**­ADMINISTRATION AND CODE COMMITTEE (ICC-LABC-AC)**

MEETING MINUTES

**FEBRUARY 8, 2023, WEDNESDAY, 3:00PM–5:00PM**

1. **CALL TO ORDER**

1.1 Meeting start time tentatively: 3:10 pm

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Jurisdiction/Chapter/Company** | **Present** |
| Ara Sargsyan | Santa Monica | X |
| Ariana Vito | Santa Monica |  |
| Ben Galan | West Hollywood | X |
| Celine Sarkisloo (Past President) | Glendale |  |
| Ciara Barnett | Los Angeles County |  |
| Cynthia Zabala (Vice President) | West Hollywood |  |
| Eugene Barbeau (President) | Los Angeles |  |
| Isam Hasenin | True North Compliance |  |
| Josh Costello | Los Angeles County | X |
| Kristin Norman | Los Angeles County |  |
| Louie Vasquez (Treasurer) | Santa Monica | X |
| Paul Armstrong | TBR & Associates |  |
| Razmig Shamim | Los Angeles County |  |
| Ron Takiguchi | Pasadena |  |
| Truong Huynh (Chair) | Long Beach | X |
| **Interested Parties** | **Jurisdiction/Chapter/Company** | **Present** |
| Ali Fattah | San Diego |  |
| Adria Reinertson | Murrieta / CalChiefs |  |
| Crystal Sujeski | SFM |  |
| David Tyree | AWC |  |
| Greg Andersen | SFM |  |
| Jesse Cardoza | Irvine | X |
| Kevin Reinertson | RCFD / CalChiefs |  |
| Khanh Nguyen | CSG / Anaheim | X |
| Kyle Kraus | HCD |  |
| Richard Supan | CSG |  |
| Susan Dowty (Staff Liaison) | ICC |  |

1. **APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for December 14, 2022. Minutes approved with no objection or comment.

1. **COMMUNICATION**

3.1 Chapter Update. Louis noted the upcoming ABM on Sat and some upcoming trainings for next week.

3.2 Chairperson or Vice-Chairperson. Truong reminded members of upcoming opening for the chairperson position for next year.

3.3 Confirming Topic for 2023. Truong discussed the current topic on the agenda and solicited opinions on which to keep and which to remove for this year. Item 5.2 waterfront structure and 5.4 existing building tentatively to be removed.

1. **NEW BUSINESS**

4.1 2024 ICC Code Development Cycle for the 2027 I-Codes – Group A.

*Discussion Point(s):*

* Quick introduction to the topic. Likely to start this engagement by summer. BCAC will start up soon as well. Will determine the process at that time.

*Action Item(s):*

* None at this time.

*Link(s):*

* None at this time.

4.2 2021-2022 SB 897.

*Discussion Point(s):*

* Quick introduction to the topic. Legislation limiting R-occupancy change assessment. May seek input from SFM on whether their existing IB on sprinkler and R-occupancy change is impacted by this bill.

*Action Item(s):*

* None at this time.

*Link(s):*

* [SB897](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB897)
1. **EXISTING BUSINESS**

5.1 Vehicle/Parking Lift. [Truong] [TBD]

*Discussion Point(s):*

* Criteria or condition for allowing the use of vehicle/parking lift.
* Use of term “Automotive Lift” vs “Vehicle/Parking Lift”.
* ALI ALCTV automotive lift vs ASME A17.1/CSA B44 material lift [CBC Table 3001.3]
* Recognized or accepted standards to consider.
* Policy by other jurisdictions.

*Action Item(s):*

* Develop spreadsheet for comparison. TBD. [Truong]

5.2 Waterfront/Harbor Structures. [Truong] [TBD]

*Discussion Point(s):*

* Discussion on best practices for plan review, permitting and inspection.

*Action Item(s):*

* None at this time.

5.3 AP Earthquake Fault Zone Act.

*Discussion Point(s):*

* Draft Legislation. Truong provided an update regarding the proposed legislation’s status. No legislator has sponsored this proposed bill yet.

*Action Item(s):*

* None at this time.

