


LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
Alhambra, CA 91802
 @LABC_ICC



ICC-LABC CHAPTER POLICY #2020-04 NOMINATING COMMITTEE

Approved: 12/04/2020
Revised:

2020 BOARD OF DIRECTORS:

PRESIDENT

ARA SARGSYAN, PE, CBO
City of Santa Monica

VICE PRESIDENT

CIARA BARNETT, PE, CASp
County of Los Angeles

TREASURER

CELINE SARKISLOO
City of Glendale

SECRETARY

EUGENE BARBEAU, PE
City of Los Angeles

PAST PRESIDENT

SHAHEN AKELYAN, SE
City of Los Angeles

COMMITTEE CHAIRS:

ADMINISTRATION

TRUONG HUYNH, PE, CBO
City of Long Beach
SHAHEN AKELYAN, SE
City of Los Angeles

DISABLED ACCESS

FARUK SEZER, PE, CASp
City of Los Angeles
CHRIS AGUS, CASp
City of Glendale

FIRE-LIFE SAFETY

GABRIEL REZA,
City of Glendale
FOSTER MCLEAN
City of Glendale

INSPECTION

SANDY MCCrackEN
IAS
JAMES BREWSTER
City of Santa Monica

STRUCTURAL

GREGORY BOWSER, SE
City of Long Beach
ALLEN MANALANSAN, SE
City of Los Angeles

SUSTAINABILITY

AYLA JEFFERSON, CBO, CSP
Transtech
ARIANA VITO
City of Santa Monica

Pursuant to Article IV Section 4.13 and Article V Section 5.1 of the Chapter Bylaws, the Board of Directors hereby establishes the rules governing the role, purpose and procedures for the ICC Los Angeles Basin Chapter Nominating Committee (hereinafter referred to as the "Committee").

- 1.0 Chairperson:** The Chairperson of the Committee (hereinafter referred to as the "Chairperson") shall be the Immediate Past President. If the Immediate Past President is unable or unwilling to serve as the Chairperson, then the President shall select from among the remaining Past Presidents an individual to serve in this capacity. If none of the remaining Past Presidents are able or willing to serve as the Chairperson, then the President shall select from among the Governmental Members or Honorary Members an individual to serve in this capacity. The Chairperson shall preside at all meetings of the Nominating Committee and shall make known any additional rules of conduct for the meetings.
- 2.0 Committee Members:** In addition to the Chairperson, the Committee shall consist of at least 2 other Governmental Members or Honorary Members as selected by the Chairperson with confirmation by the President.
- 3.0 Meetings:** The Chairperson shall schedule the meeting dates and times for the Committee to conduct its business. All meetings of the Committee are closed meetings and no others persons are permitted to attend except by a majority vote of the Committee. The Board of Directors shall determine the date of the Special Meeting or Annual Business Meeting for the election of each position of the Board of Directors.
- 4.0 Candidates:** All candidates for the Board of Directors shall submit a letter of interest to the Chairperson by the date established by the Committee and confirmed by the President. The letter of interest may include a current resume, correspondence indicating support of their service from their jurisdiction and any other documents they feel necessary to support their candidacy.





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5.0 Selection Process: In their selection process, the Committee may take into consideration previous service on one or more Chapter committees, interpersonal and administrative skills, knowledge of Chapter policies, knowledge of fiduciary responsibilities, support of their Board service by their jurisdiction, experience in activities of and support by a Chapter or other groups, geographical location of the nominees, any special education, professional registrations, licenses, certifications in codes administration, or professional membership and the active support of the Chapter mission and goals. Candidates may be individually interviewed or evaluated based upon their qualification as determined by the Chairperson prior to the date of the Special Meeting or Annual Business Meeting for the election of each position of the Board of Directors. Selection of the nominees shall be by a majority vote of the Committee. All deliberations of the Committee shall be confidential.

6.0 Recommendation: The Chairperson or a member of the Committee designated by the Chairperson shall recommend to the Governmental Members and Honorary Members present and voting at the Special Meeting or Annual Business Meeting one nomination for each position of the Board of Directors which is subject to election due to either a vacancy or expiration of term. The election of each position of the Board of Directors shall be governed by Chapter Policy 2020-05, Governing the Conduct of Elections.

