1.0 CALL TO ORDER
Meeting called to order at approximately 10:15am

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Jurisdiction/Chapter/Company</th>
<th>Present</th>
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</thead>
<tbody>
<tr>
<td>Greg Bowser (Chair)</td>
<td>Long Beach</td>
<td>X</td>
</tr>
<tr>
<td>Allen Manalansan (Co-chair)</td>
<td>Los Angeles</td>
<td>X</td>
</tr>
<tr>
<td>Shahen Akelyan (Board Liason)</td>
<td>Los Angeles</td>
<td>X</td>
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<tr>
<td>Stephanie Hsiao</td>
<td>LA County</td>
<td>X</td>
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<tr>
<td>Razmig Shamim</td>
<td>LA County</td>
<td>X</td>
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2.0 APPROVAL OF PREVIOUS MINUTES
2.1 Meeting minutes for November 8th, 2018 reviewed. To be approved at a later date.

3.0 COMMUNICATION
3.1 Discussion on ASCE 7-16 base isolation design requirements and ACI 318-19 revisions lead by Gabriel Acero. No action at this time. Any push for revisions should come from another group (i.e. SEAOSC, LATBSDC, etc.).

4.0 NEW BUSINESS
4.1 Review Group B Code Change Proposals from other groups. No action/position to be taken at this time.
   4.1.1 GeoCoalition Proposals
   4.1.2 SVABO Proposal

4.2 ASCE 7-16: Divide and Conquer review sessions to begin at later date.

4.3 End of Year Wrap up meeting to be pushed into the beginning of 2019.
5.0 EXISTING BUSINESS

5.1 Group A Code Change Proposals

**Action Item(s):**
- Recommendations for several structural items discussed. Recommendations for S9-18 (AS) and S20-18 (D) presented.

5.2 Intermodal Shipping Container Repurposed as Buildings or Structures

**Action Item(s):**
- It appears that this will be approved for 2021 IBC. Final draft to be presented to committee in coming months.

5.3 LARUCP Recommended Code Amendments for 2019 CBC

**Action Item(s):**
- Final review will be performed to incorporate 2019 CBC/CRC changes.

5.4 Web/Social Media Presence and Outreach

Instagram has 6 followers! Facebook to come next.

**Action Item(s):**
- Link sites to Chapter sites, other groups/organizations.
- Send any articles, news, announcements, etc. to Greg or Albert to post on sites.

5.5 Training Topics [Ongoing]

**Discussion Point(s):**
- Possible topic is ASCE 7-16 revisions, outlining specific changes to ASCE 7 (i.e. Rooftop Solar)
- 2019 Code adoption/revisions may be pursued after new year.
- Miro is working on a training. This is a training geared toward structural plan checking for New Plan Checkers…and those who could use some reminders.

**Action Item(s):**
- Outreach within our own jurisdictions and to other colleagues in other jurisdictions to drum up interest in training [Everyone].
- Discussion of concept at the General Chapter Meeting [Greg].
- Committee to review outline and may audit and/or assist Miro’s efforts.
5.6 Checklist and Standard Development (Tabled to middle of 2019)

**Discussion Point(s):**
- Concrete Moment Frame and Shear Wall Checklist
- Other Checklists and Standards (New or Existing)
- Commitments from members

**Action Item(s):**
- Steel Moment Frame and QA/QC [LADBS] [2019]
- Shear Wall Checklist [LADBS/COLA] [2019]
- Concrete Moment Frame and Shear Wall Checklist [LADBS/COLA] [2019]
- Update all checklists to 2019 CBC [All items to be addressed in 2019]

6.0 ADJOURNMENT 11:10 am

**NOTES:**

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at [http://www.icclabc.org/structural.html](http://www.icclabc.org/structural.html).