



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802



ADMINISTRATION COMMITTEE MEETING MINUTES

DECEMBER 11, 2019, WEDNESDAY, 3:00PM–5:00PM

Online Web Conference Meeting

2019

BOARD OF DIRECTORS:

PRESIDENT

SHAHEN AKELYAN, S.E.
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

1ST VICE PRESIDENT

ARA SARGSYAN, P.E., C.B.O.
 Assistant Chief
 Department of Building and Safety
 City of Los Angeles

2ND VICE PRESIDENT

PHILIP YIN, S.E., CASp
 Senior Structural Engineer
 Building and Safety Bureau

City of Long Beach

TREASURER

CIARA BARNETT, P.E., CASp
 Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles

SECRETARY

CELINE SARKISLOO
 Building Code Specialist
 Building and Safety Division
 City of Glendale

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, P.E., C.B.O.
 Superintendent of Development Service
 Building and Safety Bureau
 City of Long Beach

DISABLED ACCESS CHAIR

FARUK SEZER, P.E., CASp
 Building Civil Engineer
 Department of Building and Safety
 City of Los Angeles

FIRE-LIFE SAFETY CHAIR

ARNOLD BARREDA
 Plans Examiner Engineer
 Building and Safety Division
 City of Pasadena

INSPECTION CHAIR

SANDI MCCracken, FA-MB-MBA
 Senior Manager Programs
 International Accreditation Services

STRUCTURAL CHAIR

GREGORY BOWSER, S.E.
 Building Plans Examiner
 Building and Safety Bureau
 City of Long Beach

EMERGING LEADERSHIP

JESSE DE ANDA
 Permit/Development Services Manager
 Community Development
 City of Beverly Hills

1.0 CALL TO ORDER

1.1 Meeting started approximately 3:10 pm.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	X
Arnold Barreda	Pasadena	
Ben Galan	West Hollywood	
Clara Astua	Long Beach	
Giancarlo Moral	Long Beach	
Eugene Barbeau	Los Angeles	
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Josh Costello	Los Angeles County	X
Joshua Hussey	Los Angeles County	
Kristin Norman	Los Angeles County	
Laura Macias	CCC/Malibu	X
Mostafa Kashe	Los Angeles County	
Razmig Shamim	Los Angeles County	
Ron Takiguchi	Burbank	
Shahen Akelyan (President)	Los Angeles	X
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	
Adria Reinertson	Riverside County	
Crystal Sujeski	OSFM	
David Hansen	Ventura County	
Dennis Richardson	AWC	
Emily Withers	HCD	
Greg Andersen	OSFM	X
Greg Anderson	Citrus Heights	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	X
Jennifer Reiss	OSFM	





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John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	
Kevin Reinertson	Riverside County	X
Kyle Kraus	HCD	
Susan Dowty	ICC	

2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for November 13, 2019 deferred.

3.0 COMMUNICATION

3.1 Meeting Schedules for 2020. Truong discussed the upcoming schedule for next year.

3.2 Chapter ABM January 18, 2020. Shahan highlighted the upcoming event.

3.3 Chapter Meeting. Shahan highlighted activities for the upcoming chapter meeting tomorrow.

4.0 NEW BUSINESS

4.1 Intervening Code Cycle. Truong and Kevin discuss possibly adding this to the goal for next year's activity. There are a lot of changes by various state agencies. Greg highlighted a few of those changes, including tall wood building provisions.

4.2 Administrative amendments. Truong solicited input on the possibility of pursuing common administrative amendments. Examples cited was plan check and/or permit expiration dates. Kevin suggested coinciding this discussion for the next triennial code cycle.

4.3 Tiny homes, emergency shelters, prefabricated structures, containers, ADU, and JADU. Several topics of interest were suggested. More discussion to follow at the next meeting.

5.0 EXISTING BUSINESS

5.1 Tiny Mobile Home.

Discussion Point(s):

- Update on status of LA City's proposed ordinance by Eugene.

Action Item(s):

- None at this time.





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6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Click Hyperlink Below</u>
01-08-20	3:00-5:00	TBD	Start Your Meeting
02-12-20	3:00-5:00	TBD	Start Your Meeting
03-11-20	3:00-5:00	TBD	Start Your Meeting
04-08-20	3:00-5:00	TBD	Start Your Meeting
05-13-20	3:00-5:00	TBD	Start Your Meeting
06-10-20	3:00-5:00	TBD	Start Your Meeting
07-08-20	3:00-5:00	TBD	Start Your Meeting
08-12-20	3:00-5:00	TBD	Start Your Meeting
09-09-20	3:00-5:00	TBD	Start Your Meeting
10-14-20	3:00-5:00	TBD	Start Your Meeting
11-11-20	3:00-5:00	TBD	Start Your Meeting
12-09-20	3:00-5:00	TBD	Start Your Meeting

7.0 ADJOURNMENT

7.1 Meeting concluded approximately 3:40 pm.

NOTES:

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

