

INTRODUCTION

Welcome to the Spruce Creek High School Band Program! Congratulations on joining a long-standing tradition of excellence in music education. For years, this program has been a model for high school band programs in the state of Florida and throughout the country. In fact, the Music Programs at Spruce Creek High School were recognized as a 2004-2007 “Music Demonstration School” by the Florida Department of Education.

Our mission is two-fold: to offer students an opportunity to reach their fullest potential as an individual musician; and to present a band program that serves the needs of our students, our school, and our community.

Our ability to progress and achieve as individuals *and* as a Band is dependent upon our ability to function in an orderly and systematic manner. Each member is dependent on the other, not only for high musical standards, but *even more importantly* for high moral standards, strong character, and a sense of responsibility to our group. The commitment to any quality organization is not one that should be taken lightly. However, we believe that the student and parent members of the Spruce Creek Band Program agree that the lasting rewards of making such a commitment far outweigh the sacrifices.

The purpose of this handbook is to provide valuable information about the Band Program at Spruce Creek High School. The Band Program forms an important part of the total high school experience. The Band represents a large, diverse, and highly disciplined segment of the school. A great deal of color and life is added to the Spruce Creek community through performances of the band at sporting events, concerts, parades, and other community outreach events.

To consistently achieve and maintain the highest standards of excellence desired by this organization, members should familiarize themselves with the regulations, procedures, and traditions of the Spruce Creek High School Band Program. We have attempted to answer the most common questions about the band program in this handbook. If a question is not covered in this handbook, please consult the Directors for further explanation.

REMEMBER...

YOU, as a member of the Spruce Creek High School Band Program, represent yourself, your family, your school, and your community. Carry yourself with PRIDE, CLASS and DIGNITY always. It takes many years to build a reputation, but only one foolish act to destroy it.

SPRUCE CREEK HIGH SCHOOL BAND REQUIREMENTS AND POLICIES

BAND ENTRANCE POLICY

All students that are interested in joining the Spruce Creek Band must have been a member in good standing at their middle school band for at least two years. Middle school directors will provide insight into each student's attitude, rehearsal ethic, dependability, behavior and playing ability. Because of the advanced level of the ensemble, students that were not a part of their middle school band are not permitted to participate in the Spruce Creek Band. Students may, at the discretion of the director(s), audition to be in the band after completing at least one year of private instruction, performing, and passing a band audition, and having satisfactory grades (A's & B's). In addition, students must be enrolled in a concert band class at Spruce Creek High School to be a member of the band program.

CLASS REQUIREMENTS

Students wishing to take jazz band as an elective may do so only if they are concurrently enrolled in a concert band class (concert band, symphonic band or wind ensemble). For example, the two classes a student could be enrolled in would be 1st Period Symphonic Band and 6th Period 11 O'Clock Jazz Band. Piano, bass, and guitar players who do not play a band instrument are exempt from this rule. The concert band class also includes marching band. Placement in concert band and jazz band classes will be determined by an audition process that involves a playing audition as well as an audit of their attitude, behavior, discipline, work ethic and integrity throughout the year.

ORCHESTRA ENTRANCE POLICY

All students that are interested in playing in orchestra may take the class as an elective, even if the student has never played a string instrument. The student is expected to practice at home weekly, perform for the class alone and as a group, and put the time, effort, and energy into becoming a better player and contributing member of the ensemble.

ATTENDANCE POLICY

For the Spruce Creek Band rehearsals and performances to be productive and engaging for all members, a no-absence policy is administered. Should there be an unexcused absence, the following actions may be taken:

Action

- 1 absence from rehearsal
- 2 absences from rehearsal
- 3 or more absences

Consequence

- Grade deduction and call home
- Further grade deduction and referral
- Grade deduction and removal from band program

GRADING

Band and Orchestra Classes (periods 1, 2, 3, 5, & 7)

(Students who are in both a concert band and IB music are subject to this grading system as well)

As a co-curricular performance-oriented activity, attendance is required for rehearsals and performances beyond regular school hours. This time will be kept to a minimum, realizing that other studies as well as family and personal time are important. This includes rehearsals, concerts, festivals, competitions and MPA events.

