



Greetings,

Your interest in Cornerstone Christian Academy (CCA) is appreciated and we invite you to complete this application and return it to the FBCE Church Office. If an opening occurs that matches your qualifications, your application will be thoroughly reviewed. If we have continued interest in your candidacy, we will contact you to begin a formal interview process.

We realize that the key to a successful Christian school is its staff. Therefore, we are grateful for those who are professionally qualified, who love children, and who are Christian role models by the pattern of their lives (Luke 6:40). We look forward to receiving your completed application, and we are thankful for your interest in our school.

As you progress through the application process, please use the following checklist as a guide to ensure you have all of the required information. Submit applications through email at [cproctor@ccaofeastman.com](mailto:cproctor@ccaofeastman.com)

### **CCA Application Checklist**

- Completed employment application.
- Letter of reference from current pastor regarding church membership/attendance.
- Cover letter/resume.
- Copies of transcripts & certifications (*instructional staff applicants only*).
- Completed background check consent form.



How did you learn about the position for which you are applying?

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**IV. Professional Qualifications/Education** (*Instructional Staff applicants- please attach copies of all college transcripts or have them sent to Cornerstone Christian Academy*)

What degrees do you hold?

1. Degree \_\_\_\_\_ Date Received \_\_\_\_\_  
Issuing Institution \_\_\_\_\_  
Major(s) \_\_\_\_\_  
Minor(s) \_\_\_\_\_  
Special Studies \_\_\_\_\_  
Honors/Awards \_\_\_\_\_

2. Degree \_\_\_\_\_ Date Received \_\_\_\_\_  
Issuing Institution \_\_\_\_\_  
Major(s) \_\_\_\_\_  
Minor(s) \_\_\_\_\_  
Special Studies \_\_\_\_\_  
Honors/Awards \_\_\_\_\_

3. Degree \_\_\_\_\_ Date Received \_\_\_\_\_  
Issuing Institution \_\_\_\_\_  
Major(s) \_\_\_\_\_  
Minor(s) \_\_\_\_\_  
Special Studies \_\_\_\_\_  
Honors/Awards \_\_\_\_\_

4. Other Education Experience \_\_\_\_\_

## V. Employment History

1. Employer \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
Dates of Employment \_\_\_\_\_  
Supervisor's Name & Phone Number \_\_\_\_\_  
Employment Status: \_\_\_ Full Time      \_\_\_ Part-time      \_\_\_ Temporary  
Salary \_\_\_\_\_  
  
Reason for leaving \_\_\_\_\_
  
2. Employer \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
Dates of Employment \_\_\_\_\_  
Supervisor's Name & Phone Number \_\_\_\_\_  
Employment Status: \_\_\_ Full Time      \_\_\_ Part-time      \_\_\_ Temporary  
Salary \_\_\_\_\_  
  
Reason for leaving \_\_\_\_\_
  
3. Employer \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
Dates of Employment \_\_\_\_\_  
Supervisor's Name & Phone Number \_\_\_\_\_  
Employment Status: \_\_\_ Full Time      \_\_\_ Part-time      \_\_\_ Temporary  
Salary \_\_\_\_\_  
  
Reason for leaving \_\_\_\_\_
  
4. Employer \_\_\_\_\_ Position \_\_\_\_\_  
Address \_\_\_\_\_  
Dates of Employment \_\_\_\_\_  
Supervisor's Name & Phone Number \_\_\_\_\_  
Employment Status: \_\_\_ Full Time      \_\_\_ Part-time      \_\_\_ Temporary  
Salary \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

**VI. References**

Please give the names and addresses of three persons (not related to you) to serve as personal/professional references. Instructional staff applicants should list a current administrator. First-year teacher applicants should include a major professor as well as the student teaching supervisor.

