**­ADMINISTRATION AND CODE COMMITTEE (ICC-LABC-AC)**

MEETING MINUTES

**MARCH 8, 2023, WEDNESDAY, 3:00PM–5:00PM**

1. **CALL TO ORDER**

1.1 Meeting start time tentatively: 3:07 pm

|  |  |  |
| --- | --- | --- |
| **Committee Member** | **Jurisdiction/Chapter/Company** | **Present** |
| Ara Sargsyan | Santa Monica |  |
| Ariana Vito | Santa Monica |  |
| Ben Galan | West Hollywood |  |
| Celine Sarkisloo (Past President) | Glendale |  |
| Ciara Barnett | Los Angeles County |  |
| Cynthia Zabala (Vice President) | West Hollywood |  |
| Eugene Barbeau (President) | Los Angeles |  |
| Guillermo Hobelman (Secretary) | Inglewood |  |
| Isam Hasenin | True North Compliance |  |
| Josh Costello | Los Angeles County |  |
| Kristin Norman | Los Angeles County | X |
| Louie Vasquez (Treasurer) | Santa Monica |  |
| Michael Perez | Los Angeles | X |
| Paul Armstrong | TBR & Associates |  |
| Razmig Shamim | Los Angeles County | X |
| Ron Takiguchi | Pasadena |  |
| Truong Huynh (Chair) | Long Beach | X |
| **Interested Parties** | **Jurisdiction/Chapter/Company** | **Present** |
| Ali Fattah | San Diego |  |
| Adria Reinertson | Murrieta / CalChiefs | X |
| Crystal Sujeski | SFM |  |
| David Tyree | AWC |  |
| Greg Andersen | SFM | X |
| Jesse Cardoza | Irvine |  |
| Kevin Reinertson | RCFD / CalChiefs | X |
| Khanh Nguyen | CSG / Anaheim |  |
| Kyle Kraus | HCD |  |
| Richard Supan | CSG |  |
| Susan Dowty (Staff Liaison) | ICC |  |

1. **APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for February 8, 2023. Minutes approved with minor correction to the jurisdiction referenced for Kevin R.

1. **COMMUNICATION**

3.1 Update on Chapter activity, if any. Truong shared that next week’s chapter meeting is a training by SCE on building electrification in the code.

3.2 Future Training. Razmig noted that Gabriel with Glendale is preparing a training on the latest requirement related to ADUs in the near future.

3.3 Code Advisory Committee. Greg noted that the work from the SFM CEBC workgroup was reviewed by the CAC and is now the 45-days comment period.

1. **NEW BUSINESS**

4.1 If any. None.

1. **EXISTING BUSINESS**

5.1 Vehicle/Parking Lift. [Truong] [TBD]

*Discussion Point(s):*

* Criteria or condition for allowing the use of vehicle/parking lift.
* Use of term “Automotive Lift” vs “Vehicle/Parking Lift”.
* ALI ALCTV automotive lift vs ASME A17.1/CSA B44 material lift [CBC Table 3001.3]
* Recognized or accepted standards to consider.
* Policy by other jurisdictions.

*Action Item(s):*

* Develop spreadsheet for comparison. TBD. [Truong]

5.2 AP Earthquake Fault Zone Act – 2023AB1046. [Truong] [3/8]

*Discussion Point(s):*

* Update on status of draft legislation AB 1046. Truong noted that the bill now has a legislative sponsor in Assemblyperson Lowenthal. A quick overview of the bill was discussed. Area of concern raised by EERI. Truong to meet with their Legislative Subcommittee to hear their concerns. A summary fact sheet will be developed soon to disseminate to interested parties in order to get support for the bill.

*Action Item(s):*

* Review legislation and provide Truong with any feedback or input.

*Link(s):*

* [AB 1046](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240AB1046)
* [Public Resource Code [2621-2630]](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?division=2.&chapter=7.5.&lawCode=PRC)
* [CCR Title 14 Subchapter 1 AP EQ Fault Zoning Act [3601, 3603]](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I4D1C1B00D48511DEBC02831C6D6C108E&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default))
* [LADBS IB-2020-129](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/ib-p-bc2014-129surfacefaultrupturehazardinvestigations.pdf?sfvrsn=3786e253_17)
* [LADBS IB-2020-044](https://ladbs.org/docs/default-source/publications/information-bulletins/building-code/exemptions-from-liquefaction-earthquake-induced-landslide-and-faullt-rupture-hazard-zone-investigations-ib-p-bc2014-044.pdf?sfvrsn=5b9beb53_43)
* [SP-42 Earthquake Fault Zones rev2018](https://www.conservation.ca.gov/cgs/Documents/Publications/Special-Publications/SP_042.pdf)

5.3 2021AB2234 Permit Streamlining Act, Housing. [Truong] [3/8]

*Discussion Point(s):*

* Time limit for intake and review on certain residential projects. Discussion centered on how each jurisdiction and/or their legal counsel interpreted the time limit and which housing development projects it would be applicable to. There appears to be some difference on whether ADUs are subject to the 30 business day time limit and whether the 2021AB2221 that have a 60 business day time limit was more specific and thus take precedence. Also the reference to “outside entities” where the tolling of the time limit meant outside plan review consultants or a city or noncity agency.
* Online submittal/permitting system. Discussion deferred to next meeting.
* Model plans/checklists. Discussion deferred to next meeting.

