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Team Manager

This role is to co-ordinate the players on game day and the team manager's jobs are to:

- Collect team list from coach
- Collect scorebook from the demountable and pass onto scorer.
- Collect player bibs from demountable if we are AWAY team against another Forest Lakes Team.
- Create a team roster for the season. Ensure all parents know what duties they are performing for that game.
- Put batting order numbers on each child's hand.
- When play commences ensure all players know their fielding position for the next innings.
- Keep children in their batting order on the bench, not allowing them to wander off
- Ensure equipment is packed away after the game and no rubbish is left behind.

Duties

Roster

On Saturdays at games there are duties that are needed to ensure the game runs smoothly. Each family will be included on the team roster. If at any time you are unable to perform your family's duties (sickness, holidays, work commitments etc.) you must arrange prior to swap with another family, report this swap to your team manager. Please ensure that if you are rostered for a duty you wear closed in shoes (no thongs or open toe sandals are permitted on the diamond for safety reasons).

Plate Umpire

This is the main umpire of the game on the day. This person stands behind home plate. It is the plate umpires role to facilitate the game. Only the base umpire, coaches and scorers should converse with the plate umpire during a game. The HOME team on the fixtures must supply the plate umpire on game day.

Base Umpire

This umpire is responsible for calls on first or second base. It is important for this umpire to watch the play at first or second and make a call on whether every runner is safe or out. This umpire must stand out on the diamond for the entire game, but must not interfere with play at any time. **Base Coach**

Used during your teams batting dig, 1st base coach stands near 1st base and 3rd base coach stands near 3rd base. These positions can be filled in with either the coach, assistant coach or parent volunteers. Your job is to encourage the runners whether to head on to the next base/ home or stop where they, depending on where the hit goes.

Post-game Treats

3

This person brings a treat for the kids to enjoy after the game (eg. Fruit juice, lollies etc..)

Scorer

It is the duty of the scorer to obtain the scorebook from the team manager along with the pencil case. The scorer is required to sit behind the plate umpire for the entire game, next to the scorer from the other team. The scorer will keep track of the runs made by both teams. Each scorebook has instructions in the front of it. Score books must be returned to the Team Manager at the end of the game. The scoring method used for tee-ball is the dot method, see below for an example:

HOME TEAM			
Name	Innings		
	1	2	3
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
	2	2	4

- The batting line up is written down on the score sheet for each team.
- The batters and runners' positions are shown by means of dots starting in the right segment (first base) proceeding anti-clockwise to top, left and bottom segments (home base).
- Thus batter 1 has, in innings 1, proceeded around the bases and reached home. The inner circle is shaded to indicate a run.
- Batter 2 was out and the number 1 in the inner circle indicates one batter down.
- Batter 3 made first base (dot in right segment) but was out at second (2 in the inner circle means second batter out).
- Batter 4 hit a home run shown by an arrow joining the four segments. The inner circle is shaded.
- Batter 5 made second base safely (shown by arrow in two segments).
- Batter 6 was out and as third batter out side is away. A diagonal line is put through the next batters score position to indicate the end of the innings and a horizontal line in the next innings shows he is the first batter.
- The score for the innings (upper segment) and the game (lower segment) is placed at the bottom (in this case 2 runs) of the innings column. The shaded circles show runs scored.
- The next innings for this team will start with batter 7.
- In the example the second innings has batter 7 reaching first safely and reaching home on the home run of batter 8. Batters 9, 10, 11 were out and thus close of innings. Score for innings 2 is 2 runs, which makes the total 4. The next batter in the third innings will be batter 12.

Score Cards

If we are the HOME team then we are responsible for collecting the score card from our club drawer inside the Sutherlands Demountable and then returning it after the game is over to the T&D Registrars tray.

Both team scorers are responsible for making sure the score card is correct. Tick only the players who are present at the game! There are fines for incorrect/incomplete cards and the fine will go to both clubs regardless of who made the error. By working together and both teams doing checks, you can alleviate all errors.