Excused absences will be considered on a case-by-case basis and the directors must be contacted by parent. **Absences should be avoided at all costs as they affect the entire ensemble and our goals for that day.**

Daily in-class participation is considered a Formative Assessment. This means that students will receive full credit for **attending the entire class period and participating appropriately in class with their instrument, music, and a pencil.**

Each week, each student will be assigned:

- **25 points for formative assessments (5 points per day)**
- **25 points for summative assessments (5 points for after school rehearsals and 10 points for Friday night football games).**
- **MPAs, Competitions, and Concerts will be assigned 25 Summative Points.**

Grade deductions will be earned for the following:

Absent/sent home from after-school rehearsal	5 points
Late for after-school rehearsal	2.5 points
Absent/sent home from a football game	10 points
Absent/sent home from	
MPA/Competition/Performance	25 points
Late for MPA/Competition/Performance	12.5 points
Absent from daily in-class rehearsal	5 points
Late for daily in-class rehearsal	2.5 point
Daily class participation & behavior	2.5 points
In-Class performance tests	2-10 points
Lack of performance uniform attire/supplies (Instrument, reeds, flip-folder)	1-5 points

Grading Scale

90-100	A
80-89	B
70-79	C
60-69	D
59 or Below	F

JAZZ BAND GRADING (periods 4 & 6)

The purpose of this course is to provide students with a comprehensive music education through performance. Students will develop musicianship through the study of the highest quality music written for jazz band.

At the completion of this course, students will be able to:

- Demonstrate the language art of reading and interpreting music notation.
- Perform music independently and with others.
- Improvise in various styles and on various forms.
- Understand the history of jazz and the role of jazz in American culture.
- Demonstrate the skills and discipline needed to be part of a team organization.
- Evaluate music by using critical thinking and listening skills.
- Participate in the cultural/musical life of the community through involvement in local and regional music/arts opportunities.
- Understanding relationships between music, the other arts, and disciplines outside the arts.
- Understanding music in relation to history and culture.

Grading: Formative (homework, class assignments)	60%
Summative (quizzes, tests, exams)	40%

REHEARSAL TIMES

Below is the rehearsal schedule through the entire school year. Other rehearsals may be called but students will be given ample notice (*at least 2 weeks*).

Marching Band Rehearsals (1st Nine Weeks ONLY)

<i>Tuesday</i>	<i>Wednesday</i>
Percussion 4-5pm	Full Band 3-5:30pm
Full Band 5-8pm	

Concert and Jazz Band Rehearsals (2nd-4th Nine Weeks)

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>
Wind Ensemble 4-6pm	12 O'Clock 4-6pm	Symphonic Band 3-5pm

Thursday

Orchestra/11 O'Clock 4-6pm

BEHAVIOR EXPECTATIONS

All students are expected to conduct themselves with 'pride, class and dignity' always. Students are expected to show respect to directors, other adults, their parents, and each other. Students are also expected to follow all rules/procedures/behavior expectations set in place by the directors, Spruce Creek High School and Volusia County. Students are expected to be in class/rehearsal on time (on time is early!), show a strong work ethic, practice their instruments at home, and attend all required events.

CONSEQUENCES FOR BEHAVIOR

Students who display inappropriate behavior, as deemed by the director(s), Spruce Creek High School, or the School District of Volusia County, may be subject to the following disciplinary measures. Please make sure you have read the student handbook as well as the Volusia County Student Code of Conduct.

BAND ROOM POLICIES

- No food, gum, candy, or drinks in the band room at any time.
- No students are permitted in the band room except for their specified class time, with or without a pass.
- The band room is for band, orchestra and colorguard members only. Non-members must wait outside the room.
- Practice rooms are for practicing only. They are not to be used for hanging out, homework, or any function other than practicing your instrument. Students found breaking this policy will be banned from the practice rooms for the remainder of the year and may also receive disciplinary action.
- Do not touch another student's instrument or other property. If the instrument /item is not yours, do not touch it.
- Band lockers are primarily for band items. If students are found abusing the lockers, locker room, or place excessive non-band items in their locker, they will be banned from the locker room for the remainder of the year and may also receive disciplinary action.
- During band time, school time or at band events, students are only permitted to play their instrument when instructed to do so, either in rehearsal or performance. Students should not play their instrument at times not specifically designated by the directors. (*example: playing your instrument while walking between the band room and the rehearsal field*)

UNIFORMS

The band program requires that uniforms be worn for rehearsals and performances. Students not adhering to the policy may be selected out of performances or removed from the band program. The band program requires that uniforms be worn for rehearsals and performances. The following lists clearly list the uniform expectations and demands.

