**­ADMINISTRATION AND CODE COMMITTEE (ICC-LABC-AC)**

MEETING MINUTES

**APRIL 20, 2022, WEDNESDAY, 3:00PM–5:00PM**

Online Web Conference Meeting

1. **CALL TO ORDER**

1.1 Meeting start time tentatively: 3:07 pm

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Jurisdiction/Chapter/Company** | **Present** |
| Amir Hamidzadeh | CSG |  |
| Ara Sargsyan | Santa Monica | X |
| Ariana Vito | Santa Monica | X |
| Ben Galan | West Hollywood | X |
| Celine Sarkisloo (President) | Glendale |  |
| Ciara Barnett (Past President) | Los Angeles County | X |
| Cynthia Zabala (Treasurer) | West Hollywood |  |
| Eric Lim | Los Angeles County |  |
| Eugene Barbeau | Los Angeles |  |
| Foster McLean | Glendale |  |
| Gabriel Reza | Glendale |  |
| Gregory Bowser | Long Beach |  |
| Isam Hasenin | True North Compliance Services | X |
| Ji Yeon Lee | Norwalk |  |
| Johnny Goetz | Bureau Veritas |  |
| Josh Costello | Los Angeles County |  |
| Joshua Hussey | Los Angeles County |  |
| Kristin Norman | Los Angeles County | X |
| Louie Vasquez (Secretary) | Santa Monica | X |
| Mostafa Kashe | Los Angeles County | X |
| Paul Armstrong | TBR & Associates / Signal Hills | X |
| Quan Nghiem | Los Angeles |  |
| Razmig Shamim | Los Angeles County |  |
| Ron Takiguchi | Pasadena |  |
| Shahen Akelyan | Los Angeles |  |
| Truong Huynh (Chair) | Long Beach | X |
| Victor Cuevas  | Los Angeles |  |
| **Interested Parties** | **Jurisdiction/Chapter/Company** | **Present** |
| Ali Fattah | San Diego | X |
| Adria Reinertson | Riverside County / CalChiefs |  |
| Crystal Sujeski | SFM | X |
| David Tyree | AWC |  |
| Emily Withers | HCD |  |
| Doug Evans | Clark County, NV / SNBO |  |
| Greg Andersen | SFM |  |
| Homer Maiel | Tri-Chapters |  |
| Jay Hyde | SVABO |  |
| John Taecker | UL |  |
| John Westfall | HCD |  |
| Jonathan Cook | HCAI |  |
| Kevin Reinertson | Riverside County / CalChiefs | X |
| Khanh Nguyen | CSG / Anaheim | X |
| Kyle Kraus | HCD |  |
| Maged Soliman | Norwalk | X |
| Richard Supan | CSG | X |
| Sam Palmer | Clark County, NV / Region I | X |
| Stephen DiGiovanni | Clark County, NV / Region I |  |
| Susan Dowty (Staff Liaison) | ICC |  |
| Valarie Evans | North Las Vegas, NV / SNBO |  |

1. **APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for March 23, 2022. Minutes approved with no objection or comment.

1. **COMMUNICATION**

3.1 Chapter Meeting, if any. Ciara highlighted social event for 4/23, LABC meeting on 5/19, joint event with SEAOSC on 5/25, scholarship deadline on 4/30 and inspection training on various topic on 6/15.

3.2 Change Meeting Date 5/11 to 5/18. Committee meeting to move to 5/18 in anticipation of CALBO ABM event.

3.3 CALBO ABM Date 5/9 to 5/12. Upcoming CALBO event date. Encourage all participant to attend. Truong plan to run for an open seat on the CALBO Board.

3.4 Region 1 meeting next week, 4/26 at 4 pm. Sam shared date and time for Region 1 meeting.

3.5 CalChief meeting 4/28 from 9-12. Kevin shared date and time for FPO meeting.

1. **NEW BUSINESS**

4.1 If any. None.

1. **EXISTING BUSINESS**

5.1 2022 ICC Code Development Cycle for the 2024 I-Codes – Group B. [Truong]

*Discussion Point(s):*

* Review upcoming schedule for code hearings:

Posting of CAH results 5/9

Submit public comments 6/20

Posting of public comments 8/4

PCH 9/14-9/21

OGCV TBD

OGCV results TBD

* Review online shared google spreadsheet. Spreadsheet discussed. Truong to follow up with participating members to update their recommendation.
* Reports from BCAC and/or FCAC, if any. No update.
* Review and comment on any proposed code changes of note. Several proposals discussed. Kevin to send summary list from FPO to disseminate to member.
* Status of outreach effort to organizations, chapters, committees or jurisdictions. No update.

