



# LOS ANGELES BASIN CHAPTER

## INTERNATIONAL CODE COUNCIL

Established 1957  
[www.icclabc.org](http://www.icclabc.org)

P.O. Box 1099  
 Alhambra, CA 91802  
 @LABC\_ICC



### ADMINISTRATION COMMITTEE MEETING AGENDA

**OCTOBER 10, 2018, WEDNESDAY, 3:00PM-5:00PM**

Online Web Conference Meeting

2018

**BOARD OF DIRECTORS:**

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Permit & Development Services Manager  
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**INSPECTION CHAIR**

SANDY MCCracken

Senior Manager  
 International Accreditation Service

**STRUCTURAL CHAIR**

GREGORY BOWSER, SE

Building Plans Examiner  
 City of Long Beach, CA

### 1.0 CALL TO ORDER

1.1 Meeting started at approximately 3:15 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	
Crystal Sujeski	OSFM	
Dennis Richardson	AWC	X
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	X
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	
Josh Costello	Los Angeles County	X





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**2.0 APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for September 12, 2018. JH motion to approve. TH second the motion. Those present unanimously approved.

**3.0 COMMUNICATION**

3.1 None at this time.

**4.0 NEW BUSINESS**

4.1 None at this time.

**5.0 EXISTING BUSINESS**

5.1 ICC Code Development Cycle for the 2021 I-Codes – PCH Group A.

Discussion Point(s):

- Online Shared Excel File for Code Coordination.  
 Truong reminded members present that shared excel file is open to editing. Entries should be made when positions on a code change proposals have been determined.
- Attendance at the PCH.  
 No further communication.
- Discuss Public Comment Agenda.  
 Revisited past comments.

BY	TOPIC	NOTES
BCAC/TH	G151-18	
AF	G108-18	The first 5 are AMPC, rest are D.
KR	G75-18	
KR	G80-18	
KR	G84-18	
DR	FS19	
DR	FS20	
DR	FS48	

DR: Offered to summarize changes to the 2021 codes for heavy timber construction and will distribute to interested parties for their use.

Action Item(s):

- None at this time.

5.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B.





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Discussion Point(s):

- Tentative Code Change Proposal.

BY	TOPIC	STATUS
BCAC	Container in IRC	TBD
Truong	Residential vehicle-lift in IRC	TBD
Jay	Weather resistant barrier	TBD
Ali	Townhouse separation	TBD

Truong discussed residential vehicle lift. 2018 IBC Chapter 30 contain a referenced standard for automotive lift. This standard can be purchased online at the IBC.

Action Item(s):

- Submit tentative code change proposal idea to Truong for distribution to the rest of the committee by **10/10**. [PENDING]

5.3 Triennial Code Adoption for 2019 California Building Standards Code. [TBD 10/17]

Action Item(s):

- Truong to distribute template of the 2019 LARUCP Code Amendment document to the respective committees and their members for their review by **9/26**. [PENDING]

5.3 Training on ICC Code Development. [TBD 10/17]

Action Item(s):

- Truong to talk with LA Board RE: training on ICC Code Development and how to get CEUs for participating members at next chapter meeting on **10/17**. [PENDING]

5.4 Separate Toilet Facilities. CPC Section 422.1. [TBD 10/17]

Action Item(s):

- None at this time.

5.5 Electronic Plan Submittal and Review. [TBD]

Action Item(s):

- Truong to discuss with Jesse if this topic is completed **10/10**. [PENDING]

5.6 Evaluating Existing LARUCP Information Bulletins. [TBD]

Action Item(s):





- None at this time.

## 6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

Date	Time	Meeting Number	Hyperlink
10-17-18	3:00-5:00	801 903 717	<a href="#">Start Your Meeting</a>
11-14-18	3:00-5:00	802 323 665	<a href="#">Start Your Meeting</a>
11-28-18	3:00-5:00	805 044 780	<a href="#">Start Your Meeting</a>
12-12-18	3:00-5:00	805 910 810	<a href="#">Start Your Meeting</a>

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## 7.0 ADJOURNMENT

7.1 Meeting adjourned at approximately 3:49 pm.

### NOTES:

**Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.**

**For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:**

**<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.**

