**­ADMINISTRATION AND CODE COMMITTEE (ICC-LABC-AC)**

MEETING MINUTES

**JULY 20, 2022, WEDNESDAY, 3:00PM–5:00PM**

1. **CALL TO ORDER**

1.1 Meeting start time tentatively: 3:05 pm

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Jurisdiction/Chapter/Company** | **Present** |
| Amir Hamidzadeh | CSG |  |
| Ara Sargsyan | Santa Monica | X |
| Ariana Vito | Santa Monica |  |
| Ben Galan | West Hollywood |  |
| Celine Sarkisloo (President) | Glendale | X |
| Ciara Barnett (Past President) | Los Angeles County |  |
| Cynthia Zabala (Treasurer) | West Hollywood |  |
| Eric Lim | Los Angeles County |  |
| Eugene Barbeau (VP) | Los Angeles |  |
| Foster McLean | Glendale |  |
| Gabriel Reza | Glendale |  |
| Gregory Bowser | Long Beach |  |
| Isam Hasenin | True North Compliance Services |  |
| Ji Yeon Lee | Norwalk |  |
| Johnny Goetz | Bureau Veritas |  |
| Josh Costello | Los Angeles County | X |
| Joshua Hussey | Los Angeles County |  |
| Kristin Norman | Los Angeles County |  |
| Louie Vasquez (Secretary) | Santa Monica |  |
| Mostafa Kashe | Los Angeles County |  |
| Paul Armstrong | TBR & Associates / Signal Hills |  |
| Quan Nghiem | Los Angeles |  |
| Razmig Shamim | Los Angeles County |  |
| Ron Takiguchi | Pasadena |  |
| Shahen Akelyan | Los Angeles |  |
| Truong Huynh (Chair) | Long Beach | X |
| Victor Cuevas  | Los Angeles/CALBO |  |
| **Interested Parties** | **Jurisdiction/Chapter/Company** | **Present** |
| Ali Fattah | San Diego | X |
| Adria Reinertson | Riverside County / CalChiefs |  |
| Crystal Sujeski | SFM |  |
| David Tyree | AWC |  |
| Emily Withers | HCD |  |
| Doug Evans | Clark County, NV / SNBO |  |
| Greg Andersen | SFM |  |
| Homer Maiel | Tri-Chapters |  |
| Jay Hyde | SVABO |  |
| John Taecker | UL |  |
| John Westfall | HCD |  |
| Jonathan Cook | HCAI |  |
| Kevin Reinertson | Riverside County / CalChiefs | X |
| Khanh Nguyen | CSG / Anaheim | X |
| Kyle Kraus | HCD |  |
| Maged Soliman | Norwalk |  |
| Neville Pereira | Monterey | X |
| Rich Anderson | ICC | X |
| Richard Supan | CSG |  |
| Sam Palmer | Clark County, NV / Region I |  |
| Stephen DiGiovanni | Clark County, NV / Region I |  |
| Susan Dowty (Staff Liaison) | ICC | X |
| Valarie Evans | North Las Vegas, NV / SNBO |  |

1. **APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for June 8, 2022. Minutes approved with no objection noted.

1. **COMMUNICATION**

3.1 Chapter Meeting, if any. Meeting held last week. Topic on reinforced concrete. Potential August 27th picnic in Glendale.

3.2 Training on Local Code Adoption. Training will be provided by Kevin and Adria R next week, Tuesday 26th. Visit chapter website for more info to register.

3.3 SEAOSC Codes and Standards Committee. Truong will be chairing this committee starting July. Please notify him if you have any interest to participate.

3.4 ICC Website. Susan reported that ICC relaunched their website with changes and updates. Check out Episode 47 Podcast here: https://www.iccsafe.org/icc-pulse-podcast/ and all those interviewed and the show notes.

