



# LOS ANGELES BASIN CHAPTER

## INTERNATIONAL CODE COUNCIL

Established 1957  
[www.icclabc.org](http://www.icclabc.org)

P.O. Box 1099  
Alhambra, CA 91802  
@LABC\_ICC



### STRUCTURAL CODE COMMITTEE MEETING MINUTES

**May 24, 2018, THURSDAY, 10:00AM-12:00PM**  
**WebEx Online Meeting**

2018

#### 1.0 CALL TO ORDER

Meeting called to order at approximately 10:10am.

##### BOARD OF DIRECTORS:

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Permit & Development Services Manager  
Community Development  
City of Beverly Hills, CA

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Assistant Chief  
Permit and Engineering Bureau  
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Senior Civil Engineer  
Building and Safety Division  
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General Superintendent of Development  
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Structural Engineering Associate III  
City of Los Angeles, CA

###### INSPECTION CHAIR

VACANT

###### STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner  
City of Long Beach, CA

#### 2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Meeting minutes for April 11, 2018 were reviewed and approved. Motion by Jonathan Lam, Second by Truong Huynh.

#### 3.0 NEW BUSINESS

3.1 Triennial Code Adoption for 2019 California Building Standards Code. [\[Michael Ciorte sent DSA Amendments to group\]](#) [\[Discuss on 6/13\]](#)

3.2 Possible Group B Code Change Proposals from Chapter/Committee. Important LARUCP Amendments to be included in Code [\[Discuss on 6/13\]](#)

3.3 LARUCP Recommended Code Amendments for 2019 CBC [\[Discuss on 6/13\]](#)

3.4 HCD Emergency Housing Appendices [\[Discuss on 6/13\]](#)

#### 4.0 EXISTING BUSINESS

4.1 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A

Committee Member	Jurisdiction/Chapter/Company	Present
Greg Bowser (Chair)	Long Beach	X
Albert Lopez	Burbank	X
Jonathan Lam	LA County	X
Stephanie Hsiao	LA County	X
Truong Huynh	Long Beach	X
<b>Interested Parties</b>		
Susan Dowty	ICC	X





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Action Item(s):

- Completed and recommendations sent to Administration Committee. No further action at this time.

4.2 Information Bulletin: Intermodal Shipping Container Repurposed as Buildings or Structures

- Draft version discussed with input provided by group.

Action Item(s):

- Document is being edited based on discussion and an updated version will be sent out for review and comment by entire committee. Comments to be sent to Greg by **6/8/18** [Greg] [Further discussion 6/13]
- Schedule joint meeting with SEAOSC groups once document is in a more finalized state [Greg/Michael] [Aug/Sep]

4.3 Web/Social Media Presence and Outreach

Action Item(s):

- Coordinate with board to establish format and operating procedure for Social Media site [Albert/Greg/Board] [Ongoing. Website to be updated ASAP]

4.4 Training Topics

Action Item(s):

- Outreach within our own jurisdictions and to other colleagues in other jurisdictions to drum up interest in training [Everyone].
- Give sales pitch at Chapter Meeting [Greg]
- Review LABC online poll for possible training topics.

4.5 Checklist and Standard Development

Discussion Point(s):

- LABC library is lacking and big ticket design items should have a checklist which can be based on existing documents from other jurisdictions.

Action Item(s):

- Steel Moment Frame and QA/QC [LADBS] [Ongoing]
- Shear Wall Checklist [LADBS/COLA]
- Concrete Moment Frame and Shear Wall Checklist [LADBS/COLA]
- Masonry Wall Design [Greg] [Completed]
- Others [Ongoing]





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### 5.0 ESTABLISH NEXT MEETING

5.1 The tentative schedule for future meetings is noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

To participate in the online web conference meeting, there are 3 options to choose from to launch the meeting:

- (1) go to the schedule below and click on the “[Start Your Meeting](#)” hyperlink;
- (2) go to your calendar (assuming you accepted the invite) and click on “[start your meeting](#)” hyperlink; or
- (3) go to the generic WebEx webpage at <https://longbeach.webex.com> and search for the “[ICC LABC Structural Code Committee](#)” meeting to join.

For tutorial or help instruction, click on the “[How to Navigate WebEx Meeting Window](#)” hyperlink or go to the main website at <http://help.webex.com> for additional assistance.

Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Weblink</u>
06-13-18	10:00-12:00	807 595 312	<a href="#">Start Your Meeting</a>
08-08-18	10:00-12:00	804 298 798	<a href="#">Start Your Meeting</a>
09-12-18	10:00-12:00	TBD	
11-07-18	10:00-12:00	TBD	
12-12-18	10:00-12:00	TBD	

### 6.0 ADJOURNMENT

Meeting adjourned at approximately 12:00 pm.

#### NOTES:

**Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.**

**For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at <http://icclabc.org/structural>.**