Please record both surname and first name of any child filling in or new. If they are new, make sure a registration card has been completed. If their name does not appear on the scorecard this will alert you that, either:

1. They are not registered, please fill in a card immediately or you will be fined (spare registration cards are kept at the demountable)
2. Plays in another team, so write their full name on scorecard.

Comments/Incidents reports are used if a child is hurt, the diamond is not in good condition or the plate umpire has requested any incidents during the game be reported. Only a scorer, umpire or coach can make a report. Please direct any concerns to your coach or Club President who will contact Thornlie and Districts association if applicable.

Signature of the plate umpire must appear on bottom and they too must check all details including the score are correct.

Filling in Scorecard – Remember!

The scorecard is the how the Thornlie and Districts Registrar keeps track of how many games each Registered Player has played. It is also the only way in which the scores can be noted and displayed on the Thornlie and Districts Web site. Please use the following guidelines for filling in the Scorecard:

- BOTH teams must tick off players who are present and playing on the day by both scorers.
- If any player is not playing on the day a dash is placed in the appropriate box.
- If you have a player who is filling in, notify the registrar by marking it on 'Both' score cards in which they are playing.
- Any newly registered players must be marked on the Score Card if not already there.
- If a player has pulled out or changed teams during the season put a line through the players name and note next the team they have gone to or they are no longer playing.
- Make sure all names are filled out at the bottom of the sheet eg. Coach, Scorer.

- The Umpire must sign and make any comments if necessary. NB: The Umpire is the ONLY person to make comments on the score card; any other comments/complaints must be presented in writing from an Official of the Club.
- Finally the Score Card is to be handed in to the appropriate place directly after the game. The Registrar should not have to chase the Card days after the game took place because it was forgotten to be handed in.

<i>Thornlie & Districts Teeball Association – 2008/2009</i> Scorecard Teeball / Saturday / Under 7 Round: 1 Saturday, 11 October 2008 Time: 8.00AM Diamond: 1 Mills Park																																																	
Home Team: 1 Thornlie & Districts Aces		Visiting Team: 2 Thornlie & Districts Barons																																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Anderson Adam</td><td style="text-align: center;">☒</td></tr> <tr><td>Barber John</td><td style="text-align: center;">☒</td></tr> <tr><td>Carter Melissa</td><td style="text-align: center;">☒</td></tr> <tr><td>Derby Susan</td><td style="text-align: center;">☒</td></tr> <tr><td>Either Luke</td><td style="text-align: center;">☐</td></tr> <tr><td>Foster James</td><td style="text-align: center;">☒</td></tr> <tr><td>Gibs Sam</td><td style="text-align: center;">☒</td></tr> <tr><td>Hunter Jillian</td><td style="text-align: center;">☒</td></tr> <tr><td>Isaac Corine</td><td style="text-align: center;">☒</td></tr> <tr><td>Jose Hunter</td><td style="text-align: center;">☒</td></tr> <tr><td>Kole Davis</td><td style="text-align: center;">☒</td></tr> <tr><td><i>Miles Jenny</i></td><td style="text-align: center;">☒</td></tr> </table>	Anderson Adam	☒	Barber John	☒	Carter Melissa	☒	Derby Susan	☒	Either Luke	☐	Foster James	☒	Gibs Sam	☒	Hunter Jillian	☒	Isaac Corine	☒	Jose Hunter	☒	Kole Davis	☒	<i>Miles Jenny</i>	☒	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Allen Jason</td><td style="text-align: center;">☒</td></tr> <tr><td>Benrit Yasmin</td><td style="text-align: center;">☒</td></tr> <tr><td>Course Ben</td><td style="text-align: center;">☐</td></tr> <tr><td>Dilmar Kit</td><td style="text-align: center;">☒</td></tr> <tr><td>Easton Jimmy</td><td style="text-align: center;">☒</td></tr> <tr><td>Fallon Gillian</td><td style="text-align: center;">☒</td></tr> <tr><td>Gorton Harry</td><td style="text-align: center;">☒</td></tr> <tr><td>Horford Jack <i>No longer playing</i></td><td style="text-align: center;">☐</td></tr> <tr><td>Ilforse Ben</td><td style="text-align: center;">☒</td></tr> <tr><td>Jerry Carson</td><td style="text-align: center;">☒</td></tr> <tr><td>Kilt Sean</td><td style="text-align: center;">☒</td></tr> <tr><td>Lenson Matt</td><td style="text-align: center;">☒</td></tr> </table>	Allen Jason	☒	Benrit Yasmin	☒	Course Ben	☐	Dilmar Kit	☒	Easton Jimmy	☒	Fallon Gillian	☒	Gorton Harry	☒	Horford Jack <i>No longer playing</i>	☐	Ilforse Ben	☒	Jerry Carson	☒	Kilt Sean	☒	Lenson Matt	☒
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Assistant Coach: <u>Sam Isaac</u>		Assistant Coach: <u>Ned Easton</u>																																															
Scorer: <u>Marcia Gibs</u>		Scorer: <u>Tracey Lenson</u>																																															
Home Team Score: 21		Visiting Team Score: 21																																															
Comments/Incidents etc: _____																																																	
Umpires Signature: <u>DM Hunter</u>																																																	