The uniforms are checked out before each game and are returned immediately upon our return to campus to be inventoried and cleaned. By having the uniforms cleaned (when it is necessary), the uniforms will retain their condition and color for a greater length of time. Uniform fittings are scheduled during Band Camp.

Uniforms will be always stored in the Uniform Room. Students will dress at the school for all uniformed performances. Students are responsible for wearing their official band t-shirt, black gloves (for sale before performances), "Dinkles" black marching shoes (orders will be taken during band camp), black socks, and uniform hat, and baseball cap. No students will perform without all parts of the uniform. Shoes must be polished.

Uniforms will be checked out from the uniform storage room. You must check out your own uniform by jacket number. After the performance, return the uniform to the uniform storage room. It must be complete and hung properly on the assigned numbered hanger before the uniform officer will accept it. If the uniform needs repair, let the uniform chairman know when

checking it in.

Any part(s) of the uniform damaged or destroyed by anything other than “normal” use will be the responsibility of the student. Uniforms are expensive and need to be treated with care and respect.

The pep uniform consists of the Band t-shirt and jeans. The Band t-shirts will be issued prior to the first performance. You will need this t-shirt for ALL pep rallies and when we travel as a group. We will occasionally use it for informal performances.

Rehearsal dress for the Band should be appropriate, comfortable clothing. Comfortable, athletic shoes and socks are a must for marching. Outside temperature (hot and cold) and conditions (rain) should be taken into consideration when you choose your attire. For Band Camp, wear light-colored t-shirts, athletic shorts, and athletic shoes with socks, hats, and SUNSCREEN! No tank tops are allowed. Shoes must be always worn during all marching functions!

PERFORMANCE UNIFORMS

Game Day (during school)

Orange Band T-Shirt
Solid Black Shorts

Football Games/Marching Band Performances

Orange Band T-Shirt
Black Sports Shorts
Marching Band Jacket
Marching Band Bibbers (pants)
Black Dinkles Marching Shoes
Black Long Socks
Black Gloves
Shako (hat) with Plume

No earrings/other visible piercings or jewelry may be worn with the uniform. Long hair must be put up in a bun or braids

Concert Band Performances

Black Tuxedo Pants or Black Concert Dress
White
Tuxedo
Shirt
Black
Bow
Tie
Black Vest
Black Tuxedo Jacket (*wind ensemble only*)
Black Dress Shoes

Jazz Band Performances

Black Tux Pants
White Tux Shirt
Black Dress Shoes (close toed)
Black Socks
Black Vest
12 O Clock – Tux Jacket

THE PERFORMING ENSEMBLES & CLASSES

SPRUCE CREEK HIGH STEPPIN' HAWKS

The Spruce Creek Marching Band is comprised of members from the SCHS Wind Ensemble, Symphonic Band, Concert Band, and Color Guard. With an annual membership of approximately 240 students, the Spruce Creek Marching Band is a musical marching unit organized to provide entertaining and artistic performances for football games, pep rallies, band festivals, parades, and concerts. Membership in the Spruce Creek Marching Band is required for ALL students involved in the Band Program, as it is an integral part of instrumental music education at SCHS. Membership requires TOTAL DEDICATION, MAXIMUM EFFORT and INVOLVEMENT in all aspects of marching and music performance. The Spruce Creek Marching Band rehearses during the marching season on Tuesdays from 6-9pm and Wednesdays from 2-4:30pm. Additional weekly rehearsals may take place for members in the Color Guard and Percussion sections. In addition, some sectionals may be required.

CONCERT BAND

The Concert Band is comprised of mostly 9th grade students with previous instruction in wind and percussion instruments. It consists of modern wind band instrumentation and provides instruction in common-practice period and 20th century wind literature and transcriptions. The Concert Band is a class that meets 3rd period every school day and performs regularly throughout the year. Private study is highly recommended and encouraged for all members of the Concert Band.