*Link(s):*

* [Public Resource Code [2621-2630]](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=7.5.&lawCode=PRC)
* [CCR Title 14 Subchapter 1 AP EQ Fault Zoning Act [3601, 3603]](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I4D1C1B00D48511DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))
* [LADBS IB-2020-129](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/ib-p-bc2014-129surfacefaultrupturehazardinvestigations.pdf?sfvrsn=3786e253_17)
* [LADBS IB-2020-044](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/exemptions-from-liquefaction-earthquake-induced-landslide-and-faullt-rupture-hazard-zone-investigations-ib-p-bc2014-044.pdf?sfvrsn=5b9beb53_43)
* [SP-42 Earthquake Fault Zones rev2018](https://www.conservation.ca.gov/cgs/Documents/Publications/Special-Publications/SP_042.pdf)

5.4 SFM Existing Building Code Workgroup. [Crystal] [TBD]

*Discussion Point(s):*

* Discuss update on workgroup.

*Action Item(s):*

* None at this time.

5.5 AB 2234 Permit Streamlining Act, Housing. [Truong] [TBD]

*Discussion Point(s):*

* Time limit to permit housing project.
* Online permitting system.
* Effective date.

*Action Item(s):*

* None at this time.

*Link(s):*

* [AB2234](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2234)

5.6 SB 721 Building Standards: Decks and Balconies: Inspection. [Susan] [TBD]

*Discussion Point(s):*

* Deadline of Jan 1, 2025 approaches for inspections of balconies
* Question about the building department’s role
* Question about role of design professionals to provide the required inspections
* Sample bulletin from City of Oakland

*Action Item(s):*

* Develop message or statement regarding inspection. [TBD]

*Link(s):*

* [SB721](https://urldefense.com/v3/__https%3A/leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB721__;!!MKV5s95d0OKnVA!tZP0jXU62flT2ryr33Qwobbbl5-tca2idtPDeUXjEGFZNpiTLgLoVqQts6DrPC6jny9ksvcfJB-fxhUs5HjIi0vC$)
* [SB326](https://urldefense.com/v3/__https%3A/leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200SB326__;!!MKV5s95d0OKnVA!tZP0jXU62flT2ryr33Qwobbbl5-tca2idtPDeUXjEGFZNpiTLgLoVqQts6DrPC6jny9ksvcfJB-fxhUs5PRaGGzE$)

5.7 SB 379 Residential Solar Energy Systems: Permitting.

*Discussion Point(s):*

* Truong briefly discussed LB’s current effort to update their permitting checklist for residential solar PV and ESS systems for expedited permitting without requiring plan check. Pursuing online permitting as well. Ara/Jesse still evaluating the proposed impact of bill to their operations.

*Action Item(s):*

* None at this time.

*Link(s):*

* [SB379](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB379)
1. **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future Teams meetings are noted below, including the method to access the online/virtual meeting, meeting ID number, and passcode. Or just simply click on the hyperlink for easier access. If by phone only, call number and phone ID noted as well.

Meeting Time: 3:00pm – 5:00pm PST

Link: [Start Meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_Y2Q1ZTU2NmYtMjkyNi00NWY2LWI2MTUtY2ZlOWRhMWVhNDUy%40thread.v2/0?context=%7b%22Tid%22%3a%22313f11c3-4268-4f6a-8d3b-c7e650183e78%22%2c%22Oid%22%3a%22017bfdc3-1b6a-4286-989e-c55c75608c31%22%7d)

Meeting ID: 276 081 140 831

Audio Only: 213-279-1690

Phone ID: 268 000 28

Passcode: dytQey

 Date

03-08-23

04-12-23

05-10-23

06-14-23

07-12-23

08-09-23

09-13-23

10-11-23

11-08-23

12-13-23

1. **ADJOURNMENT**

7.1 Meeting end time tentatively: 4:05 pm.

***NOTES:***

*Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members. For copies of past meeting minutes and other related documents, please refer to the Los Angeles Basin Chapter’s website at:*

* [*icclabc.org/administration*](https://icclabc.org/administration)
* [*icclabc.org/code-coordination*](https://icclabc.org/code-coordination)