changed in the Google Calendar on the band website and newsletter. March 30th there will be a Lakeside Jazz Festival meeting at Atlantic High School at 6:30pm. Volunteers are needed to help support this event. Last year the over \$10,000 in Scholarships were given out, to receive a scholarship, the student and parent need to volunteer.

Stan Kenton Legacy Orchestra will be at University High School on April 5th. Mr. Bosma wants to co- sponsor this event along with University High School. They will put on a clinic with students approximately 2hrs long. The 12:00 Jazz band will perform and with University HS

12:00 band. Mr. Bosma is asking that we put in \$2,000 to lodge and feed the band and University HS will also contribute. Tickets would be sold and we will profit from the sale of tickets. Stephanie Gracia motioned to pay the \$2,000; Julie Taylor seconded the motion.

**ADJOURNMENT:**

Motion to adjourn was announced, Adjournment at 7:08pm

**Spruce Creek High School**  
**Musical Performance Arts Association General Meeting Minutes**  
**April 4, 2017**

**CALL TO ORDER:**

President Krista Ghaffarian called the meeting to order at 7:09pm. A forum was present.

**TREASURER'S REPORT:**

Kevin Taylor reported that our current balance is \$112,663.34. Actual available balance after subtracting any trip money is \$60,473.34. Significant income is trip money of \$13,175.00 and money received through PayPal (\$8,711.79). Trip total income is \$52,190.00. Money Market account balance is \$69,370.90.

Significant expenses were for the Band Banquet \$1,514.50, Color guard 1,520.09, Color guard instructors \$3,644.00, Transportation \$6,185.80.

PayPal is still an issue which we are still considering. Enhancing the Charms website is an option that we will be looking into.

**ADULT STAFFING:**

We will need more Chaperones for the upcoming Pancake breakfast. Chaperones are needed for the State MPA Wind Ensemble on April 19th which will take place in Gainesville, FL (time TBA).

**COLORGUARD:**

Winterguard came in 3rd place last week and brought home a trophy.

**UNIFORM CHAIR:**

Dry Cleaning came back and Lori Rees is working on putting the uniforms back and in numerical order. Getting the room ready for next year.

Need: Parents are needed to VOLUNTEER for band kickoff May 18th, 4-6 people preferably 6.

**CONCERT UNIFORMS:**

Everything is looking good. Nothing to report.

**BAND BANQUET:**

The banquet will be at the Plaza Resort & Spa Tickets will be \$24.00. May 5th is the hard deadline for ticket orders. May 9th is the deadline for headcount for the Hotel. Tickets will not be sold at the door! We have decided to purchase bracelets for every ticket holder when they check in.

**EUROPE TRIP:**

\$39,250.00 is needed to hold the hotels and plane tickets. Chris has requested an updated list of who will be going on the trip.

**DIRECTOR'S REPORT:**

Kickoff date was changed from May 16th to May 18th. The date changed will need to be changed in the Google Calendar on the band website and newsletter. March 30th there will be a Lakeside Jazz Festival meeting at Atlantic High School at 6:30pm. Volunteers are needed to help support this event. Last year the over \$10,000 in Scholarships were given out, to receive a scholarship, the student and parent need to volunteer.

Stan Kenton Legacy Orchestra will be at University High School on April 5th. Mr. Bosma wants to co- sponsor this event along with University High School. They will put on a clinic with

students approximately 2hrs long. The 12:00 Jazz band will perform and with University HS 12:00 band. Mr. Bosma is asking that we put in \$2,000 to lodge and feed the band and University HS will also contribute. Tickets would be sold and we will profit from the sale of tickets. Stephanie Gracia motioned to pay the \$2,000; Julie Taylor seconded the motion.

**ADJOURNMENT:**

Motion to adjourn was announced, Adjournment at 8:00pm

**Spruce Creek High School Musical Performance Arts Association  
Board Meeting  
Minutes May 2, 2017**

President Krista Ghaffarian called the meeting to order at pm. A forum was present.

**TREASURER'S REPORT:**

Kevin Taylor reported that our current balance is \$145,382.07. Significant income is trip money of \$19,025.00 and money received through PayPal (\$12,353.40). Band Banquet (\$1,631.35). Money Market account balance is \$69,374.38. Significant expenses were for show costs \$2,589.80, and Transportation \$2,551.09.