SYMPHONIC BAND

The Symphonic Band is open to 10th-12th grade students with previous instruction in wind and percussion instruments. It consists of modern band instrumentation and provides instruction in common-practice period and 20th century wind literature and transcriptions. The Symphonic Band is a class that meets 1st period every school day and performs regularly throughout the year. Private study is highly recommended and encouraged for all members of the Symphonic Band.

WIND ENSEMBLE

The Wind Ensemble is comprised of the most outstanding instrumentalists at Spruce Creek High School. Membership is by audition only. The repertoire of the ensemble is extensive. Private study is expected for all members of this ensemble. In addition, each member will be required to own a metronome and tuner. The Wind Ensemble class meets 2nd period every school day. The Wind Ensemble performs several concerts and festivals each year. Wind Ensemble members are required to participate in the FBA District Solo/Ensemble Festival and are encouraged to audition for the Volusia All-County Honor Band and the All-State Honor Band.

COLORGUARD

The Colorguard is open to membership by director approval and audition. Colorguard is a class that meets 7th period during the school day. In addition to regular class meetings, the Colorguard also follows the regular rehearsal and performance schedule of the "SPRUCE CREEK MARCHING BAND." Following the marching season, the Colorguard is active in the Winter Guard Circuit.

JAZZ ENSEMBLE (11 O'Clock & 12 O'Clock Jazz Bands)

The Jazz Ensembles are a select group of instrumentalists from within the Band Program (with the possible exception of piano, bass, and guitar). The repertoire of the ensemble is selected from a variety of jazz styles including swing, bebop, Latin, and jazz-rock. 10 O'Clock Jazz Band meets 7th Period, 11 O'Clock Jazz Band meets 6th Period, and 12 O'Clock Jazz Band meets 4th period.

ORCHESTRA

Orchestra is a string class that consists of violin, viola, cello and bass players. It is offered 5th period and performs music from the renaissance, baroque and classical periods through music of the 20th century. The course focuses on string technique, style and performing in an ensemble setting.

AP MUSIC THEORY

AP Music Theory meets daily during 6th period. AP Music Theory is a full-year course that meets every school day. Students in this class will master the necessary skills to earn a passing score on the AP Music Theory Exam. These skills are equivalent to a college level Theory I and Ear Training course.

At the conclusion of the AP Music Theory course, students will be able to:

- Define basic musical terms.
- Hear and notate pitches, rhythms, meters, intervals, scales, triads, and seventh chords.
- Listen to and describe (written and verbally) music from the Western tonal era as well as jazz, contemporary styles and world music.
- Take melodic and harmonic dictation.
- Compose a bass line for a given melody, implying appropriate harmony.
- Realize Roman numeral progressions and Realize figured bass
- Sing diatonic melodies at sight in both major and minor keys.
- Analyze and compose in four-voice texture.
- Identify and compose using small forms and cadences.
- Identify motive, phrase and period structure.
- Modulate to closely related keys.

IB MUSIC

IB Music is offered 1st, 2nd, 5th, & 7th periods. It is taken during the same period as a student's performing ensemble. Both sections (standard level and higher level) are offered each period. The IB Music class covers the following topics:

- Composers
- Musical time periods and genres
- Musical form and analysis
- Composition
- Non-western and world music styles
- Solo & group performance

BAND CAMP

Band Camp begins each summer prior to the opening of school. The week is spent incorporating new members and veteran members into a cohesive unit and learning marching and playing fundamentals. Band Camp this year will be from August 11th through August 15th. All members of the Band are required to attend Band Camp. Absences must be arranged in advance with the directors.

COMMUNICATION

Communication is vital to the success of the Band/Orchestra Program. A weekly email will be sent to inform students and parents about the events of the week as well as other pertinent information. Parents and students will also receive quick reminders through the Remind App. A comprehensive calendar, as well as forms and other information, is posted regularly. In addition, students should check the bulletin board and whiteboard daily. This is our primary means of daily communication. Make yourself aware! Each member is responsible for the information posted! Students are not allowed to write on the whiteboard or add anything to the bulletin boards without the permission of the Directors. Posted information should never be removed without permission.

