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## **OAK HARBOR GARDEN CLUB**

### **APPLICATION FOR FUNDS**

Oak Harbor Garden Club's (OHGC) mission is to beautify our community through care of small spaces throughout Oak Harbor. OHGC will provide funds for other organizations who wish to join us in these beautification efforts. Groups may request a maximum of \$3,000 to fund their project; including new landscaping, maintenance of existing gardens, addition of new plantings. Please provide the following information for our consideration:

Name of Organization/ Tax ID# \_\_\_\_\_

Address of Organization \_\_\_\_\_

Contact Name for Organization \_\_\_\_\_

Phone No. \_\_\_\_\_ E-mail \_\_\_\_\_

Description of gardening project for which funds are being requested:

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Amount requested \_\_\_\_\_

Timeline for this project to be completed? \_\_\_\_\_

Please submit completed application by email: [ohgardenclub1@gmail.com](mailto:ohgardenclub1@gmail.com)

OHGC must approve project prior to committing funds. Organization is responsible for submitting receipts for expenses to be reimbursed once project has been completed.

## **Instructions for Application for Funds**

We're thrilled to have more partners join us in city beautification projects! Please submit the following application after reviewing these instructions. Completed application should be submitted as a PDF to our email: [ohgardenclub1@gmail.com](mailto:ohgardenclub1@gmail.com). Information will be reviewed by OHGC representatives then you will be notified of our intentions to provide support for your project.

If you have any questions about this process, please contact us ([ohgardenclub1@gmail.com](mailto:ohgardenclub1@gmail.com))

Club members are available for suggestions, gardening advice, possible plant selections, etc. Please contact us by email.

The organization requesting funds is responsible for all planning, implementation and completion of the described project. Funds will be provided as reimbursement (receipts required) after the project is completed.

OHGC operates on a budget year of July 1 through June 30, and will use discretion in deciding which requests will be accepted each budget year.

OHGC has full discretion over recipient selection.