MONTHLY BUSINESS MEETING MINUTES
Thursday, April 16, 2020
10:30 AM to 12:00 PM
Video ZOOM Conference

1.0 CALL TO ORDER – 10:41 am

2.0 ROLL CALL BOARD MEMBERS - Introduction of Board Members present

<table>
<thead>
<tr>
<th>BOARD MEMBER, TITLE</th>
<th>JURISDICTION</th>
<th>PRESENT</th>
<th>ABSENT</th>
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</thead>
<tbody>
<tr>
<td>ARA SARGSYAN, PRESIDENT</td>
<td>City of Santa Monica</td>
<td>X</td>
<td></td>
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<tr>
<td>PHILIP YIN, 1ST VICE PRESIDENT</td>
<td>City of Long Beach</td>
<td>X</td>
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<tr>
<td>CIARA BARNETT, 2ND VICE PRESIDENT</td>
<td>County of LA</td>
<td>X</td>
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<tr>
<td>CELINE SARKISLOO, TREASURER</td>
<td>City of Glendale</td>
<td>X</td>
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<tr>
<td>EUGENE BARBEAU, SECRETARY</td>
<td>City of Los Angeles</td>
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2.1 Present Members. Introduction of past Presidents, Honorary Members present

2.2 Introductions of the general membership.

3.0 APPROVAL OF PREVIOUS MINUTES – February 13, 2019, Moved by Paul Armstrong, 2nd by Jesse De Anda

4.0 COMMUNICATIONS

4.1 President – Updates on Chapter and Board activities since previous Chapter meeting on February 13, 2019. Updates on future training to be provided.

4.2 1ST Vice President – Reminder to membership to pay annual dues.

4.3 2nd Vice President – No updates.

4.4 Treasurer – Bank account summary, outstanding invoices.

4.5 Secretary – No updates.

5.0 COMMITTEE REPORTS

5.1 Administration – Shahen Akelyan provided updates on agency operations due to COVID-19, intervening code cycle discussion

COMMITTEE CHAIRS:

ADMINISTRATION
TRUONG HUYNH, PE, CBO
City of Long Beach

SHAHEN AKELYAN, SE
City of Los Angeles

DISABLED ACCESS
FARUK SEZER, PE, CASp
City of Los Angeles

CHRIS AGUS, CASp
City of Glendale

FIRE-LIFE SAFETY
GABRIEL REZA.
City of Ventura

JOHN WEIGHT
City of Los Angeles

FOSTER MCLEAN
City of Ventura

INSPECTION
ERIC JAKEMAN
City of Los Angeles

STRUCTURAL
GREGORY BOWSER, SE
City of Long Beach

ALLEN MANALANSAN, SE
City of Los Angeles

SUSTAINABILITY
JOSHUA HUSSEY
County of Los Angeles
5.2 Disabled Access – Chris Agus reports that a web meeting will be held in June.

5.3 Fire-Life Safety – Foster Mclean provided updates on future committee meeting and Gabriel Reza will provide guidance/training on proper use of PPE; communication with SFM regarding emergency escape openings.

5.4 Inspection – None.

5.5 Structural – None.

5.6 Sustainability – None.

6.0 OTHER ORGANIZATION REPORTS

6.1 CALBO – President Shane Diller updated Chapter on future event scheduling; conference portion of ABM tentatively scheduled for July 12 to 14 in Carlsbad, CA; BOLA (building official leadership academy) postponed to August at ICC Brea office; no plans to change education weeks in the Fall at this time; looking to launch alternative housing committee;

6.2 ICC – Susan Dowty provided updates regarding ICC operations for COVID-19; shared ICC corona virus information center page on the ICC website as well as webinars; requesting input on ABM schedule in October; code development committee applications are currently being accepted;

6.3 OTHERS – None submitted.

7.0 OPEN FORUM

Building Department Operations Due to COVID-19 – Various Chapter jurisdictional updates on operations.

8.0 BUILDING & SAFETY MONTH – Jurisdictions to submit videos and photos related to department operations for building and safety month.

9.0 ANNOUNCEMENTS – None.

10.0 ADJOURNMENT – 12:44 pm