



# LOS ANGELES BASIN CHAPTER

## INTERNATIONAL CODE COUNCIL

Established 1957  
[www.icclabc.org](http://www.icclabc.org)

P.O. Box 1099  
 Alhambra, CA 91802  
 @LABC\_ICC



### ADMINISTRATION COMMITTEE MEETING AGENDA

**MAY 23, 2018, WEDNESDAY, 3:00PM–5:00PM**

Online Web Conference Meeting

2018

#### 1.0 CALL TO ORDER

##### BOARD OF DIRECTORS:

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###### INSPECTION CHAIR

VACANT

###### STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner  
 City of Long Beach, CA

#### 1.1 Meeting started at approximately 3:10 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	X
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	X
Crystal Sujeski	OSFM	X
Dennis Richardson	AWC	X
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	X
Jay Hyde	SVABO	X
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	X
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	





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**2.0 APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for May 9, 2018. Motion to approve by Kevin. Second to approve by Jay. Motion unanimously approved.

**3.0 COMMUNICATION**

3.1 Chapter's Website. Truong discussed some of the update and changes to the LA chapter's website.

3.2 Mass Wood Product. Crystal provided an update regarding the recent request from the Governor Office to the CBSC to look at the Tall Wood Building provisions. See CBSC website for more detail. There may be legislations circulating on the subject as well.

**4.0 NEW BUSINESS**

4.1 Training on Code Development and CEU. Truong brought up discussion from the last meeting on using code hearing discussion as an opportunity to be treated as training for CEUs. Kevin brought up some points on how it can be achieved. He did this very same thing with the FPO. Others supported the idea. Truong to talk to Kevin and Ali to further this idea.

**5.0 EXISTING BUSINESS**

5.1 Electronic Plan Submittal and Review. **[TO BE DISCUSSED ON 6/27]**

Action Item(s):

- Committee members should provide comments back to Jesse on draft electronic plan submittal and review document by **6/27**. **[ALL] [ONGOING]**

5.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A.

Discussion Point(s):

- Update on Online Shared Excel File for Code Coordination. Truong discussed the late change to the shared excel file. Additional columns have been unhide in order to reflect additional columns for future entries for the PCH.
- Discuss code change proposals that should receive public comments prior to the PCH. Members discussed whether a public comment will be forthcoming. Where there are public comments, those specific comments will be discussed at the next meeting.

CODE CHANGE NUMBER	SUBMIT PUBLIC COMMENT	WHO
G5-18 Part II	No	





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G14-18	No	
G18-18	No	
G45-18	No	
G57-18	Maybe	
G71-18 Part II	Yes	Homer
G85-18	No	
G88-18	No	
G100-18	No	
G113-18	No	
G123-18	No	
G127-18	No	
G151-18	Yes	Truong
E6-18	No	
E14-18	No	
E22-18	No	
E27-18	No	
E35-18	No	
E37-18	No	
E39-18	No	
E54-18	No	
E64-18	No	
E65-18	No	
E67-18	No	
E77-18	No	
E78-18	No	
E80-18	No	
E86-18	No	
E90-18	Yes	Homer
E99-18	No	
E106-18	No	
E113-18	No	
FS4-18	No	
FS8-18	No	
FS9-18	No	
FS12-18	Yes	Homer
FS33-18	No	
FS41-18	No	
FS53-18	No	
FS54-18	No	
FS59-18	No	
FS62-18	No	
FS72-18	No	
FS75-18	Maybe	Ali
FS79-18	No	





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	Double check if the CAH action on this code change proposal was D or AS. Shared excel file recorded D. Truong to verify.	
FS82-18	No	
FS106-18	Maybe	Jay
FS107-18	Maybe	Jay
FS109-18	No	
FS110-18	No	
FS132-18	No	
FS138-18	No	
FS140-18	No	
FS161-18	No	
S2-18	No	
S5-18	No	
S12-18	No	

**Action Item(s):**

- Committee members who intends to submit a public comment should share a copy of comments to Truong for distribution to the rest of the members for discussion prior to next meeting on **6/27**. [PENDING]
- Truong to verify the CAH result for FS79-18 by next meeting on **6/27**. [PENDING]

**5.3 Triennial Code Adoption for 2019 California Building Standards Code.**

**Discussion Point(s):**

- Establish Goal and Schedule for LARUCP. Truong suggested starting early in July 2018 and finishing March 2019. Based upon comments received from previous adoption years, getting the LARUCP sooner will help members get a head start with preparing their ordinance to adopt and amend the codes. Others are generally supportive of starting early. State agencies will be submitting their code change package soon to the CBSC. Eugene discuss FLS committee participating at the CBSC hearing or working with state agencies regarding a potential amendment on concealed spaces.
- Update on LARUCP Amendments. Truong suggested introducing code change proposal G151-18 regarding containers as a future LARUCP amendment.
- Update on State Agencies Proposals. Crystal gave a brief summary of what the OSFM is doing and when they will be submitting their code change proposals to the CBSC.







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Action Item(s):

- Truong to coordinate with the other chairs for their participation on starting the code adoption process and review of the LARUCP amendments early and report back to the committee with an update by **6/27. [PENDING]**

**6.0 ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

Date	Time	Meeting Number	Hyperlink
06-27-18	3:00-5:00	801 235 184	<a href="#">Start Your Meeting</a>
07-25-18	3:00-5:00	800 901 404	<a href="#">Start Your Meeting</a>
08-22-18	3:00-5:00	808 483 876	<a href="#">Start Your Meeting</a>
09-05-18	3:00-5:00	800 514 843	<a href="#">Start Your Meeting</a>
09-12-18	3:00-5:00	806 530 380	<a href="#">Start Your Meeting</a>
09-19-18	3:00-5:00	802 252 129	<a href="#">Start Your Meeting</a>
09-26-18	3:00-5:00	TBD	TBD
10-03-18	3:00-5:00	TBD	TBD
10-10-18	3:00-5:00	TBD	TBD
10-17-18	3:00-5:00	TBD	TBD
11-14-18	3:00-5:00	TBD	TBD
11-28-18	3:00-5:00	TBD	TBD
12-12-18	3:00-5:00	TBD	TBD

**7.0 ADJOURNMENT**

**NOTES:**

**Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.**

**For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:**

**<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.**

