

# WEST VALLEY AMATEUR RADIO CLUB, INC.

## CONSTITUTION

### ARTICLE I

#### NAME

This organization is incorporated as a non-profit organization and shall be known as the West Valley Amateur Radio Club, Inc.

#### PURPOSE

The purpose of this organization shall be:

- a. To obtain the pleasure and benefits of association with persons mutually interested in Amateur Radio, Electronics and Radio Communications.
- b. To provide emergency communications when and where needed.
- c. To further the interests of this organization in the community and to promote universal good fellowship among all radio/electronics minded persons.

### ARTICLE II

#### MEMBERSHIP

The membership of this organization shall consist of anyone having a bonafide interest in Amateur Radio, Electronics, and Radio Communications.

Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial.

### ARTICLE III

#### OFFICERS

##### Sec. 1 Offices

Officers of this organization shall be: President, Vice-President, Secretary, Treasurer, and four directors, and shall serve without compensation.

## Sec. 2 Election

The President, Vice President, Secretary, and Treasurer shall be elected for a term of one year, the four directors shall hold office for staggered terms of two years each.

## Sec. 3 Vacancies

If the President, Vice President, Secretary, or Treasurer is unable to complete his/her elected term for any reason, the board of directors shall appoint a replacement for the duration of that position's elected term.

If a director is unable to complete his/her elected term for any reason, the board of directors shall appoint a replacement for the duration of that fiscal year. A replacement shall be elected at the following March elections for the remainder of the term.

## Sec. 4 Removal of Officers

Any officer may be removed from office by a three-fourths vote of the active members present at a regular or special meeting, provided 30 day prior notification has been given to all members.

# ARTICLE IV

## **DUTIES OF OFFICERS**

### Sec. 1 Authority

The governing authority of this organization shall be the Board of directors.

### Sec. 2 President

The duties of the President shall be to preside at all meetings, to uphold the Constitution and By-Laws, appoint all committee Chairmen and also to dissolve all committee appointments when deemed necessary, to act as ex officio of all committees, to perform all other duties pertaining to this office.

### Sec. 3 Vice-President

The Vice-President shall assume all the duties of the President in his/her absence, and shall perform other duties as may be delegated by the President.

### Sec. 4 Secretary

The Secretary shall keep an accurate record of the proceedings of the Club and the Board of Directors. - The secretary shall send out all meeting notices, conduct all official correspondence of the Club, and keep the Membership Roster, the Constitution and By-Laws up to date. The secretary shall preserve the Club records for a minimum of three years. All records shall be kept electronically where possible.

#### Sec. 5 Treasurer

The Treasurer shall receive all monies of the Club and shall make all proper disbursements upon authority of the President. The Treasurer will preserve all financial records for a period of seven years prior to the current year. At each March meeting, the Outgoing Treasurer will provide the prior year's financial report to the membership. The Audit Committee shall complete the Annual Audit and be provided to the membership, at which time a membership vote should be taken for approval.

## **ARTICLE V**

### **AMENDMENTS**

This Constitution has been drawn in order that members shall have control of the Club affairs through their duly elected officers. Any amendments hereto shall require a three-fourths vote of the active members present at the meeting at which Amendments are voted upon to become effective. Proposals for Amendments shall be submitted in writing to the President by at least two active members and shall be presented at a regular or special meeting but shall not be voted upon until the following regular meeting.

Revised Oct 18, 2015

Revised Aug 6, 2018