



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING MINUTES

MARCH 14, 2018, WEDNESDAY, 3:00PM-5:00PM
 Online Web Conference Meeting

2018

1.0 CALL TO ORDER

BOARD OF DIRECTORS:

PRESIDENT

JESSE DE ANDA

Permit & Development Services Manager
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 City of Beverly Hills, CA

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Assistant Chief
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Structural Engineering Associate III
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STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner
 City of Long Beach, CA

Meeting called to order at approximately 3:10 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Jesse De Anda (Board Liaison)	Beverly Hills	X
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	
Crystal Sujeski	OSFM	
Dennis Richardson	AWC	
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	X
Jay Hyde	SVABO	X
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	X
Kevin Reinertson	Riverside County	
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	X

2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for March 7, 2018. Motion by Homer. Second by Jesse. Unanimously approved.





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3.0 COMMUNICATION

3.1 Selection of Vice-Chair for Committee. Truong indicated that Jonathan Lam will take the Vice-Chair role and assist when Truong cannot participate. This may happen at either the 4/4 and/or 4/11 meeting.

3.2 Website Update. Truong provided a summary update of changes to the LABC website for the Administration and Code Coordination webpages.

3.3 Schedule Changes. Due to personal schedule, Truong requested moving the meeting on 3/21 from 3:00-5:00 to 10:00-12:00 on the same day. Those in attendance did not have any objection. Truong will do outreach to see if others are ok with the change.

3.4 3D Printing Construction Method. Truong raised this topic as a brief discussion to see who else may be aware of this new method of construction. Most indicate they have seen something on YouTube.

3.5 CE Related to Mobile Tiny Homes. Jesse raised this topic as a brief discussion to see if anyone else had concern with code enforcement effort on tiny homes that are on wheels and are mobile. Both Truong and Eugene suggested that as mobile, they would not regulate or have jurisdiction of the issue.

4.0 NEW BUSINESS

4.1 None at this time.

5.0 EXISTING BUSINESS

5.1 Electronic Plan Submittal and Review. **[TO BE DISCUSSED ON 3/21]**

Discussion Point(s):

- Discuss draft guideline for best practices on electronic plan submittal and review.

Action Item(s):

- Committee members to provide comments back to Jesse on draft electronic plan submittal and review document by **3/21**. **[ALL]** **[PENDING]**

5.2 Intermodal Shipping Container Repurposed as Buildings or Structures.

Discussion Point(s):





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- Discuss status of Structural Code Committee taking on the task to develop a guideline or policy on the use of intermodal shipping container. This task will be removed from future meeting agenda.

Action Item(s):

- Request that the Structural Committee take on the task to develop best practice document for the use of intermodal shipping container. [TRUONG] [COMPLETED]

5.3 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A.

Discussion Point(s):

- Update on Online Shared Excel File.
 Truong has uploaded the excel file onto the committee's general google email account. He hopes to within a few days share the file for the rest of the committee members to use and edit. A link will be posted as a view only file on the chapter's website. The switch was made to google sheet as it seemed the easiest solution to enable the committee members to collaborate. Jonathan indicated that County will not have their own recommendation column and the excel file now reflects this.
- Discuss Code Change Proposals. [\[Click Here for Link to Code Proposal\]](#)

Code Change Number	Topic	Discussion By
E85-18	egress through intervening spaces	Homer
E90-18	minimum corridor width	Homer
E95-18	enclosures for interior exit stairways and ramps	Homer
E105-18	smoke-protected or open-air assembly aisle accessways	Kevin S
FS8-18	secondary (non-structural) attachments to structural members.	Crystal
FS28-18	supporting construction for a fire barrier	Homer
FS48-18	membrane penetrations	Homer
FS75-18	minimum protection of structural parts	Ali
FS104-18	vertical and lateral flame propagation	Ali
G39-18	mechanical-access enclosed parking garages	James C
G71-18 I/II	indoor horticultural grow structures	Homer
G74-18	enclosures surrounding occupied roof areas	Jay
G101-18	fire-resistance rating requirements for building elements (hours)	Homer
G102-18	fire-resistance rating requirements for building elements (hours)	Dennis
G109-18	type iv construction	Dennis
G111-18	cross-laminated timber in exterior walls	Dennis





G151-18	intermodal shipping container	Truong
S10-18	penthouses and occupied rooftop structures	Jay
S11-18	penthouse type of construction	Homer



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The following code change proposals discussed were: E85, E90, E-95, G39, and G151.

Action Item(s):

- Upload shared online excel file for code coordination prior to the upcoming CAH. **[TRUONG] [ON-GOING]**
- Committee members to specify if they need a column in the excel file to reflect their recommended action on specific code change proposals. **[AMIR] [PENDING]**
- Committee members to upload onto the shared excel file their respective group's recommended action on the various code change proposals by **3/21. [ALL] [PENDING]**
- Committee members to specify which code change proposals to discuss for the **3/21** meeting. **[ALL] [PENDING]**

5.4 Triennial Code Adoption for 2019 California Building Standards Code. **[TO BE DISCUSSED ON TBD]**

Discussion Point(s):

- Update on LARUCP Amendments.
- Update on State Agencies Proposals.

Action Item(s):

- None at this time.

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Weblink</u>
03-21-18	10:00-12:00	TBD	TBD
03-28-18	3:00-5:00	804 707 980	Start Your Meeting
04-04-18	3:00-5:00	809 366 510	Start Your Meeting
04-11-18	3:00-5:00	TBD	
05-09-18	3:00-5:00	TBD	
05-23-18	3:00-5:00	TBD	
06-27-18	3:00-5:00	TBD	





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07-25-18	3:00-5:00	TBD
08-22-18	3:00-5:00	TBD
09-05-18	3:00-5:00	TBD
09-12-18	3:00-5:00	TBD
09-19-18	3:00-5:00	TBD
09-26-18	3:00-5:00	TBD
10-03-18	3:00-5:00	TBD
10-10-18	3:00-5:00	TBD
10-17-18	3:00-5:00	TBD
11-14-18	3:00-5:00	TBD
11-28-18	3:00-5:00	TBD
12-12-18	3:00-5:00	TBD

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7.0 ADJOURNMENT

Meeting adjourned at approximately 4:20 pm.

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at <http://www.icclabc.org/administration.html>.

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