**­ADMINISTRATION AND CODE COMMITTEE (ICC-LABC-AC)**

MEETING MINUTES

**JUNE 8, 2022, WEDNESDAY, 3:00PM–5:00PM**

Online Web Conference Meeting

1. **CALL TO ORDER**

1.1 Meeting start time tentatively: 3:00 pm

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Jurisdiction/Chapter/Company** | **Present** |
| Amir Hamidzadeh | CSG |  |
| Ara Sargsyan | Santa Monica | X |
| Ariana Vito | Santa Monica | X |
| Ben Galan | West Hollywood |  |
| Celine Sarkisloo (President) | Glendale |  |
| Ciara Barnett (Past President) | Los Angeles County |  |
| Cynthia Zabala (Treasurer) | West Hollywood |  |
| Eric Lim | Los Angeles County |  |
| Eugene Barbeau | Los Angeles | X |
| Foster McLean | Glendale |  |
| Gabriel Reza | Glendale |  |
| Gregory Bowser | Long Beach |  |
| Isam Hasenin | True North Compliance Services |  |
| Ji Yeon Lee | Norwalk |  |
| Johnny Goetz | Bureau Veritas |  |
| Josh Costello | Los Angeles County |  |
| Joshua Hussey | Los Angeles County |  |
| Kristin Norman | Los Angeles County |  |
| Louie Vasquez (Secretary) | Santa Monica | X |
| Mostafa Kashe | Los Angeles County |  |
| Paul Armstrong | TBR & Associates / Signal Hills | X |
| Quan Nghiem | Los Angeles |  |
| Razmig Shamim | Los Angeles County |  |
| Ron Takiguchi | Pasadena |  |
| Shahen Akelyan | Los Angeles |  |
| Truong Huynh (Chair) | Long Beach | X |
| Victor Cuevas  | Los Angeles |  |
| **Interested Parties** | **Jurisdiction/Chapter/Company** | **Present** |
| Ali Fattah | San Diego | X |
| Adria Reinertson | Riverside County / CalChiefs |  |
| Crystal Sujeski | SFM | X |
| David Tyree | AWC |  |
| Emily Withers | HCD |  |
| Doug Evans | Clark County, NV / SNBO |  |
| Greg Andersen | SFM |  |
| Homer Maiel | Tri-Chapters |  |
| Jay Hyde | SVABO |  |
| John Taecker | UL |  |
| John Westfall | HCD |  |
| Jonathan Cook | HCAI | X |
| Kevin Reinertson | Riverside County / CalChiefs | X |
| Khanh Nguyen | CSG / Anaheim |  |
| Kyle Kraus | HCD |  |
| Maged Soliman | Norwalk |  |
| Neville Pereira | Monterey | X |
| Richard Supan | CSG | X |
| Sam Palmer | Clark County, NV / Region I |  |
| Stephen DiGiovanni | Clark County, NV / Region I |  |
| Susan Dowty (Staff Liaison) | ICC | X |
| Valarie Evans | North Las Vegas, NV / SNBO |  |

1. **APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for May 18, 2022. Approved without objection or comment.

1. **COMMUNICATION**

3.1 Chapter Meeting, if any. Eugene highlighted solar topic for tomorrow’s meeting and the upcoming inspection matrix next week, 6/15, in Santa Monica.

3.2 Florida Pass Legislation RE: Condo Inspection. Susan mentioned a recently passed legislation in Florida that requires condo inspection for buildings 25 years and older and within 3 miles from the coast.

*Link(s):*

https://www.iccsafe.org/about/periodicals-and-newsroom/florida-legislature-passes-bill-requiring-stricter-inspections-for-condominiums/

3.3 Valuation Threshold for Permit Exemption. [Ali] Consider developing a survey to determine if there is the general practice among jurisdictions that exempt certain a building permit based on a valuation threshold. A few have noted $500 as a threshold they use.

1. **NEW BUSINESS**

4.1 AB 2234 Permit Streamlining Act, Housing. Neville informed members of an AB that proposes to place time limit on permit for residential projects. To be discussed further at the next meeting once members had a chance to review the proposed AB.

*Link(s):*

<https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2234>

1. **EXISTING BUSINESS**

5.1 2022 ICC Code Development Cycle for the 2024 I-Codes – Group B. [Truong] **[6/8]**

*Discussion Point(s):*

* Review upcoming schedule for code hearings:
* Posting of CAH results 5/9
* Submit public comments 6/20
* Posting of public comments 8/4
* PCH 9/14-9/20
* OGCV TBD
* OGCV results TBD
* Review online shared google spreadsheet. Limited discussion. Most participants have entered their recommendations. TC remain the last one to enter. Further follow up required.
* Reports from BCAC and/or FCAC, if any. None.
* Review and comment on any proposed code changes of note. Any members wishing to share proposed public comments should email members on the distribution list. Public comment period to close 6/20.
* Code of Honor Scholarship. Susan mentioned that those looking for assistance on funding support to attend the hearings should consider applying for code of honor scholarship. See links below.

