1.0 **CALL TO ORDER**
Meeting called to order at approximately 10:15am

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Jurisdiction/Chapter/Company</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Bowser (Chair)</td>
<td>Long Beach</td>
<td>X</td>
</tr>
<tr>
<td>Truong Huynh</td>
<td>Long Beach</td>
<td>X</td>
</tr>
<tr>
<td>Allen Manalansan (Co-chair)</td>
<td>Los Angeles</td>
<td>X</td>
</tr>
<tr>
<td>Shahen Akelyan (Board Liason)</td>
<td>Los Angeles</td>
<td>X</td>
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<tr>
<td>Kristin Norman</td>
<td>LA County</td>
<td>X</td>
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<tr>
<td>Razmig Shamim</td>
<td>LA County</td>
<td>X</td>
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<tr>
<td>Michael Ciortea (SEAOC)</td>
<td>DSA</td>
<td>X</td>
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<tr>
<td>Gabriel Acero (SEAOSC Seis.)</td>
<td>AECOM</td>
<td>X</td>
</tr>
</tbody>
</table>

2.0 **APPROVAL OF PREVIOUS MINUTES**
2.1 Meeting minutes for October 11th, 2018 approved. Motion by Shahen Akelyan, second by Allen Manalansan.

3.0 **COMMUNICATION**
3.1 ICC Group A CAH summary given by Truong Huynh. Voting open through December 7th.

4.0 **NEW BUSINESS**
4.1 Possible Group B Code Change Proposals from Chapter/Committee. Important LARUCP Amendments to be included in Code

**Discussion Point(s)**
- Gabriel Acero presented information regarding Steel composite special moment frames. This topic will be tracked and if any proposals or new guidelines come from other groups, this committee can review and weigh in. Any proposal should come from outside group.
- No other proposals are being pursued at this time.
4.2 ASCE 7-16: Divide and Conquer review sessions

**Discussion Point (s)**
- Known changes in ASCE 7-16 include revisions to design requirements of stairs (egress vs. non-egress) and requirement for Special Inspection of Cold-formed steel construction.
- Base Isolated section has been revised.
- Tsunami section added.

**Action Item(s):**
- After LARUCP amendments are completed, these items need to be explored further. Possible bulletin, training, etc. may follow.

5.0 EXISTING BUSINESS

5.1 Group A Code Change Proposals

**Action Item(s):**
- Recommendations for several structural items discussed. Recommendations for S9-18 (AS) and S20-18 (D) presented.

5.2 Intermodal Shipping Container Repurposed as Buildings or Structures

**Action Item(s):**
- It appears that this will be approved for 2021 IBC. Final revisions to the bulletin will be made upon final approval.

5.3 LARUCP Recommended Code Amendments for 2019 CBC

**Action Item(s):**
- Greg will complete compilation for committee revisions.
- Final review will be performed once 2019 CBC/CRC is available.

5.4 Web/Social Media Presence and Outreach

Website is up and going! Social Media sites are up and running. (Thanks, Albert!)

**Action Item(s):**
- Link sites to Chapter sites, other groups/organizations.
- Send any articles, news, announcements, etc. to Greg or Albert to post on sites.

5.5 Training Topics [Ongoing]
**Discussion Point(s):**
- Possible topic is ASCE 7-16 revisions, outlining specific changes to ASCE 7 (i.e. Rooftop Solar)
- 2019 Code adoption/revisions may be pursued after new year.
- Miro is working on a training. This is a training geared toward structural plan checking for New Plan Checkers…and those who could use some reminders.

**Action Item(s):**
- Outreach within our own jurisdictions and to other colleagues in other jurisdictions to drum up interest in training [Everyone].
- Discussion of concept at the General Chapter Meeting [Greg].
- Committee to review outline and may audit and/or assist Miro’s efforts.

5.6 Checklist and Standard Development (Tabled to 2019)

**Discussion Point(s):**
- Concrete Moment Frame and Shear Wall Checklist
- Other Checklists and Standards (New or Existing)
- Commitments from members

**Action Item(s):**
- Steel Moment Frame and QA/QC [LADBS] [2019]
- Shear Wall Checklist [LADBS/COLA] [2019]
- Concrete Moment Frame and Shear Wall Checklist [LADBS/COLA] [2019]
- Update all checklists to 2019 CBC [All items to be addressed in 2019]

**ESTABLISH NEXT MEETING**

The tentative schedule for future meetings is noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

To participate in the online web conference meeting, there are 3 options to choose from to launch the meeting:
(1) go to the schedule below and click on the “Start Your Meeting” hyperlink;
(2) go to your calendar (assuming you accepted the invite) and click on “start your meeting” hyperlink; or
(3) go to the generic WebEx webpage at https://longbeach.webex.com and search for the “ICC LABC Structural Code Committee” meeting to join.
For tutorial or help instruction, click on the “How to Navigate WebEx Meeting Window” hyperlink or go to the main website at http://help.webex.com for additional assistance.

Audio Call-in Number: 408-792-6300

Date Time Meeting Number Weblink
12-12-18 10:00-12:00 TBD (Log-in info to be sent later)

7.0 ADJOURNMENT 11:27 am

**NOTES:**

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at http://www.icclabc.org/structural.html.