STRUCTURAL CODE COMMITTEE
MEETING MINUTES
March 7, 2018, WEDNESDAY, 10:00AM–12:00PM
WebEx Online Meeting

1.0 CALL TO ORDER
Meeting called to order at approximately 10:10 am.

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Jurisdiction/Chapter/Company</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Bowser (Chair)</td>
<td>Long Beach</td>
<td>X</td>
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<tr>
<td>Allen Manalansan (Co-chair)</td>
<td>Los Angeles</td>
<td>X</td>
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<tr>
<td>Albert Lopez</td>
<td>Burbank</td>
<td>X</td>
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<td>Philip Yin</td>
<td>Long Beach</td>
<td>X</td>
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<tr>
<td>Charles Chang</td>
<td>Los Angeles</td>
<td>X</td>
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<tr>
<td>Michael Ciortea (SEAOC)</td>
<td>DSA</td>
<td>X</td>
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<tr>
<td>Dennis Richardson</td>
<td>AWC</td>
<td>X</td>
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2.0 APPROVAL OF PREVIOUS MINUTES
Meeting minutes for February 15, 2018 were reviewed and approved.
Motion by Philip Yin, Second by Allen Manalansan.

3.0 COMMUNICATION
3.1 AWC Webinars [Dennis Richardson to forward fliers to the committee]

4.0 NEW BUSINESS
4.1 Acknowledgment of new Co-Chair

4.2 Triennial Code Adoption for 2019 California Building Standards Code.
[Michael Ciortea to send DSA Amendments] [Discuss on 4/11]

4.3 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A

Discussion Point(s):
- Outreach to Organizations, Chapters, Committees or Jurisdictions for diversified opinion. [ongoing]
**Action Item(s):**
- Review Structural Items and report back with important items for 3/21 meeting. Provide comments to Greg by 3/16. [Dennis, Greg, Jonathan Lam, and Albert]

### 5.0 EXISTING BUSINESS

#### 5.1 Web/Social Media Presence and Outreach

**Discussion Point(s):**
- Web Guru – Albert Lopez volunteered!
- Outreach to Organizations, Chapters, Committees or Jurisdictions.

**Action Item(s):**
- Social Media Site Setup [Albert]
- Update website [Greg and Allen]
- Provide Greg/Allen with contact information for other organizations [Everyone] [Ongoing]
- Determine what topics we would like these organizations involved with [Everyone] [Ongoing]

#### 5.2 Training Topics

**Discussion Point(s):**
- Back to Basics
- Frequently missed structural provisions
- Structural Plan Review for Beginners (Introduced by Jonathan Lam after the meeting)
- Open Mic Discussion (Poll the crowd for Training Topics)

**Action Item(s):**
- Suggestions from the committee [Everyone] [Ongoing - Preliminary topics to be chosen at 4/11 meeting]
- Brainstorm Open Mic Topics [Everyone] [Ongoing]

#### 5.3 Checklist and Standard Development

**Action Item(s):**
- Steel Moment Frame and QA/QC [LADBS] [Ongoing]
- Review LABC Library for items to update or eliminate [Greg] [Ongoing]
- Members to suggest topics to create checklist or standard [Everyone] [Ongoing]
5.4 Intermodal Shipping Container Repurposed as Buildings or Structures.

**Discussion Point(s):**
- General Discussion of final proposal (G151-18)
- Discuss FEMA/ATC and ICC BCAC Modification proposal [3/21 meeting]

**Action Item(s):**
- Review LA County Cargo Container Document (possible source for interim policy to be used by region) [Everyone] [Ongoing]

### ESTABLISH NEXT MEETING

The tentative schedule for future meetings is noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

To participate in the online web conference meeting, there are 3 options to choose from to launch the meeting:
1. go to the schedule below and click on the “Start Your Meeting” hyperlink;
2. go to your calendar (assuming you accepted the invite) and click on “start your meeting” hyperlink; or
3. go to the generic WebEx webpage at [https://longbeach.webex.com](https://longbeach.webex.com) and search for the “ICC LABC Structural Code Committee” meeting to join.

For tutorial or help instruction, click on the “How to Navigate WebEx Meeting Window” hyperlink or go to the main website at [http://help.webex.com](http://help.webex.com) for additional assistance.

**Audio Call Number:** 408-792-6300

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<thead>
<tr>
<th>Date</th>
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<tbody>
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<tr>
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### ADJOURNMENT
NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at http://www.icclabc.org/structural.html.