1.0 CALL TO ORDER
Meeting called to order at approximately 10:10am.

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Jurisdiction/Chapter/Company</th>
<th>Present</th>
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<tbody>
<tr>
<td>Greg Bowser (Chair)</td>
<td>Long Beach</td>
<td>x</td>
</tr>
<tr>
<td>Allen Manalansan (Co-chair)</td>
<td>Los Angeles</td>
<td>x</td>
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<td>Albert Lopez</td>
<td>Burbank</td>
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<td>Kristen Norman</td>
<td>LA County</td>
<td>x</td>
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<tr>
<td>Shahen Akelyan (Board Liaison)</td>
<td>Los Angeles</td>
<td>x</td>
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2.0 APPROVAL OF PREVIOUS MINUTES
Meeting minutes for March 7 & 21, 2018 were reviewed and approved. Motion by Shahen Akelyan, Second by Allen Manalansan.

3.0 COMMUNICATION

3.1 DSA Code Amendment Presentation – April 16th [Michael Ciortea]

3.2 SEAOSC Building Codes & Standards Committee would like to be included in conversations on Group B Proposals as well as Cargo Container Info Bulletin. Group meetings to be established as a later date. [Michael & Greg] [ongoing]

4.0 NEW BUSINESS

4.1 Triennial Code Adoption for 2019 California Building Standards Code. [Michael Ciortea sent DSA Amendments to group] [Discuss on 6/13]
5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A

**Action Item(s):**
- Provide review feedback Completed and recommendations sent to Administration Committee.

5.2 Intermodal Shipping Container Repurposed as Buildings or Structures

- Review source material for possible Regional Policy for design and construction of cargo container buildings.

**Action Item(s):**
- Draft version based on existing documents to be prepared for discussion [Greg] [ongoing]

5.3 Web/Social Media Presence and Outreach

**Discussion Point(s):**
- Outdated Website
- Outreach to Organizations, Chapters, Committees or Jurisdictions. (e.g. SEAOSC for Cargo Container Bulletin.)

**Action Item(s):**
- Coordinate with board to establish format and operating procedure for Social Media site [Albert/Greg/Board] [Ongoing]

5.4 Training Topics

**Discussion Point(s):**
- Customized training as requested by organizations/jurisdictions.
- Back to Basics
- Frequently missed structural provisions
- Structural Plan Check for new plan reviewers
- LABC online poll results
- Customized training as requested by organizations/jurisdictions.

**Action Item(s):**
- Outreach within our own jurisdictions and to other colleagues in other jurisdictions to drum up interest in training [Everyone].
- Review LABC online poll for possible training topics.
- Brainstorm Open Mic Topics [Everyone]
5.3 Checklist and Standard Development

**Discussion Point(s):**
- LABC library is lacking and big ticket design items should have a checklist which can be based on existing documents from other jurisdictions.
  - Shear Wall Checklist
  - Concrete Moment Frame and Shear Wall Checklist
  - Masonry Wall Design
  - Other Checklists and Standards (New or Existing)

**Action Item(s):**
- Steel Moment Frame and QA/QC [LADBS] [Ongoing]
- Shear Wall Checklist [LADBS/COLA]
- Concrete Moment Frame and Shear Wall Checklist [LADBS/COLA]
- Masonry Wall Design [Greg] [5/9]
- Others [Ongoing]

6.0 ESTABLISH NEXT MEETING

3.1 The tentative schedule for future meetings is noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

To participate in the online web conference meeting, there are 3 options to choose from to launch the meeting:
(1) go to the schedule below and click on the “Start Your Meeting” hyperlink;
(2) go to your calendar (assuming you accepted the invite) and click on “start your meeting” hyperlink; or
(3) go to the generic WebEx webpage at https://longbeach.webex.com and search for the “ICC LABC Structural Code Committee” meeting to join.

For tutorial or help instruction, click on the “How to Navigate WebEx Meeting Window” hyperlink or go to the main website at http://help.webex.com for additional assistance.

<table>
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<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
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<td>10:00-12:00</td>
<td>807 595 312</td>
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<tr>
<td>08-08-18</td>
<td>10:00-12:00</td>
<td>804 298 798</td>
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<td>11-07-18</td>
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<tr>
<td>12-12-18</td>
<td>10:00-12:00</td>
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Audio Call-in Number: 408-792-6300
7.0 ADJOURNMENT
Meeting adjourned at approximately 11:30 am.

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at http://www.icclabc.org/structural.html.