

Bulk Insurance Group

Administrative Assistant (PT Intern and Full-time position options) - Bulk Insurance Group is a full-service insurance agency that serves trucking companies and owner-operators across the U.S. We specialize in property, casualty, life, and health insurance, with a strong focus on the transportation industry. Our mission is to make insurance easy, reliable, and effective so our clients can focus on running their business with peace of mind.

We are seeking a reliable, detail-oriented Administrative Assistant / Insurance Account Tech to support our growing team. This position plays a critical role in ensuring a smooth experience for our clients by assisting with customer management, billing, document capture, and account-related tasks. If you thrive in a fast-paced environment and enjoy working with people, we want to hear from you.

Key Responsibilities:

- Manage client records and maintain up-to-date policy information in our systems
- Assist with billing, invoicing, and payment tracking for insurance policies
- Communicate with clients via phone and email to provide timely support and follow-ups
- Collect, organize, and upload documentation related to insurance applications and compliance
- Coordinate with insurance carriers to track submissions, endorsements, and renewals
- Perform general administrative tasks, including data entry, document scanning, and scheduling
- Support agents and team members with client service needs
- Assist with technical account

Full-time position Monday – Friday: 8:00 AM – 5:00 PM. Part time position offers flexible hours during the workweek (Monday – Friday, ideally between 8:00 AM – 5:00 PM) to accommodate a student's class schedule. Exact hours can be discussed to suit your availability, with the focus on completing assigned tasks efficiently.

Please email your resume and a brief cover letter outlining your relevant experience to **info@bulkinsurancegroup.com**. Use "**Administrative Assistant Application**" as the subject line. For more information about our company, visit www.bulkinsurancegroup.com

Milliman

Actuarial Intern Summer 2027 - Milliman's Property & Casualty practices welcome motivated students to join us as Actuarial Interns for Summer 2027! This application will bring your interest to the attention of all of Milliman's U.S. P&C practices that are seeking to hire summer actuarial interns. Over 10–12 weeks, you'll learn about work we do by assisting with pricing and reserving analyses for our clients across various insurance products: personal and commercial auto, homeowners, mortgage, workers compensation, general liability, medical liability, etc. All of our internships offer hands-on experience with real actuarial projects, networking and collaboration with experts, and professional skill development.

What You Will Do

- Work closely with project teams on data analyses, create portions of client deliverables, perform technical review ("checking"), etc.
- Develop professional skills such as communication, task management, and presenting.
- Collaborate with colleagues at all levels, including senior consultants and principals.

- Receive mentorship and actionable feedback to support your career development.
- Participate in meetings, training sessions, and social events designed for our interns.
- Build strong technical skills in Excel, R, Python, SQL, VBA, PowerBI, etc.

This posting represents opportunities that are based in various Milliman offices and business units within the U.S. Some roles may require onsite work, others may be remote. Specific in-office requirements will be discussed during the interview process. Please answer the application question to indicate which location(s) you are able to commit to for summer 2027. The expected application deadline for this job is October 15, 2026.

The overall hourly range for this role is \$21 - \$46. For candidates residing in:

- Alaska, California, Connecticut, Illinois, Maryland, Massachusetts, New Jersey, New York City, Pennsylvania, Virginia, Washington, or the District of Columbia the range is \$23 - \$46.
- All other locations the hourly range is \$21 - \$37.

A combination of factors will be considered, including, but not limited to: education, actuarial exams passed, relevant work experience, qualifications, skills, certifications, etc.

Direct link to the application [here](#).

CRC Group

2027 Internships - Client-centered solutions are the heart of our business, and we're the leading provider of wholesale commercial and personal lines insurance delivered through hundreds of open market and binding authority relationships. We are also one of the largest program administrators in North America delivering niche underwriting expertise through more than 30 brands across 10+ industry verticals. CRC Group is a true one-stop-shop solution that brings our clients and capital providers a partner that delivers the broadest array of wholesale and specialty options in the marketplace today.

Internship:

- Nine weeks hands on training
- Competitive pay
- Housing stipend (if eligible)
- Sales + underwriting opportunities only
- Potential pipeline for full-time hire
- Locations nationwide

Internship Opportunities

- Work closely with veteran brokers and underwriters
- Attend carrier and agency visits
- Learn about placing or underwriting surplus lines business
- Become familiar with a variety of products
- Receive a complementary Risk and Insurance Education Alliance subscription with the potential to pursue industry designations
- Engage in daily virtual calls with company leaders
- Gain exposure to C-Suite executives
- Returning interns have the opportunity to pursue a P&C Producer License

- Gain exposure to different coverages, practices, and aspects of the business: Cyber, Property, Casualty, ExecPro, Benefits, Select (Binding), Transportation, Personal Lines, and Underwriting (Starwind/Insurisk)

Resumes are reviewed beginning in the fall, and are accepted on a rolling basis until filled with a target date of January 1.

Direct link to the application [here](#).

WSIA

2027 WSIA Internship Program - The WSIA Internship Program awards paid summer internships to undergraduate students enrolled in colleges in the U.S. who are interested in an insurance career. WSIA offers two internship tracks:

E&S Immersion Program:

Students who have completed coursework or who have work experience in risk management or insurance (27 interns)

This nine-week opportunity is geared towards juniors and seniors (not graduating with a bachelor's degree before December 2027) who have coursework or work experience in Risk Management and/or Insurance. Interns spend time with two different host firms focused on the underwriting and brokerage experience and may also have some exposure to other roles and departments including claims, data analytics, accounting, operations, human resources, and marketing.

E&S Exploration Program:

Students without any completed coursework or experience in risk management and insurance (18 interns)

This internship is specifically for students completing their freshman, sophomore, or junior year before the internship (not graduating with a bachelor's degree before December 2027) and who do not have prior Risk Management & Insurance (RMI) coursework or work experience. All majors will be considered and benefit from this program. The internship program is designed to influence meaningful progress in the depth of the industry's talent pipeline. Selected students work for nine weeks in either an underwriting or brokerage experience at one host firm. They will gain experience in various departments, learning from industry leaders.

Deadline for submissions: Monday, October 12, 2026 12:01 PM

Direct link to the application [here](#).

2026 Extreme Risk Takers Symposium - Career Fair - Atlanta

Friday, November 6, 2026

The Westin Buckhead Atlanta | Atlanta, GA

Hosted by Troy University's Sorrell College of Business

WSIA members are invited to participate in our fall 2026 college symposium career fair in Atlanta.

Registration for the Atlanta Career Fair is \$300 and includes a career fair booth for up to four

representatives and a student resume booklet.

Schedule

- 8:00 - 9:30 a.m. – Set up for the Career Fair
- 9:30 - 11:30 a.m. – Career Fair

Registration deadline: Thursday, October 29, 2026.

For more information and to apply [click here](#).