Code of Conduct

Thornlie and Districts

Codes Of Behaviour

Forest Lakes Magpies

Policy: To encourage all families to actively participate in the game of tee-ball to develop proper playing skills and attitudes.

A player who signs up to the Forest Lakes Ball Club, agrees to abide by the following Code of Conduct

The following Code of Conduct is a set of rules that must be followed by all players, family and supporters attending games and/or training sessions. They are set to protect the club and the children playing the game, as well as maintaining the Club's reputation for encouraging good sportsmanship.

FOR PARENTS AND SPECTATORS

- Offensive behaviour from parents or spectators is not acceptable and action will be taken against offenders. Foul language of any sort will not be tolerated.
- If the club is fined because of unacceptable behaviour by a parent, player or spectator, the parent or guardian will be responsible for reimbursing the club. You are requested to abide by policies and regulations as set by Thornlie and Districts, Tee-Ball WA, which can be found on their websites.
- Recognise the value and importance of volunteers, coaches and officials. They give of their time and knowledge to provide organised tee-ball for your child and deserve your respect and support.
- If you disagree with an official or coach, raise the issue through a Club Official rather than the person in public.
- A parent/guardian MUST be in attendance with a child playing tee-ball at all times, including training and game days.
- Applaud good play from both teams and encourage your child that honest effort is as important as victory.
- Encourage your child to always play within the rules of tee-ball and accept the umpire's decision.
- Never ridicule, abuse or yell at a child for making a mistake or losing a game.
- The consumption of alcohol is not allowed at training or Game Day

- Tee-ball is a game. Accept and understand that at times your child may be asked to take a turn on the bench.
- Do not force an unwilling child to participate in tee-ball or expect more from your child than their best efforts.
- Medical clearances are required for any injuries or serious illnesses before recommencing training or games.

FOR PLAYERS

- Team play, sportsmanship and camaraderie are expected at all times.
- Bad sportsmanship will not be tolerated at any time. Abuse of umpires, coaches, volunteers, opposition players or team mates, will not be tolerated.
- Medical clearances will be required for any injuries or serious illnesses before recommencing training or games.

UNIFORMS

- Uniform games shirts are only to be worn on game days or when requested by the club or coach
- When in uniform, children are expected to behave in a responsible manner as they are representatives of the club.
- Full club uniform will be worn on game days. This includes correct socks, hats, pants and club shirt.
- During Games, club shirts must be tucked in, club hat worn correctly and long hair tied back
- Jewellery must be removed prior to the game. Medic alert bracelets exempt

ADDITIONAL PARENTAL DUTIES

- All parents/carers are responsible for the completion of duties; The Team Manager will provide their own parent roster. Parents are expected to perform the allocated duty or to organise for another parent to fill in.

- Through the season additional duties such as setup, pack-up, fundraising and Game Day Official will also need to be completed.