*Action Item(s):*

* Provide code change proposal recommendations on the shared spreadsheet. [Admin Member in the LA Area]

5.2 2022 CA Triennial Code Adoption and LARUCP. [Truong]

*Discussion Point(s):*

* Discuss specific local amendment(s), if any. Waiting for final feedback from Structural and Sustainability Committees before finalizing.
* Discuss next step(s). Anticipate packaging finalized document and work with Board to designated.
* Discuss training program. Stuart’s past presentation for local adoption was discussed. Kevin tentatively offered to provide in-person or virtual training. Truong to discuss logistics with Board. Discussion on whether CEQA apply as part of local adoption; believe this is exempt. See reference below.

[Stuart Tom’s Local Code Adoption Presentation](https://urldefense.com/v3/__https%3A/www.dgs.ca.gov/BSC/Education-and-Outreach__;!!MKV5s95d0OKnVA!v--P5KHZIFT0h0E2pZCj1HWAfxLXiBdh14q3aqIBsOhBwBT4fq4l7g6uxhucWZrxQ3YmvSfccOmliUUiulrKXO8vH14JiZYt_pDyfj6I$)

[ICC's Local Code Adoption Webinar PowerPoint Slides](https://www.iccsafe.org/wp-content/uploads/2019-California-Code-Adoption-for-Local-Jurisdictions.pdf)

CEQA Guidelines Section 15061(b)(3)

<https://govt.westlaw.com/calregs/Document/ID5138C2D78304B7997E756E8C66E3D15?contextData=%28sc.Default%29&transitionType=Default>

*Action Item(s):*

* Training on Local Code Adoption. Discuss with Board. [Truong/Kevin] [TBD]

5.3 Vehicle/Parking Lift. [Truong] **[TBD-5/18]**

*Discussion Point(s):*

* Criteria or condition for allowing the use of vehicle/parking lift.
* Use of term “Automotive Lift” vs “Vehicle/Parking Lift”.
* Recognized or accepted standards to consider (including RB87-22).
* Policy by other jurisdictions.

*Action Item(s):*

* Develop spreadsheet for comparison. TBD. [Truong]

5.4 Conversion of Outdoor Business from Temporary to Permanent. [Ali] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.

5.5 Maintenance and Inspection of Existing High-Rise Buildings. [Ali] **[TBD]**

*Discussion Point(s):*

* Surfside.
* Building stocks that are in the 40-50 yrs range.
* IEBC vs IPMC.
* State or local requirement.

*Action Item(s):*

* None at this time.

5.6 Waterfront/Harbor Structures. [Truong] **[TBD-5/18]**

*Discussion Point(s):*

* Discussion on best practices for plan review, permitting and inspection.

*Action Item(s):*

* None at this time.

5.7 AP Fault Study Zone Act. [Truong] **[TBD-5/18]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.

5.8 SFM Existing Building Code Workgroup. [Crystal]

*Discussion Point(s):*

* Discussion update on workgroup. Truong and Crystal provided update on the ongoing workgroup meeting. Encourage more members to participate in the discussion on the CEBC. Contact Crystal to get on the distribution list.

*Action Item(s):*

* None at this time.

5.9 Hiring Process for Plans Examiner/Plan Checkers. [Truong] **[TBD]**

*Discussion Point(s):*

* Challenges in recruitment.
* Best practices.

*Action Item(s):*

* None at this time.

5.10 Gender Neutral Facility. [Ben]

*Discussion Point(s):*

* Discuss SB 1194. Most recent update to the bill was discussed, including the correction made concerning references to the IPC or other sections/chapters of the CPC. See links below for additional or updated information.
* Discuss proposed amendment to SB. Any recommendation to improve the developing language for the SB can be provided to Ben.

*Action Item(s):*

* None at this time.

<https://hcai.ca.gov/document/can-2-11b-accessibility-in-health-facilities/>

<https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB1194>

1. **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Meeting Time: 3:00pm – 5:00pm PST

Audio Call-In #: 213-306-3065

 Date Meeting # Click Hyperlink

05-18-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

06-08-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

07-13-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

08-10-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

08-24-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

08-31-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

09-07-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

10-12-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

11-09-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

12-14-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

1. **ADJOURNMENT**

7.1 Meeting end time tentatively: 4:22 pm.

***NOTES:***

*Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members. For copies of past meeting minutes and other related documents, please refer to the Los Angeles Basin Chapter’s website at:*

* [*icclabc.org/administration*](https://icclabc.org/administration)
* [*icclabc.org/code-coordination*](https://icclabc.org/code-coordination)

***TEAMS FOR ICC-LABC ADMINISTRATION COMMITTEE:***

*For access to Teams for the committee, including copies of past meeting minutes and other related documents produced by this committee, please click on the following* [*link*](https://teams.microsoft.com/l/team/19%3A55PqWfNFy_Db5auk2zvD4eYaENsTcpyDLWY7seh1DvI1%40thread.tacv2/conversations?groupId=549ac423-7b7b-439e-b9cb-2c084b85463e&tenantId=313f11c3-4268-4f6a-8d3b-c7e650183e78)*. You must have been invited as guest member first to access the Teams link. Please request access from Chairperson.*