



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING MINUTES

SEPTEMBER 26, 2018, WEDNESDAY, 3:00PM–5:00PM

Online Web Conference Meeting

2018

BOARD OF DIRECTORS:

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JESSE DE ANDA

Permit & Development Services Manager
 Community Development
 City of Beverly Hills, CA

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SHAHEN AKELYAN, SE

Assistant Chief
 Permit and Engineering Bureau
 City of Los Angeles, CA

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 Building and Safety Bureau
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CIARA BARNETT, PE, CASp

Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles, CA

COMMITTEES:

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General Superintendent of Development
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INSPECTION CHAIR

SANDY MCCracken

Senior Manager
 International Accreditation Service

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner
 City of Long Beach, CA

1.0 CALL TO ORDER

1.1 Meeting called to order at 3:10 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	X
Jonathan Lam	Los Angeles County	
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	
Crystal Sujeski	OSFM	
Dennis Richardson	AWC	
Emily Withers	HCD	
Greg Andersen	OSFM	X
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	
Tom Martin	HCD	X





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2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for September 19, 2018. Motion to approve by EB. Second by TH. Approved unanimously.

3.0 COMMUNICATION

3.1 None at this time.

4.0 NEW BUSINESS

4.1 None at this time.

5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – PCH Group A. [TBD 10/10]

Action Item(s):

- None at this time.

5.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B. [TBD 10/10]

Action Item(s):

- Submit tentative code change proposal idea to Truong for distribution to the rest of the committee by **10/10**. [PENDING]

5.3 Triennial Code Adoption for 2019 California Building Standards Code.

Discussion Point(s):

- Update Progress of Each Committee on LARUCP Code Amendments: Fire-Life Safety, Structural, Administration
- Update Progress of Each State Agencies on Statewide Code Adoption SFM: Several items discussed and summarized. CBC. Item 5 removing higher education laboratory occupancy from the IBC. Item 7 stairway capacity, recommend taking a further look at. Item 17 allowing non-retardant flame spread material underground below building. CFC. Item 7 for the gaseous hydrogen mobile fueling. Final date for public comment is 10/22.

HCD: There is a change to EV in CalGreen. Use model code on elevated element. Incorporating a bit more of the IEBC this time around. Final date for public comment is 10/22 for CBC/CRC and 10/29 for all others.





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Action Item(s):

- Truong to distribute template of the 2019 LARUCP Code Amendment document to the respective committees and their members for their review by **10/17**. [PENDING]

5.4 Training on ICC Code Development.

Discussion Point(s):

- Update Status on Training.
- Establish Schedule for Training.

Action Item(s):

- Truong to talk with LA Board RE: training on ICC Code Development and how to get CEUs for participating members at next chapter meeting on **10/10**. [PENDING]

5.5 Separate Toilet Facilities. CPC Section 422.1.

Discussion Point(s):

- Discuss if separate water closets in multi-accommodation toilet facilities constitute separate toilet facilities. EB discussed LA's requirement and their separate section that specifically deals with toilet facilities. Have allowed common sink under code modification, but little to no on the common water closet for both sexes.

Action Item(s):

- None at this time.

5.6 Electronic Plan Submittal and Review. [TBD]

Action Item(s):

- Truong to discuss with Jesse if this topic is completed **10/10**. [PENDING]

5.7 Evaluating Existing LARUCP Information Bulletins. [TBD]

Action Item(s):

- None at this time.

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).





Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Hyperlink</u>
10-10-18	3:00-5:00	807 973 578	Start Your Meeting
10-17-18	3:00-5:00	801 903 717	Start Your Meeting
11-14-18	3:00-5:00	802 323 665	Start Your Meeting
11-28-18	3:00-5:00	805 044 780	Start Your Meeting
12-12-18	3:00-5:00	805 910 810	Start Your Meeting

7.0 ADJOURNMENT

2018

BOARD OF DIRECTORS: 7.1 Meeting concluded at 4:05 pm.

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Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

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For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

SECRETARY

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Senior Civil Engineer
Building and Safety Division
County of Los Angeles, CA

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

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