## 60th Anniversary WVARC Mugs and Shirts Order Form Instructions

Make sure you have the latest version of the fillable form to order shirts and/or mugs. Currently the file is: mugs\_n\_shirts\_20210813.pdf

- 1. Open the file. The fields to be filled in ar blue.
- 2. Enter the personal information in the top section of the form.
- 3. If you live out of the area, check the appropriate box for how to take delivery.
- 4. Fill in the Quantity and Total amounts for mugs and/or shirts in the boxes.
- 5. Enter the amount for Out of area SHIRT and MUG shipping if applicable.
- 6. Add up all the amounts in the Total fields and enter the amount in the GRAND TOTAL field.
- 7. Save the completed form if desired.
- 8. Print the completed form and send it with a personal check to the individual listed at the bottom of the form, or
- 9. Print the completed form and take it to the next club meeting with your check and give to the person collecting orders.

If you have any problems with the form please contact Bill Powell, W9WRP@arrl.net.







Shirts and coffee mugs may be ordered using the form below. Send personal check (payable to Frosty Oden) along with the completed form to: *Frosty Oden, NQ1S at 5403 N Annie Ct., Litchfield Park, AZ 85340-5753*