**­ADMINISTRATION AND CODE COMMITTEE**

MEETING MINUTES

**JANUARY 12, 2022, WEDNESDAY, 3:00PM–5:00PM**

Online Web Conference Meeting

1. **CALL TO ORDER**

1.1 Meeting start time tentatively: 3:05 pm

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Jurisdiction/Chapter/Company** | **Present** |
| Ara Sargsyan | Santa Monica | X |
| Ariana Vito | Santa Monica |  |
| Ben Galan | West Hollywood |  |
| Celine Sarkisloo | Glendale | X |
| Ciara Barnett (Past President) | Los Angeles County | X |
| Eric Lim | Los Angeles County |  |
| Eugene Barbeau | Los Angeles |  |
| Foster McLean | Glendale |  |
| Gabriel Reza | Glendale |  |
| Gregory Bowser | Long Beach |  |
| Isam Hasenin | True North Compliance Services | X |
| Ji Yeon | Norwalk | X |
| Johnny Goetz | Bureau Veritas | X |
| Josh Costello | Los Angeles County |  |
| Joshua Hussey | Los Angeles County |  |
| Kristin Norman | Los Angeles County | X |
| Mostafa Kashe | Los Angeles County |  |
| Paul Armstrong | TBR & Associates / Signal Hills |  |
| Quan Nghiem | Los Angeles |  |
| Razmig Shamim | Los Angeles County |  |
| Ron Takiguchi | Pasadena |  |
| Shahen Akelyan | Los Angeles |  |
| Truong Huynh (Chair) | Long Beach | X |
| Victor Cuevas  | Los Angeles |  |
| **Interested Parties** | **Jurisdiction/Chapter/Company** | **Present** |
| Ali Fattah | San Diego |  |
| Adria Reinertson | Riverside County / CalChiefs |  |
| Crystal Sujeski | SFM |  |
| David Tyree | AWC |  |
| Emily Withers | HCD |  |
| Doug Evans | Clark County, NV / SNBO |  |
| Greg Andersen | SFM | X |
| Homer Maiel | Tri-Chapters | X |
| Jay Hyde | SVABO |  |
| John Taecker | UL |  |
| John Westfall | HCD |  |
| Jonathan Cook | HCAI | X |
| Kevin Reinertson | Riverside County / CalChiefs |  |
| Khanh Nguyen | CSG / Anaheim |  |
| Kyle Kraus | HCD |  |
| Maged Soliman | Norwalk |  |
| Richard Supan | CSG |  |
| Sam Palmer | Clark County, NV / Region I | X |
| Stephen DiGiovanni | Clark County, NV / Region I |  |
| Susan Dowty (Staff Liaison) | ICC |  |
| Valarie Evans | North Las Vegas, NV / SNBO |  |

1. **APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for December 8, 2021. [Truong] Minutes approved with no objection.

1. **COMMUNICATION**

3.1 Annual Business Meeting. [Celine] ABM still scheduled for 1/29 at the CA Science Museum. Additional safety protocol will be put in place to ensure health and safety for everyone attending.

3.2 Vice-Chair. [Truong] Will be reaching out to see if anyone is interested in taking on the VC for this year.

3.3 Meeting Minutes. [Truong] Will be reaching out to see if anyone can volunteer to help with taking minutes this year.

3.4 ICC Group B Voting Registration. [Susan] Applications for governmental membership must be received by the ICC by February 25, 2022 (at least 30 days prior to the CAH that will be held in March) in order for a governmental members’ designated representatives to be eligible to vote at the PCH or OGCV in the fall. Voter Validation Process FAQs are found here: [https://www.iccsafe.org/voter-validation-process-faqs/](https://urldefense.com/v3/__https%3A/www.iccsafe.org/voter-validation-process-faqs/__;!!MKV5s95d0OKnVA!9cHML_MeiJ3AATFaBZ45QBB3PCGnhs03VtJSW2Dq_hbLmohXZM_DbVvRZcHmi0ucCVjdK2qX$)

3.5 OSHPD. [Jonathan] OSHPD now HCAI. OSHPD 1R and 5 are new category added to the codes.

1. **NEW BUSINESS**

4.1 If any. None.

1. **EXISTING BUSINESS**

5.1 2022 ICC Code Development Cycle for the 2024 I-Codes – Group B. [Truong] **[1/12]**