1. Name \_\_\_\_\_  
\_\_\_\_\_  
(Street Address) (City/State) (Zip)  
Phone(\_\_\_\_) \_\_\_\_\_  
Relationship/ How long known? \_\_\_\_\_

2. Name \_\_\_\_\_  
\_\_\_\_\_  
(Street Address) (City/State) (Zip)  
Phone(\_\_\_\_) \_\_\_\_\_  
Relationship/ How long known? \_\_\_\_\_

3. Name \_\_\_\_\_  
\_\_\_\_\_  
(Street Address) (City/State) (Zip)  
Phone (\_\_\_\_) \_\_\_\_\_  
Relationship/ How long known? \_\_\_\_\_

## VII. Statement of Faith

# STATEMENT OF FAITH

(These are written in the form of affirmations and denials for the purpose of making certain that all teaching staff are clearly orthodox in their beliefs and teaching in accordance with the core beliefs of Eastman First Baptist)

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### *ARTICLE I*

We affirm that the sole authority for the Church is the Bible\*, verbally inspired, inerrant, infallible, and totally sufficient and trustworthy.

We deny that the Bible is a mere witness to the divine revelation, or that any portion of Scripture is marked by error or the effects of human sinfulness.

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### *ARTICLE II*

We affirm that the authority and sufficiency of Scripture extends to the entire Bible, and therefore that the Bible is our final authority for all doctrine and practice.

We deny that any portion of the Bible is to be used to deny the truthfulness or trustworthiness of any other portion.

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### *ARTICLE III*

We affirm that the Bible reveals God to be infinite in all his perfections, and thus truly omniscient, omnipotent, timeless, and self-existent. We further affirm that God possesses perfect knowledge of all things, past, present, and future, including all human thoughts, acts, and decisions.

We deny that the God of the Bible is in any way limited in terms of knowledge or power or any other perfection or attribute, or that God has in any way limited his own perfections.

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### *ARTICLE IV*

We affirm that the doctrine of the Trinity is a Christian essential, bearing witness to the ontological reality of the one true God in three divine persons, Father, Son, and Holy Spirit, each of the same substance and perfections.

We deny the claim that the Trinity is not an essential doctrine, or that the Trinity can be understood in merely economic or functional categories.

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### *ARTICLE V*

We affirm that Jesus Christ is true God and true Man, in perfect, undiluted, and unconfused union throughout his incarnation and now eternally. We also affirm that Christ died on the cross as a substitute for sinners, as a sacrifice for sin, and as a propitiation of the wrath of God toward sinners. We affirm the death, burial, and bodily resurrection of Christ as essential to the Gospel. We further affirm that Jesus Christ is Lord over His Church, and that Christ will reign over the entire cosmos in fulfillment of the Father's gracious purpose.

We deny that the substitutionary character of Christ's atonement for sin can be compromised without serious injury to the Gospel or denied without repudiating the Gospel.

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#### *ARTICLE VI*

We affirm that salvation is all of grace, and that the Gospel is revealed to us in doctrines that most faithfully exalt God's sovereign purpose to save sinners and, in His determination, to save his redeemed people by grace alone, through faith alone, in Christ alone, to His glory alone.

We deny that any teaching, theological system, or means of presenting the Gospel that denies the centrality of God's grace as His gift of unmerited favor to sinners in Christ can be considered true doctrine.

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#### *ARTICLE VII*

We affirm that the Gospel of Jesus Christ is God's means of bringing salvation to His people, that sinners are commanded to believe the Gospel, and that the Church is commissioned to preach and teach the Gospel to all nations.

We deny that salvation can be separated from repentance toward God and faith in our Lord Jesus Christ.

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#### *ARTICLE VIII*

We affirm that salvation comes to those who truly believe and confess that Jesus Christ is Lord.

We deny that there is salvation in any other name, or that saving faith can take any form other than conscious belief in the Lord Jesus Christ and His saving acts.

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#### *ARTICLE IX*

We affirm that sinners are justified only through faith in Christ, and that justification by faith alone is both essential and central to the Gospel.

We deny that any teaching that minimizes, denies, or confuses justification by faith alone can be considered true to the Gospel. We further deny that any teaching that separates regeneration and faith is a true rendering of the Gospel.

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#### *ARTICLE X*

We affirm that the righteousness of Christ is imputed to believers by God's decree alone, and that this righteousness, imputed to the believer through faith alone, is the only righteousness that justifies.