FINANCIAL OBLIGATIONS

Band fees and required items are listed below.

Much of our budget comes in the form of fund-raising and student contributions. For this reason, it is very important that ALL the members of the ensemble “pull their own weight” financially by participating in the fund-raising activities and paying their Fair Share on time. Fees cover a huge number of things for the program, including transportation, clinicians, guest conductors, staff, music, equipment, instruments, supplies, and much more.

Required Items for Participants		
	Price	Details
Orange Band T-Shirt	\$8.00	Free to first year band & colorguard students
Black Music Polo	\$20.00	
Marching String Backpack	\$10.00	Free to first year band students
Dinkles Marching Shoes	\$37.00	
Colorguard Shoes	\$32.00	
Marching Band Gloves	\$7.00	First pair free to first year band students
Colorguard Leather Gloves	\$12.00	
Colorguard Duffle Bag	\$25.00	
Colorguard Hoodies	\$25.00	
Concert Dress	\$90.00	
Tuxedo	**	
USED Concert Dress	\$45.00	If available
Socks	\$3.00	
Instrument Rental	\$80.00	\$40 per semester
OPTIONAL Band Jacket	\$50.00	

Marching Band, Orchestra & Colorguard Price List	
Marching Band	\$300.00
Marching Colorguard	\$300.00
Orchestra ONLY	\$200.00
Jazz ONLY*	\$200.00
Percussion Fee**	\$100.00
Winterguard Fee	\$100.00

* Applies only to guitar and piano students

**Applies to all percussionists

●Percussion and Winterguard fees are in addition to the base fee of \$300 for all Marching Band members. These fees cover additional instructional opportunities, facilities usage, and/or required instrumentation.

●Families with two children in the band (at the same time) will receive \$100 off the second child's band fees.

FUNDRAISING

Throughout the school year, the Band Program will present a variety of fund-raising projects for our parents and students to take advantage of. These projects are designed to assist our band families in meeting our financial obligations and allow the Band Program to raise money for special events and trips. All monies raised through these projects are in the name of the Band Program. Students are assigned individual ledger accounts for record keeping purposes only. There will be no refunds of monies raised or paid, at any time during the school year, should a student not continue in the Band Program. Upon graduation, monies remaining in a student's account will be transferred into the general band fund. The only exception made will be a "sibling" transfer from one child's account to another.

Percentage of Sales into Student Accounts

Football Program Ads	50%
Pancake Breakfast	40%
Sponsoring a Child	100%
Luminary Sales	General Music Fund
Jazz Band and Other Ensemble Performances	General Music Fund

INSTRUMENT RENTAL

Large instruments, unique instruments, guard equipment, and percussion instruments are owned by the Band Program and rented to those students to which they are assigned. The Instrument Rental is \$40.00 per instrument. We do not provide percussion sticks or mallets, mouthpieces, ligatures, or reeds. Repair amounts cannot possibly maintain and replace instruments as they wear out. Therefore, unscheduled maintenance and repair become the responsibility of the student during the rental period.

ENSEMBLE DAILY PROCEDURES

- Enter the room and proceed to your instrument locker, get your instrument and music, have a seat, and begin your daily warm-up. The whiteboard should be read when entering the rehearsal room for daily instructions.
- Every Band member should bring instruments, music, pencil, and ALL equipment to every rehearsal and performance.
- Cell phones will be placed on airplane mode so that they can be used as tuners/metronomes in class without receiving notifications
- Music folders, instruments and equipment should be kept in their proper storage places when not in use. Music and folders should not be left on the music stands or the floor.
- Books and personal belongings should not be left in the rehearsal room or in instrument lockers. All trash should be thrown in the waste container. Students may not bring books, personal belongings, or study materials to their seats.

AFTER SCHOOL REHEARSAL PROCEDURES

- Arrive at least 10 minutes before the rehearsal begins. Field crew should plan to be at rehearsal 20 minutes prior to set up field/stage.
- Every Band member should bring instruments, music, pencil, and ALL equipment to every rehearsal and performance.
- Cell phones will be placed on airplane mode so that they can be used as tuners/metronomes in class without receiving notifications
- When the rehearsal is over, clean up your area, put your instrument away, and make sure the band room is clean and orderly before leaving campus.