**ADULT STAFFING:**

We will need more Chaperones for the upcoming Band Kick off May 18th 6-8pm. Set up will be at 5pm to set up tables. We need at least 10-11 Chaperones to help with this important event.

**FOOTBALL PROGRAM ADS:**

Leslie is working on updating the forms to be handed out in the packets with the updated dates.

**BAND BANQUET:**

Hard deadline to order tickets for the banquet is Friday May 5th by 3pm, no exceptions. Trophies, Plaques, Varsity letters will be ordered this week. Gifts have been ordered for the graduating Seniors and for the Graduating Board members.

**KICK-OFF ORIENTATION:**

Kickoff is Thursday May 18th from 6-8pm. Set up is at 5pm, all board members need to attend and wear our black polos, khaki shorts or pants, and name tags. Student leadership will also be available to help where needed. Adult stations needed are as follows:  
Contact Information, Photo Release Medical Release and Insurance Waiver Adult Volunteering – V.I.P.S. Forms Uniforms -Measuring- Shirts-Shoes-etc Band Camp Info-Show Music-Stands Music Football Program Ad Campaign  
Luminary Sales Information  
Student Accounts/Check out and Pay Fees

**BAND CAMP:**

Volunteers are needed to help pull off another great year of Band Camp. We will need several volunteers for lunches every day and if you are available to work other times as well.

**FIELD CREW:**

Wayne is on the lookout for a new trailer for the band to haul all the instruments. The trailer we have now is getting to be too heavy to haul and it is not as practical as we need it to be.

**FAN T-SHIRTS:**

Stefanie has come up with a couple of different options for t-shirts that family members and fans can choose from to help support our Band and Colorguard members. We have talked to a couple of different vendors that could give us a good deal on the shirts and that could be made up locally and quickly.

**Spruce Creek High School Musical Performance Arts Association**  
**General Meeting**  
**Minutes May 2, 2017**

President Krista Ghaffarian called the meeting to order at 6:03pm. A forum was present.

**TREASURER'S REPORT:**

Kevin Taylor reported that our current balance is \$145,382.07. Significant income is trip money of \$19,025.00 and money received through PayPal (\$12,353.40). Band Banquet (\$1,631.35). Money Market account balance is \$69,374.38. Significant expenses were for show costs \$2,589.80, and Transportation \$2,551.09.

**ADULT STAFFING:**

We will need more Chaperones for the upcoming Band Kick off May 18th 6-8pm. Set up will be at 5pm to set up tables. We need at least 10-11 Chaperones to help with this important event.

**FOOTBALL PROGRAM ADS:**

Leslie is working on updating the forms to be handed out in the packets with the updated dates.

**BAND BANQUET:**

Hard deadline to order tickets for the banquet is Friday May 5th by 3pm, no exceptions. Trophies, Plaques, Varsity letters will be ordered this week. Gifts have been ordered for the graduating Seniors and for the Graduating Board members.

**KICK-OFF ORIENTATION:**

Kickoff is Thursday May 18th from 6-8pm. Set up is at 5pm, all board members need to attend and wear our black polos, khaki shorts or pants, and name tags. Student leadership will also be available to help where needed. Adult stations needed are as follows:  
Contact Information, Photo Release Medical Release and Insurance Waiver Adult Volunteering – V.I.P.S. Forms Uniforms -Measuring- Shirts-Shoes-etc. Band Camp Info-Show Music-Stands Music Football Program Ad Campaign  
Luminary Sales Information  
Student Accounts/Check out and Pay Fees

**BAND CAMP:**

Volunteers are needed to help pull off another great year of Band Camp. We will need several volunteers for lunches every day and if you are available to work other times as well.

**FIELD CREW:**

Wayne is on the lookout for a new trailer for the band to haul all the instruments. The trailer we have now is getting to be too heavy to haul and it is not as practical as we need it to be.

**FAN T-SHIRTS:**

Stefanie has come up with a couple of different options for t-shirts that family members and fans can choose from to help support our Band and Color guard members. We have talked to a couple of different vendors that could give us a good deal on the shirts and that could be made up locally and quickly.

**DIRECTORS REPORT:**

Wind Ensemble went to State MPA where they earned Superior/Excellent Ratings, it was a Fantastic Performance.

Ensemble auditions will occur in the last two weeks of May Officer Candidate School is May 9th, 16th and 23rd

Percussion auditions are being held this month as well.

Meeting was adjourned at 7:01pm, seconded by Cindy Kraher