



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING MINUTES

NOVEMBER 14, 2018, WEDNESDAY, 3:00PM-5:00PM
 Online Web Conference Meeting

2018

1.0 CALL TO ORDER

BOARD OF DIRECTORS:

PRESIDENT

JESSE DE ANDA

Permit & Development Services Manager
 Community Development
 City of Beverly Hills, CA

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SHAHEN AKELYAN, SE

Assistant Chief
 Permit and Engineering Bureau
 City of Los Angeles, CA

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SECRETARY

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 Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles, CA

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General Superintendent of Development
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 Building Civil Engineer I
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INSPECTION CHAIR

SANDY MCCracken

Senior Manager
 International Accreditation Service

STRUCTURAL CHAIR

GREGORY BOWSER, SE
 Building Plans Examiner
 City of Long Beach, CA

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	
Gregory Bowser	Long Beach	
Jesse De Anda (Board Liaison)	Beverly Hills	
Jonathan Lam	Los Angeles County	
Josh Costello	Los Angeles County	X
Kristin Norman	Los Angeles County	
Razmig Shamim	Los Angeles County	X
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	
Crystal Sujeski	OSFM	
Dennis Richardson	AWC	
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	X
Jay Hyde	SVABO	X
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	





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BOARD OF DIRECTORS: 4.0 NEW BUSINESS

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2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for September 26, 2018, October 10, 2018 and October 17, 2018.

3.0 COMMUNICATION

3.1 Chapter Meeting: Code Development Training 11/15.

3.2 Establish Meeting Schedule for 2019. Generally ok with the proposed TH suggested.

4.0 NEW BUSINESS

4.1 If any.

5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – PCH Group A.

Discussion Point(s):

- Debrief Outcome of Public Comment Hearing.
- Final Review of Consensus Document.

Action Item(s):

- Encourage GMVR members to vote.
- Distribute final Consensus Document to membership and others.

5.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B.

Discussion Point(s):

- Deadlines for Group B Code Change Proposal: 1/7/19, 3/4/19, 3/28/19
- Discuss Tentative Code Change Proposal.

BY	TOPIC	STATUS
BCAC	Container in IRC	TBD
Truong	Residential automotive lift in IRC	TBD
Jay	Weather resistant barrier	TBD
Ali	Townhouse separation	TBD

Action Item(s):

- Submit tentative code change proposal idea to Truong for distribution to the rest of the committee by **11/14**. [PENDING]





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5.3 Triennial Code Adoption for 2019 California Building Standards Code. [TBD]

Action Item(s):

- Truong to distribute template of the 2019 LARUCP Code Amendment document to the respective committees and their members for their review by **11/14**. [PENDING]

5.3 Separate Toilet Facilities. CPC Section 422.1. [TBD]

Action Item(s):

- None at this time.

5.4 Electronic Plan Submittal and Review. [TBD]

Action Item(s):

- None at this time.

5.5 Evaluating Existing LARUCP Information Bulletins. [TBD]

Action Item(s):

- None at this time.

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

Date	Time	Meeting Number	Hyperlink
11-28-18	3:00-5:00	805 044 780	Start Your Meeting
12-12-18	3:00-5:00	805 910 810	Start Your Meeting
TBD 2019	3:00-5:00	TBD	TBD

7.0 ADJOURNMENT

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.





For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

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