INSTRUMENT LOCKERS

Lockers and locks are assigned to students so they will have a place to safely keep their instruments. We have more students than lockers, so not everyone will be assigned a locker. Some students will be assigned to share lockers. Lockers will be assigned according to the size and type of instrument. Any lost lock will result in a \$10.00 charge.

- Do NOT give your combination to another student
- Keep your locker always locked
- Students may NOT share lockers unless assigned
- Food is NOT allowed in lockers--it grows and smells
- Stickers, bumper stickers, pictures, etc., should not be placed on the outside of lockers

**** THE VOLUSIA COUNTY SCHOOL SYSTEM DOES NOT HAVE INSURANCE TO COVER LOST OR**

STUDENT OFFICERS/LEADERSHIP

The main role of the student officers/leaders is to support the director(s) vision of the program. Student leaders must 'buy in' to the director's choice of music, procedures, rehearsal ethic, etc. Student officers are selected based on the following criteria: leadership, setting a positive example, dependability, discipline, punctuality, musical achievement (All-County, All-State, Solo & Ensemble Festival, etc.), conduct, spirit, unity, attitude and commitment. The officers assist the director and the band in the duty areas listed below. All officers must always set the example for proper behavior and attitude in the band program and must maintain the following general requirements:

- Maintain a positive, responsible attitude.
- Set the example for proper behavior both on and off the field or performance hall.
- Arrive at least 15 minutes early for rehearsals and performances.
- Attend the scheduled OCS meetings.
- Perform a Solo at Solo & Ensemble
- Maintain a 2.0 GPA and avoid school/band disciplinary action.
- Take private lessons if at all possible.
- Work with and support the director on all policies and procedures.

Failure to meet any of the above requirements will result in disciplinary action by the director, up to and including termination of your position.

The following officer positions may be available each year:

Band Captain: You represent the band as a whole. You will be called to do any task asked of you by the directors. You have the authority to lightly discipline if/when needed. Other than the band directors, you have the final say, and can be confronted with any questions and are expected to know the answer. You work together with the drum majors for many things including bus attendance. You also supervise every aspect of the band.

Drum Majors: You conduct the marching band. You also conduct the band in the absence of the director(s). You represent the marching band as a whole. You have the authority to lightly discipline if/when needed. The entire band looks up to you to make the right decisions 24/7 no matter where you are. Bus attendance is your responsibility. You supervise every aspect of the band as well.

Woodwind/Brass Captains: You are in charge of all woodwind/brass sections as a whole. You are expected to host woodwind/brass sectionals and are responsible for your respective sections knowing their music. You have the authority to control an unproductive environment

created by a section leader. You responsibility also includes managing all section leaders and making sure each of them are fulfilling all of their responsibilities.

Drum/Pit Captains: You are expected to be the prime example of what your section should be. Both the music and marching (line) of your section are your responsibility. Light discipline can be used if section rules and expectations are not met after a warning.

Woodwind/Brass Marching: You are responsible for the quality of the band's marching technique. During fundamentals, you can step out and help one-on-one with someone who is struggling. You are expected to hold marching sectionals during marching season. Do not forget, your marching should hold up to the highest expectations that the directors have for the band.

Section Leaders: You are expected to be the prime example of what your section should be. Both the music and marching of your section are your responsibility. Light discipline can be used if section rules and expectations are not met after a warning.

Band Booster Liaison: You are the communicator between the band and the booster association. You are expected to attend all band booster meetings, and should be able to answer any questions pertaining to both band and/or boosters. When it comes to band parents, speak with confidence and respect.

Quartermaster: You work both during concert and marching season. You assist the band in looking uniform at all public functions. The Head Quartermaster will enforce work days and times, and they will have the right to lightly discipline reoccurring uniform breakers. Quartermasters responsibilities include staying late after performances to ensure all uniforms are placed back on the hangers correctly.

Field Crew: Your job is to make sure all required equipment is out and ready for rehearsals and practices. Be early for set-up and stay late for teardown. You are also responsible for helping to load all equipment onto the trailer(s) before performances, and unloading it after performances. You should always have all responsibilities completed before rehearsal begins.

Librarian: You are responsible for the band members having music for the whole year. It is expected of you to keep the music filed and in order. You must arrange and attend work days to keep the music filed and organized.

