



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
Alhambra, CA 91802



ADMINISTRATION COMMITTEE MEETING MINUTES

MARCH 13, 2019, WEDNESDAY, 3:00PM-5:00PM

Online Web Conference Meeting

2019

BOARD OF DIRECTORS:

PRESIDENT

SHAHEN AKELYAN, S.E.
Assistant Chief
Department of Building and Safety
City of Los Angeles

1ST VICE PRESIDENT

ARA SARGSYAN, P.E., C.B.O.
Assistant Chief
Department of Building and Safety
City of Los Angeles

2ND VICE PRESIDENT

PHILIP YIN, S.E., CASp
Senior Structural Engineer
Building and Safety Bureau

City of Long Beach

TREASURER

CIARA BARNETT, P.E., CASp
Senior Civil Engineer
Building and Safety Division
County of Los Angeles

SECRETARY

CELINE SARKISLOO
Building Code Specialist
Building and Safety Division
City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, P.E., C.B.O.
Superintendent of Development Service
Building and Safety Bureau
City of Long Beach

DISABLED ACCESS CHAIR

FARUK SEZER, P.E., CASp
Building Civil Engineer
Department of Building and Safety
City of Los Angeles

FIRE-LIFE SAFETY CHAIR

ARNOLD BARREDA
Plans Examiner Engineer
Building and Safety Division
City of Pasadena

INSPECTION CHAIR

SANDI MCCrackEN, FA-MB-MBA
Senior Manager Programs
International Accreditation Services

STRUCTURAL CHAIR

GREGORY BOWSER, S.E.
Building Plans Examiner
Building and Safety Bureau
City of Long Beach

EMERGING LEADERSHIP

JESSE DE ANDA
Permit/Development Services Manager
Community Development
City of Beverly Hills

1.0 CALL TO ORDER

Meeting commenced approximately 3:15 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Arnold Barreda	Pasadena	X
Ben Galan	West Hollywood	
Clara Astua	Long Beach	
Giancarlo Moral	Long Beach	X
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	
Jesse De Anda	Beverly Hills	
Jonathan Lam	Los Angeles County	
Josh Costello	Los Angeles County	X
Joshua Hussey	Los Angeles County	X
Kristin Norman	Los Angeles County	X
Mostafa Kashe	Los Angeles County	X
Razmig Shamim	Los Angeles County	X
Ron Takiguchi	Burbank	
Shahen Akelyan (President)	Los Angeles	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	X
Adria Reinertson	Riverside County	
Brad Wungluck	Manteca	
Crystal Sujeski	OSFM	
Dennis Richardson	AWC	
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	X
Jay Hyde	SVABO	X
Jennifer Reiss	OSFM	
John Taecker	UL	





2019

BOARD OF DIRECTORS:

PRESIDENT
 SHAHEN AKELYAN, S.E.,
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

1ST VICE PRESIDENT
 ARA SARGSYAN, P.E., C.B.O.,
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

2ND VICE PRESIDENT
 PHILIP YIN, S.E., CASp
 Senior Structural Engineer
 Building and Safety Bureau
 City of Long Beach

TREASURER
 CIARA BARNETT, P.E., CASp
 Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles

SECRETARY
 CELINE SARKISLOO
 Building Code Specialist
 Building and Safety Division
 City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR
 TRUONG HUYNH, P.E., C.B.O.,
 Superintendent of Development Service
 Building and Safety Bureau
 City of Long Beach

DISABLED ACCESS CHAIR
 FARUK SEZER, P.E., CASp
 Building Civil Engineer
 Department of Building and Safety
 City of Los Angeles

FIRE-LIFE SAFETY CHAIR
 ARNOLD BARREDA
 Plans Examiner Engineer
 Building and Safety Division
 City of Pasadena

INSPECTION CHAIR
 SANDI MCCrackEN, FA-MB-MBA
 Senior Manager Programs
 International Accreditation Services

STRUCTURAL CHAIR
 GREGORY BOWSER, S.E.
 Building Plans Examiner
 Building and Safety Bureau
 City of Long Beach

EMERGING LEADERSHIP
 JESSE DE ANDA
 Permit/Development Services Manager
 Community Development
 City of Beverly Hills

John Westfall	HCD	
Jonathan Cook	OSHPD	
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	
Susan Dowty	ICC	

2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Meeting minutes for February 13, 2019 approved.

3.0 COMMUNICATION

3.1 Chapter Meeting 3/14. Truong highlighted upcoming event. Topic pertain to seismic evaluation and the relevant codes to use.

3.2 CALBO ABM 3/17-21. Reminded members of the upcoming ABM in SD.

4.0 NEW BUSINESS

4.1 None.

5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B.

Discussion Point(s):

- Discuss Tentative Code Change Proposals. Several mentioned bringing certain topic up for discussion next time around. Truong mentioned one submitted by the ICC-BCAC for shipping container.