Training

What to know

- Clothing: Your child should come to training in comfortable clothes and shoes. School uniform is acceptable, but they must not train in their playing uniform.
- Toilet Facilities: Hume Rd Oval has a toilet block near the play ground.
- Be sun smart: Please ensure your child wears a hat to training. If the weather is too hot or unsafe for training, the coach will notify all parents via message if training is cancelled.
- Equipment: Your child will need to bring their own drink bottle and tee ball glove.
- Absences: If for any reason your child can't attend training, please notify the coach as soon as possible

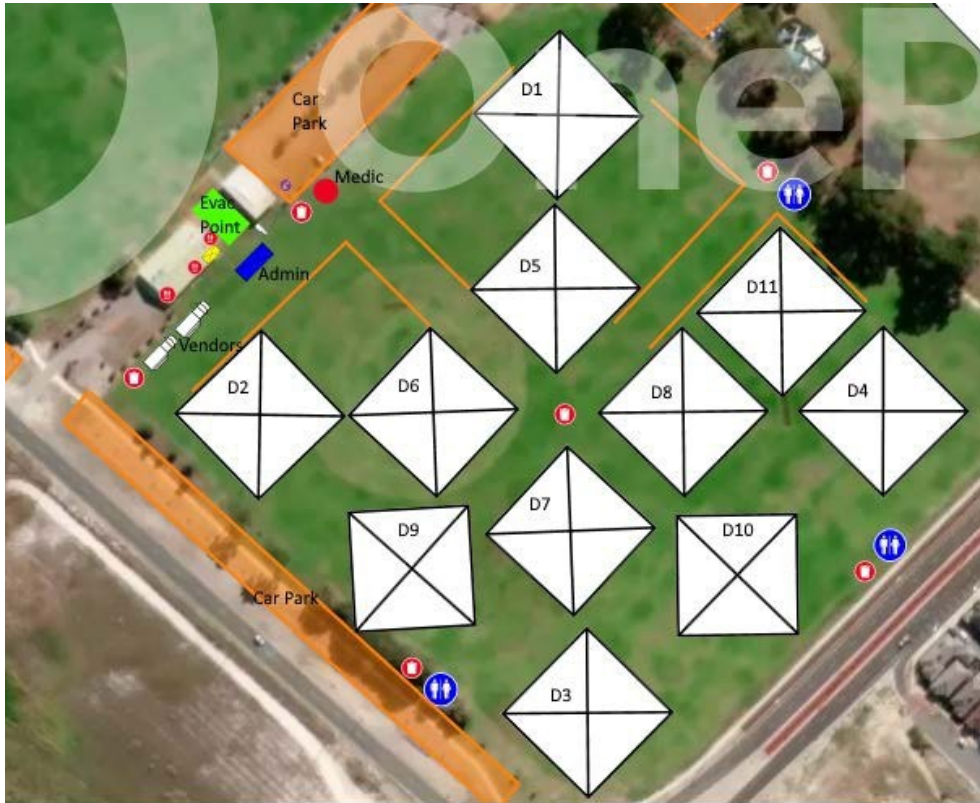
Game Day

What to know

- Clothing: Your child should come to each game in full uniform head to toe - hat, socks, playing pants and shirt. No jewellery is permitted, except for medic alert bracelets which must be taped down leaving the tag free.
- Toilet Facilities: There are toilet facilities at the ground, so please ensure your child has been to the bathroom prior to game time if necessary.
- Be sun smart: Please ensure your child has sunscreen on. If the weather is too hot or unsafe for play, the coach will be notified by Thornlie & Districts and in turn notify all parents via message if the game is cancelled.
- Equipment: Your child will need to bring their own drink bottle and tee ball glove. All other equipment for play, shelters and benches will be supplied for players. Parents/Supporters will need to supply their own shelters/shade and chairs if needed.
- Absences: If for any reason your child can't attend the game, please let the coach know as soon as you can.

Sutherlands Park, Southern River

All our games will be held at Sutherlands Park, Southern River off Holmes Road.



Tee-ball Diamond Layout/Fielding Positions