Inventory: Your job is to make sure all of the instruments and equipment are correctly distributed and monitored. During times of inventory you will be expected to work with the directors in identifying every instrument owned by the band. You work together with the locker room officers to complete your task.

Locker Room: You are responsible for assigning all lockers at the beginning of the year. It is also your responsibility to keep the locker room clean at all times and to address any wrong-doings in the locker room. Your responsibilities also include helping students with locker related issues throughout the year. You work with the inventory officers to complete your task.

Percussion Storage: You are to make sure the drum room and percussion area is always clean. You are responsible for every percussion item to be in its place. You repair any damaged or broken percussion instruments. Your job is to supervise all percussionists to make sure they are putting away all of their instruments.

Colorguard Captain: You are responsible for

TRAVEL POLICIES

- A travel itinerary and procedures list will be published for each major trip. It is important that these instructions be followed so the Band can move quickly, safely and efficiently. The parent or guardian of each student will be expected to fill out the EMERGENCY TREATMENT AUTHORIZATION FORM. Students will not travel with the Band without this form.
- Students will be expected to sign up for bus seating by class and/or room lists at an announced time. Any student failing to sign the lists will be assigned a seat and/or room. Students will not be allowed to change buses or rooms without permission of the Directors.
- Students are asked to be careful and safe. If an accident, injury or illness does occur, the chaperone in charge should be notified at once. The chaperone will then notify the Directors.
- Chaperones or student leaders will be in charge of each bus. They will be responsible for calling roll and maintaining good conduct. No bus should be permitted to leave a stop until the roll is checked.
- While staying in a hotel/motel, students should be considerate of other occupants, especially at night. Rooms should be left neat and hotel/motel property should not be damaged. Telephone calls made by individuals in the Band may not be charged to the room. Long distance calls should be made from a pay phone.
- It should be noted that proper behavior is expected when on a school-sponsored trip. The Volusia County Code of Student Conduct will be observed at all times. Undignified conduct or reckless behavior may result in disciplinary action, suspension from school, and/or dismissal from the Band.
- Students may not leave their rooms after curfew or lights out.
- Students may not visit rooms/floors occupied by the opposite sex without a chaperone.
- POSSESSION OR USE OF ALCOHOL, TOBACCO, OR NARCOTICS IS FORBIDDEN. These matters will be turned over to legal authorities.

BAND TRIP REMINDERS

- Chaperones and student leadership are to be always treated with courtesy and respect. They are the delegates of the directors.
- The complete uniform should be worn properly when in public. You are representing Spruce Creek High School.
- Horseplay, profanity, singing, chanting, and screaming are prohibited on the bus -- usual bus rules apply.
- All students must travel to and from performances on buses, not in personal cars. Any student who needs to depart a performance with his/her parent or guardian should submit a request signed by the parent/guardian at least three days in advance of the performance. If approved, the parent/guardian must appear in person to pick up the student from the Directors.
- No drinking or eating will be permitted except when designated by the Directors.
- Students are responsible for their own equipment, instruments and music. The field crew and percussion section will load the equipment truck or buses.

- Students will receive an itinerary of activities for all major trips. Students are responsible for knowing departure times and being ready on time.
- Any illness or injury should be reported to the chaperones and directors immediately, no matter how unimportant it may seem.

PARENTAL INVOLVEMENT

BAND BOOSTERS

The function of the band boosters is to support the director(s) and their vision for the program. Boosters do not choose music, competitions, or trips, but rather work to provide chaperones and funding for these items. All parents of band students are automatically members of the booster group and are strongly encouraged to be involved. Being a Band Booster is a rewarding and fun experience. Band Boosters are invited to attend General Membership meetings during the school year. The dates will be announced in the Band Weekly Emails. Attending the General Membership Meetings keeps you up to date and informed on upcoming band activities and volunteer opportunities.

We encourage all parents to consider what part they can play in helping to bring about the great performances and activities of the Spruce Creek High School Band Program. Volunteering your time gives you the chance to get to know a great group of students and parents working together with the Band Directors to maintain the level of excellence that is the hallmark of this outstanding program.

