**­ADMINISTRATION AND CODE COMMITTEE (ICC-LABC-AC)**

MEETING MINUTES

**AUGUST 17, 2022, WEDNESDAY, 3:00PM–5:00PM**

Online Web Conference Meeting

1. **CALL TO ORDER**

1.1 Meeting start time tentatively: 3:07 pm

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Jurisdiction/Chapter/Company** | **Present** |
| Ara Sargsyan | Santa Monica |  |
| Ariana Vito | Santa Monica |  |
| Ben Galan | West Hollywood | X |
| Celine Sarkisloo (President) | Glendale |  |
| Ciara Barnett (Past President) | Los Angeles County | X |
| Cynthia Zabala (Treasurer) | West Hollywood |  |
| Eugene Barbeau | Los Angeles |  |
| Isam Hasenin | True North Compliance Services |  |
| Josh Costello | Los Angeles County |  |
| Kristin Norman | Los Angeles County |  |
| Louie Vasquez (Secretary) | Santa Monica |  |
| Paul Armstrong | TBR & Associates / Signal Hills | X |
| Razmig Shamim | Los Angeles County |  |
| Ron Takiguchi | Pasadena |  |
| Shahen Akelyan | Los Angeles |  |
| Truong Huynh (Chair) | Long Beach | X |
| Victor Cuevas | Los Angeles |  |
| **Interested Parties** | **Jurisdiction/Chapter/Company** | **Present** |
| Ali Fattah | San Diego |  |
| Adria Reinertson | Riverside County / CalChiefs |  |
| Crystal Sujeski | SFM |  |
| David Tyree | AWC |  |
| Emily Withers | HCD |  |
| Greg Andersen | SFM |  |
| Homer Maiel | Tri-Chapters |  |
| Jay Hyde | SVABO |  |
| John Taecker | UL |  |
| John Westfall | HCD |  |
| Kevin Reinertson | Riverside County / CalChiefs |  |
| Khanh Nguyen | CSG / Anaheim |  |
| Kyle Kraus | HCD |  |
| Neville Pereira | Monterey |  |
| Richard Supan | CSG |  |
| Susan Dowty (Staff Liaison) | ICC |  |

1. **APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for July 20, 2022. Minutes approved with no objection or comment.

1. **COMMUNICATION**

3.1 Chapter Meeting, if any. Ciara discuss upcoming picnic, training on Chapter 11A and CalGreen and other code topic, and website update coming soon.

3.2 LA County Amendments. LA County’s proposed amendments are available for those interested in viewing them. See attached link.

*Link(s):*

* [Los Angeles County Building and Safety (lacounty.gov)](https://urldefense.com/v3/__https:/dpw.lacounty.gov/building-and-safety/__;!!MKV5s95d0OKnVA!sGGrI24r7DlXFxm7LBYktwMdsfnt8tEe88TwUkFbI_AYvAiMqkoW_6RHJN_aAMhqaRt96hX_NM1iB41MUwUjO_93FxQdWuFPSrk$)

1. **NEW BUSINESS**

4.1 SB 721 – Building standards: decks and balconies: inspection. [Susan] **[TBD]**

*Discussion Point(s):*

* Deadline of Jan 1, 2025 approaches for inspections of balconies
* Question about the building department’s role

*Action Item(s):*

* None at this time.

*Link(s):*

* [SB721](https://urldefense.com/v3/__https:/leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB721__;!!MKV5s95d0OKnVA!tZP0jXU62flT2ryr33Qwobbbl5-tca2idtPDeUXjEGFZNpiTLgLoVqQts6DrPC6jny9ksvcfJB-fxhUs5HjIi0vC$)
* [SB326](https://urldefense.com/v3/__https:/leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200SB326__;!!MKV5s95d0OKnVA!tZP0jXU62flT2ryr33Qwobbbl5-tca2idtPDeUXjEGFZNpiTLgLoVqQts6DrPC6jny9ksvcfJB-fxhUs5PRaGGzE$)

4.2 AB 2322 – California building standards: fire resistance: occupancy risk categories. [Paul]

*Discussion Point(s):*

* Public critical infrastructures in VHFSZ being designed to a higher fire standard. Add this as an ongoing topic. FPO is also monitoring. Concern with cost and level of enforcement.

*Action Item(s):*

* None at this time.

*Link(s):*

* [AB2322](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2322)

1. **EXISTING BUSINESS**

5.1 2022 ICC Code Development Cycle for the 2024 I-Codes – Group B. [Truong] **[8/17]**

*Discussion Point(s):*

* Review upcoming schedule for code hearings:
* Posting of public comments 8/4
* PCH 9/14-9/18
* OGCV TBD
* OGCV results TBD
* Review online shared google spreadsheet. Truong discussed the need to start providing feedback on public comment and make those entries on the shared spreadsheets. There are two, one for the varies chapter rep to enter and one for individual members of the LA chapter. Link to said shared spreadsheet noted below. A follow up email communication to remind LA members of their assignments. Entries should be made prior to the 9/14 public hearing date.
* Reports from BCAC and/or FCAC, if any. None to report.
* Review comments on any proposed code changes. None to report.