*Action Item(s):*

* None.

*Link(s):*

[2022 ICC Group B Spreadsheet](https://docs.google.com/spreadsheets/d/1Uj90_IwMi76moaF5_X1O_V6t95ezvXjVBaiVWUIQOLs/edit#gid=708934770)

<https://www.iccsafe.org/membership/scholarships/code-of-honor-scholarships/>

5.2 2022 CA Triennial Code Adoption and LARUCP. [Truong] **[6/8]**

*Discussion Point(s):*

* Discuss next step(s). Document is almost complete and will be released before end of June. Board to eventually communicate to the members. Eugene will mention this at the Chapter meeting.
* Discuss training program. To be determined. Kevin/Adria has agreed to do code adoption training on 7/26. Board will work out the details on location and notify members.

*Action Item(s):*

* Training on Local Code Adoption. Discuss with Board. Tentative Date 7/26. [Truong/Kevin]

*Link(s):*

[Stuart Tom’s Local Code Adoption Presentation](https://urldefense.com/v3/__https%3A/www.dgs.ca.gov/BSC/Education-and-Outreach__;!!MKV5s95d0OKnVA!v--P5KHZIFT0h0E2pZCj1HWAfxLXiBdh14q3aqIBsOhBwBT4fq4l7g6uxhucWZrxQ3YmvSfccOmliUUiulrKXO8vH14JiZYt_pDyfj6I$)

[ICC's Local Code Adoption Webinar PowerPoint Slides](https://www.iccsafe.org/wp-content/uploads/2019-California-Code-Adoption-for-Local-Jurisdictions.pdf)

5.3 Vehicle/Parking Lift. [Truong] **[TBD-7/20]**

*Discussion Point(s):*

* Criteria or condition for allowing the use of vehicle/parking lift.
* Use of term “Automotive Lift” vs “Vehicle/Parking Lift”.
* Recognized or accepted standards to consider (including RB87-22).
* Policy by other jurisdictions.

*Action Item(s):*

* Develop spreadsheet for comparison. TBD. [Truong]

5.4 Conversion of Outdoor Business from Temporary to Permanent. [Ali] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.

5.5 Maintenance and Inspection of Existing High-Rise Buildings. [Ali] **[TBD]**

*Discussion Point(s):*

* Surfside.
* Building stocks that are in the 40-50 yrs range.
* IEBC vs IPMC.
* State or local requirement.

*Action Item(s):*

* None at this time.

5.6 Waterfront/Harbor Structures. [Truong] **[TBD-7/20]**

*Discussion Point(s):*

* Discussion on best practices for plan review, permitting and inspection.

*Action Item(s):*

* None at this time.

5.7 AP Fault Study Zone Act. [Truong] **[TBD-7/20]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.

*Link(s):*

[Public Resource Code [2621-2630]](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=7.5.&lawCode=PRC)

[CCR Title 14 Subchapter 1 AP EQ Fault Zoning Act [3601, 3603]](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I4D1C1B00D48511DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))

5.8 SFM Existing Building Code Workgroup. [Crystal] **[6/8]**

*Discussion Point(s):*

* Discussion update on workgroup. Subgroups are still working on this. Not much to update at this time.

*Action Item(s):*

* None at this time.

5.9 Hiring Process for Plans Examiner/Plan Checkers. [Truong] **[TBD]**

*Discussion Point(s):*

* Challenges in recruitment.
* Best practices.

*Action Item(s):*

* None at this time.

5.10 Gender Neutral Facility. [Ben] **[TBD]**

*Discussion Point(s):*

* Discuss latest change to SB 1194.

*Action Item(s):*

* Provide Ben feedback or comment. [ALL]

*Link(s):*

[SB1194](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB1194)

1. **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Meeting Time: 3:00pm – 5:00pm PST

Audio Call-In #: 213-306-3065

 Date Meeting # Click Hyperlink

07-20-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

08-10-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

08-24-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

08-31-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

09-07-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

10-12-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

11-09-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

12-14-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

1. **ADJOURNMENT**

7.1 Meeting end time tentatively: 3:50 pm.

***NOTES:***

*Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members. For copies of past meeting minutes and other related documents, please refer to the Los Angeles Basin Chapter’s website at:*

* [*icclabc.org/administration*](https://icclabc.org/administration)
* [*icclabc.org/code-coordination*](https://icclabc.org/code-coordination)

***TEAMS FOR ICC-LABC ADMINISTRATION COMMITTEE:***

*For access to Teams for the committee, including copies of past meeting minutes and other related documents produced by this committee, please click on the following* [*link*](https://teams.microsoft.com/l/team/19%3A55PqWfNFy_Db5auk2zvD4eYaENsTcpyDLWY7seh1DvI1%40thread.tacv2/conversations?groupId=549ac423-7b7b-439e-b9cb-2c084b85463e&tenantId=313f11c3-4268-4f6a-8d3b-c7e650183e78)*. You must have been invited as guest member first to access the Teams link. Please request access from Chairperson.*