



# LOS ANGELES BASIN CHAPTER

## INTERNATIONAL CODE COUNCIL

Established 1957  
[www.icclabc.org](http://www.icclabc.org)

P.O. Box 1099  
 Alhambra, CA 91802



### ADMINISTRATION COMMITTEE MEETING MINUTES

**SEPTEMBER 25, 2019, WEDNESDAY, 3:00PM–5:00PM**

Online Web Conference Meeting

2019

**BOARD OF DIRECTORS:**

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SHAHEN AKELYAN, S.E.  
 Assistant Chief  
 Department of Building and Safety  
 City of Los Angeles

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ARA SARGSYAN, P.E., C.B.O.  
 Assistant Chief  
 Department of Building and Safety  
 City of Los Angeles

**2ND VICE PRESIDENT**

PHILIP YIN, S.E., CASp  
 Senior Structural Engineer  
 Building and Safety Bureau

City of Long Beach

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 Senior Civil Engineer  
 Building and Safety Division  
 County of Los Angeles

**SECRETARY**

CELINE SARKISLOO  
 Building Code Specialist  
 Building and Safety Division  
 City of Glendale

**COMMITTEES:**

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 Superintendent of Development Service  
 Building and Safety Bureau  
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**DISABLED ACCESS CHAIR**

FARUK SEZER, P.E., CASp  
 Building Civil Engineer  
 Department of Building and Safety  
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**FIRE-LIFE SAFETY CHAIR**

ARNOLD BARREDA  
 Plans Examiner Engineer  
 Building and Safety Division  
 City of Pasadena

**INSPECTION CHAIR**

SANDI MCCracken, FA-MB-MBA  
 Senior Manager Programs  
 International Accreditation Services

**STRUCTURAL CHAIR**

GREGORY BOWSER, S.E.  
 Building Plans Examiner  
 Building and Safety Bureau  
 City of Long Beach

**EMERGING LEADERSHIP**

JESSE DE ANDA  
 Permit/Development Services Manager  
 Community Development  
 City of Beverly Hills

**1.0 CALL TO ORDER**

1.1 Meeting commenced approximately at 3:00 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Arnold Barreda	Pasadena	
Ben Galan	West Hollywood	
Clara Astua	Long Beach	
Giancarlo Moral	Long Beach	
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Josh Costello	Los Angeles County	
Joshua Hussey	Los Angeles County	
Kristin Norman	Los Angeles County	
Mostafa Kashe	Los Angeles County	
Laura Macias	CCC	X
Razmig Shamim	Los Angeles County	
Ron Takiguchi	Burbank	
Shahen Akelyan (President)	Los Angeles	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Riverside County	
Crystal Sujeski	OSFM	
David Hansen	Ventura County	
Dennis Richardson	AWC	
Emily Withers	HCD	
Greg Andersen	OSFM	
Greg Anderson	Citrus Heights	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	
Jennifer Reiss	OSFM	





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John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Kevin Reinertson	Riverside County	
Kyle Kraus	HCD	
Susan Dowty	ICC	X

**2.0 APPROVAL OF PREVIOUS MINUTES**

2.1 Review and approve meeting minutes for July 24, 2019 postponed.

**3.0 COMMUNICATION**

3.1 Potential Flood Regulation Training by FEMA. [NOT DISCUSSED]

**4.0 NEW BUSINESS**

4.1 Methane Mitigation Measure. [NOT DISCUSSED]

Discussion Point(s):

- Discuss local regulations that may exist.

Action Item(s):

- None at this time.

4.2 Oil Well Abandonment. [NOT DISCUSSED]

Discussion Point(s):

- Discuss local regulations that may exist.

Action Item(s):

- None at this time.

4.3 If any.

**5.0 EXISTING BUSINESS**

5.1 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B. [NOT DISCUSSED]

Discussion Point(s):

- Tentative Schedule for Group B Code Change Proposal:  
Register to vote                      deadline 9/23  
PCH    10/23/19-10/30/19 Clark County, NV







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**7.0 ADJOURNMENT**

7.1 Meeting adjourned early at approximately 3:25 pm due to lack of attendance.

**NOTES:**

***Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.***

***For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:***

**<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.**