*Action Item(s):*

* Review public comments and make entries on spreadsheet. [ALL]

*Link(s):*

* [2022 ICC Group B Spreadsheet (for entry by Chapters)](https://docs.google.com/spreadsheets/d/1Uj90_IwMi76moaF5_X1O_V6t95ezvXjVBaiVWUIQOLs/edit#gid=708934770)
* [2022 ICC Group B Spreadsheet (for entry individual LABC members)](https://docs.google.com/spreadsheets/d/1UKYJ09zHptElx9vgGy8wc9xwQ_wOHcvHkTiA8UIEGxg/edit#gid=310627195)
* [IBC-Structural](https://www.iccsafe.org/wp-content/uploads/IBC-Structural-compressed-GROUP-B-2022.pdf)
* [Group B Hearing Agenda](https://www.iccsafe.org/wp-content/uploads/2022-PCH-Hearing-Schedule.pdf)

5.2 Vehicle/Parking Lift. [Truong] **[10/12]**

*Discussion Point(s):*

* Criteria or condition for allowing the use of vehicle/parking lift.
* Use of term “Automotive Lift” vs “Vehicle/Parking Lift”.
* Recognized or accepted standards to consider (including RB87-22).
* Policy by other jurisdictions.

*Action Item(s):*

* Develop spreadsheet for comparison. TBD. [Truong]

5.3 Conversion of Outdoor Business from Temporary to Permanent. [Ali] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices.

*Action Item(s):*

* None at this time.

5.4 Maintenance and Inspection of Existing High-Rise Buildings. [Ali] **[TBD]**

*Discussion Point(s):*

* Surfside.
* Building stocks that are in the 40-50 yrs range.
* IEBC vs IPMC.
* State or local requirement.

*Action Item(s):*

* None at this time.

5.5 Waterfront/Harbor Structures. [Truong] **[TBD]**

*Discussion Point(s):*

* Discussion on best practices for plan review, permitting and inspection.

*Action Item(s):*

* None at this time.

5.6 AP Fault Study Zone Act. [Truong] **[8/17]**

*Discussion Point(s):*

* Discussion on best practices. No discussion.
* Legislation. Truong briefly discussed potential legislation being developed to update and make some changes to the AP Act.

*Action Item(s):*

* None at this time.

*Link(s):*

* [Public Resource Code [2621-2630]](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=7.5.&lawCode=PRC)
* [CCR Title 14 Subchapter 1 AP EQ Fault Zoning Act [3601, 3603]](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I4D1C1B00D48511DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))
* [LADBS IB-2020-129](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/ib-p-bc2014-129surfacefaultrupturehazardinvestigations.pdf?sfvrsn=3786e253_17)
* [LADBS IB-2020-044](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/exemptions-from-liquefaction-earthquake-induced-landslide-and-faullt-rupture-hazard-zone-investigations-ib-p-bc2014-044.pdf?sfvrsn=5b9beb53_43)
* [SP-42 Earthquake Fault Zones rev2018](https://www.conservation.ca.gov/cgs/Documents/Publications/Special-Publications/SP_042.pdf)

5.7 SFM Existing Building Code Workgroup. [Crystal] **[8/17]**

*Discussion Point(s):*

* Discuss update on workgroup. Paul updated that each workgroup has submitted the proposed changes and the related reason statements.

*Action Item(s):*

* None at this time.

5.8 SB 1194 – Public restrooms: building standards. [Ben] **[8/17]**

*Discussion Point(s):*

* Discuss latest change to SB 1194. Bill is making its way through the legislative process without any opposition at this time.
* CBSC meeting to the CPC. No discussion.

*Action Item(s):*

* None at this time.

*Link(s):*

* <https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB1194>

5.9 AB 2234 – Planning and zoning: housing: post-entitlement phase permits. [Neville] **[TBD]**

*Discussion Point(s):*

* Time limit to permit housing project.
* Online permitting system.
* Effective date.

*Action Item(s):*

* None at this time.

*Link(s):*

* <https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2234>

5.10 Valuation Threshold for Permit Exemption. [Ali] **[TBD]**

*Discussion Point(s):*

* Discuss development of survey.

*Action Item(s):*

* None at this time.

1. **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Meeting Time: 3:00pm – 5:00pm PST

Audio Call-In #: 213-306-3065

Date Meeting # Click Hyperlink

08-24-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

08-31-22 2491 953 7943 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=m620aff1e1a1972d860bc43ceff88f81e)

09-07-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

10-12-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

11-09-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

12-14-22 2494 330 3575 [Start Your Meeting](https://longbeachcity.webex.com/longbeachcity/j.php?MTID=mbe7b23237f303970f149401d274516fb)

1. **ADJOURNMENT**

7.1 Meeting end time tentatively: 3:43 pm.

***NOTES:***

*Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members. For copies of past meeting minutes and other related documents, please refer to the Los Angeles Basin Chapter’s website at:*

* [*icclabc.org/administration*](https://icclabc.org/administration)
* [*icclabc.org/code-coordination*](https://icclabc.org/code-coordination)

***TEAMS FOR ICC-LABC ADMINISTRATION COMMITTEE:***

*For access to Teams for the committee, including copies of past meeting minutes and other related documents produced by this committee, please click on the following* [*link*](https://teams.microsoft.com/l/team/19%3a55PqWfNFy_Db5auk2zvD4eYaENsTcpyDLWY7seh1DvI1%40thread.tacv2/conversations?groupId=549ac423-7b7b-439e-b9cb-2c084b85463e&tenantId=313f11c3-4268-4f6a-8d3b-c7e650183e78)*. You must have been invited as guest member first to access the Teams link. Please request access from Chairperson.*