We deny that such righteousness is earned or deserved in any manner, is infused within the believer to any degree, or is realized in the believer through anything other than faith alone.

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#### *ARTICLE XI*

We affirm that Man is the special creation of God, made in His own image. He created them male and female as the crowning work of His creation. The gift of gender is thus part of the goodness of God's creation.

We further affirm that Scripture reveals a pattern of complementary order between men and women, and that this order is itself a testimony to the Gospel, even as it is the gift of our Creator and Redeemer. We also

affirm that all Christians are called to service within the body of Christ, and that God has given to both men and women important and strategic roles within the home, the Church, and the society.

We deny that the distinction of roles between men and women revealed in the Bible is evidence of mere cultural conditioning or a manifestation of prejudice against women. We also deny that this biblical distinction of roles excludes women from meaningful ministry in Christ's kingdom.

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*ARTICLE XII*

We affirm that Christianity is the faith of enlightenment and intelligence. In Jesus Christ abide all the treasures of wisdom and knowledge. All sound learning is, therefore, a part of our Christian heritage. The new birth opens all human faculties and creates a thirst for knowledge. An adequate system of Christian education is necessary to have a complete spiritual program for Christ's people.

In Christian education there should be a proper balance between academic freedom and academic responsibility. Freedom in any orderly relationship of human life is always limited and never absolute. The freedom of a teacher in a Christian school is limited by the pre-eminence of Jesus Christ, by the authoritative nature of the Scriptures, and by the distinct purpose for which the school exists.

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\*The Bible consists of the 39 books of the OT and 27 of the NT. The books of the Apocrypha, not being of divine inspiration, have no authority over the church.

\*\*If you affirm the Statement of Faith sign below.

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Signature

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Date



Give a brief testimony and statement of your personal relationship with Jesus Christ.

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**VIII. Church**

1. What is your present church membership? \_\_\_\_\_

2. Are you presently a member in good standing? \_\_\_ Number of years \_\_\_\_\_

3. What church activities are you involved and with what regularity?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Describe your personal Bible study and prayer routine:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. List your favorite verse or passage of scripture and why it is your favorite.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I affirm that I have submitted my life to the Lordship of Jesus Christ and I have been saved by grace through His mercy, love, and forgiveness. I understand that it is important to maintain a personal time of devotion, prayer, Bible study, and fellowship with Jesus Christ in order to be an effective employee of Cornerstone Christian Academy. I affirm that I will carefully guard the unity within the family of God. I will speak truthfully and deal with every person in accordance with the scriptural principles outlined in Matthew 18.*

\_\_\_\_\_  
Signature

## Background Screening Consent

I \_\_\_\_\_, hereby authorize Cornerstone Christian Academy to make an independent investigation of my background, references, character, past employment, education, adult criminal or police records, and motor vehicle records including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for service now, and if applicable, during the tenure of my employment with Cornerstone Christian Academy.

I release Cornerstone Christian Academy, which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regards to the information obtained from any and all of the above-referenced sources used. The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Full Name (Printed) \_\_\_\_\_

Maiden Name or Other Names use \_\_\_\_\_

SSN# \_\_\_\_\_ DOB \_\_\_/\_\_\_/\_\_\_

Present Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How Long at Present Address? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Former Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

How Long at Former Address? \_\_\_\_\_ Please

list all states of residence since turning 18: \_\_\_\_\_ Driver's License

Number: \_\_\_\_\_ State Issued: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

***\*\*If you are applying for a Substitute or Non Instructional position you do not need to provide certification information***

***Certification***

Please attach a copy of your teaching certification if applicable.

Type \_\_\_\_\_ Cert# \_\_\_\_\_ State \_\_\_\_\_

\*Please answer the following questions on a separate sheet of paper:

1. What is your philosophy of Christian Education?
2. How would you handle discipline in your classroom?
3. Comment briefly on your strengths and weaknesses as a professional.
4. If a student came to you and wanted you to pray with him/her to receive the Lord, would you feel comfortable? Please explain why or why not. How would you proceed? How would you follow up?
5. What does it mean to teach with a Biblical worldview?