Code Change Number	Topic	Discussion By
RB30-19	intermodal shipping container	Truong

Action Item(s):

- Identify code change proposal submitted to Truong for distribution to the rest of the committee. **[PENDING]**
- Update on shared online excel file for code coordination for the upcoming CAH. **[PENDING]**
- Specify if the groups you represent will need a column in the shared online excel file to reflect your recommended action on code proposals. **[PENDING]**

5.2 Triennial Code Adoption for 2019 California Building Standards Code.





2019

BOARD OF DIRECTORS:

PRESIDENT

SHAHEN AKELYAN, S.E.
Assistant Chief
Department of Building and Safety
City of Los Angeles

1ST VICE PRESIDENT

ARA SARGSYAN, P.E., C.B.O.
Assistant Chief
Department of Building and Safety
City of Los Angeles

2ND VICE PRESIDENT

PHILIP YIN, S.E., CASp
Senior Structural Engineer
Building and Safety Bureau
City of Long Beach

TREASURER

CIARA BARNETT, P.E., CASp
Senior Civil Engineer
Building and Safety Division
County of Los Angeles

SECRETARY

CELINE SARKISLOO
Building Code Specialist
Building and Safety Division
City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, P.E., C.B.O.
Superintendent of Development Service
Building and Safety Bureau
City of Long Beach

DISABLED ACCESS CHAIR

FARUK SEZER, P.E., CASp
Building Civil Engineer
Department of Building and Safety
City of Los Angeles

FIRE-LIFE SAFETY CHAIR

ARNOLD BARREDA
Plans Examiner Engineer
Building and Safety Division
City of Pasadena

INSPECTION CHAIR

SANDI MCCrackEN, FA-MB-MBA
Senior Manager Programs
International Accreditation Services

STRUCTURAL CHAIR

GREGORY BOWSER, S.E.
Building Plans Examiner
Building and Safety Bureau
City of Long Beach

EMERGING LEADERSHIP

JESSE DE ANDA
Permit/Development Services Manager
Community Development
City of Beverly Hills

Discussion Point(s):

- Update Progress on LARUCP Code Amendments by the following committees. No further action for the Fire-Life Safety. Structural is almost done. The bulk of the proposed amendments are with Truong for processing. Last minute check in progress to account for any potential text changes due to state amendments to the model code. Administration still working through potential amendment for CalGreen code.
- Potential CalGreen Amendment. Draft EV amendments were discussed. General agreement was to keep with the standard language with added amendment to increase # of EV and to drop the proposed table in lieu of text for multifamily. Proposed amendment for long term bicycle parking for nonresidential project dropped.

Action Item(s):

- Truong to distribute draft of the 2019 LARUCP Code Amendment document to the respective committees and their members for their review by **4/10**. [PENDING]

5.3 Electronic Plan Submittal and Review. [TBD]

Action Item(s):

- Complete draft electronic plan submittal and review document by **TBD**. [JESSE] [PENDING]

5.4 Accessory Dwelling Units. [TBD]

Action Item(s):

- Jay to follow up with Greg Mahoney to narrow scope of topic. [JAY] [PENDING]

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

Date	Time	Meeting Number	Hyperlink
03-27-19	3:00-5:00	808 451 685	Start Your Meeting
04-10-19	3:00-5:00	286 589 874	Start Your Meeting
04-17-19	3:00-5:00	286 512 519	Start Your Meeting
04-24-19	3:00-5:00	282 762 148	Start Your Meeting
05-15-19	3:00-5:00	287 430 059	Start Your Meeting
05-29-19	3:00-5:00	TBD	Start Your Meeting
06-12-19	3:00-5:00	TBD	Start Your Meeting





06-26-19	3:00-5:00	TBD	Start Your Meeting
07-24-19	3:00-5:00	TBD	TBD
08-28-19	3:00-5:00	TBD	TBD
09-25-19	3:00-5:00	TBD	TBD
10-09-19	3:00-5:00	TBD	TBD
10-16-19	3:00-5:00	TBD	TBD
11-13-19	3:00-5:00	TBD	TBD
11-27-19	3:00-5:00	TBD	TBD
12-11-19	3:00-5:00	TBD	TBD

2019

BOARD OF DIRECTORS:

PRESIDENT
 SHAHEN AKELYAN, S.E.,
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

1ST VICE PRESIDENT
 ARA SARGSYAN, P.E., C.B.O.,
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

2ND VICE PRESIDENT
 PHILIP YIN, S.E., CASp
 Senior Structural Engineer
 Building and Safety Bureau
 City of Long Beach

TREASURER
 CIARA BARNETT, P.E., CASp
 Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles

SECRETARY
 CELINE SARKISLOO
 Building Code Specialist
 Building and Safety Division
 City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR
 TRUONG HUYNH, P.E., C.B.O.,
 Superintendent of Development Service
 Building and Safety Bureau
 City of Long Beach

DISABLED ACCESS CHAIR
 FARUK SEZER, P.E., CASp
 Building Civil Engineer
 Department of Building and Safety
 City of Los Angeles

FIRE-LIFE SAFETY CHAIR
 ARNOLD BARREDA
 Plans Examiner Engineer
 Building and Safety Division
 City of Pasadena

INSPECTION CHAIR
 SANDI MCCRACKEN, FA-MB-MBA
 Senior Manager Programs
 International Accreditation Services

STRUCTURAL CHAIR
 GREGORY BOWSER, S.E.
 Building Plans Examiner
 Building and Safety Bureau
 City of Long Beach

EMERGING LEADERSHIP
 JESSE DE ANDA
 Permit/Development Services Manager
 Community Development
 City of Beverly Hills

7.0 ADJOURNMENT

Meeting adjourned at approximately 4:45 pm.

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