1. **NEW BUSINESS**

4.1 Adoption of the International Swimming Pool and Spa Code (ISPSC). [Truong] **[7/20]**

*Discussion Point(s):*

* Can ISPSC be adopted? Several input from Susan, Khanh, Rich and others. The general feedback was yes. CBSC Executive Director had mentioned this as part of code adoption training video. A few cities in the OEC area have previously adopted with amendment (e.g., Huntington, Newport). OEC is drafting a sample ordinance but neutral on adoption recommendation.
* Express findings. Several feedback on how one might be able to do so. Suggestion was to do so as an administrative finding.
* ISPSC vs Swimming Pool Safety Act (HSC 115920-115929). ISPSC more restrictive in certain area than the act, particularly those related to above ground pools.
* AG Opinion 01-306. No discussion.

*Action Item(s):*

* Close out item. No further discussion.

*Link(s):*

<https://oag.ca.gov/system/files/opinions/pdfs/01-306.pdf>

4.2 HUD Manufactured Home (HUD-MH) vs Factory Building Home (FBH). [Truong] **[7/20]**

*Discussion Point(s):*

* Same or different. Discussions was that both are treated the same in terms of enforcement; local jurisdictions must accept it as is but can regulate location, require permit, enforce all work external to the units (e.g., foundation, grading, etc.), confirm HUD or HCD insignia or placard placed on the units, and any alteration not said unit can be reviewed and inspected by local jurisdictions.
* Code or standards. HUD-MH is based on federal standards whereas FBH is based on Title 24.

*Action Item(s):*

* Close out item. No further discussion.
1. **EXISTING BUSINESS**

5.1 2022 ICC Code Development Cycle for the 2024 I-Codes – Group B. [Truong] **[8/10]**

*Discussion Point(s):*

* Review upcoming schedule for code hearings:
* Submit public comments 6/20
* Posting of public comments 8/4
* PCH 9/14-9/21
* OGCV TBD
* OGCV results TBD
* Review online shared google spreadsheet.
* Reports from BCAC and/or FCAC, if any.
* Review comments on any proposed code changes.

*Action Item(s):*

* None at this time.

*Link(s):*

[2022 ICC Group B Spreadsheet](https://docs.google.com/spreadsheets/d/1Uj90_IwMi76moaF5_X1O_V6t95ezvXjVBaiVWUIQOLs/edit#gid=708934770)

5.2 2022 CA Triennial Code Adoption and LARUCP. [Truong] **[7/20]**

*Discussion Point(s):*

* Discuss next step(s). Work completed. No further action.
* Discuss training program. Training set for 7/26. See chapter website for registration information.

*Action Item(s):*

* Close out item. No further discussion.

*Link(s):*

[Stuart Tom’s Local Code Adoption Presentation](https://urldefense.com/v3/__https%3A/www.dgs.ca.gov/BSC/Education-and-Outreach__;!!MKV5s95d0OKnVA!v--P5KHZIFT0h0E2pZCj1HWAfxLXiBdh14q3aqIBsOhBwBT4fq4l7g6uxhucWZrxQ3YmvSfccOmliUUiulrKXO8vH14JiZYt_pDyfj6I$)

[ICC's Local Code Adoption Webinar PowerPoint Slides](https://www.iccsafe.org/wp-content/uploads/2019-California-Code-Adoption-for-Local-Jurisdictions.pdf)

<https://www.dgs.ca.gov/BSC/News/Page-Content/Building-Standards-Commission-News-List-Folder/Information-Bulletin-19-05>

https://www.youtube.com/watch?v=u\_DPJJwQuWk on code adoption and discussion on adoption of IPMC, IWUIC and ISPSC at 1 hour, 9 min, 30 sec.

5.3 Vehicle/Parking Lift. [Truong] **[8/10]**

*Discussion Point(s):*

* Criteria or condition for allowing the use of vehicle/parking lift.
* Use of term “Automotive Lift” vs “Vehicle/Parking Lift”.
* Recognized or accepted standards to consider (including RB87-22).
* Policy by other jurisdictions.

*Action Item(s):*

* Develop spreadsheet for comparison. TBD. [Truong]

5.4 Conversion of Outdoor Business from Temporary to Permanent. [Ali] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.

5.5 Maintenance and Inspection of Existing High-Rise Buildings. [Ali] **[TBD]**

*Discussion Point(s):*

* Surfside.
* Building stocks that are in the 40-50 yrs range.
* IEBC vs IPMC.
* State or local requirement.

*Action Item(s):*

* None at this time.

5.6 Waterfront/Harbor Structures. [Truong] **[TBD-8/10]**

*Discussion Point(s):*

* Discussion on best practices for plan review, permitting and inspection.

*Action Item(s):*

* None at this time.

5.7 AP Fault Study Zone Act. [Truong] **[7/20]**

*Discussion Point(s):*

* Discussion on best practices. Discussion limited to potential legislative action pursued by COLB. More to follow.

*Action Item(s):*

* None at this time.

*Link(s):*

[Public Resource Code [2621-2630]](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=7.5.&lawCode=PRC)

[CCR Title 14 Subchapter 1 AP EQ Fault Zoning Act [3601, 3603]](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I4D1C1B00D48511DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))

[LADBS IB-2020-129](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/ib-p-bc2014-129surfacefaultrupturehazardinvestigations.pdf?sfvrsn=3786e253_17)

[LADBS IB-2020-044](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/exemptions-from-liquefaction-earthquake-induced-landslide-and-faullt-rupture-hazard-zone-investigations-ib-p-bc2014-044.pdf?sfvrsn=5b9beb53_43)

[SP-42 Earthquake Fault Zones rev2018](https://www.conservation.ca.gov/cgs/Documents/Publications/Special-Publications/SP_042.pdf)

5.8 SFM Existing Building Code Workgroup. [Crystal] **[7/20]**

*Discussion Point(s):*

* Discussion update on workgroup. Discussion limited to future meeting dates set for August.

*Action Item(s):*

* None at this time.

5.9 Hiring Process for Plans Examiner/Plan Checkers. [Truong] **[TBD]**

*Discussion Point(s):*

* Challenges in recruitment.
* Best practices.

*Action Item(s):*

* None at this time.

5.10 Gender Neutral Facility. [Ben] **[TBD-7/20]**

*Discussion Point(s):*

* Discuss latest change to SB 1194.

*Action Item(s):*

* Provide Ben feedback or comment. [ALL]

*Link(s):*

<https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB1194>

5.11 AB 2234 Permit Streamlining Act, Housing. [Neville] **[7/20]**

*Discussion Point(s):*

* Discuss impact of time limit to permit post entitlement of housing project. AB has passed many committees with approval. Current with appropriation committee. Looks like it is on path towards approval. Concerns were expressed about the time limit and online permitting system for these residential projects.

*Action Item(s):*

* Ask Board to pass along information to membership regarding this pending bill.

*Link(s):*

<https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2234>

5.12 Valuation Threshold for Permit Exemption. [Ali] **[7/20]**

*Discussion Point(s):*

* Discuss development of survey. Discussion centered on whether various cities have a minimum threshold for exempting permits for minor work. Amount ranging from $500 to $2,000 was mentioned. Acknowledge this is not in the model code but based o each city. $500 may be from CSLB threshold for contractor license.

*Action Item(s):*

* None at this time.
1. **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Meeting Time: 3:00pm – 5:00pm PST

Audio Call-In #: 213-306-3065

 Date Meeting # Click Hyperlink

08-10-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

08-24-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

08-31-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

09-07-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

10-12-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

11-09-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

12-14-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

1. **ADJOURNMENT**

7.1 Meeting end time tentatively: 4:55 pm.

***NOTES:***

*Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members. For copies of past meeting minutes and other related documents, please refer to the Los Angeles Basin Chapter’s website at:*

* [*icclabc.org/administration*](https://icclabc.org/administration)
* [*icclabc.org/code-coordination*](https://icclabc.org/code-coordination)

***TEAMS FOR ICC-LABC ADMINISTRATION COMMITTEE:***

*For access to Teams for the committee, including copies of past meeting minutes and other related documents produced by this committee, please click on the following* [*link*](https://teams.microsoft.com/l/team/19%3A55PqWfNFy_Db5auk2zvD4eYaENsTcpyDLWY7seh1DvI1%40thread.tacv2/conversations?groupId=549ac423-7b7b-439e-b9cb-2c084b85463e&tenantId=313f11c3-4268-4f6a-8d3b-c7e650183e78)*. You must have been invited as guest member first to access the Teams link. Please request access from Chairperson.*