



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
Alhambra, CA 91802



ADMINISTRATION COMMITTEE MEETING MINUTES

OCTOBER 16, 2019, WEDNESDAY, 3:00PM-5:00PM

Online Web Conference Meeting

2019

BOARD OF DIRECTORS:

PRESIDENT

SHAHEN AKELYAN, S.E.
Assistant Chief
Department of Building and Safety
City of Los Angeles

1ST VICE PRESIDENT

ARA SARGSYAN, P.E., C.B.O.
Assistant Chief
Department of Building and Safety
City of Los Angeles

2ND VICE PRESIDENT

PHILIP YIN, S.E., CASp
Senior Structural Engineer
Building and Safety Bureau

City of Long Beach

TREASURER

CIARA BARNETT, P.E., CASp
Senior Civil Engineer
Building and Safety Division
County of Los Angeles

SECRETARY

CELINE SARKISLOO
Building Code Specialist
Building and Safety Division
City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, P.E., C.B.O.
Superintendent of Development Service
Building and Safety Bureau
City of Long Beach

DISABLED ACCESS CHAIR

FARUK SEZER, P.E., CASp
Building Civil Engineer
Department of Building and Safety
City of Los Angeles

FIRE-LIFE SAFETY CHAIR

ARNOLD BARREDA
Plans Examiner Engineer
Building and Safety Division
City of Pasadena

INSPECTION CHAIR

SANDI MCCracken, FA-MB-MBA
Senior Manager Programs
International Accreditation Services

STRUCTURAL CHAIR

GREGORY BOWSER, S.E.
Building Plans Examiner
Building and Safety Bureau
City of Long Beach

EMERGING LEADERSHIP

JESSE DE ANDA
Permit/Development Services Manager
Community Development
City of Beverly Hills

1.0 CALL TO ORDER

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	X
Arnold Barreda	Pasadena	
Ben Galan	West Hollywood	
Clara Astua	Long Beach	
Giancarlo Moral	Long Beach	
Eugene Barbeau	Los Angeles	
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Josh Costello	Los Angeles County	
Joshua Hussey	Los Angeles County	
Kristin Norman	Los Angeles County	
Laura Macias	CCC	
Mostafa Kashe	Los Angeles County	
Razmig Shamim	Los Angeles County	
Ron Takiguchi	Burbank	
Shahen Akelyan (President)	Los Angeles	X
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Riverside County	
Crystal Sujeski	OSFM	X
David Hansen	Ventura County	
Dennis Richardson	AWC	
Emily Withers	HCD	
Greg Andersen	OSFM	
Greg Anderson	Citrus Heights	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	
Jennifer Reiss	OSFM	
John Taecker	UL	
John Westfall	HCD	





2019

BOARD OF DIRECTORS:

PRESIDENT
 SHAHEN AKELYAN, S.E.
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

1ST VICE PRESIDENT
 ARA SARGSYAN, P.E., C.B.O.
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

2ND VICE PRESIDENT
 PHILIP YIN, S.E., CASp
 Senior Structural Engineer
 Building and Safety Bureau
 City of Long Beach

TREASURER
 CIARA BARNETT, P.E., CASp
 Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles

SECRETARY
 CELINE SARKISLOO
 Building Code Specialist
 Building and Safety Division
 City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR
 TRUONG HUYNH, P.E., C.B.O.
 Superintendent of Development Service
 Building and Safety Bureau
 City of Long Beach

DISABLED ACCESS CHAIR
 FARUK SEZER, P.E., CASp
 Building Civil Engineer
 Department of Building and Safety
 City of Los Angeles

FIRE-LIFE SAFETY CHAIR
 ARNOLD BARREDA
 Plans Examiner Engineer
 Building and Safety Division
 City of Pasadena

INSPECTION CHAIR
 SANDI MCCrackEN, FA-MB-MBA
 Senior Manager Programs
 International Accreditation Services

STRUCTURAL CHAIR
 GREGORY BOWSER, S.E.
 Building Plans Examiner
 Building and Safety Bureau
 City of Long Beach

EMERGING LEADERSHIP
 JESSE DE ANDA
 Permit/Development Services Manager
 Community Development
 City of Beverly Hills

Jonathan Cook	OSHPD	
Kevin Reinertson	Riverside County	X
Kyle Kraus	HCD	
Susan Dowty	ICC	

2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for July 24, 2019 and October 9, 2019.

3.0 COMMUNICATION

3.1 If any.

4.0 NEW BUSINESS

4.1 If any.

5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B.

Discussion Point(s):

- Tentative Schedule for Group B Code Change Proposal:
 PCH 10/23/19-10/30/19 Clark County, NV
- Discuss Parameter for Online Shared Excel File.
[Click here](#) for hyperlink to file.
- Discuss Tentative Public Comments to Code Change Proposals.

PROPOSED PUBLIC COMMENTS

Code Change Number	Topic	Discussion By
ADM45-19	PRODUCT EVALUATION AND LISTING	AF
RB30-19	SHIPPING CONTAINER	TH
RB154-19	ENERGY STORAGE SYSTEM	KR
RB163-19	ADDITION AND ALTERATION	AF
RB277-19	SOLID ROOF SHEATHING	SA
RB302-19	3D PRINTED BUILDING CONSTRUCTION	JT
S44-19	RISK CATEGORY	
S100-19	MASS TIMBER SPECIAL INSPECTION	
S200-19	TEMPORARY SPECIAL EVENT STRUCTURE	AF

Action Item(s):

- None at this time.





2019

BOARD OF DIRECTORS:

PRESIDENT

SHAHEN AKELYAN, S.E.
Assistant Chief
Department of Building and Safety
City of Los Angeles

1ST VICE PRESIDENT

ARA SARGSYAN, P.E., C.B.O.
Assistant Chief
Department of Building and Safety
City of Los Angeles

2ND VICE PRESIDENT

PHILIP YIN, S.E., CASp
Senior Structural Engineer
Building and Safety Bureau
City of Long Beach

TREASURER

CIARA BARNETT, P.E., CASp
Senior Civil Engineer
Building and Safety Division
County of Los Angeles

SECRETARY

CELINE SARKISLOO
Building Code Specialist
Building and Safety Division
City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, P.E., C.B.O.
Superintendent of Development Service
Building and Safety Bureau
City of Long Beach

DISABLED ACCESS CHAIR

FARUK SEZER, P.E., CASp
Building Civil Engineer
Department of Building and Safety
City of Los Angeles

FIRE-LIFE SAFETY CHAIR

ARNOLD BARREDA
Plans Examiner Engineer
Building and Safety Division
City of Pasadena

INSPECTION CHAIR

SANDI MCCrackEN, FA-MB-MBA
Senior Manager Programs
International Accreditation Services

STRUCTURAL CHAIR

GREGORY BOWSER, S.E.
Building Plans Examiner
Building and Safety Bureau
City of Long Beach

EMERGING LEADERSHIP

JESSE DE ANDA
Permit/Development Services Manager
Community Development
City of Beverly Hills

5.2 Tiny Mobile Home.

Discussion Point(s):

- Update on status of LA City’s proposed ordinance by Eugene.

Action Item(s):

- None at this time.

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Click Hyperlink Below</u>
11-13-19	3:00-5:00	TBD	Start Your Meeting
11-27-19	3:00-5:00	TBD	Start Your Meeting
12-11-19	3:00-5:00	TBD	Start Your Meeting

7.0 ADJOURNMENT

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter’s website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