*Discussion Point(s):*

* Review upcoming schedule for code hearings:

Posting of code proposals 2/23

Register to vote 2/25

CAH 3/27-4/6

Posting of CAH results 5/9

Submit public comments 6/20

Posting of public comments 8/4

PCH 9/14-9/21

OGCV TBD

OGCV results TBD

* Review online shared google spreadsheet. Not available yet. Tentatively will be shared online in the next few weeks.
* Reports from BCAC and/or FCAC, if any. None to report at this time.
* Status of outreach effort to organizations, chapters, committees or jurisdictions. Please reach out to as many groups as possible and recruit their participation on this committee. Refer to video posted on chapter’s website for a summary of what the Committee does and our goal with code coordination.
* Review and comment on any proposed code changes of note. None at this time. Will need to wait until proposals are posted.

*Action Item(s):*

* None at this time.

5.2 2022 CA Triennial Code Adoption and LARUCP. [Truong] **[1/12]**

*Discussion Point(s):*

* Logistic on when to gear up committee(s) to commence review for the next triennial code adoption. Truong asked Board to conduct a survey to determine how many jurisdictions in our region uses the LARCUP document. It takes time and effort and want to be sure it is something that others will use. Otherwise will revert back to each jurisdiction doing their own local adoption.
* State Agencies’ Update on Code Adoption: SFM, HCD, OSPHD. [Greg] CBSC will be meeting next week to vote on the last of the state agencies code change proposals.
* Discuss Specific Amendment(s), if any. [Truong/Greg/Kristin/Celine] Truong noted that there is a lot of changes to EVCS. Greg mentioned that the Governor’s office will be introducing several more items related to this topic. Greg noted that the SFM will be establishing work group to discuss the printing of various performance chapters from the IEBC into the CEBC. Interested person should email him to be included on the distribution list.

*Action Item(s):*

* None at this time.

5.3 Vehicle/Parking Lift. [Truong] **[TBD]**

*Discussion Point(s):*

* Criteria or condition for allowing the use of vehicle/parking lift.
* Recognized or accepted standards to consider.
* Policy by other jurisdictions.

*Action Item(s):*

* Develop spreadsheet for comparison. TBD. [Truong]

5.4 Conversion of Outdoor Business from Temporary to Permanent. [Ali] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.

5.5 Maintenance and Inspection of Existing High-Rise Buildings. [Ali] **[TBD]**

*Discussion Point(s):*

* Surfside.
* Building stocks that are in the 40-50 yrs range.
* IEBC vs IPMC.
* State or local requirement.

*Action Item(s):*

* None at this time.

5.6 Waterfront/Harbor Structures. [Truong] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices for plan review, permitting and inspection.

*Action Item(s):*

* None at this time.

5.7 AP Fault Study Zone Act. [Truong] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.
1. **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Meeting Time: 3:00pm – 5:00pm PST

Audio Call-In #: 213-306-3065

 Date Meeting # Click Hyperlink

02-09-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

03-09-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

03-16-22 2491 518 5687 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m6fcf06700fd5686bb2c437b41abb5dd1)

03-23-22 2491 518 5687 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m6fcf06700fd5686bb2c437b41abb5dd1)

04-13-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

05-11-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

06-08-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

07-13-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

08-10-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

08-24-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

08-31-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

09-07-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

10-12-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

11-09-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

12-14-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

1. **ADJOURNMENT**

7.1 Meeting end time tentatively: 4:02 pm.

***NOTES:***

*Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members. For copies of past meeting minutes and other related documents, please refer to the Los Angeles Basin Chapter’s website at:*

* [*icclabc.org/administration*](https://icclabc.org/administration)
* [*icclabc.org/code-coordination*](https://icclabc.org/code-coordination)

***TEAMS FOR ICC-LABC ADMINISTRATION COMMITTEE:***

*For access to Teams for the committee, including copies of past meeting minutes and other related documents produced by this committee, please click on the following* [*link*](https://teams.microsoft.com/l/team/19%3A55PqWfNFy_Db5auk2zvD4eYaENsTcpyDLWY7seh1DvI1%40thread.tacv2/conversations?groupId=549ac423-7b7b-439e-b9cb-2c084b85463e&tenantId=313f11c3-4268-4f6a-8d3b-c7e650183e78)*. You must have been invited as guest member first to access the Teams link. Please request access from Chairperson.*