

YOUR EMPLOYEE REFERRAL PROGRAM

Does it encourage employees to help attract top talent?

Here are some questions to evaluate your current program:

CLEARLY DEFINED PROGRAM

Have you established a clear and well-communicated employee referral program with defined guidelines and rewards?

ATTRACTIVE INCENTIVES

Are the incentives offered for successful referrals appealing enough to motivate employee to participate?

VISIBLE CRITERIA

Have you clearly outlined the criteria for eligible positions, referral submission deadlines, and eligibility for rewards?

EASY SUBMISSION PROCESS

Is the process for employees to submit referral easy, streamlines, and accessible through multiple channels?

REFERRAL TRACK SYSTEM

Have you implemented a system to track and manage employee referrals, from submission to hiring decisions?

EQUITABLE REWARD STRUCTURE

Is the reward structure fair and consistent across different roles and levels within the organization?

TIMELY COMMUNICATION

Do you communication with referring employees promptly to acknowledge their referrals and provides updates?

CONFIDENTIALITY & VISIBILITY

Have you assured employees that their referrals will be treated confidentially and that outcomes will be visibly communicated?

CANDIDATE QUALITY & FIT

Have you communicated the importance of referring candidates who align with the company's values & requirements?

Do you find your employee referral program lacking or not producing results?
We can help! Let's connect!



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