



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING AGENDA

MAY 9, 2018, WEDNESDAY, 3:00PM-5:00PM
 Online Web Conference Meeting

2018

1.0 CALL TO ORDER

BOARD OF DIRECTORS:

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JESSE DE ANDA

Permit & Development Services Manager
 Community Development
 City of Beverly Hills, CA

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SHAHEN AKELYAN, SE

Assistant Chief
 Permit and Engineering Bureau
 City of Los Angeles, CA

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CIARA BARNETT, PE, CASp

Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles, CA

COMMITTEES:

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TRUONG HUYNH, PE, CBO

General Superintendent of Development
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 City of Long Beach, CA

DISABLED ACCESS CHAIR

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Building Civil Engineer I
 City of Los Angeles, CA

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EUGENE BARBEAU, PE

Structural Engineering Associate III
 City of Los Angeles, CA

INSPECTION CHAIR

VACANT

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner
 City of Long Beach, CA

1.1 Truong called meeting to order at approximately 3:12 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	X
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	X
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	X
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	
Crystal Sujeski	OSFM	
Dennis Richardson	AWC	X
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	X
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	





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2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for April 11, 2018. Motion by Jonathan. Second by Amir. Motion approved unanimously.

3.0 COMMUNICATION

3.1 Chapter. Truong indicated that the chapter meeting tomorrow will be a Tri-Chapter meeting. He can't attend but Jonathan will. He asked Jonathan to provide the committee report should one be requested during the meeting.

4.0 NEW BUSINESS

4.1 Emergency Housing Shelter. Jonathan raised questions of members present about what they new of the now approved emergency housing shelter bill. It became effective April 24 and is to be found in Appendix A of the code. LA County is exploring whether to adopt Appendix X. LA City approved an ordinance for emergency shelters that is different than the state. A building permit will be issued during the emergency, but upon emergency going away, permit will be revoked and the use will be required to change back to previous use.

5.0 EXISTING BUSINESS

5.1 Electronic Plan Submittal and Review. **[TO BE DISCUSSED ON 6/27]**

Action Item(s):

- Committee members should provide comments back to Jesse on draft electronic plan submittal and review document by **6/27**. **[ALL] [ONGOING]**

5.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A.

Discussion Point(s):

- Update on Online Shared Excel File for Code Coordination. Truong provided an update on minor changes he made to the shared excel file. An addition column was created to allow any members to take note. The last column previously used to denote if a code change proposal was by a CA member was revised to serve as a filtering tool to connect code change proposals that are connected or related, such as those submitted by Californians (CA) or to mark if proposals were related to the Tall Wood Building (TWB) proposals.
- Discuss voting recommendation for code change proposal(s) that received an assembly floor motion request at the CAH. Truong indicated that there was only 1 code change proposal from the codes currently





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being evaluated by the committee that received an assembly motion. Discussion on whether to pursue developing a voting document when there is only 1 item. It was agreed to not pursue a voting document and focus the committee's attention on submitting public comments.

- Discuss code change proposals that should receive public comments prior to the PCH.

Code Change Number	Topic
G151-18	Intermodal Shipping Container <i>Truong lead discussion. Indicated that BCAC will likely have some minor public comments to submit.</i>
F19-18	Fire Wall Continuity <i>Ali discussed submitting public comments.</i>
F20-18	Platform Framing <i>Ali discussed submitting public comments.</i>

Action Item(s):

- Committee members intending to submit a public comment should identify this on the online shared excel file by **6/27**. [ALL] [ONGOING]
- Ali and Truong to explore developing a code hearing training at the local level and help members gain CEUs for participating. [ONGOING]

5.3 Triennial Code Adoption for 2019 California Building Standards Code.

Discussion Point(s):

- Establish Goal and Schedule for LARUCP. Members agreed to pursue this subject during the summer.
- Update on LARUCP Amendments. Truong will need to coordinate the other two committees to spearhead their efforts sooner and to coordinate with the Administration Committee.
- Update on State Agencies Proposals. Both Jay and Ali are represented as code officials on the CBSC's various code advisory committees.

Action Item(s):

- Truong to coordinate with the Fire-Life Safety and Structural committees. [ONGOING]

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300





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<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Hyperlink</u>
05-23-18	3:00-5:00	800 609 597	Start Your Meeting
06-27-18	3:00-5:00	801 235 184	Start Your Meeting
07-25-18	3:00-5:00	800 901 404	Start Your Meeting
08-22-18	3:00-5:00	808 483 876	Start Your Meeting
09-05-18	3:00-5:00	800 514 843	Start Your Meeting
09-12-18	3:00-5:00	806 530 380	Start Your Meeting
09-19-18	3:00-5:00	802 252 129	Start Your Meeting
09-26-18	3:00-5:00	TBD	TBD
10-03-18	3:00-5:00	TBD	TBD
10-10-18	3:00-5:00	TBD	TBD
10-17-18	3:00-5:00	TBD	TBD
11-14-18	3:00-5:00	TBD	TBD
11-28-18	3:00-5:00	TBD	TBD
12-12-18	3:00-5:00	TBD	TBD

7.0 ADJOURNMENT

7.1 Meeting adjourned at approximately 4:20 PM.

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