*Action Item(s):*

* None at this time.

*Link(s):*

* [AB2234](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB2234)

5.4 2017SB721 Building Standards: Decks and Balconies: Inspection. [Susan] [TBD]

*Discussion Point(s):*

* Deadline of Jan 1, 2025 approaches for inspections of balconies
* Question about the building department’s role
* Question about role of design professionals to provide the required inspections
* Sample bulletin from City of Oakland

*Action Item(s):*

* Develop message or statement regarding inspection. [TBD]

*Link(s):*

* [SB721](https://urldefense.com/v3/__https:/leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB721__;!!MKV5s95d0OKnVA!tZP0jXU62flT2ryr33Qwobbbl5-tca2idtPDeUXjEGFZNpiTLgLoVqQts6DrPC6jny9ksvcfJB-fxhUs5HjIi0vC$)
* [SB326](https://urldefense.com/v3/__https:/leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200SB326__;!!MKV5s95d0OKnVA!tZP0jXU62flT2ryr33Qwobbbl5-tca2idtPDeUXjEGFZNpiTLgLoVqQts6DrPC6jny9ksvcfJB-fxhUs5PRaGGzE$)

5.5 2021SB379 Residential Solar Energy Systems: Permitting. [Truong] [TBD]

*Discussion Point(s):*

* Real-time/online permitting system.
* SolarAPP or other similar system.
* Funding from CEC/CalAPP.
* Effective date 9/30/23 for certain municipalities; 9/30/24 for others.

*Action Item(s):*

* None at this time.

*Link(s):*

* [SB379](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB379)

5.6 2024 ICC Code Development Cycle for the 2027 I-Codes – Group A. [Truong] [TBD-summer]

*Discussion Point(s):*

* Process for the next code hearings in 2024.

*Action Item(s):*

* None at this time.

*Link(s):*

* None at this time.

5.7 2021SB897 ADU/JADU. [Truong] [3/8]

*Discussion Point(s):*

* R-occupancy change. Discussion centered on existing 2-unit building adding or converting an existing space for an ADU. Most agree that language is a bit unclear related to whether an R-2 occupancy determination can be made. Based on impact to “public health and safety”, an R occupancy determination can be made. Further, conversion of a non-habitable space such as garage or storage to a habitable one is permitted to be recognized as an R occupancy change.
* Sprinklers. The SFM is currently evaluating whether existing IR on sprinklers and R-occupancy change related to ADU. There is no change at this time. Where an R-occupancy change is considered, sprinklers may be required as outlined in the current IR.

*Action Item(s):*

* None at this time.

*Link(s):*

* [SB897](https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB897)

1. **ESTABLISH NEXT MEETING**

6.1 The tentative schedule for future Teams meetings are noted below, including the method to access the online/virtual meeting, meeting ID number, and passcode. Or just simply click on the hyperlink for easier access. If by phone only, call number and phone ID noted as well.

Meeting Time: 3:00pm – 5:00pm PST

Link: [Start Meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2Q1ZTU2NmYtMjkyNi00NWY2LWI2MTUtY2ZlOWRhMWVhNDUy%40thread.v2/0?context=%7b%22Tid%22%3a%22313f11c3-4268-4f6a-8d3b-c7e650183e78%22%2c%22Oid%22%3a%22017bfdc3-1b6a-4286-989e-c55c75608c31%22%7d)

Meeting ID: 276 081 140 831

Audio Only: 213-279-1690

Phone ID: 268 000 28

Passcode: dytQey

Date

04-12-23 (To be canceled)

05-10-23

06-14-23

07-12-23

08-09-23 (To be canceled)

09-13-23

10-11-23

11-08-23

12-13-23

1. **ADJOURNMENT**

7.1 Meeting end time tentatively: 4:19 pm.

***NOTES:***

*Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members. For copies of past meeting minutes and other related documents, please refer to the Los Angeles Basin Chapter’s website at:*

* [*icclabc.org/administration*](https://icclabc.org/administration)
* [*icclabc.org/code-coordination*](https://icclabc.org/code-coordination)