STRUCTURAL CODE COMMITTEE
MEETING MINUTES

July 12, 2018, THURSDAY, 10:00AM–12:00PM
LA County Public Works
900 S Fremont Ave., Alhambra, CA.

CALL TO ORDER
Meeting called to order at approximately 10:15am.

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Jurisdiction/Chapter/Company</th>
<th>Present</th>
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<tbody>
<tr>
<td>Greg Bowser (Chair)</td>
<td>Long Beach</td>
<td>x</td>
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<tr>
<td>Kristen Norman</td>
<td>LA County</td>
<td>x</td>
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<tr>
<td>Ritchie Kato</td>
<td>CSG Engineering</td>
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<tr>
<td>Larry Brugger</td>
<td>JAS Pacific</td>
<td>x</td>
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<tr>
<td>Truong Huynh</td>
<td>Long Beach</td>
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Interested Parties
Susan Dowty

APPROVAL OF PREVIOUS MINUTES
Meeting minutes for May 24, 2018 were reviewed and approved. Motion by Ritchie Kato, Second by Larry Brugger.

COMMUNICATION
ICC 2022 Group B Proposal deadline is January 7, 2019 [Susan Dowty].

NEW BUSINESS
Possible 2021 Group B Code Change Proposals from Chapter/Committee. Important LARUCP Amendments to be included in Code [Further discussion at next meeting]

LARUCP Recommended Code Amendments for 2019 CBC [Assignments to be given at next meeting]
- Edit, add, delete existing as necessary
- Aiming for process to be completed in March/April and released to General Membership in April/May
Meeting Agenda  
February 28, 2018  
Page 2 of 4

- Cargo Container as an amendment?

4.3 ASCE 7-16: Divide and Conquer review sessions [Assignments to be given at upcoming meeting]

4.4 HCD Emergency Housing Appendices [Nonstructural, discussion closed]

5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A

**Action Item(s):**
- Completed and recommendations sent to Administration Committee. No further action at this time.

5.2 Information Bulletin: Intermodal Shipping Container Repurposed as Buildings or Structures
- Final draft version discussed. Draft forwarded to Life Safety Committee and SEAOSC Structural Committees for comment and feedback.

**Action Item(s):**
- Schedule joint meeting, as necessary with SEAOSC groups once feedback is provided [Sep]
- Form will be published following feedback and final iteration of committee review.

5.3 Web/Social Media Presence and Outreach

**Action Item(s):**
- Coordinate with board to establish format and operating procedure for Social Media site [Albert/Greg/Board] [Ongoing. Website has been updated and will continue to be updated as necessary].

5.4 Training Topics

**Action Item(s):**
- Outreach within our own jurisdictions and to other colleagues in other jurisdictions to drum up interest in training [Everyone].
- Give sales pitch at Chapter Meeting [Greg]
- Review LABC online poll for possible training topics.

5.5 Checklist and Standard Development
Discussion Point(s):
- LABC library is lacking and big ticket design items should have a checklist which can be based on existing documents from other jurisdictions.

Action Item(s):
- Steel Moment Frame and QA/QC [LADBS] [Ongoing]
- Shear Wall Checklist [LADBS/COLA]
- Concrete Moment Frame and Shear Wall Checklist [LADBS/COLA]
- Masonry Wall Design [Greg] [Completed]
- Others [Ongoing]

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings is noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

To participate in the online web conference meeting, there are 3 options to choose from to launch the meeting:
(1) go to the schedule below and click on the “Start Your Meeting” hyperlink;
(2) go to your calendar (assuming you accepted the invite) and click on “start your meeting” hyperlink; or
(3) go to the generic WebEx webpage at https://longbeach.webex.com and search for the “ICC LABC Structural Code Committee” meeting to join.

For tutorial or help instruction, click on the “How to Navigate WebEx Meeting Window” hyperlink or go to the main website at http://help.webex.com for additional assistance.

Audio Call-in Number: 408-792-6300

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<th>Date</th>
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<td>08-08-18</td>
<td>10:00-12:00</td>
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7.0 ADJOURNMENT
Meeting adjourned at approximately 11:35 pm.
NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at [http://icclabc.org/structural](http://icclabc.org/structural).