



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING MINUTES

AUGUST 22, 2018, WEDNESDAY, 3:00PM-5:00PM

1.0 CALL TO ORDER

1.1 Meeting called to order approximately 3:11.

2018

BOARD OF DIRECTORS:

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JESSE DE ANDA

Permit & Development Services Manager
 Community Development
 City of Beverly Hills, CA

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Assistant Chief

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EUGENE BARBEAU, PE

Structural Engineering Associate III

City of Los Angeles, CA

INSPECTION CHAIR

VACANT

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner

City of Long Beach, CA

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	X
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	X
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	X
Brad Wungluck	Manteca	X
Crystal Sujeski	OSFM	X
Dennis Richardson	AWC	X
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	X
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	X
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	X





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2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for July 10, 2018 and July 25, 2018. Jay motion to approve minutes of 7/10/18, Susan second. Unanimously approved by members present. 7/25/18 deferred to the next meeting.

3.0 COMMUNICATION

3.1 Guideline G5 – Guideline for the Safe Use of ISO Intermodal Shipping Containers Repurposed as Buildings and Building Components. Truong indicated that a draft guideline on container is publicly available for review and comment. Public comments on draft guideline will close on 8/26.

3.2 AB 565 RE: Live/Work Unit. Truong asked if any of the members present were aware of this AB. Truong reported that AB essentially authorizes HCD the ability to evaluate and make recommendation on amendments to expand use of live/work unit.

3.3 AB 721 Balcony Inspection. Dennis reported that this AB will require balcony inspection to meet certain seismic standards. Dennis also report that the initiative of the Tall Wood Buildings provision will be permitted in Oregon through the Alternate Means. DR.

4.0 NEW BUSINESS

4.1 Evaluating Existing LARUCP Information Bulletins. [TBD]

Action Item(s):

- None at this time.

4.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B. [TO BE DISCUSSED ON 9/5]

Action Item(s):

- Submit tentative code change proposal idea to Truong for distribution to the rest of the committee by **9/19**. [PENDING]

5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – PCH Group A. [TO BE DISCUSSED ON 9/5]

Action Item(s):

- None at this time.





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5.2 Triennial Code Adoption for 2019 California Building Standards Code.

Discussion Point(s):

- Area of Responsibility for Each Committee.
Amir/Jonathan/Truong discussed whether the committee should entertain proposed amendment to Ch 1. May need to identify topic that might be of interest to other in having common code language on administrative requirement.
Green. Potentially delete the existing proposals. Looking at EV proposal.
- Update by State Agencies on Status of Their Code Change Proposals.
Jay indicated that there are HCD proposals to amend the EVCS requirement.
- Training on Triennial Code Adoption. Both Kevin and Adria have been providing code adoption training to all code officials in various areas.

Action Item(s):

- Truong to distribute template of the 2019 LARUCP Code Amendment document to the respective committees and their members for their review by **8/22**. [PENDING]

5.3 Training on ICC Code Development.

Discussion Point(s):

- Members discussed whether we should have this training. One suggestion was to schedule the training during chapter meetings once or twice a year leading to CAH or PCH.

Action Item(s):

- Truong to talk with LA Board RE: training on ICC Code Development and how to get CEUs for participating members at next chapter meeting on **9/12**. [PENDING]

5.4 Electronic Plan Submittal and Review. [TBD]

Action Item(s):

- Truong to discuss with Jesse if this topic is completed. [PENDING]

5.5 Separate Toilet Facilities. CPC Section 422.1.

Discussion Point(s):

- Discuss if separate water closets in multi-accommodation toilet facilities constitute separate toilet facilities.
Members discuss their opinion on the subject with varying enforcement.
Agree to keep this topic as ongoing discussion. Maybe a survey of the





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membership will help inform the committee as to what direction to take, if any, on this subject.

Action Item(s):

- None at this time.

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

Date	Time	Meeting Number	Hyperlink
09-05-18	3:00-5:00	800 514 843	Start Your Meeting
09-12-18	3:00-5:00	806 530 380	Start Your Meeting
09-19-18	3:00-5:00	802 252 129	Start Your Meeting
09-26-18	3:00-5:00	803 699 335	Start Your Meeting
10-03-18	3:00-5:00	803 793 760	Start Your Meeting
10-10-18	3:00-5:00	807 973 578	Start Your Meeting
10-17-18	3:00-5:00	801 903 717	Start Your Meeting
11-14-18	3:00-5:00	802 323 665	Start Your Meeting
11-28-18	3:00-5:00	805 044 780	Start Your Meeting
12-12-18	3:00-5:00	TBD	TBD

7.0 ADJOURNMENT

7.1 Meeting adjourned approximately 4:30 pm.

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

