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P.O. Box 1099 Alhambra, CA 91802

ADMINISTRATION COMMITTEE

MEETING AGENDA

MAY 23, 2018, WEDNESDAY, 3:00PM–5:00PM Online Web Conference Meeting

2018

1.0 CALL TO ORDER

BOARD OF DIRECTORS: 1.1

PRESIDENT JESSE DE ANDA Permit & Development Services Manager Community Development City of Beverly Hills, CA

> 1ST VICE PRESIDENT SHAHEN AKELYAN, SE Assistant Chief Permit and Engineering Bureau City of Los Angeles, CA

2ND VICE PRESIDENT ARA SARGSYAN, PE, CBO, LEED® AP Chief Development Services Case Management City of Los Angeles, CA

> TREASURER PHILIP YIN, SE, CASp Senior Structural Engineer Building and Safety Bureau City of Long Beach, CA

SECRETARY CIARA BARNETT, PE, CASp Senior Civil Engineer Building and Safety Division County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR TRUONG HUYNH, PE, CBO General Superintendent of Development Services City of Long Beach, CA

> DISABLED ACCESS CHAIR FARUK SEZER, MS, PE, CASp Building Civil Engineer I City of Los Angeles, CA

EMERGING LEADER CHAIR JESSE DE ANDA Permit & Development Services Manager City of Beverly Hills, CA

> FIRE-LIFE SAFETY CHAIR EUGENE BARBEAU, PE Structural Engineering Associate III City of Los Angeles, CA

> > INSPECTION CHAIR VACANT

STRUCTURAL CHAIR GREGORY BOWSER, SE Building Plans Examiner City of Long Beach, CA















Meeting started	at approximately 3	:10 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	Х
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	Х
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	Х
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	X
Crystal Sujeski	OSFM	X
Dennis Richardson	AWC	Х
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	Х
Jay Hyde	SVABO	Х
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	





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2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for May 9, 2018. Motion to approve by Kevin. Second to approve by Jay. Motion unanimously approved.

3.0 COMMUNICATION

3.1 Chapter's Website. Truong discussed some of the update and changes to the LA chapter's website.

3.2 Mass Wood Product. Crystal provided an update regarding the recent request from the Governor Office to the CBSC to look at the Tall Wood Building provisions. See CBSC website for more detail. There may be legislations circulating on the subject as well.

NEW BUSINESS

Training on Code Development and CEU. Truong brought up discussion from the last meeting on using code hearing discussion as an opportunity to be treated as training for CEUs. Kevin brought up some points on how it can be achieved. He did this very same thing with the FPO. Others supported the idea. Truong to talk to Kevin and Ali to further this idea.

EXISTING BUSINESS

Electronic Plan Submittal and Review. [TO BE DISCUSSED ON 6/27]

Action Item(s):

- Committee members should provide comments back to Jesse on draft electronic plan submittal and review document by <u>6/27</u>. [ALL] [ONGOING]
- ICC Code Development Cycle for the 2021 I-Codes CAH Group A.

Discussion Point(s):

- Update on Online Shared Excel File for Code Coordination. Truong discussed the late change to the shared excel file. Additional columns have been unhide in order to reflect additional columns for future entries for the PCH.
- Discuss code change proposals that should receive public comments prior to the PCH. Members discussed whether a public comment will be forthcoming. Where there are public comments, those specific comments will be discussed at the next meeting.

CODE CHANGE NUMBER	SUBMIT PUBLIC COMMENT	WHO
G5-18 Part II	No	















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FS/9-18 No	FS79-18	No	











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General Superintendent of Development

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COMMITTEES:

Services

TREASURER

SECRETARY

Community Development City of Beverly Hills, CA **1ST VICE PRESIDENT** SHAHEN AKELYAN, SE Assistant Chief

PRESIDENT JESSE DE ANDA Meeting Minutes May 23, 2018 Page 4 of 5

	Double check if the CAH action on this code change proposal was D or AS. Shared excel file recorded D. Truong to verify.	
FS82-18	No	
FS106-18	Maybe	Jay
FS107-18	Maybe	Jay
FS109-18	No	-
FS110-18	No	
FS132-18	No	
FS138-18	No	
FS140-18	No	
FS161-18	No	
S2-18	No	
S5-18	No	
S12-18	No	

<u>Action Item(s):</u>

- Committee members who intends to submit a public comment should share a copy of comments to Truong for distribution to the rest of the members for discussion prior to next meeting on <u>6/27</u>. [PENDING]
- Truong to verify the CAH result for FS79-18 by next meeting on <u>6/27</u>. [PENDING]

Triennial Code Adoption for 2019 California Building Standards Code.

Discussion Point(s):

- Establish Goal and Schedule for LARUCP. Truong suggested starting early in July 2018 and finishing March 2019. Based upon comments received from previous adoption years, getting the LARUCP sooner will help members get a head start with preparing their ordinance to adopt and amend the codes. Others are generally supportive of starting early. State agencies will be submitting their code change package soon to the CBSC. Eugene discuss FLS committee participating at the CBSC hearing or working with state agencies regarding a potential amendment on concealed spaces.
- Update on LARUCP Amendments. Truong suggested introducing code change proposal G151-18 regarding containers as a future LARUCP amendment.
- Update on State Agencies Proposals. Crystal gave a brief summary of what the OSFM is doing and when they will be submitting their code change proposals to the CBSC.



















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> > VACANT

STRUCTURAL CHAIR GREGORY BOWSER, SE Building Plans Examine City of Long Beach, CA. https://icclabc.org/administration and https://icclabc.org/code-coordination.

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Action Item(s):

Truong to coordinate with the other chairs for their participation on starting the code adoption process and review of the LARUCP amendments early and report back to the committee with an update by 6/27. [PENDING]

6.0 **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number:

408-792-6300

<u>Date</u>	<u>Time</u>	Meeting Number	<u>Hyperlink</u>
06-27-18	3:00-5:00	801 235 184	Start Your Meeting
07-25-18	3:00-5:00	800 901 404	Start Your Meeting
08-22-18	3:00-5:00	808 483 876	Start Your Meeting
09-05-18	3:00-5:00	800 514 843	Start Your Meeting
09-12-18	3:00-5:00	806 530 380	Start Your Meeting
09-19-18	3:00-5:00	802 252 129	Start Your Meeting
09-26-18	3:00-5:00	TBD	TBD
10-03-18	3:00-5:00	TBD	TBD
10-10-18	3:00-5:00	TBD	TBD
10-17-18	3:00-5:00	TBD	TBD
11-14-18	3:00-5:00	TBD	TBD
11-28-18	3:00-5:00	TBD	TBD
12-12-18	3:00-5:00	TBD	TBD

ADJOURNMENT

NOTES:

Please inform the Chairperson at any time prior to the next scheduled City of Los Angeles, CA meeting if you wish to introduce new business for discussion with the EMERGING LEADER CHAIR COMMITTEE. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

City of Los Angeles, CA For copies of past meeting minutes and other related documents produced INSPECTION CHAIR by this committee, please refer to the Los Angeles Basin Chapter's website at:











