



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING MINUTES

JULY 10, 2018, TUESDAY, 3:00PM-5:00PM
 Online Web Conference Meeting

2018

1.0 CALL TO ORDER

BOARD OF DIRECTORS:

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JESSE DE ANDA

Permit & Development Services Manager
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STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner
 City of Long Beach, CA

1.1 Meeting started at approximately 3:10 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	X
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	
Crystal Sujeski	OSFM	
Dennis Richardson	AWC	X
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	X
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	X
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	X





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2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for May 23, 2018. Motion to approve by Jay H. Second to approve by Jonathan L. Motion unanimously approved.

3.0 COMMUNICATION

3.1 Chapter Meeting. Truong reminded committee members that there is an upcoming chapter meeting on Thu, July 12th.

3.2 Voter Validation Deadline. Truong reminded committee members that the deadline for those who haven't registered to vote is September 24th. Jonathan will remind chapter members when he provides a summary of the committee's work at the chapter meeting.

4.0 NEW BUSINESS

4.1 Separate Toilet Facilities. CPC Section 422.1. Truong raised this topic as a brief discussion with hopes of continuing it to the next committee meeting. The discussion centered on whether separated and fully enclosed water closet for both male and female can be combined into a common multi-accommodation toilet facility. No resolution resulted. Discussion to continue to the next meeting.

5.0 EXISTING BUSINESS

5.1 Electronic Plan Submittal and Review. [TBD]

Action Item(s):

- Committee members should provide comments back to Jesse on draft electronic plan submittal and review document by **7/10**. [ALL] [ONGOING]

5.2 ICC Code Development Cycle for the 2021 I-Codes – PCH Group A.

Discussion Point(s):

- Update on Online Shared Excel File for Code Coordination. Truong discussed changes made to the shared excel file as the deadline for the public comment hearing approaches. Columns reflecting action at the CAH will be hidden. New columns added to capture notes and filtering of specific topics such as Tall Wood Building (TWB) related code change proposals.
- Discuss potential public comments that must be submitted by the July 16th deadline.





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CODE CHANGE NUMBER	SUBMIT PUBLIC COMMENT	WHO
G57-18	No	TBD
G71-18 Part II	Yes	Homer
G151-18	Yes	Truong
E90-18	Yes	Homer
FS12-18	Yes	Homer
FS75-18	Maybe	Ali
FS106-18	No	Jay
FS107-18	No	Jay
FS19-18	Yes	TBD
FS20-18	Yes	TBD

- Tentative schedule for PCH. Deadline to submit public comment is July 16th. Tentative date that PCH schedule is finalized is August 27th. Posting of comments tentatively set for August 31th. The ABM starts/ends from October 21st thru 23rd. PCH starts on October 24th thru 31st.

Action Item(s):

- Truong to verify the CAH result for FS79-18 by next meeting on **7/10**. [PENDING]

5.3 Triennial Code Adoption for 2019 California Building Standards Code.

Discussion Point(s):

- Establish Schedule to Review LARUCP Amendments. Truong recommends an overall start-finish schedule from August to March/April. Committee member would review and discuss proposals each month starting in August. In January and after, the schedule accelerates to a bi-weekly schedule, as needed. Most present at the meeting were generally in favor of the proposed schedule.
- Discuss Specific LARUCP Amendments. Each committee will be the lead for particular subject matter. Structural and Fire-Life Safety are responsible for the subject matter per their namesake. The Administration will include amendments related to the CalGreen Code at the request of the Board of Directors. Truong to solicit support from previous committee members that served on the Sustainability Committee that originally helped to develop code amendments.
- Update on State Agencies Code Change Proposals. Jonathan C discussed proposed amendments by OSHPD. No other representative from other state agencies were present to discuss their amendments. Jay spoke of general changes presented to the MEP-Energy Committee. Dennis discussed the elevated exterior elements provision and what the various state agencies intend to do. He also spoke about concerns/changes to the WUI requirements.





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5.4 Training on ICC Code Development. [TBD]

Action Item(s):

- Truong to talk to Kevin and Ali to further expand on idea of turning code development review and discussion into training and how to get CEUs for participating members by next meeting on 7/25. [PENDING]

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Hyperlink</u>
07-25-18	3:00-5:00	800 901 404	Start Your Meeting
08-22-18	3:00-5:00	808 483 876	Start Your Meeting
09-05-18	3:00-5:00	800 514 843	Start Your Meeting
09-12-18	3:00-5:00	806 530 380	Start Your Meeting
09-19-18	3:00-5:00	802 252 129	Start Your Meeting
09-26-18	3:00-5:00	803 699 335	Start Your Meeting
10-03-18	3:00-5:00	803 793 760	Start Your Meeting
10-10-18	3:00-5:00	807 973 578	Start Your Meeting
10-17-18	3:00-5:00	801 903 717	Start Your Meeting
11-14-18	3:00-5:00	802 323 665	Start Your Meeting
11-28-18	3:00-5:00	805 044 780	Start Your Meeting
12-12-18	3:00-5:00	TBD	TBD

7.0 ADJOURNMENT

7.1 Meeting adjourned at approximately 4:11 pm.





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NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

