MEETING MINUTES
MONTHLY BUSINESS MEETING

March 14, 2019
11:30 a.m. to 2:00 p.m.

Glendale Fire Station 21
421 Oak St, Glendale, CA 91204

1.0 CALL TO ORDER – 12:05pm

2.0 ROLL CALL BOARD MEMBERS - Introduction of Board Members present, if any:

<table>
<thead>
<tr>
<th>BOARD MEMBER, TITLE</th>
<th>JURISDICTION</th>
<th>PRESENT</th>
<th>ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shahen Akelyan, President</td>
<td>City of LA</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Ara Sargsyan, 1st Vice President</td>
<td>City of LA</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Philip Yin, 2nd Vice President</td>
<td>City of Long Beach</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Ciara Barnett, Treasurer</td>
<td>County of LA</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Celine Sarkisloo, Secretary</td>
<td>City of Glendale</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

2.1 Present Members. Introduction of past Presidents, Board Members or Honorary Members present, if any.

3.0 SELF-INTRODUCTIONS Self-introductions of the general membership that is present.

4.0 APPROVAL OF PREVIOUS MINUTES - February 14, 2019 - Minutes approved

5.0 COMMUNICATIONS

5.1 President - Survey will be sent by end of March
- Future training and inspection matrix training

5.2 1st Vice President - Announcement of building and safety month poster

5.3 2nd Vice President - No update

5.4 Treasurer - No update

5.5 Secretary - No update

6.0 COMMITTEE REPORTS

6.1 Administration - No update

6.2 Disabled Access - No update
6.3 Fire-Life Safety - No update
6.4 Inspection - Announcement of additional members to the committee by Sandi McCracken
6.5 Structural - No update
6.6 Emerging Leadership - No update

7.0 OTHER ORGANIZATION REPORTS

7.1 CALBO - Presented by Victor Cuevas- Calbo conference training

7.2 ICC - Presented by Kellee Fernandez
   • Mar 15 Last day to submit ICC award nominations click here for info
   • Mar 19 Procedures for Officers and Inspectors in Brea, CA
   • Mar 17-21 CALBO Annual Conference
   • Mar 18 Region I in-person meeting, 3-5 pm, CALBO Annual Meeting
   • Mar 21 4th Annual CALBO Job Fair in San Diego, CA registration link here
   • Mar 29 Deadline for Governmental Voting Member Representative Voter Validation
   • Apr 15-16 Permit Tech Institute in Sacramento and Virtual
   • Apr 17 CALBO Leadership and Advocacy Day
   • Apr 28 - May 2 County Building Officials Association of CA Annual Conference
   • Apr 28 – May 8 2019 Committee Action Hearings (Group B Codes)
   • May 2019 Everything you need to know about 2019 Building Safety Month
   • May 6-8 Permit Technician Certification Test Academy in Sacramento and Virtual
   • May 23 Save the Date! ICC Brea Office Building Safety Month Event
   • Jun 4 - 5 Save the Date! Chapter Leadership Academy in Denver, CO
   • June 30 Application deadline for Emory R. Rodgers’ Leadership in Building Safety Fellowship
   • Oct 20 -30 2019 ICC Annual Conference and Group B Hearings in Las Vegas

7.3 OTHERS -Presented by Shahen Akelyan- Announcement of new Energy and Green Committee

8.0 PROGRAM

Structural Seismic Evaluations: What codes and standards should we use? (The program is approved as Preferred Provider, 0.1 CEU)
The evaluation and possible seismic retrofit of existing buildings can be triggered and mandated by various factors including a change in occupancy, major structural damage, major structural alteration, or seismic ordinances. Once an evaluation is triggered the design professional must decide what structural code or standard should be used. The selection can be difficult given the amount of options that are currently available. Agencies having jurisdiction can also be confused when determining if the selected methodology will meet the mandated performance objective. This presentation will provide an overview of the philosophy behind many popular evaluation documents including ASCE 7, ASCE 41, FEMA P58, ATC 78, FEMA P807, FEMA 154 etc. The presentation will provide design professionals and building officials a better understanding of the document strengths and limitations.

**PRESENTERS:**

Daniel Zepeda S.E., Principal Degenkolb Engineers  
Jeff Roi S.E., Degenkolb Engineers  
Sandy Hohener S.E., Degenkolb Engineers

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**ANNOUNCEMENTS**

- New updates from Simpson Strong Tie  
- June 5th confirmed for inspection Matrix training

**NEXT MEMBERSHIP MEETING**

- April 11, 2019

**ADJOURNMENT**

- 1:20pm