In addition to volunteering your time, please let us know if you can provide the Band with community, business and/or corporate contacts. The Band/Orchestra Program has many "large items" financial needs including uniform replacement, instrument purchase, and trip scholarships that are not provided by the school.

We could use your help and look forward to working with you!

CHAPERONES

Parent-chaperones are a necessary part of moving the band to our scheduled venues of home games, away games, competitions, and parades. VCSB requires adult supervision on all school-sponsored bus trips. Adult supervision of the bus is the primary function of the parent-chaperones. Additionally, parent-chaperones assist the band with chores such as handling the band's drinking water, moving the percussion equipment onto the field, and minding equipment in the stands.

All parents are invited and encouraged to participate as chaperones for the band during the marching season. There have been requests in the past to allow siblings and other family members to either chaperone or assist with the chaperone chores. However, it is necessary to limit the chaperones and all assistance to parents only.

Chaperones must be listed AND APPROVED by VCSB prior to accompanying the band on a bus trip. Chaperones should visit the VCSB website early to complete the application. The band directors will be notified by VCSB as to which volunteers are registered to serve as chaperones.

All parents who want to chaperone and are approved by VCSB are given the opportunity to chaperone at some time during the marching season (approximately 20 performances.) For

most of the football games, and some competitions and parades, there is no limit to the number of chaperones that can accompany the band. However, the number of chaperones is sometimes limited due to limited space on the buses or limited number of passes to the event. In those cases where the number of chaperones is limited, chaperones will be selected based on their year-to-date number of volunteer hours in service to the band. Parents who want to chaperone are encouraged to come out to football games early in the season, because those opportunities are unlimited for chaperones.

OVERSEAS TRIPS

Chaperones will be chosen by the directors, with the input of the executive booster board. Parents must have chaperoned football games the year of the trip, as well as the prior year's football games. They must have a strong presence in the band program and have participated in chaperoning and volunteering functions for at least two consecutive years. Parents who have never chaperoned or who have only chaperoned a few times will not be eligible to participate as a chaperone but may still attend the shadow tour (if offered).

MUSIC AWARDS BANQUET

The Music Awards Banquet (*which consists of a dinner and awards ceremony*) concludes the band year and is a celebration of all of the student's musical efforts and achievements. Students and their families are invited to attend. All band fees must be paid in order to attend the banquet. Tickets are made available for students, family, and guests. The Banquet gives the Band Program an opportunity to recognize individual and group accomplishments throughout the year.

MUSIC STUDENT/PARENT AGREEMENT

The student and their parent must read, sign and turn this form in to a director in order to participate in any band related activities, classes or functions.

- ✓ INTRODUCTION
- ✓ BAND ENTRANCE POLICY
- ✓ CLASS REQUIREMENTS
- ✓ ORCHESTRA ENTRANCE POLICY
- ✓ ABSENCE POLICY
- ✓ GRADING
- ✓ REHEARSAL TIMES
- ✓ BEHAVIOR EXPECTATIONS
- ✓ CONSEQUENCES FOR BEHAVIOR
- ✓ BAND ROOM POLICIES
- ✓ UNIFORMS
- ✓ SCHOOL SPORTS
- ✓ PERFORMING ENSEMBLES & CLASSES
- ✓ BAND CAMP
- ✓ COMMUNICATION
- ✓ FINANCIAL OBLIGATIONS
- ✓ FUNDRAISING
- ✓ INSTRUMENT RENTAL
- ✓ ENSEMBLE DAILY PROCEDURES
- ✓ MARCHING ENSEMBLE PROCEDURES
- ✓ MARCHING PERFORMANCE PROCEDURES
- ✓ INSTRUMENT LOCKERS
- ✓ STUDENT OFFICERS/LEADERSHIP
- ✓ TRAVEL POLICIES
- ✓ PARENTAL INVOLVEMENT
- ✓ MUSIC AWARDS BANQUET
- ✓ CONTACT INFORMATION

I have read the band handbook, including all items above, and understand and agree to the terms and conditions within. I have also received a copy of the band calendar, understand that it can be viewed on the band website www.creekband.org, and have taken all necessary steps to ensure there are no conflicts with the band schedule.

Student Name (print):

Parent Name (print):

Student Signature:

Parent Signature:

