

CITY OF CANYONVILLE



ADOPTED BUDGET 2023-2024

CITY OF CANYONVILLE
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CITY OF CANYONVILLE
DIRECTORY OF CITY OFFICIALS & EMPLOYEES
FISCAL YEAR 2023-2024

CITY COUNCIL MEMBERS

| | |
|-----------------------------|--------------|
| Christine Morgan, Mayor | (12-31-2024) |
| Louise Barton, Councilor | (12-31-2024) |
| Alan Freeman, Council | (12-31-2024) |
| Jerry O’Sullivan, Councilor | (12-31-2024) |
| Luke Shur, Councilor | (12-31-2026) |
| Stephen Morgan, Councilor | (12-31-2026) |
| Andrew Mather, Councilor | (12-31-2026) |

ADMINISTRATIVE STAFF

Dawn Bennett - Budget Officer/City Administrator/Recorder
Suzie Rogers – Finance Deputy Recorder
Valerie O’Sullivan - Administrative Assistant
Janelle Evans – Planner/Admin. Consultant

PUBLIC WORKS STAFF

Robin Siegrist - Public Works & Waste Water Treatment Lead
Chris Panner - Water Treatment Operator
Keith Riddle - Waste Water Treatment Operator
Jeremy Mayfield - Utility Worker
Juston Lanham - Utility Worker

BUDGET COMMITTEE MEMBERS IN ADDITION TO THE COUNCIL

| | |
|------------------|------------------------|
| Brandi Gross | (Term ends 12-31-2024) |
| Verne Kurisu | (Term ends 12-31-2024) |
| Paige McMahan | (Term ends 12-31-2023) |
| Linda Segreto | (Term ends 12-31-2023) |
| Michael Graziano | (Term ends 12-31-2026) |
| Doug Gideon | (Term ends 12-31-2026) |
| Christina Wooten | (Term ends 12-31-2026) |

COMISSIONS AND ADVISORY BOARDS

PLANNING COMMISSION

John Emory, Chairman

Debbie Hopkins

Dave Hill

Doug Sales

Matt Gross

Lucas Gross

Bruce Knowlton

PARK BOARD

Vacant (SU Historical Society)

Vacant (SU Historical Society)

Vacant (SU Historical Society)

Judy Holmes (Lions Club)

Doug Sales (Lions Club)

Brian Schenkle (Lions Club)

Christine Morgan (Mayor)

Robin Siegrist (Public Works Lead)

BUDGET OFFICER'S MESSAGE 2023-2024 FISCAL YEAR

City of Canyonville Budget Committee

The attached 2023-2024 Proposed Budget document reflects many hours of preparation and is a collaborative effort between all staff and management. I would like to thank everyone who assisted me with putting together this budget.

Prior to each fund is an overview of the fund and a detailed summary of the fund budget. The Budget Message will cover the significant changes in the budget.

The budget is hereby submitted to the Budget Committee for your approval and recommendation to the City Council for adoption. This process is outlined in Oregon Budget Law and this evening the public segment of this process begins. I ask for your thoughtful review and consideration of this plan, which outlines my proposals for the expenditure of the municipal corporation's taxes and other revenues from July 1, 2023 to June 30, 2024. As required by Oregon Budget Law, this Proposed Budget balances resources with expenditures.

The 2023-2024 Proposed City Budget is **\$9,715,707.00** which is **\$228,003.00** more than the 2022-2023 adopted City Budget. The increase in the total budget is due primarily to the increase in the water and sewer collections. Last budget we decreased the water fund revenue and beginning fund balance by \$76,054.00 and the sewer revenue by \$40,000.00 due to the Canyonville Academy closing and Forest Glen Senior Retirement Home in financial trouble after covid. This year the Canyonville Academy property and Forest Glen Senior Retirement Home sold so we have increased the water and sewer revenues. Several of the reserve funds beginning fund balances have been increased as money has been transferred in and very little expenses paid out.

The Proposed Property Tax Levy for 2023-2024 is based on our permanent tax rate of \$3.2303 per thousand of assessed property value. The City's total assessed value has remained constant over the past five years increasing only 1.3% per year. It is important to note when reviewing the history of the taxable property values for the City of Canyonville that the taxable assessed value of \$109,876,731.00 is \$62,467,130.00 less than the Measure 5 real market value.

We were extremely fortunate that we were able to take advantage of the low interest rates in fiscal year 2021-2022 and saved \$40,000.00 on our annual loan repayment to Rural Development and an additional \$10,000.00 was saved on the Infra Structure Financing annual loan payment.

No rate increase is proposed for this fiscal year. However, soon there will need to be a rate increase when the City wants to upgrade the water plant.

The proposed budget represents a continuation of programs, services, and Council policies. All revenue has been estimated conservatively, expenditures have been based on actual needs and prior history. Outlined below are the major features of next year's Proposed Budget:

I. GENERAL COMMENTS: Changes common to most funds and departments.

1. PERSONNEL SERVICES:

The City employees joined the International Brotherhood of Electrical Workers Local Union No. 659 during fiscal year 2010-11. A new contract between the City and Union has been negotiated and approved beginning July 1, 2023 and expires June 30, 2026.

The agreed upon contract establishes the following benefits and salaries:

- a) **Medical Health Insurance:** The City converted to a High Deductible Health Savings Plan in January 2011. The deductible was increased last year to \$1,700.00 for one person and a \$3,400.00 for plans with 2 or more people and the out of pocket expenses for employees was increased by \$1,100. The premium for the Health Savings Plan has not increased this fiscal year.
- b) **Dental and Vision Insurance:** The dental and vision insurance rates stayed the same as this year. The City still provides the Insurance and pays 100% of the premium.
- c) **PERS Retirement:** There were many changes to the PERS retirement which went into effect in July 1, 2020. One of the biggest changes is that employees will no longer get all the 6% that the City contributes to the employees' IAP account. The IAP account is basically like an IRA. What you have accumulated in there is what you get. Now a portion of what your employer pays goes to the unfunded liability and not the employee. Tier 1 and Tier 2 employees will have to pay 2.5% and all other employees will pay 0.75%.
- d) **Salary Increases:** The City has budgeted the maximum cost of living raise as \$2.50 per hour and left the annual step raise.

2. CONTINGENCIES - COMPARED TO PREVIOUS YEARS:

| | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
|---------|-----------|-----------|-----------|-----------|-----------|
| GENERAL | \$123,821 | \$155,526 | \$186,586 | \$154,346 | \$152,441 |
| STREET | \$53,700 | \$110,855 | \$110,359 | \$103,300 | \$ 95,000 |
| WATER | \$75,725 | \$ 53,375 | \$ 55,921 | \$ 58,501 | \$ 63,728 |
| SEWER | \$33,350 | \$ 35,250 | \$ 43,320 | \$ 43,360 | \$ 67,890 |

II. SPECIFIC FUNDS OR DEPARTMENT:

GENERAL FUND (01)

Revenues:

The revenue for the general fund has decreased by \$142,701.00 this fiscal year. The city did receive both payments of \$218,227.91 from the Federal Government and was able to utilize \$230,706.82 for the new SCADA system at the Water Plant, repair of the First Street water line break, and covered the discounts given to Forest Glen Senior Retirement Home to help them during covid pandemic.

Expenses:

PERSONNEL:

These expenses have increased by \$13,155.00 which is due to the 2023 union contract raises that have been approved by Council.

MATERIALS & SERVICES:

There is a \$132,526.00 decrease to materials and services for this budget even though there was a \$16,000.00 increase in the Douglas County Sheriff's contract. The reason for the decrease is due to the expenditure of the ARPA funds.

TRANSFERS:

Money is being transferred from General Fund to the Building Facility Reserve Fund for city building and park. One project we would like to get completed next fiscal year is painting the remainder of the building.

STREET FUND (02)

Revenues:

The Street revenues have decreased by only \$2,000.00 this fiscal year due to the fact the beginning fund balance decreased by \$8,000.00 and the Motor Vehicle revenue and Interest revenue increased \$6,000.00 together.

The street department has been saving money to be able to complete a larger project with the Small City Allotment money. Based on the City's reduced population the revenues from the state may decline in the street fund.

Expenses:

PERSONNEL:

These expenses have increased by \$5,100.00 which is due to the 2023 union contract raises that have been approved by Council.

MATERIALS & SERVICES:

Materials and services have increased by \$350.00 due to some minor changes in the line items.

TRANSFERS:

The City is required by State Statute to set aside 1% of the Motor Vehicle Revenues in a separate fund to be expended on footpaths and bicycle trails. Based on the actual revenues for fiscal year 2021-2022 a total of \$1,448.00 is being transferred to Fund #17.

A new Capital Improvement fund has been established for the street fund. Previously this money was held in the Capital Outlay line item. However, by establishing a special fund for the money it ensures the money will not be spent on general operating expenses in the future. This fiscal year we are transferring \$79,777.00 to the Capital Improvement Fund #25.

WATER FUND (06)

Revenues:

No new rate increase is proposed in this fiscal year budget.

The revenue for this fund has increased by \$67,254.00 due to the increase in interest rates and water collections.

Water collections revenue has increased by \$60,000.00 this year. There was not the loss in revenue that we anticipated with the closure of the Canyonville Academy and the financial effect that Forest Glen Senior Retirement Home felt after the pandemic. We are very fortunate that the Canyonville Academy property and the Forest Glen Senior Retirement Home were sold.

The water treatment plant is almost 40 years old and will need to be upgraded soon. The City needs to save money in the reserve accounts for this future upgrade. A water facility plan was completed and approved by the Council which will assist the City with identifying and prioritization of future improvements.

Expenses:

PERSONEL SERVICES:

Personal Services has increased \$9,000.00 from last year's budget which is due to the wage increase in the 2023-2024 union contract raised that has been approved by Council.

MATERIALS AND SERVICES:

Materials and Services have increased by \$21,400.00 due budgeting for increased support for the new Scada system, property/liability insurance rate increase, fire control, and consulting fees.

TRANSFERS:

We are proposing to transfer \$98,860.00 to capital reserves. This is \$31,614.00 more than we transferred last year and \$29,140.00 less than the 2021-2022 fiscal year.

CAPITAL OUTLAY:

The Capital Outlay has changed very little from last year's budget.

CONTINGENCY:

Contingency is for unexpected expenses or emergencies. Normally this money does not get spent and is rolled over from year to year. This line item has only increased by \$5,227.00 this year.

SEWER FUND (07)

The City completed the wastewater upgrade which was funded from multiple agencies and grants. The DEQ provided interim financing for the project since Rural Development will not finance the project until it is completed. Once the project is complete Rural Development sells bonds to the Federal government on behalf of the City and loans the money to the City for a 40-year term. Since we were able to sell the bond before the interest rate went up, we saved \$40,000.00 a year on the payments which comes out to \$1.6 million over the 40 years. We also saved \$57,000.00 on the DEQ loan by paying it back early. In addition, we had a loan for \$1,000,000.00 from Infra Structure Financing and we only spent \$920,957.00 so we saved approximately \$10,000.00 a year for 20 years on this loan. City's total obligation for building the Sewer Plant is as follows:

Rural Development Loan for \$7,040,000.00 @1.25% interest 40-year term annual payment \$224,788.00.

Water/Wastewater loan from Business Oregon Infrastructure Financing Authority (IFA) For \$920,957.00 @ 1.36% interest 25-year term annual payment \$44,821.84.

Repayment of these debts must come from the revenue generated by the sewer plant. Fiscal year 2021-2022 we created a debt service fund for the Rural Development payments and one for the IFA repayment. Money from the Sewer fund must be transferred to each of these debt service funds annually before any money can be transferred to the capital reserve fund.

Revenues:

The primary revenue source for this fund is the user fees of \$850,00.00 the additional \$254,000.00 comes from the carryover each year that does not get spent. We have been building the carryover up over the last ten years. Once that money is spent it will take a long time to build it up again. This is why we do not use the entire carryover amount as the beginning fund balance for the next budget.

The annual loan payments for the sewer plant upgrade must come out of this revenue source. The anticipated annual payments will total \$270,610.00.

This year we have increased the primary revenue source by \$50,000.00. There was not the loss in revenue that we anticipated with the closure of the Canyonville Academy and the inability of Forest Glen to keep up with their bills. We are very fortunate that the Canyonville Academy property and the Forest Glen property were sold.

We are only able to transfer \$106,000.00 to save for equipment and capital improvements. The upgrade did not include any work to the City's collection system, and we have already identified one project that is anticipated to cost approximately \$750,000.00.

Expenses:

PERSONNEL SERVICES:

Personnel Services has increased by \$23,720.00.00 from last year's budget which is due to the wage increase in the 2023-2024 union contract raised that has been approved by Council.

MATERIALS AND SERVICES:

Overall materials and services have increased by \$31,250.00. With the new sewer plant, we are still trying to get a handle on the operating cost. Also, with two staff members out on medical leave the Council approved contracting with an outside agency to run the sewer plant, clean up the equipment and create maintenance schedules for all the equipment at the plant. The consulting line item has been increased to cover any extra cost for the plant and the sludge removal line item has been increased incase the de-watering unit or the screw press goes down Heard Farms can haul the sludge for us.

TRANSFERS:

We were only able to transfer \$96,000.00 to the Capital Reserve account this year., because we must transfer the expected loan payments of \$225,788.00 and \$44,822.00 to the debt service funds each year.

CONTINGENCY:

Contingency is for unexpected expenses or emergencies. Normally this money does not get spent and is rolled over from year to year. This year we have increased the contingency by \$24,530.00.

EQUIPMENT REPLACEMENT FUND (08)

The City has been able to purchase a street sweeper, street mower, park mower, and trucks for the street and water person. It is a good idea to transfer money to these equipment line items to save for future equipment purchases. Specific projects are listed within the fund budget summary.

SYSTEM DEVELOPMENT FEES (20 & 21)

The City completed and adopted an updated systems development report which re-evaluated the current systems development fees based on the new water and sewer facility plans. The cost for a single-family residence increased to \$3,946.00 for water and \$5,394.00 for sewer.

Systems Development Fees for two homes have been anticipated this year.

SOUTH COUNTY COMMUNITY CENTER (24)

This account was set up as a reserve fund in 2014 to set aside money for any necessary improvements or repairs to the building when it was utilized by the YMCA. It is no longer leased to the YMCA; it is now leased to Umpqua Athletics and Family Development. The lease agreement dated: August 19, 2021, stipulates that the tenants are responsible for the maintenance of the building interior and the City is responsible for the maintenance of the grounds and major repairs to the exterior building. No additional money will be put into this fund.

CAPITAL RESERVE FUNDS (25, 26 & 27)

Capital Reserve Funds have been established for street, water and sewer. Each year as much revenue as possible is transferred from the operating accounts to the Capital Reserve Fund. This is basically the City's savings account for future projects.

The City is responsible for the bridge on Hamlin Road which was built in 1971 and the bridge at the south end of Main Street which was built in 1921. Every two years ODOT does a bridge inspection to evaluate the condition of the bridges. The last two reports have listed the Hamlin bridge's condition as poor. We are very fortunate to receive a grant for the full cost of \$171,000.00 for the repair of Hamlin Bridge.

Although the sewer plant has all been upgraded, the plan did not identify any collection work. The City's sewer mains are old and will need replacement in the future. We have also identified some creek crossings that will need to be replaced. We will need to be careful with how we spend the money in this fund because now that we must re-pay the loans for the plant upgrade, we will not be able to build this fund back up.

The City's water plant was built in 1978 and will need to be updated soon. A master plan for the water was completed in 2015 and phase 1 of the plan identifies \$5.3 million in necessary improvements. This year we were able to utilize some of the money from the American Rescue and Recover Act to update the SCADA system for the plant. The SCADA system is the electronic brains that operate the plant. The old system was installed in 1998 and there was no support left for the software.

FACILITY RESERVE FUND (30)

Most of the City's facilities are old and in need of maintenance. With the limited revenue, it may take several years to have sufficient funds for a project. One project that has been identified is painting the back of the building to match the front and installing a gutter system on the back of the building.

IFA LOAN FUND (33)

The City secured a grant/loan from Infra Structure Financing in the amount of \$1,800,000.00 for Phase 2 of the sewer upgrade. The package consisted of a grant for \$800,000.00 and a loan for \$1,000,000.00. The terms of the loan are 1.36% interest for 25 years. The sewer plant has been completed and this project has been closed out. The final loan amount was \$920,957.00 and a new debt service fund has been established to repay the loan.

RURAL DEVELOPMENT LOAN FUND (34)

The City obtained an awesome funding package from Rural Development and received the following funding:

| | |
|-------------------------|-----------------------|
| Rural Development Loan | \$6,540,000.00 |
| Rural Development Grant | <u>\$2,530,000.00</u> |
| Total | \$9,070,000.00 |

The additional grant/loan from Rural Development had to be added into this account.

| | |
|------------------------|----------------------|
| Rural Development Loan | \$ 500,000.00 |
| Grant | <u>\$ 178,400.00</u> |
| Total | \$ 678,400.00 |

Rural Development would not reimburse the City for the construction of the new facility until it was completed. The City obtained an interim loan from the Department of Environmental Quality (DEQ) for the construction. Upon completion of the construction the interim loan was paid with the money from Rural Development.

The City completed the sewer plant and Rural Development provided the funds to the City to pay off the DEQ interim loan. The DEQ interim loan was paid off on March 25, 2021, in the amount of \$7,097,095.00. There were additional grant funds available after the loan money was spent. This fund was utilized to track the expenditure of the grant funds in fiscal year 2021-2022. The project has been totally completed and this fund has been closed.

CITY'S SHARE PHASE 2 SEWER PLANT UPGRADE (35)

This fund was created to track the City's share for the sewer plant agreement. The project was completed in the fiscal year 2021-2022 and the account will be closed.

WASTEWATER UPGRADE DEBT FUND (38)

This fund was created in the fiscal year 2020-2021 in anticipation of the completion of the sewer plant upgrade. The project has been completed and the first payment started in the fiscal year 2021-2022.

As part of the loan agreement the City is required to have one loan payment, funding for short lived assets and an additional 10% of the payments in reserve. These funds must remain in this account until the loan is paid off.

The total loan obligation is \$7,040,00.00 @ 1.25% interest for 40 years.

WASTEWATER IFA LOAN DEBT FUND#39

This debt fund was created to account for the loan from the Infrastructure Financing from Business Oregon. The terms for this loan are \$920,957.00 @ 1.36% for 25 years. This loan does not require any reserves.

FINAL TOTAL DEBT FOR THE SEWER PLANT UPGRADE

The City has done a great job of controlling the expenses for the upgrade and completing the project under the project budget which has benefited all the citizens of Canyonville. This project has taken a long time to complete but we have a modern plant with the capabilities of producing effluent that is close to the quality of drinking water. It can meet all the DEQ regulations and should be able to meet any future regulations as well. We should all be proud of this project!

| | |
|--------------------------------------------------|----------------------------|
| USDA Loan #1 annual payment | \$208,823.00 |
| USDA Loan #2 annual payment (bid overage) | \$ 15,965.00 |
| IFA Loan annual payment | <u>\$ 44,821.84</u> |
| Total annual payments | \$269,609.84 |

III. ACTIONS REQUESTED:

Approval of the Budget and Tax Rate: Following your review and/or amendment, the Budget Committee is expected to “Approve the Budget” in the amount of **\$9,715,707.00** and forward the “Approved Budget” to the Council and recommend a tax rate to be imposed. The Permanent Tax rate for the City of Canyonville is \$3.2303 per \$1,000.00 Assessed Value. You are not permitted to increase this rate, only reduce it.

Upon your action to approve, a hearing on the budget before the City Council will be scheduled; notice of the hearing and a summary of the approved budget must be published in advance of the hearing date. The Council must conduct its hearing and adopt a budget by June 30, 2023.

I look forward to your questions and discussion of this proposed budget.

Dawn Bennett
Reviewed and approved.
City Administrator/Recorder and Budget Officer

CITY OF CANYONVILLE FUND DIRECTORY



GENERAL FUND 01



STREET FUND 02



WATER FUND 06



SEWER FUND 07



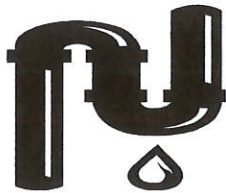
EQUIPMENT FUND 08



DAM BOND FUND 16



BIKEWAY/FOOTPATH FUND 17



WATER SYSTEM DEVELOPMENT
FUND 20

CITY OF CANYONVILLE FUND DIRECTORY



WASTEWATER SYSTEM DEVELOPMENT
FUND 21



SOUTH COUNTY COMMUNITY
CENTER FUND 24



CAPITAL RESERVE STREET FUND 25



CAPITAL RESERVE WATER FUND 26



CAPITAL RESERVE WASTEWATER
FUND 27



O'SHEA CREEK TIMBER FUND 29



FACILITY RESERVE FUND 30



CDBG PHASE I CONSTRUCTION
FUND 32

CITY OF CANYONVILLE FUND DIRECTORY



IFA FUND 33
PHASE 2 CONSTRUCTION



RURAL DEVELOPMENT FUND 34
PHASE 2 CONSTRUCTION



CITY'S SHARE OF FUNDING FUND 35
PHASE 2 CONSTRUCTION



CANYON CREEK RESTORATION FUND



USDA BOND DEBT FUND 38
&
IFA LOAN DEBT FUND 39

**CITY OF CANYONVILLE
GENERAL FUND 01
MAJOR GOVERNMENTAL FUND**



GENERAL FUND ADMINISTRATION (1.75 FTE)

Dawn Bennett – City Administrator/Recorder (.65 FTE)
Jeremy Mayfield – Utility Worker (.05 FTE)
Juston Lanham – Utility Worker (.35 FTE)
Janelle Evans – Planner/Admin. Consultant
Suzie Rogers – Finance Deputy Recorder (.35 FTE)
Valerie O’Sullivan – Administrative Assistant (.35 FTE)

GENERAL FUND DEPARTMENTS

General Fund Revenues
Administration (Department 10)
City/County Library (Department 11)
Pioneer Park (Department 14)
Community Projects (Department 16)
Public Officials (Department 17)
Municipal Court (Department 40)
Planning & Community Development (Department 50)
Auxiliary Support Services (Department 60)

MAJOR GOVERNMENTAL FUND - Accounts for the financial operations of the city not accounted for in any other fund. Principal sources of revenue are property taxes, licenses and permits, state and county shared revenue, and charges for administrative services from other funds. Primary expenditures are for culture and recreation, general government, police protection, and transfers to other funds.

CITY OF CANYONVILLE
GENERAL FUND 01

RESOURCES

TAXES:

1. Current Year Property Taxes - are levied each year at the permanent tax rate of 3.2303 per \$1000 of assessed value.
2. Previous Levied Taxes –are taxes that were not paid in the correct year and when collected are paid to the city.

FRANCHISE FEES:

Charges that are paid for use of the municipally owned right-of-way:

1. Garbage is on an agreement to provide services to City Hall, Water Plant and Sewer Plant in exchange for franchise fees. No monies are being appropriated in the budget for this item (DD-119).
2. Cable TV is 5% of annual gross receipts within the City limits (Ordinance No. 646).
3. Electricity is 7% of gross revenues (Ordinance No. 652).
4. Natural Gas is 5% of gross revenue (Ordinance No. 623).
5. Telephone is 7% of gross revenues (Ordinance No. 653).
6. Water is 5% of Water Collections (Ordinance No. 587).
7. Sewer is 5% of Sewer Collections (Ordinance No. 587).
8. Fiber Optics is 5% of gross revenues (Ordinance 614).

LICENSES FEES & PERMITS:

1. Business Licenses – This consists of all current business license revenue generated by the City’s approximate 105 businesses @ \$50 per business annually.
2. Municipal Court Fines – We receive these from the municipal court for fines paid and must distribute the required portions to the State and to the County. The city retains 43% of the revenue generated from the fines.
3. Admin Fee/Public Works - Interdepartmental Charges that are paid back to the General Fund for services provided to other funds that are not reimbursed (Audit, budget, legal etc.).
5. Planning Admin Fees are fees collected from the developer for City staff time to process land use applications.
6. Planning Review Fees and Engineering Review Fees are fees collected from developers to pay for any consulting services required by the development. This is a pass-through account to the consultants and the City does not retain any of this revenue.
7. Permit/Fee Charges for Service – Copies (library/city hall), faxes, and notary fees, etc.
8. Park Rent – A pass through account for Park deposits and refunds.

STATE SHARED REVENUES:

1. Cigarette Tax – The distribution is on a per capita basis. Cities may use their share for general government services without restrictions.
2. Liquor Tax - The distribution is on a per capita basis and two separate distributions are received. State Revenue Sharing and the Liquor Tax which can be used for general government services.

NET WORKING CAPITAL:

Beginning Fund Balance – This provides cash flow for City operations until property tax revenues are received. The beginning fund balance has increased by \$1,730.00 from last year.

MISCELLANEOUS:

1. Interest Earned – Investment Pool interest is calculated and distributed to all funds proportionately.
2. Rental Income –
 - We have a contract with Viacom that pays \$1,925.00 a year to provide a sign board along the freeway that they rent out (DD-6).
 - The building that YMCA was renting is now being rented by Umpqua Athletics. They contracted to pay \$1 a year for the use of the building and will be responsible for the maintenance of the building. The City is responsible for the grounds maintenance which comes out of a subsection of the General Fund. The City has a separate Fund No. 24 entitled South County Community Center, that any major repairs to the building are paid out of, as specified in the lease agreement under City obligations.

BUDGET SUMMARY FOR GENERAL FUND REVENUE

REVENUE: **Total \$1,046,755**

Property taxes 01-00-43000: The City’s revenue from property taxes is increasing by \$25,000.00 this year. History shows that we average between \$307,000.00 to \$317,000.00 a year. It is a good policy to make budget revenues lower than what we have received in the past years.

Franchise Revenues: The revenues are based on franchise agreements that have been negotiated between the City and the utility.

- Fiber Optic Douglas Fast Net: Is staying the same as last budget year.
- Charter Cable---The revenue has stayed the same as last budget year.
- Electric Franchise---Has been historically higher than we have budgeted in the past, so I am increasing the 2023-2024 budget by \$10,000.00.
- Telephone Franchise---This revenue has been steadily decreasing due to the number of people using only cell phones.

- Gas Franchise---For the 2023-2024 budget I am increasing this line by \$3,000.00 due to the cost of gas going up.

Municipal Court fines 01-00-44500: The revenue from court fines has declined some this year so we are decreasing the budget by \$1,500.00.

State Revenue Sharing 01-01-44810: is determined by the state based on the City's most recent certified population of 1662. So, this line will stay the same as the last budget.

Cigarette Taxes 01-00-44850: is determined by the state based on the City's last certified population of 1649. This line is staying the same as the last budget.

Interest Earned 01-00-45000: The interest is earned from the money we transfer to our savings account. The interest rate has increased and so this line has been increased by \$1,500.00.

Liquor Taxes 01-00-49610: is determined by the state based on the City's last certified population of 1661. Historically we have received more than we have budgeted. This line has been increased by \$5,000.00 for 2023-2024 budget.

Planning Review and Engineering Review: These fees are a pass through from the applicants and paid to the appropriate contracted party.

Planning Grant: The City receives a small \$1,000.00 planning grant from the Department of Land Conservation and Development every two years. The City received a grant in the fiscal year 2019-20, but did not receive one in 2021-22, so we should be receiving another award for fiscal year 2023-24.

ARPA Funds: The City received \$218,227.91 from the Federal Government in 2021-2022 to assist Cities with loss of revenue and extra expenses due to the pandemic. We also received another \$218,228 in 2022-2023. There are restrictions on how this money can be spent. The following ways we were able to spend this money is as follows:

| | |
|------------------------------------------------|---------------------|
| SCADA System at the Water Plant | \$148,821.00 |
| Forest Glen discount on their water/sewer bill | \$ 13,901.04 |
| Water service line leak on First Street | <u>\$ 52,760.00</u> |
| Total ARPA money used | \$215,482.04 |

The ARPA Fund line is budgeted for \$205,749.00. This has been split off from the beginning fund balance so that it is not used for anything other than what it is allowed to be spent on.

Without the stimulus funds the revenue for the General Fund has increased by \$43,350.00 from last year's budget.

General Ledger Budget Analysis

User: janellee
 Printed: 07/24/2023 - 4:24PM
 Fiscal Year: 2024



| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|------------|------------|------------|------------|---------|-------------------------------|------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 444,709.00 | 499,409.84 | 350,000.00 | 700,000.00 | 01 | GENERAL FUND | | | | | |
| | | | | RI | REVENUES | | | | | |
| 306,970.72 | 316,706.13 | 250,000.00 | 315,000.00 | 41000 | Beginning Fund Balance | 0.00 | 351,730.00 | 351,730.00 | 351,730.00 | 351,730.00 |
| | | | | 43000 | Current Property Taxes | 0.00 | 275,000.00 | 275,000.00 | 275,000.00 | 275,000.00 |
| 16,292.14 | 8,204.32 | 5,000.00 | 6,500.00 | 43010 | Prev Levied Taxes | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 43015 | Land Sales Dist. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 305.22 | 580.00 | 0.00 | 43020 | HERT (Heavy Equip Rental Tax) | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 12,112.58 | 16,812.07 | 10,000.00 | 13,300.00 | 43030 | Cable TV Franchise | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 7,780.64 | 6,070.70 | 5,000.00 | 5,000.00 | 43035 | Fiber Optics Franchise | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 65,347.71 | 76,792.05 | 55,000.00 | 68,300.00 | 43040 | Electric Franchise | 0.00 | 65,000.00 | 65,000.00 | 65,000.00 | 65,000.00 |
| 14,887.10 | 16,236.12 | 7,000.00 | 10,000.00 | 43050 | Gas Franchise | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1,458.92 | 842.91 | 1,000.00 | 2,300.00 | 43060 | Telephone Franchise | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 43070 | Water Franchise | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 43075 | Sewer Franchise | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 4,250.00 | 3,904.50 | 3,100.00 | 4,100.00 | 44010 | Business Licenses | 0.00 | 3,100.00 | 3,100.00 | 3,100.00 | 3,100.00 |
| 22,761.00 | 14,384.00 | 9,500.00 | 8,000.00 | 44500 | Municipal Court Fines | 0.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 25,895.70 | 25,365.69 | 18,000.00 | 20,000.00 | 44810 | State Revenue Sharing | 0.00 | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| 1,890.28 | 1,653.81 | 1,000.00 | 1,000.00 | 44850 | Cigarette Taxes | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 4,008.30 | 2,623.84 | 2,500.00 | 3,200.00 | 45000 | Interest Earned | 0.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 1,925.00 | 1,000.00 | 2,926.00 | 1,000.00 | 45110 | Rental Income | 0.00 | 1,926.00 | 1,926.00 | 1,926.00 | 1,926.00 |
| (163.97) | 7,282.74 | 1,000.00 | 2,000.00 | 49400 | Miscellaneous Receipts | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 100.00 | 90.00 | 50.00 | 50.00 | 49451 | Donations | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 49600 | ** Admin Fee/Public Works | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 38,533.60 | 34,668.62 | 20,000.00 | 28,000.00 | 49610 | Liquor Taxes | 0.00 | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 0.00 | 218,227.91 | 391,800.00 | 218,228.00 | 49620 | ARPA Funds | 0.00 | 205,749.00 | 205,749.00 | 205,749.00 | 205,749.00 |
| 49,996.61 | 8,060.21 | 0.00 | 0.00 | 49630 | Cares Act Grant Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|--------------|--------------|--------------|--------------|---------|--------------------------------|------|--------------|--------------|--------------|--------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 0.00 | 0.00 | 1,000.00 | 0.00 | 49640 | DCLD Planning Grant | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 1,985.00 | 1,825.00 | 1,000.00 | 3,500.00 | 49650 | **Planning Admin Fees | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 0.00 | 0.00 | 5,000.00 | 0.00 | 49652 | **Planning Consultant Fees | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 0.00 | 720.00 | 3,000.00 | 130.00 | 49654 | **Engineering Consultant Fees | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 170.00 | 150.00 | 500.00 | 200.00 | 49656 | Permit/Fee Charges for Service | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 300.00 | 1,150.00 | 500.00 | 400.00 | 49661 | **Park Rent | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 1,066,210.33 | 1,307,485.68 | 1,189,456.00 | 1,455,208.00 | | REVENUES Totals: | 0.00 | 1,046,755.00 | 1,046,755.00 | 1,046,755.00 | 1,046,755.00 |
| 1,066,210.33 | 1,307,485.68 | 1,189,456.00 | 1,455,208.00 | | REVENUES TOTALS: | 0.00 | 1,046,755.00 | 1,046,755.00 | 1,046,755.00 | 1,046,755.00 |

CITY OF CANYONVILLE
GENERAL FUND 01

BUDGET SUMMARY FOR ADMINISTRATION DEPT. 10

PERSONNEL SERVICES: \$221,820.00

Personnel Services has increased in the General Fund by approximately \$13,155.00 which is due to the 2023-2024 union contract raises that have been approved by Council.

MATERIALS AND SERVICES: \$240,050.00

Primary expenditures are basic operating materials, supplies, employee training, dues and memberships, printing and postage, and the Douglas County Sheriff's Contract. Materials and services have increased by \$16,500.00 from last year's budget due primarily to the increase in the Sheriff's Contract.

Douglas County Sheriff 01-10-61650: We have increased the Sheriff's contract by \$16,000.00 which brings it to a total of \$219,000.00 for FY 2023-2024. This is an estimated 8% increase.

Dues and Membership 01-10-62500: The following memberships are included within this line item:

- League of Oregon Cities,
- City Managers Association,
- Oregon Municipal Finance,
- Oregon Municipal Recorders,
- Oregon Planners,
- Historical Society
- City of Canyonville Chamber.

Printing and Postage 01-10-64100: Due to the postage increase this line has increased by \$500.00.

CONTINGENCY 01-10-65010: \$152,441.00

These funds are budgeted for emergencies and unexpected expenses for the whole fund. This year's contingency is budgeted at \$152,441.00.

TRANSFERS: \$58,000.00

Transfer to Equipment Replacement Park 01-10-666022: \$5,000.00 is being transferred to equipment replacement to save for any future equipment needs.

Transfer to Facility Reserve – Gen. 01-10-69111: \$35,000.00 is being transferred to the facility reserve account to save for future projects relating to City Buildings.

Transfer to Facility Reserve-Park 01-10-69121: \$18,000.00 is being transferred to the Park Facility Reserve for future repairs to the park buildings.

TOTAL EXPENSES: \$672,311.00

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|------------|------------|-------------------|-----------------------------------------------------------------|------|------------|------------|------------|------------|------------|
| Actual | Actual | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted | Adopted |
| 41,065.27 | 49,706.82 | 33,300.00 | 10 01 61010 | ADMINISTRATION PERSONNEL SERVICES City Administrator/Rec. | 0.60 | 37,300.00 | 37,300.00 | 37,300.00 | 37,300.00 | 37,300.00 |
| 0.00 | 0.00 | 40,200.00 | 61015 | Planning/Admin. Advisor | 1.00 | 42,700.00 | 42,700.00 | 42,700.00 | 42,700.00 | 42,700.00 |
| 0.00 | 0.00 | 0.00 | 61020 | Deputy Recorder | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 11,860.26 | 13,122.68 | 13,520.00 | 61027 | Utility Worker - New | 0.35 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 2,021.81 | 2,124.72 | 2,520.00 | 61029 | Utility Worker | 0.05 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 16,714.93 | 17,564.19 | 15,000.00 | 61030 | Finance Deputy Recorder | 0.35 | 17,700.00 | 17,700.00 | 17,700.00 | 17,700.00 | 17,700.00 |
| 0.00 | 0.00 | 0.00 | 61033 | Bookkeeper | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7,275.10 | 12,008.38 | 11,000.00 | 61035 | Utility Billing Clerk | 0.35 | 13,700.00 | 13,700.00 | 13,700.00 | 13,700.00 | 13,700.00 |
| 0.00 | 457.28 | 0.00 | 61040 | Part Time Help | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 61060 | Temporary Help | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 25.65 | 0.00 | 61150 | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 22,583.16 | 26,312.51 | 25,000.00 | 61300 | PERS Retirement | 0.00 | 29,000.00 | 29,000.00 | 29,000.00 | 29,000.00 | 29,000.00 |
| 7,132.95 | 7,887.92 | 8,000.00 | 61400 | Social Security (FICA) | 0.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 2,007.80 | 2,319.35 | 2,500.00 | 61450 | State Unemployment (SUTA) | 0.00 | 3,700.00 | 3,700.00 | 3,700.00 | 3,700.00 | 3,700.00 |
| 27,672.99 | 26,951.39 | 38,700.00 | 61500 | Medical Insurance | 0.00 | 46,500.00 | 46,500.00 | 46,500.00 | 46,500.00 | 46,500.00 |
| 41.19 | 42.96 | 100.00 | 61550 | Workers Benefit Fund Assessmen | 0.00 | 220.00 | 220.00 | 220.00 | 220.00 | 220.00 |
| 470.88 | 418.02 | 620.00 | 61551 | Workers Compensation | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 138,846.34 | 158,941.87 | 190,460.00 | | PERSONNEL SERVICES Totals: | 2.70 | 221,820.00 | 221,820.00 | 221,820.00 | 221,820.00 | 221,820.00 |
| 190,817.00 | 196,541.52 | 202,438.00 | 02 61650 | MATERIALS & SERVICES Douglas County (Sheriff) | 0.00 | 219,000.00 | 219,000.00 | 219,000.00 | 219,000.00 | 219,000.00 |
| 2,639.49 | 7,111.37 | 10,000.00 | 61660 | Technology Support & Maint. | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 2,276.20 | 2,289.04 | 2,600.00 | 62500 | Dues & Memberships | 0.00 | 2,600.00 | 2,600.00 | 2,600.00 | 2,600.00 | 2,600.00 |
| 39.58 | 4.70 | 50.00 | 62501 | Meals & Mileage | 0.00 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 | 1,800.00 |
| 130.00 | 0.00 | 550.00 | 62502 | Conferences & Training | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 104.14 | 0.00 | 0.00 | 63300 | Maintenance And Repair | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 2,558.56 | 2,561.36 | 4,000.00 | 64100 | Printing And Postage | 0.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 9,660.00 | 9,660.00 | 0.00 | 64150 | Housing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 50,755.79 | 167.51 | 0.00 | 64160 | Cares Act Grant Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 149.00 | 150.00 | 64170 | Drug Screen | 0.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 |
| 258,980.76 | 218,484.50 | 223,550.00 | | MATERIALS & SERVICES Totals | 0.00 | 240,050.00 | 240,050.00 | 240,050.00 | 240,050.00 | 240,050.00 |
| | | | 05 | TRANSFERS | | | | | | |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|--------------|--------------|--------------|--------------|---------|-----------------------------------|--------|--------------|--------------|--------------|--------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 69060 | Transfer To Equip Replace | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 1,000.00 | 0.00 | 0.00 | 0.00 | 69065 | Transfer to So Co Comm Center | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 61,260.00 | 60,000.00 | 50,000.00 | 50,000.00 | 69111 | Transfer to Facility Res.-City | 0.00 | 35,000.00 | 35,000.00 | 35,000.00 | 35,000.00 |
| 0.00 | 0.00 | 25,000.00 | 25,000.00 | 69121 | Transfer to Facility Res.-Park | 0.00 | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 |
| 67,260.00 | 65,000.00 | 80,000.00 | 80,000.00 | 06 | TRANSFERS Totals: | 0.00 | 58,000.00 | 58,000.00 | 58,000.00 | 58,000.00 |
| 0.00 | 0.00 | 154,346.00 | 0.00 | 65010 | CONTINGENCY Operating Conting. | 0.00 | 152,441.00 | 152,441.00 | 152,441.00 | 152,441.00 |
| 0.00 | 0.00 | 154,346.00 | 0.00 | | CONTINGENCY Totals: | 0.00 | 152,441.00 | 152,441.00 | 152,441.00 | 152,441.00 |
| 465,087.10 | 442,426.37 | 666,561.00 | 490,248.00 | | EXPENDITURES TOTALS: | 2.70 | 672,311.00 | 672,311.00 | 672,311.00 | 672,311.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 465,087.10 | 442,426.37 | 666,561.00 | 490,248.00 | | SECTION 2 EXPENSES | 2.70 | 672,311.00 | 672,311.00 | 672,311.00 | 672,311.00 |
| (465,087.10) | (442,426.37) | (666,561.00) | (490,248.00) | | ADMINISTRATION Totals: | (2.70) | (672,311.00) | (672,311.00) | (672,311.00) | (672,311.00) |

CITY OF CANYONVILLE
GENERAL FUND 01

CITY/COUNTY LIBRARY (11)

BUDGET SUMMARY FOR LIBRARY DEPARTMENT 11

REVENUE: **\$4,170.00**

The Library Department is included in the General Fund and funded by General Fund Revenue. This fiscal year \$4,170.00 of general fund money has been allocated for this department.

MATERIALS & SERVICES: **\$4,170.00**

The Library funding for all the services have stayed the same as were provided to the Library when it was part of the Douglas County System.

TOTAL EXPENSES: **\$4,170.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|------------|------------|------------|---------|------------------------------|------|------------|------------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted | | |
| 351.59 | 384.57 | 400.00 | 400.00 | 11 | CITY/COUNTY LIBRARY | | | | | | | |
| | | | | 02 | MATERIALS & SERVICES | | | | | | | |
| 660.00 | 720.00 | 720.00 | 720.00 | 62110 | Gas Heat | 0.00 | 400.00 | 400.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| 713.66 | 761.30 | 950.00 | 790.00 | 62120 | Electricity | 0.00 | 720.00 | 720.00 | 720.00 | 720.00 | 720.00 | 720.00 |
| 321.71 | 371.96 | 475.00 | 790.00 | 62200 | Telephone | 0.00 | 950.00 | 950.00 | 950.00 | 950.00 | 950.00 | 950.00 |
| | | | | 63400 | Insurance Property/Liability | 0.00 | 475.00 | 475.00 | 475.00 | 475.00 | 475.00 | 475.00 |
| 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 63558 | Janitorial / Library | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 55.14 | 38.43 | 125.00 | 125.00 | 64600 | Supplies | 0.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 | 125.00 |
| 3,602.10 | 3,776.26 | 4,170.00 | 4,010.00 | | MATERIALS & SERVICES Totals | 0.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 |
| 3,602.10 | 3,776.26 | 4,170.00 | 4,010.00 | | EXPENDITURES TOTALS: | 0.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3,602.10 | 3,776.26 | 4,170.00 | 4,010.00 | | SECTION 2 EXPENSES | 0.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 | 4,170.00 |
| (3,602.10) | (3,776.26) | (4,170.00) | (4,010.00) | | CITY/COUNTY LIBRARY Totals: | 0.00 | (4,170.00) | (4,170.00) | (4,170.00) | (4,170.00) | (4,170.00) | (4,170.00) |

CITY OF CANYONVILLE
GENERAL FUND 01

PIONEER PARK DEPARTMENT (14)

CURRENT OPERATIONS:

The Parks Department covers the cost of routine maintenance and operations of the city park system. The city park system includes the RV dump station, the tennis courts, the Veterans Memorial, and Pioneer Park, which encompasses the stage with the elaborate PA system and speakers, concession stand with kitchen, pavilion with tables, covered bridge, Applegate Trail Kiosk, bleachers, playground equipment, and restrooms. In addition, this division maintains other City-owned landscaping areas including the grounds around City Hall, sidewalk medians, public right-of-way, and landscaping around the parking lots. Capital improvements are funded through grants and donations.

The property for Pioneer Park was deeded to the city. A provision of the deed established a Park Board that consists of three members from the South Umpqua Historical Society, three members from the Lions Club, the Mayor, and the Public Works Lead. (DD-145).

BUDGET SUMMARY FOR PARKS DEPARTMENT (14)

REVENUE: **\$22,100.00**

The Park's Department is included in the General Fund and funded by general fund revenue. This fiscal year \$22,100.00 of general fund money will be utilized for the operations and maintenance of the park. This does not include the personnel services which are also paid for by the general fund.

MATERIALS & SERVICES: **\$21,600.00**

The city provides water and electricity to all buildings, the hook ups for Pioneer Days booths, building and grounds maintenance and supplies. There has been a slight increase to the budget this fiscal year.

Everything is budgeted the same as last year except for the boot line item is \$200.00 less per 2023-2024 union contract raises that have been approved by Council.

CAPITAL OUTLAY: **\$ 500.00**

Park Improvement Donation 01-14-66550: Any donations to the park would be expended out of this line item.

TOTAL EXPENSES: **\$22,100.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|------------|------------|-------------|-------------|-------------|-------------------|-----------------------------------------------------|------|-------------|-------------|-------------|-------------|
| Actual | Actual | Adopted | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 2,346.29 | 2,629.28 | 5,000.00 | 5,000.00 | 4,000.00 | 14 02 62120 | PIONEER PARK MATERIALS & SERVICES Electricity | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 0.00 | 0.00 | 300.00 | 300.00 | 300.00 | 63000 | Boot Allowance | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 1,930.27 | 2,284.89 | 3,000.00 | 3,000.00 | 3,000.00 | 63400 | Insurance Property/Liability | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 2,002.59 | 1,453.74 | 6,000.00 | 6,000.00 | 4,000.00 | 63550 | Building and Grounds Maint | 0.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 551.78 | 675.24 | 3,000.00 | 3,000.00 | 1,000.00 | 64150 | Supplies | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 25.00 | 400.00 | 700.00 | 700.00 | 700.00 | 64161 | Park Deposit Refund | 0.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 527.00 | 1,217.30 | 2,000.00 | 2,000.00 | 2,000.00 | 64300 | Vehicle - Fuel | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 417.61 | 489.25 | 1,200.00 | 1,200.00 | 700.00 | 64306 | Equipment - Fuel | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 57.44 | 86.98 | 500.00 | 500.00 | 500.00 | 64308 | Equipment - Maintenance | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 7,857.98 | 9,236.68 | 21,700.00 | 21,700.00 | 16,200.00 | | MATERIALS & SERVICES Totals | 0.00 | 21,600.00 | 21,600.00 | 21,600.00 | 21,600.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 03 | CAPITAL OUTLAY | | | | | |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 66510 | Park Plaque Ped Donation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 500.00 | 500.00 | 0.00 | 66550 | Park Improvement Donation | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 66555 | CCP DONATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 500.00 | 500.00 | 0.00 | | CAPITAL OUTLAY Totals: | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 7,857.98 | 9,236.68 | 22,200.00 | 22,200.00 | 16,200.00 | | EXPENDITURES TOTALS: | 0.00 | 22,100.00 | 22,100.00 | 22,100.00 | 22,100.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7,857.98 | 9,236.68 | 22,200.00 | 22,200.00 | 16,200.00 | | SECTION 2 EXPENSES | 0.00 | 22,100.00 | 22,100.00 | 22,100.00 | 22,100.00 |
| (7,857.98) | (9,236.68) | (22,200.00) | (22,200.00) | (16,200.00) | | PIONEER PARK Totals: | 0.00 | (22,100.00) | (22,100.00) | (22,100.00) | (22,100.00) |

CITY OF CANYONVILLE
GENERAL FUND

COMMUNITY PROJECTS DEPARTMENT (16)

CURRENT OPERATIONS:

This department was set up when the Portia Schiltz Fund was depleted during the time the stage was completed in Pioneer Park. It was set up to give donations for community projects as the previous fund had done.

BUDGET SUMMARY FOR COMMUNITY PROJECTS DEPARTMENT (16)

REVENUE: **\$1,200.00**

This department is also part of the General Fund and funded by general fund revenues. This fiscal year \$1,200 of general fund money has been allocated for this department.

MATERIALS & SERVICES: **\$1,200.00**

Reward/Vandalism/Park 01-16-64155: There is a sign in the park that states there is a reward up to \$500.00 for information that leads to an arrest and conviction of individuals vandalizing the park.

Donations – At the August 18, 2015, Council Meeting Council adopted Resolution No. 624 abolishing the prior donation policy and provided for the funding of donations on a case-by-case basis each year. The past few years the City has provided funding to the following organizations:

| | |
|--------------------------------------|----------|
| Special Olympics | \$ 30.00 |
| MC Elks Scholarship | \$100.00 |
| Canyonville Chamber (Flower Baskets) | \$190.00 |

TOTAL EXPENSES **\$1,200.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|----------|----------|------------|------------|-----------|---------|--------------------------------|------|------------|------------|------------|------------|------------|
| Actual | Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted | Adopted |
| | | | | | 16 | COMMUNITY PROJECTS FUND | | | | | | |
| | | | | | 02 | MATERIALS & SERVICES | | | | | | |
| 0.00 | 0.00 | 500.00 | 500.00 | 0.00 | 64155 | GIFT - Reward/Vandalism / Park | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 64160 | GIFT - Bleacher Cover / Park | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 280.00 | 180.00 | 700.00 | 700.00 | 180.00 | 64167 | Donations | 0.00 | 700.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 280.00 | 180.00 | 1,200.00 | 1,200.00 | 180.00 | | MATERIALS & SERVICES Totals | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 280.00 | 180.00 | 1,200.00 | 1,200.00 | 180.00 | | EXPENDITURES TOTALS: | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 280.00 | 180.00 | 1,200.00 | 1,200.00 | 180.00 | | SECTION 2 EXPENSES | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| (280.00) | (180.00) | (1,200.00) | (1,200.00) | (180.00) | | COMMUNITY PROJECTS FUND | 0.00 | (1,200.00) | (1,200.00) | (1,200.00) | (1,200.00) | (1,200.00) |

CITY OF CANYONVILLE
GENERAL FUND 01

PUBLIC OFFICIALS (17)

CURRENT OPERATIONS: **\$2,225.00**

This department was added in the fiscal year (2006-2007) to separate administration from elected official's expenses.

BUDGET SUMMARY PUBLIC OFFICIALS' DEPARTMENT (17)

PERSONNEL SERVICES: **\$ 75.00**

These line items cover the workers comp that the city elects to pay for volunteers, including elected officials.

MATERIALS AND SERVICES: **\$2,150.00**

This category includes line items for training, dues and memberships, meals, mileage, supplies and janitorial for the council chambers.

All budgeted line items stay the same as last year.

TOTAL EXPENSES: **\$2,225.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|------------|------------|------------|------------|------------|-------------------|----------------------------------------------------------------|------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 46.48 | 25.74 | 75.00 | 75.00 | 75.00 | 17 01 61551 | PUBLIC OFFICIALS PERSONNEL SERVICES Workers Compensation | 0.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 46.48 | 25.74 | 75.00 | 75.00 | 75.00 | | PERSONNEL SERVICES Totals: | 0.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 0.00 | 0.00 | 100.00 | 100.00 | 75.00 | 02 62500 | MATERIALS & SERVICES Dues & Memberships | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 0.00 | 0.00 | 200.00 | 200.00 | 0.00 | 62501 | Conferences & Training | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 63554 | Janitorial / Council Room | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 0.00 | 0.00 | 75.00 | 75.00 | 0.00 | 64100 | Printing and Postage | 0.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 0.00 | 0.00 | 75.00 | 75.00 | 0.00 | 64150 | Supplies | 0.00 | 75.00 | 75.00 | 75.00 | 75.00 |
| 0.00 | 0.00 | 200.00 | 200.00 | 0.00 | 64155 | Meals & Mileage | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 1,500.00 | 1,500.00 | 2,150.00 | 2,150.00 | 1,575.00 | | MATERIALS & SERVICES Totals | 0.00 | 2,150.00 | 2,150.00 | 2,150.00 | 2,150.00 |
| 1,546.48 | 1,525.74 | 2,225.00 | 2,225.00 | 1,650.00 | | EXPENDITURES TOTALS: | 0.00 | 2,225.00 | 2,225.00 | 2,225.00 | 2,225.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,546.48 | 1,525.74 | 2,225.00 | 2,225.00 | 1,650.00 | | SECTION 2 EXPENSES | 0.00 | 2,225.00 | 2,225.00 | 2,225.00 | 2,225.00 |
| (1,546.48) | (1,525.74) | (2,225.00) | (2,225.00) | (1,650.00) | | PUBLIC OFFICIALS Totals: | 0.00 | (2,225.00) | (2,225.00) | (2,225.00) | (2,225.00) |

CITY OF CANYONVILLE
GENERAL FUND 01

SOUTH COUNTY COMMUNITY CENTER-YMCA (20)

SOUTH COUNTY COMMUNITY CENTER FUND - This fund accounts for the operation and maintenance of the building located on Sabbath Way that was purchased for a Community Center. The building is now leased to Umpqua Athletics and Family Development. In the lease agreement dated: August 19, 2021, the tenants are responsible for the maintenance of the building interior. The City is responsible for the maintenance of the grounds and any major repairs of the building exterior.

Council Adopted Resolution No. 625 establishing a reserve fund for the Community Center Fund #24 and including the operational costs such as insurance and building and grounds maintenance in the General fund.

REVENUES: **\$3,800.00**

The revenues come from the General Fund.

MATERIALS & SERVICES: **\$3,800.00**

Insurance Property/Liability 01-20-63400: This line item is being budgeted for \$2,700.00 this year.

Building and Grounds 01-20-63550: This line item is being budgeted \$1,100.00 this year.

TOTAL EXPENSES: **\$3,800.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|---------|------------|------------|-------------------|--------------------------------------------------------------------------------------|------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 1,568.34 | 0.00 | 1,900.00 | 2,471.00 | 20 02 63400 | YMCA - So. County Comm. Ctr. MATERIALS & SERVICES Insurance Property/Liability | 0.00 | 2,700.00 | 2,700.00 | 2,700.00 | 2,700.00 |
| 49.75 | 79.79 | 1,100.00 | 1,100.00 | 63550 | Building/Grounds Maintenance | 0.00 | 1,100.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| 1,618.09 | 79.79 | 3,000.00 | 3,571.00 | | MATERIALS & SERVICES Totals | 0.00 | 3,800.00 | 3,800.00 | 3,800.00 | 3,800.00 |
| 1,618.09 | 79.79 | 3,000.00 | 3,571.00 | | EXPENDITURES TOTALS: | 0.00 | 3,800.00 | 3,800.00 | 3,800.00 | 3,800.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,618.09 | 79.79 | 3,000.00 | 3,571.00 | | SECTION 2 EXPENSES | 0.00 | 3,800.00 | 3,800.00 | 3,800.00 | 3,800.00 |
| (1,618.09) | (79.79) | (3,000.00) | (3,571.00) | | YMCA - So. County Comm. Ctr. Tr | 0.00 | (3,800.00) | (3,800.00) | (3,800.00) | (3,800.00) |

CITY OF CANYONVILLE
GENERAL FUND 01

MUNICIPAL COURT DEPARTMENT (40)

CURRENT OPERATIONS:

The Municipal Court has the responsibility of holding arraignments and trials for violations of traffic codes, municipal laws, and ordinances. The municipal judge is retained through an intergovernmental agreement between the City of Canyonville and the Douglas County Commissioners (DD-85). Revenues are received in the General Fund Municipal Court Fines line-item number 01-00-44500. The court breaks down the payments received into shares to the city, county, and state by the following:

- a) City fines, court costs, and clerk costs.
- b) County fines, court costs, jail assessments, clerk costs, and small claims.
- c) State fines, unitary assessments, LEMLA, and court security.
- d) Oregon Judicial Department - state court facilities security assessment as outlined in ORS 137.309.

BUDGET SUMMARY FOR MUNICIPAL COURT DEPARTMENT (40)

REVENUES: **\$ 7,000.00**

A new Intergovernmental Agreement with Douglas County Municipal Court has been entered into by the City. The revenues will continue to be split 50/50 with the only difference being the court costs will not go to the City.

MATERIALS & SERVICES: **\$ 7,000.00**

The County, State and Judicial Dept fines are paid out of this department. The City retains 43% of the fines collected. The revenue for 2022-2023 budget has declined so the 2023-2024 budget has been decreased by \$2,500.00.

TOTAL EXPENSES: **\$ 7,000.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|-------------|------------|------------|------------|---------|-----------------------------|------|------------|------------|------------|------------|------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted | |
| | | | | 40 | MUNICIPAL COURT | | | | | | |
| | | | | 02 | MATERIALS & SERVICES | | | | | | |
| 12,728.60 | 7,690.20 | 7,000.00 | 5,000.00 | 62461 | County Portion MC Fines | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | |
| 2,885.70 | 1,757.80 | 2,500.00 | 1,500.00 | 62462 | State Portion MC Fines | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | |
| 15,614.30 | 9,448.00 | 9,500.00 | 6,500.00 | | MATERIALS & SERVICES Totals | 0.00 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 | |
| 15,614.30 | 9,448.00 | 9,500.00 | 6,500.00 | | EXPENDITURES TOTALS: | 0.00 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 | |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 15,614.30 | 9,448.00 | 9,500.00 | 6,500.00 | | SECTION 2 EXPENSES | 0.00 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 | |
| (15,614.30) | (9,448.00) | (9,500.00) | (6,500.00) | | MUNICIPAL COURT Totals: | 0.00 | (7,000.00) | (7,000.00) | (7,000.00) | (7,000.00) | |

CITY OF CANYONVILLE
GENERAL FUND 01

PLANNING & COMMUNITY DEVELOPMENT (50)

CURRENT OPERATIONS:

Planning services include administration, processing land use applications, timelines and cost analysis, public notices, contracted services for the engineer, planner and associated printing and postage. A deposit is required from the developer to cover all the costs the city incurs while processing the land use action. The developer receives a refund after project completion if the deposit is greater than the project cost from the city, planner and/or engineer and is billed if the deposit is not enough to cover these costs.

BUDGET SUMMARY FOR PLANNING DEPARTMENT (50)

REVENUES: **\$12,500.00**

The revenue for this department is accounted for within the general fund revenues. The main source of income is administrative fees that the city charges for staff time to process the land use applications. Most planning activities are done by city staff; however, larger projects may require contracting with Lane Council of Governments or an engineer. The developer is responsible for any contracting costs incurred by the City. The city accounts for the receipt of these fees in separate line items: Engineering Review Fees 01-00-49654 and Planning Review Fees 01-00-49652.

MATERIAL AND SERVICES: **\$12,500.00**

This department has been budgeted at the same level as last year.

Legal Services 01-50-62410: At this time there are no known legal matters pending. However, it is difficult to anticipate if a legal issue will arise so \$2,000 has been budgeted just in case.

Printing & Postage 01-50-64100: Certain land use actions will require individual notice from property owners and publication in the newspaper.

Engineering Review Services 01-50-64862: As noted in the revenue section the developer is responsible for any engineering fees. This is the line item used to account for payment of those fees to the contracted engineer. This is a pass-through account and money will not be spent from it unless it has been collected from a developer.

Planning Review Services 01-50-64864: Some complex developments can require the expertise of a contracted planner. These expenses would be borne by the developer and payment of the expenses would be accounted for in this line item.

TOTAL EXPENSES: **\$12,500.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|---------|----------|-------------|------------|-------------------|-------------------------------------------------------------------|------|-------------|-------------|-------------|-------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 0.00 | 0.00 | 2,000.00 | 0.00 | 50 02 62410 | PLANNING & COMM DEVELOP MATERIALS & SERVICES Legal Services | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 38.06 | 126.15 | 1,000.00 | 200.00 | 64100 | Printing & Postage | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 0.00 | 0.00 | 1,000.00 | 0.00 | 64281 | Engineering | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 0.00 | 0.00 | 500.00 | 0.00 | 64650 | Planning Commission | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 0.00 | 0.00 | 3,000.00 | 1,600.00 | 64862 | **Engineering/Consultant | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 0.00 | 0.00 | 5,000.00 | 0.00 | 64864 | **Planning/Consultant | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 38.06 | 126.15 | 12,500.00 | 1,800.00 | | MATERIALS & SERVICES Totals | 0.00 | 12,500.00 | 12,500.00 | 12,500.00 | 12,500.00 |
| 38.06 | 126.15 | 12,500.00 | 1,800.00 | | EXPENDITURES TOTALS: | 0.00 | 12,500.00 | 12,500.00 | 12,500.00 | 12,500.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 38.06 | 126.15 | 12,500.00 | 1,800.00 | | SECTION 2 EXPENSES | 0.00 | 12,500.00 | 12,500.00 | 12,500.00 | 12,500.00 |
| (38.06) | (126.15) | (12,500.00) | (1,800.00) | | PLANNING & COMM DEVELOP | 0.00 | (12,500.00) | (12,500.00) | (12,500.00) | (12,500.00) |

CITY OF CANYONVILLE
GENERAL FUND 01

AUX. SUPPORT SERVICES (60)

CURRENT OPERATIONS:

This department keeps track of expenses paid to support services.

MATERIALS & SERVICES:

- Gas heat, electricity, and telephone for city hall.
- Streetlights were added to the general fund in 2009-2010 and taken from the Street fund.
- Legal Services and Audit Services
- Building/grounds maintenance and janitorial of city hall and public restrooms.
- Bank charges
- Codification of the Ordinances in the code book and publishing the budget.

BUDGET SUMMARY FOR AUXILIARY SUPPORT DEPARTMENT (60)

REVENUE: **\$321,449.00**
The revenue for this department comes from the general fund revenues.

MATERIAL AND SERVICES:

A few of the expenses covered by this fund have been increased for the 2023-2024 fiscal year. A line item for tracking the ARPA stimulus funds from the Federal Government was added in fiscal year 2022-2023.

ARPA Expense 01-60-63605. The City did receive two payments of \$218,227.91 through the ARPA stimulus package from the Federal Government through the State this year. We have already spent \$215,482.04 out of this line this year. These funds have specific criteria as to how they can be spent. We have found that a new SCADA system for the city water plant, discounts on the water/sewer account for Forest Glen Senior Residence, and the replacement of the water service line that supplies water to Forest Glen Senior Residence all are qualifying uses of the ARPA stimulus package. This expenditure line is being budgeted for \$205,749.00.

Gas Heat 01-10-62110: The fuel cost has increased so we have increased this line by \$1,000.00 this budget year.

Telephone 01-60-62200: The discount rate has expired on the telephone account, so we have increased this line by \$500.00.

Legal 01-60-62410: Has been increased by \$5,000.00 for potential ordinance revisions.

Supplies 01-60-64150: Has increased by \$500.00 due to inflation.

Bank Charges 01-60-64900: This line is being increased by \$600.00.

TOTAL EXPENSES **\$321,449.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|-------------|--------------|--------------|--------------|---------|-------------------------------|------|--------------|--------------|--------------|--------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 2,018.82 | 1,286.80 | 2,500.00 | 3,337.00 | 60 | AUX/SUPPORT SERVICES | | | | | |
| 4,016.16 | 4,618.87 | 7,200.00 | 7,200.00 | 02 | MATERIALS & SERVICES | | | | | |
| 21,295.17 | 21,007.29 | 29,000.00 | 29,000.00 | 62110 | Gas Heat | 0.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 5,880.56 | 6,837.15 | 8,000.00 | 8,400.00 | 62120 | Electricity | 0.00 | 7,200.00 | 7,200.00 | 7,200.00 | 7,200.00 |
| 4,360.00 | 6,043.00 | 15,000.00 | 15,000.00 | 62122 | Street Lights/Power | 0.00 | 29,000.00 | 29,000.00 | 29,000.00 | 29,000.00 |
| 474.15 | 0.00 | 2,000.00 | 2,000.00 | 62200 | Telephone | 0.00 | 8,500.00 | 8,500.00 | 8,500.00 | 8,500.00 |
| 548.87 | 658.59 | 800.00 | 800.00 | 62410 | Legal Services | 0.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 17,450.00 | 21,500.00 | 22,500.00 | 22,500.00 | 62420 | Ord. Codif. Service | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 625.41 | 694.83 | 1,200.00 | 1,200.00 | 62425 | OGEC Assessment | 0.00 | 800.00 | 800.00 | 800.00 | 800.00 |
| 7,136.02 | 5,929.71 | 8,000.00 | 8,000.00 | 62430 | Audit Services | 0.00 | 22,500.00 | 22,500.00 | 22,500.00 | 22,500.00 |
| 1,341.30 | 1,721.71 | 3,000.00 | 3,000.00 | 62450 | Publish Budget | 0.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 63400 | Insurance Property/Liability | 0.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 63550 | Building/Grounds Maint. | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 0.00 | 61,670.95 | 360,000.00 | 154,441.00 | 63552 | Janitorial / Administration | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 330.72 | 1,869.69 | 3,000.00 | 3,000.00 | 63556 | Janitorial / Public Restrooms | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 2,249.78 | 2,183.63 | 2,400.00 | 2,700.00 | 63605 | ARPA Expense | 0.00 | 205,749.00 | 205,749.00 | 205,749.00 | 205,749.00 |
| 418.10 | 1,555.71 | 500.00 | 500.00 | 64150 | Supplies | 0.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| | | | | 64156 | Bank Charges | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| | | | | 64900 | Miscellaneous Expense | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 71,145.06 | 140,577.93 | 468,100.00 | 264,078.00 | | MATERIALS & SERVICES Totals | 0.00 | 321,449.00 | 321,449.00 | 321,449.00 | 321,449.00 |
| 71,145.06 | 140,577.93 | 468,100.00 | 264,078.00 | | EXPENDITURES TOTALS: | 0.00 | 321,449.00 | 321,449.00 | 321,449.00 | 321,449.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 71,145.06 | 140,577.93 | 468,100.00 | 264,078.00 | | SECTION 2 EXPENSES | 0.00 | 321,449.00 | 321,449.00 | 321,449.00 | 321,449.00 |
| (71,145.06) | (140,577.93) | (468,100.00) | (264,078.00) | | AUX/SUPPORT SERVICES Totals | 0.00 | (321,449.00) | (321,449.00) | (321,449.00) | (321,449.00) |

| 2021 Actual | 2022 Actual | 2023 Adopted | 2023 Estimated Account | Description | 2024 | | | 2024 Adopted |
|----------------|----------------|-----------------|------------------------------|----------------------|--------|--------------|--------------|-----------------|
| | | | | | FTE | Requested | Proposed | |
| 1,066,210.33 | 1,307,485.68 | 1,189,456.00 | 1,455,208.00 | SECTION 1 REVENUES | 0.00 | 1,046,755.00 | 1,046,755.00 | 1,046,755.00 |
| 566,789.17 | 607,376.92 | 1,189,456.00 | 788,237.00 | SECTION 1 EXPENSES | 2.70 | 1,046,755.00 | 1,046,755.00 | 1,046,755.00 |
| 499,421.16 | 700,108.76 | 0.00 | 666,971.00 | GENERAL FUND Totals: | (2.70) | 0.00 | 0.00 | 0.00 |

CITY OF CANYONVILLE

STREET FUND 02

MAJOR GOVERNMENTAL FUND



STATE TAX STREET FUND ADMINISTRATION (.55 FTE)

Dawn Bennett – City Administrator/Recorder (.05 FTE)

Jeremy Mayfield – Utility Worker (.15 FTE)

Juston Lanham – Utility Worker (.25 FTE)

Dawn Bennett – Finance Deputy Recorder (.05 FTE)

Suzie Rogers – Administrative Assistant (.05 FTE)

STATE TAX STREET FUND - Public works employees are responsible for street and sidewalk inspection, inspection of new subdivisions, storm drainage maintenance, water and street improvement projects, organization of work requests from the public and implementation of the pavement management system. The division also maintains miles of improved and unimproved streets within the city which includes street sweeping, stripping, upkeep of all street and traffic signs and ongoing grading and rocking of unimproved streets. In addition, the division provides a leaf pick up program each fall throughout the city.

Principal sources of revenue are Oregon Motor Vehicle Revenue and ODOT Small Cities Grant. Primary expenditures are street repair, maintenance, signs, engineering, and fuel for vehicles and equipment. Street lighting was also paid for from this fund until fiscal 2009-2010 when it was eliminated and added to the general fund expenditures.

CITY OF CANYONVILLE
STREET FUND 02

STREET MAINTENANCE DIVISION (10)

CURRENT OPERATIONS:

Public Works employees when working in the street maintenance division are responsible for street and sidewalk inspection, inspection of new subdivisions, coordination of storm drainage and street improvement projects, organization of work requests from the public and implementation of the pavement management system. The division also maintains miles of improved and unimproved streets within the city. This includes street sweeping, street striping, upkeep of all street and traffic signs and ongoing grading and rocking of unimproved streets. In addition, the division provides a leaf pickup program each fall throughout the city and provides storm drainage maintenance.

REVENUE:

The revenue for this department comes primarily from Oregon Motor Vehicle Revenue. The state shares the revenue generated by the gas tax with cities in Oregon. The amount of revenue received is based on the city's population of 1662.

PERSONNEL:

There are no full-time personnel dedicated to the streets. Personnel provided for the Street Department consists of .25 FTE and .15 FTE for utility workers, City Administrator .05 FTE, Finance Deputy Recorder .05 FTE and Utility Billing Clerk .05 FTE. Total FTE for the street is .55 FTE.

BUDGET SUMMARY FOR STREET FUND (02)

TOTAL REVENUE: **\$298,100.00**

Beginning fund balance 02-00-41000: The beginning fund balance has decreased by \$8,000.00 this year due to the decrease of the certified population which will decrease the revenue the City may receive.

Oregon Motor Vehicle Revenue 02-00-44950: The actual revenue the City receives from Motor Vehicles this year may decrease due to the City's certified population dropping to 1662 from 1985.

PERSONNEL SERVICES: **\$55,350.00**

Personnel Services has increased in the General Fund by approximately \$5,100.00 which is due to the 2023-2024 union contract raises that have been approved by Council.

MATERIALS & SERVICES: **\$65,525.00**

The total for materials and services this fiscal year has increased by \$350.00 from last year. There have been some minor changes to line items. The major change in this fund is an increase in the Property/Liability Insurance line.

CAPITAL OUTLAY: **\$1,000.00**

New Equipment 02-10-66010: \$1,000.00 has been budgeted to the new equipment line item for the purchase of small equipment.

TRANSFERS: **\$81,225.00**

Transfer to Equipment Replacement 02-10-69060: No revenue will be transferred this year.

Transfer to Bikeway/Footpath 1% 02-10-69070: 1% of the state tax gas revenue is transferred into bike/footpath fund each year. This year we used the FY 2021-2022 motor vehicle actual revenue received of \$144,820.00 to transfer \$1,448.00 to the bike/footpath fund.

Transfer to Capital Improvement Fund 02-10-69111: This year \$79,777.00 is being transferred from Street Fund to the Street Capital Reserve Fund.

CONTINGENCY: **\$95,000.00**

Operating contingency 02-10-65010: This line item only gets spent in the case of an emergency otherwise it carries over to the next year's beginning fund balance.

TOTAL EXPENSES **\$298,100.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|------------|------------|------------|-----------|---------|---------------------------|------|------------|------------|------------|------------|------------|
| Actual | Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted | Adopted |
| 377,493.23 | 350,483.60 | 208,000.00 | 293,000.00 | 41000 | 02 | STATE TAX STREET FUND | 0.00 | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 44780 | R1 | REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 142,478.60 | 144,820.68 | 90,000.00 | 125,000.00 | 44950 | | Beginning Fund Balance | 0.00 | 92,000.00 | 92,000.00 | 92,000.00 | 92,000.00 | 92,000.00 |
| 1,625.00 | 400.00 | 1,000.00 | 1,725.00 | 44962 | | Douglas Co. Aid To Cities | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 1,899.01 | 2,012.31 | 1,000.00 | 9,000.00 | 45000 | | Oregon Motor Veh. Rev. | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 0.00 | 3,561.84 | 100.00 | 0.00 | 49400 | | **ODOT Mowing | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| | | | | | | Interest Earned | | | | | | |
| | | | | | | Miscellaneous Receipts | | | | | | |
| 523,495.84 | 501,278.43 | 300,100.00 | 428,725.00 | | | REVENUES Totals: | 0.00 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 |
| 523,495.84 | 501,278.43 | 300,100.00 | 428,725.00 | | | REVENUES TOTALS: | 0.00 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 |

| 2021 | 2022 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|-----------|-----------|-----------|-----------|-------------------|------------------------------------------------------------|------|-----------|-----------|-----------|-----------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 0.00 | 0.00 | 3,000.00 | 3,000.00 | 10 01 61010 | ADMINISTRATION PERSONNEL SERVICES City Administrator | 0.05 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61014 | Superintendent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 8,471.90 | 8,260.32 | 9,700.00 | 6,800.00 | 61027 | Utility Worker-New | 0.25 | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 6,065.31 | 6,374.14 | 7,200.00 | 7,300.00 | 61029 | Utility Worker | 0.15 | 8,500.00 | 8,500.00 | 8,500.00 | 8,500.00 |
| 2,387.84 | 2,509.23 | 2,500.00 | 2,200.00 | 61030 | Finance Deputy Recorder | 0.05 | 3,700.00 | 3,700.00 | 3,700.00 | 3,700.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61033 | Bookkeeper | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,495.00 | 1,715.44 | 2,000.00 | 1,600.00 | 61035 | Utility Billing Clerk | 0.05 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61040 | Seasonal/Temporary | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 18.32 | 400.00 | 0.00 | 61150 | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3,838.58 | 4,225.46 | 6,500.00 | 4,500.00 | 61300 | PERS Retirement | 0.00 | 6,500.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 1,408.95 | 1,444.11 | 2,200.00 | 1,200.00 | 61400 | Social Security (FICA) | 0.00 | 2,350.00 | 2,350.00 | 2,350.00 | 2,350.00 |
| 519.16 | 549.28 | 700.00 | 500.00 | 61450 | State Unemployment (SUTA) | 0.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 10,251.39 | 9,705.12 | 14,000.00 | 10,000.00 | 61500 | Medical Insurance | 0.00 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 11.45 | 11.04 | 50.00 | 20.00 | 61550 | Workers Benefit Fund Assessmen | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 2,475.28 | 1,372.99 | 2,000.00 | 1,600.00 | 61551 | Workers Compensation | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 36,924.86 | 36,185.45 | 50,250.00 | 38,720.00 | | PERSONNEL SERVICES Totals: | 0.55 | 55,350.00 | 55,350.00 | 55,350.00 | 55,350.00 |
| 188.67 | 372.95 | 500.00 | 500.00 | 02 62125 | MATERIALS & SERVICES Safety Equipment & Supplies | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 674.65 | 727.48 | 900.00 | 700.00 | 62201 | Cellular Phones | 0.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 0.00 | 0.00 | 50.00 | 50.00 | 62500 | Dues & Memberships | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 0.00 | 0.00 | 300.00 | 0.00 | 62501 | Meals & Mileage | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 0.00 | 0.00 | 300.00 | 0.00 | 62502 | Conferences & Training | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 404.92 | 394.97 | 300.00 | 303.00 | 63000 | Boot Allowance | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 605.47 | 481.21 | 600.00 | 600.00 | 63200 | Hand Tools - Small | 0.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| 5,607.28 | 1,982.07 | 2,500.00 | 2,780.00 | 63400 | Insurance Property/Liability | 0.00 | 3,100.00 | 3,100.00 | 3,100.00 | 3,100.00 |
| 1,447.12 | 1,363.41 | 4,000.00 | 3,000.00 | 63551 | Materials and Supplies | 0.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 155.54 | 130.30 | 6,500.00 | 2,500.00 | 63555 | Paint & Signs | 0.00 | 6,500.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 531.15 | 12,527.95 | 15,000.00 | 5,000.00 | 63557 | Street Improvement | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 0.00 | 0.00 | 25.00 | 0.00 | 63610 | Permits and Fees | 0.00 | 25.00 | 25.00 | 25.00 | 25.00 |
| 0.00 | 0.00 | 100.00 | 0.00 | 64170 | Drug Screen | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 140.00 | 1,264.24 | 10,000.00 | 0.00 | 64281 | Engineer Service | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|--------------|--------------|--------------|--------------|--------------|--------------------------------|--------|--------------|--------------|--------------|--------------|
| Actual | Actual | Adopted | Adopted | Estimated | Description | FTE | Requested | Proposed | Approved | Adopted |
| 1,146.51 | 1,999.61 | 6,000.00 | 6,000.00 | 4,500.00 | Vehicle Expense - Fuel | 0.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 1,078.25 | 891.23 | 2,500.00 | 2,500.00 | 2,500.00 | Vehicle Expense - Maintenance | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 715.00 | 1,247.01 | 2,500.00 | 2,500.00 | 1,500.00 | Equipment - Fuel | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 790.83 | 619.42 | 2,000.00 | 2,000.00 | 1,000.00 | Equipment - Maintenance | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | Equipment - Rental | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 | Storm Drain Maintenance | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 301.99 | 134.50 | 100.00 | 100.00 | 0.00 | Miscellaneous Expense | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 13,787.38 | 24,136.35 | 65,175.00 | 65,175.00 | 24,933.00 | MATERIALS & SERVICES Totals | 0.00 | 65,525.00 | 65,525.00 | 65,525.00 | 65,525.00 |
| 0.00 | 729.98 | 1,000.00 | 1,000.00 | 0.00 | CAPITAL OUTLAY | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 0.00 | 729.98 | 1,000.00 | 1,000.00 | 0.00 | New Equipment | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 10,000.00 | 35,000.00 | 0.00 | 0.00 | 0.00 | CAPITAL OUTLAY Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,300.00 | 1,378.00 | 1,425.00 | 1,425.00 | 1,425.00 | TRANSFERS | 0.00 | 1,448.00 | 1,448.00 | 1,448.00 | 1,448.00 |
| 111,000.00 | 110,000.00 | 78,950.00 | 78,950.00 | 78,950.00 | Transfer to Equipment Replacem | 0.00 | 79,777.00 | 79,777.00 | 79,777.00 | 79,777.00 |
| 122,300.00 | 146,378.00 | 80,375.00 | 80,375.00 | 80,375.00 | Transfer/Bikeway1% 02-00-44950 | 0.00 | 81,225.00 | 81,225.00 | 81,225.00 | 81,225.00 |
| 0.00 | 0.00 | 103,300.00 | 103,300.00 | 0.00 | Transfer to Street Capital Res | 0.00 | 95,000.00 | 95,000.00 | 95,000.00 | 95,000.00 |
| 0.00 | 0.00 | 103,300.00 | 103,300.00 | 0.00 | TRANSFERS Totals: | 0.00 | 95,000.00 | 95,000.00 | 95,000.00 | 95,000.00 |
| 173,012.24 | 207,429.78 | 300,100.00 | 300,100.00 | 144,028.00 | CONTINGENCY | 0.55 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Operating Contingencies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 173,012.24 | 207,429.78 | 300,100.00 | 300,100.00 | 144,028.00 | CONTINGENCY Totals: | 0.55 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 |
| (173,012.24) | (207,429.78) | (300,100.00) | (300,100.00) | (144,028.00) | EXPENDITURES TOTALS: | (0.55) | (298,100.00) | (298,100.00) | (298,100.00) | (298,100.00) |
| | | | | | SECTION 2 REVENUES | | | | | |
| | | | | | SECTION 2 EXPENSES | | | | | |
| | | | | | ADMINISTRATION Totals: | | | | | |

| 2021 Actual | 2022 Actual | 2023 Adopted | 2023 Estimated | Account | Description | FTE | 2024 | | | 2024 Adopted |
|----------------|----------------|-----------------|-------------------|---------|-----------------------------|--------|------------|------------|------------|-----------------|
| | | | | | | | Requested | Proposed | Approved | |
| 523,495.84 | 501,278.43 | 300,100.00 | 428,725.00 | | SECTION 1 REVENUES | 0.00 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 |
| 173,012.24 | 207,429.78 | 300,100.00 | 144,028.00 | | SECTION 1 EXPENSES | 0.55 | 298,100.00 | 298,100.00 | 298,100.00 | 298,100.00 |
| 350,483.60 | 293,848.65 | 0.00 | 284,697.00 | | STATE TAX STREET FUND Total | (0.55) | 0.00 | 0.00 | 0.00 | 0.00 |

CITY OF CANYONVILLE

WATER FUND 06

PROPRIETARY FUND



WATER FUND ADMINISTRATION (2.70 FTE)

Dawn Bennett – City Administrator/Recorder (.15 FTE)
Rob Siegrist – Public Works Lead (.25 FTE)
Chris Panner – Operator (.75 FTE)
Jeremy Mayfield – Utility Worker (.50 FTE)
Juston Lanham – Utility Worker (.20 FTE)
Keith Riddle – Operator (.25 FTE)
Suzie Rogers – Finance Deputy Recorder (.30 FTE)
Valerie O’Sullivan – Administrative Assistant (.30 FTE)

Public Works is responsible for three separate divisions they included:

PRODUCTION

This division is responsible for the operation and maintenance of the Water Treatment Plant.

ADMINISTRATION

This division is responsible for the administrative function of the Water Utility including water line design, inspection services, line locating, backflow prevention, and customer service. Overhead items such as insurance, planning, contractual services with other departments are included in this portion of the budget.

DISTRIBUTION

The distribution system consists of transmission mains between the treatment plant and the reservoirs, transmission mains to various parts of town, storage facilities and miles of distribution lines. This division is responsible for maintenance of the system as well as installation of new services and meters. They are also responsible for the maintenance of the storm drainage system.

PROPRIETARY FUNDS – Are made up of Enterprise Funds used to account for acquisitions, operations, and maintenance of water and sewer facilities. These funds are entirely or predominantly self-supported through user charges to the customer.

WATER FUND - This fund accounts for the operation of the city’s domestic drinking water utility. The operations, debt and capital outlay are totally supported by charges for services. The Water Treatment Plant is in the city limits on Elliott Street and was constructed in 1979. The plant’s design capacity is .864 Mgd. Current daily capacity averages .45 Mgd. with peak production demand at .5 Mgd. Primary expenditures are water system maintenance, new services and meters, chemicals, engineering, fire control for the O’Shea Creek Watershed, and personal services.

**CITY OF CANYONVILLE
BUDGET SUMMARY FOR WATER FUND 06**

REVENUE: **\$619,900.00**

Beginning fund balance 06-00-4100: Is the same as last year's budget.

Interest Earned 06-00-45000: The interest is earned from the money we transfer to our savings account. The interest rate has increased and so this line has been increased by \$1,800.00.

Water Collections 06-00-46300: We are increasing the revenue by \$60,000.00 this year due to the sale of the Canyonville Academy and Forest Glen Senior Residential Home. The City was very fortunate to not see the loss in revenues that had been previously expected.

We will be looking at a water rate increase sometime during the next year but are not budgeting for an increase in the 2023-2024 Budget.

Water Hook-ups 06-00-46310: There are two homes that are anticipated to be constructed next fiscal year.

Late Fees 06-00-46315: This year we are budgeting \$10,000.00 in late fees and will transfer \$5,000.00 to the Capital Reserve water and sewer funds.

PERSONNEL SERVICES: **\$215,450.00**

Personnel Services has increased by \$9,000.00 from last year's budget. The reason for the increase is due to the 2023-2024 union contract raises that have been approved by Council.

MATERIALS AND SERVICES: **\$218,200.00**

Primary expenditures are administrative charges to the general fund, water franchise fee, electricity, telephone, legal, dues and memberships, conference and training, water system maintenance and engineering. Materials and services have increased a total of \$21,400.00 this year.

Technology Support & Maint. 06-10-61660: Increased \$5,000.00 for support for the new SCADA system.

Insurance Property/Liability 06-10-63400: This line item has been increased by \$2,500.00 from last fiscal year due to rate increases.

Water System Maintenance 06-10-63552: The City Water System is showing its age and more repairs may have to be made to the system. This line was increased by \$5,000.00.

Replacement – Services & Meters 06-10-63556: We are having a lot of meters and mxu's quit working due to coming to the end of their life span. We have increased this line by \$5,000.00.

Printing & Postage 06-10-64100: Postage rates keep going up and there is the lease on the folding machine, so this line has increased by \$1,000.00.

Vehicle Expense – Fuel 06-10-64300: Has been decreased by \$1,500.00 from last year's budget due to over budgeting for the rising fuel prices.

Equipment Rental 06-10-64301: Increased by \$500.00 due to renting a concrete saw for many of the water repairs. Needed for cutting into pavement or sidewalk.

Equipment – Fuel 06-10-64306: Has been decreased by \$500.00 from last year's budget due to over budgeting for the rising fuel prices.

Fire Control 06-10-64450: This line has increased by \$1,100.00. This is for fire protection for land protected by the Oregon Department of Forestry under ORS 477.210. The City land under this protection is a strip on Mont Street, Reynolds water tower property, O'Shea Creek, and Win Walker Reservoir.

Consulting Services 06-10-64800: This line item is for the contract with Brian Kelly to be the Direct Responsible Charge for the water. The amount budgeted has increased by \$3,000.00 from the last budget year due to multiple site visits for advice and training personnel on the plant operation and maintenance.

Dues and Membership 06-10-62500: This line item has remained the same as last fiscal year. The following dues are authorized for this fiscal year:

- Umpqua Basin Operators Section
- Oregon Association of Water Utilities
- American Water Works
- Department of Human Services
- Bio Med
- Douglas County Utility Coordination

CAPITAL OUTLAY:

\$21,662.00

Small Equipment Replacement 06-10-66010: Money has been put in this line item to simplify the tracking of small equipment that is replaced at the plant.

Water line Replacement 06-10-66014: This is for the replacement of small water lines. Large projects would come from the Capital Improvement fund.

Dam Payment/Per Customer 06-10-68501: As part of the Intergovernmental Agreement for the dam the city pays the county an annual payment based on \$1.00 per citizen. The City's population has decreased to 1662 this year.

TRANSFERS:

\$98,860.00

Transfer to Equipment Replacement 06-10-69060: This budget year \$10,000.00 is being transferred to Equipment Replacement fund for future equipment purchases.

Transfer to Capital Reserve 06-10-69063: This budget year \$78,860.00 is being transferred to the capital reserve fund. The amount being transferred has increased by \$27,960.00 due to the sale of Canyonville Academy and Forest Glen Residential Home.

Transfer Late Fees to Capital Reserve 06-10-69063: Council adopted Resolution No. 615 which directs the late charges to be transferred 50/50 to the Water and Sewer Capital Reserve accounts. We are transferring \$10,000.00 to the Capital Reserve accounts for the 2023-2024 budget.

CONTINGENCY: **\$63,728.00**

Operating Contingency has increased by \$5,227.00 from last fiscal year.

DEBT SERVICE: **\$2,000.00**

Debt Service Claim 06-08-64907: This line item is budgeted the same as last year. It was established two years ago, for repayment to affected users in the non-property tax paying classification and continues to be budgeted for any future repayment of services as needed.

TOTAL EXPENSES: **\$619,900.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|------------|------------|------------|------------|-------------------|--------------------------------------------------|------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 370,111.53 | 400,821.00 | 214,000.00 | 362,300.00 | 06 R1 41000 | WATER FUND REVENUES Beginning Fund Balance | 0.00 | 214,000.00 | 214,000.00 | 214,000.00 | 214,000.00 |
| 0.00 | 0.00 | 100.00 | 0.00 | 44790 | Bulk Water Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,294.77 | 1,337.47 | 1,200.00 | 6,500.00 | 45000 | Interest Earned | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 404,545.73 | 404,667.57 | 330,000.00 | 410,000.00 | 46300 | Water Collections | 0.00 | 390,000.00 | 390,000.00 | 390,000.00 | 390,000.00 |
| 1,200.00 | 2,400.00 | 600.00 | 1,400.00 | 46310 | Water Hook-Ups | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 150.00 | 50.00 | 200.00 | 50.00 | 46312 | Reconnect Fee | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 6,346.46 | 8,962.37 | 6,346.00 | 11,000.00 | 46315 | **Late Fees | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 0.00 | 0.00 | 100.00 | 0.00 | 46500 | Bad Debt Recovery | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 1,538.00 | 0.00 | 100.00 | 150.00 | 49400 | Miscellaneous | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 785,186.49 | 818,238.41 | 552,646.00 | 791,400.00 | | REVENUES Totals: | 0.00 | 619,900.00 | 619,900.00 | 619,900.00 | 619,900.00 |
| 785,186.49 | 818,238.41 | 552,646.00 | 791,400.00 | | REVENUES TOTALS: | 0.00 | 619,900.00 | 619,900.00 | 619,900.00 | 619,900.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|------------|------------|------------|-------------------|-----------------------------------------------------------------|------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 9,812.35 | 11,470.71 | 8,500.00 | 8,500.00 | 10 01 61010 | ADMINISTRATION PERSONNEL SERVICES City Administrator/Rec. | 0.15 | 9,500.00 | 9,500.00 | 9,500.00 | 9,500.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61014 | Superintendent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61020 | Deputy Recorder | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 25,233.48 | 29,318.92 | 32,800.00 | 30,000.00 | 61025 | Water Plant Operator | 0.75 | 31,500.00 | 31,500.00 | 31,500.00 | 31,500.00 |
| 10,472.72 | 11,000.11 | 12,400.00 | 10,400.00 | 61026 | Sewer Plant Operator | 0.25 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| 6,777.49 | 6,608.19 | 7,800.00 | 6,000.00 | 61027 | Utility Worker-New | 0.20 | 9,000.00 | 9,000.00 | 9,000.00 | 9,000.00 |
| 13,273.79 | 12,822.08 | 15,700.00 | 9,000.00 | 61028 | Lead WWT Plant Operator | 0.25 | 17,500.00 | 17,500.00 | 17,500.00 | 17,500.00 |
| 20,217.64 | 21,247.09 | 14,000.00 | 14,443.00 | 61029 | Utility Worker | 0.30 | 15,700.00 | 15,700.00 | 15,700.00 | 15,700.00 |
| 14,327.02 | 15,054.92 | 13,350.00 | 12,500.00 | 61030 | Finance Deputy Recorder | 0.30 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61033 | Bookkeeper | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 8,969.99 | 10,292.90 | 9,750.00 | 9,100.00 | 61035 | Utility Billing Clerk | 0.30 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 0.00 | 0.00 | 500.00 | 0.00 | 61040 | Part Time Help | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 14.65 | 500.00 | 0.00 | 61150 | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 23,656.48 | 26,870.74 | 29,000.00 | 25,000.00 | 61300 | PERS Retirement | 0.00 | 29,000.00 | 29,000.00 | 29,000.00 | 29,000.00 |
| 8,474.18 | 9,013.68 | 11,000.00 | 9,000.00 | 61400 | Social Security (FICA) | 0.00 | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 2,943.07 | 3,224.05 | 3,400.00 | 3,200.00 | 61450 | State Unemployment (SUTA) | 0.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 41,081.25 | 40,051.81 | 43,500.00 | 40,000.00 | 61500 | Medical Insurance | 0.00 | 43,500.00 | 43,500.00 | 43,500.00 | 43,500.00 |
| 61.38 | 61.07 | 250.00 | 100.00 | 61550 | Workers Benefit Fund Assessmen | 0.00 | 250.00 | 250.00 | 250.00 | 250.00 |
| 4,022.48 | 2,230.37 | 4,000.00 | 2,200.00 | 61551 | Workers Compensation | 0.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| 189,323.32 | 199,281.29 | 206,450.00 | 179,443.00 | | PERSONNEL SERVICES Totals: | 2.50 | 215,450.00 | 215,450.00 | 215,450.00 | 215,450.00 |
| 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 | 02 61600 | MATERIALS & SERVICES ** Administrative Charge | 0.00 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 61605 | Water Franchise | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 6,254.30 | 7,797.33 | 10,000.00 | 10,000.00 | 61660 | Technology Support & Maint. | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 15,708.02 | 14,879.69 | 25,000.00 | 20,000.00 | 62120 | Electricity | 0.00 | 25,000.00 | 25,000.00 | 25,000.00 | 25,000.00 |
| 157.22 | 148.93 | 700.00 | 400.00 | 62125 | Safety Equipment & Supplies | 0.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 2,426.69 | 2,244.65 | 2,600.00 | 2,830.00 | 62200 | Telephone | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 646.56 | 666.20 | 1,000.00 | 670.00 | 62201 | Cellular Phones | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| 0.00 | 230.00 | 5,000.00 | 0.00 | 62410 | Legal Services | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 735.20 | 723.86 | 1,000.00 | 1,000.00 | 62500 | Dues & Memberships | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 80.50 | 0.00 | 500.00 | 100.00 | 62501 | Meals & Mileage | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|------------|------------|------------|---------|--------------------------------|------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 192.00 | 1,446.00 | 2,000.00 | 1,000.00 | 62502 | Conferences & Training | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 0.00 | 434.95 | 300.00 | 300.00 | 63000 | Boot Allowance | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 200.00 | 400.00 | 1,000.00 | 800.00 | 63060 | Water Hook-Up-County % 2004-05 | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 302.28 | 752.63 | 800.00 | 350.00 | 63200 | Hand Tools - Small | 0.00 | 800.00 | 800.00 | 800.00 | 800.00 |
| 11,179.48 | 11,930.40 | 14,500.00 | 15,465.00 | 63400 | Insurance - Property/Liability | 0.00 | 17,000.00 | 17,000.00 | 17,000.00 | 17,000.00 |
| 0.00 | 104.81 | 2,500.00 | 500.00 | 63551 | Intake Repair Maint | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 9,756.84 | 8,171.47 | 15,000.00 | 15,000.00 | 63552 | Water System Maint. | 0.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| 2,489.69 | 7,062.40 | 5,000.00 | 8,600.00 | 63556 | Replacement - Service & Meters | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 0.00 | 2,293.06 | 2,000.00 | 2,000.00 | 63557 | NEW - Services & Meters | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 2,440.68 | 3,245.05 | 5,000.00 | 5,000.00 | 63600 | Plant/Grounds Maint. | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 3,166.57 | 4,308.98 | 6,500.00 | 5,000.00 | 63610 | Permits & Fees | 0.00 | 6,500.00 | 6,500.00 | 6,500.00 | 6,500.00 |
| 14,539.73 | 10,271.18 | 23,000.00 | 17,000.00 | 63650 | Chlorine And Chemicals | 0.00 | 23,000.00 | 23,000.00 | 23,000.00 | 23,000.00 |
| 4,334.36 | 5,701.13 | 8,000.00 | 6,000.00 | 63900 | Water Samples | 0.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 2,435.51 | 2,402.28 | 3,500.00 | 4,250.00 | 64100 | Printing And Postage | 0.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| 943.60 | 957.09 | 2,500.00 | 1,400.00 | 64150 | Supplies | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| 0.00 | 0.00 | 200.00 | 0.00 | 64170 | Drug Screen | 0.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 1,419.87 | 1,382.62 | 4,500.00 | 2,500.00 | 64300 | Vehicle Expense - Fuel | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 0.00 | 313.87 | 500.00 | 500.00 | 64301 | Equipment Rental | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| 576.53 | 134.71 | 2,000.00 | 2,000.00 | 64304 | Vehicle Expense - Maintenance | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 364.72 | 556.90 | 2,500.00 | 1,700.00 | 64306 | Equipment - Fuel | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 379.75 | 454.05 | 1,500.00 | 500.00 | 64308 | Equipment Repair | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 3,106.55 | 3,303.89 | 3,600.00 | 3,981.00 | 64450 | Fire Control | 0.00 | 4,700.00 | 4,700.00 | 4,700.00 | 4,700.00 |
| 10,800.00 | 10,995.00 | 12,000.00 | 13,000.00 | 64800 | Consulting Services | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 2,702.56 | 760.00 | 10,000.00 | 0.00 | 64862 | Engineering Services | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| (35.00) | 0.00 | 100.00 | 50.00 | 64900 | Miscellaneous Expense | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 119,804.21 | 126,573.13 | 196,800.00 | 164,396.00 | | MATERIALS & SERVICES Totals | 0.00 | 218,200.00 | 218,200.00 | 218,200.00 | 218,200.00 |
| 4,152.96 | 0.00 | 10,000.00 | 0.00 | 03 | CAPITAL OUTLAY | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 4,110.00 | 0.00 | 10,000.00 | 0.00 | 66014 | Small Equipment Replacement | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 1,975.00 | 1,985.00 | 1,649.00 | 1,649.00 | 68501 | Water Line Replacement | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| | | | | | Dam Payment/Per Customer | 0.00 | 1,662.00 | 1,662.00 | 1,662.00 | 1,662.00 |
| 10,237.96 | 1,985.00 | 21,649.00 | 1,649.00 | 05 | CAPITAL OUTLAY Totals: | 0.00 | 21,662.00 | 21,662.00 | 21,662.00 | 21,662.00 |
| | | | | | TRANSFERS | | | | | |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|--------------|--------------|--------------|--------------|---------|-------------------------------|--------|--------------|--------------|--------------|--------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 20,000.00 | 17,000.00 | 10,000.00 | 10,000.00 | 69060 | Transfer To Equip. Replace. | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 35,000.00 | 105,000.00 | 50,900.00 | 50,900.00 | 69063 | Transfer-Capital Reserve | 0.00 | 78,860.00 | 78,860.00 | 78,860.00 | 78,860.00 |
| 10,000.00 | 6,000.00 | 6,346.00 | 6,346.00 | 69065 | Transfer Late Fee-Capital Res | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 69111 | Transfer to Facility Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 65,000.00 | 128,000.00 | 67,246.00 | - 67,246.00 | | TRANSFERS Totals: | 0.00 | 98,860.00 | 98,860.00 | 98,860.00 | 98,860.00 |
| 0.00 | 0.00 | 58,501.00 | 0.00 | 06 | CONTINGENCY | 0.00 | 63,728.00 | 63,728.00 | 63,728.00 | 63,728.00 |
| | | | | 65010 | Operating Contingencies | | | | | |
| 0.00 | 0.00 | 58,501.00 | 0.00 | 08 | CONTINGENCY Totals: | 0.00 | 63,728.00 | 63,728.00 | 63,728.00 | 63,728.00 |
| 0.00 | 0.00 | 2,000.00 | 0.00 | 64907 | DEBT SERVICE | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| | | | | | Debt Service Claim | | | | | |
| 0.00 | 0.00 | 2,000.00 | 0.00 | | DEBT SERVICE Totals: | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 384,365.49 | 455,839.42 | 552,646.00 | 412,734.00 | | EXPENDITURES TOTALS: | 2.50 | 619,900.00 | 619,900.00 | 619,900.00 | 619,900.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 384,365.49 | 455,839.42 | 552,646.00 | - 412,734.00 | | SECTION 2 EXPENSES | 2.50 | 619,900.00 | 619,900.00 | 619,900.00 | 619,900.00 |
| (384,365.49) | (455,839.42) | (552,646.00) | (412,734.00) | | ADMINISTRATION Totals: | (2.50) | (619,900.00) | (619,900.00) | (619,900.00) | (619,900.00) |

| 2021 Actual | 2022 Actual | 2023 Adopted | 2023 Estimated | Account | Description | FTE | 2024 Requested | 2024 Proposed | 2024 Approved | 2024 Adopted |
|----------------|----------------|-----------------|-------------------|---------|--------------------|--------|-------------------|------------------|------------------|-----------------|
| 785,186.49 | 818,238.41 | 552,646.00 | 791,400.00 | | SECTION 1 REVENUES | 0.00 | 619,900.00 | 619,900.00 | 619,900.00 | 619,900.00 |
| 384,365.49 | 455,839.42 | 552,646.00 | 412,734.00 | | SECTION 1 EXPENSES | 2.50 | 619,900.00 | 619,900.00 | 619,900.00 | 619,900.00 |
| 400,821.00 | 362,398.99 | 0.00 | 378,666.00 | | WATER FUND Totals: | (2.50) | 0.00 | 0.00 | 0.00 | 0.00 |

CITY OF CANYONVILLE

SEWER FUND 07

PROPRIETARY FUND



SEWER FUND ADMINISTRATION (2.95 FTE)

Dawn Bennett – City Administrator/Recorder (.20 FTE)
Rob Siegrist – Public Works Lead (.75 FTE)
Chris Panner – Operator (.25 FTE)
Jeremy Mayfield – Utility Worker (.20 FTE)
Juston Lanham – Utility Worker (.20 FTE)
Keith Riddle – Operator (.75 FTE)
Suzie Rogers – Finance Deputy Recorder (.30 FTE)
Valerie O’Sullivan – Administrative Assistant (.30 FTE)

Public Works is responsible for three separate divisions they included:

WASTEWATER TREATMENT

This division is responsible for the operation and maintenance of the Sewer Treatment Plant.

WASTEWATER ADMINISTRATION

This division is responsible for the administrative function of the Sewer Utility. The administrative functions are sewer line design, inspection services, line locating, grease trap inspection, and customer service. Overhead items such as insurance, planning, contractual services with other departments are included in this portion of the budget.

WASTEWATER COLLECTIONS

The collection system consists of miles of collection lines through various parts of town to the treatment plant and one sludge site on a farm located outside of town. This division is responsible for maintenance of the system as well as installation of new services.

PROPRIETARY FUNDS – Are made up of Enterprise Funds used to account for acquisitions, operations, and maintenance of water and sewer facilities. These funds are entirely or predominantly self-supported through user charges to the customer.

SEWER FUND - This fund accounts for the operation of the City’s Sewer Treatment Facility located at the end of Hamlin Street that was constructed in 1979. The operations, debt and capital outlay are totally supported by charges for services. Primary expenditures are sewer system maintenance, new services, chemicals, engineering, and personal services.

**CITY OF CANYONVILLE
BUDGET SUMMARY FOR WASTEWATER FUND 07**

TOTAL REVENUE: **\$1,107,900.00**

The sewer revenues must generate sufficient income to pay the following loan payments in addition to the annual operating budget for the plant.

| | |
|--------------------------|--------------|
| USDA Bond Debt | \$224,788.00 |
| Infrastructure Financing | \$ 44,822.00 |
| Total | \$269,610.00 |

Beginning Fund Balance 07-00-41000: The beginning fund balance has increased by \$24,000.00 from last fiscal year.

Interest Earned 07-00-45000: The interest is earned from the money we transfer to our savings account. The interest rate has increased and so this line has been increased by \$1,000.00.

Sewer Collections 07-00-46280: has increased by \$50,000.00 this year due to the sale of the Canyonville Academy and Forest Glen Senior Residential Home. The City was very fortunate to not see the loss in revenues that had been previously expected.

PERSONNEL SERVICES: **\$296,600.00**

Personnel Services has increased a total of \$23,720.00 from last year's budget. The reason for the increase is due to the 2023-2024 union contract raises that have been approved by Council.

MATERIALS AND SERVICES: **\$353,300.00**

Primary expenditures are administrative charges to the general fund, water franchise fee, electricity, telephone, legal, dues and memberships, conference and training, water system maintenance and engineering. Materials and services have increased a total of \$31,250.00. With the new sewer plant, we are still attempting to get a handle on the operating costs. The following are the changes within the categories that are affected by the new plant.

Technology Support & Maint.07-10-61610: This line item has decreased by \$2,000.00 from last fiscal year.

Electricity 07-10-62120: This line item has increased \$3,000.00 due to the proposed rate increase.

Telephone 07-10-62200: This line item has decreased because the new plant had to have high speed internet for the SCADA system and the landline phone was eliminated.

Dues and Membership 07-10-62500: This line item is staying the same as last budget. The City is trying to be selective regarding dues and membership.

The following dues are authorized for this fiscal year:

- Umpqua Basin Operators Section
- Oregon Association of Water Utilities
- American Water Works
- Department of Human Services
- Bio Med

Insurance Property/Liability 07-10-63400: This line item is the same as last year's budget as we overbudgeted due to the uncertainty of what the premium for the new plant would be until after the audit was completed.

Sludge removal 07-10-63670: This line item is being increased by \$6,000.00. The new sewer plant processes the sludge into material that can be hauled to the land fill. This line is for a backup incase the de-watering processor or the screw press have a problem we can then have Heard Farms haul some of the sludge.

Consulting Services 07-10-64800: This item has been increased to \$26,000.00 which is the cost to hire a Direct Responsible Charge consultant and a consultant operator. It is doubtful that all this money will be spent.

CAPITAL OUTLAY:

\$13,500.00

New replacement equipment 07-10-69060: This line item is for the replacement of equipment that is too small of an expense to take from the capital equipment fund.

Phase II new equipment 07-10-66020: This line item was added to track all the new office and lab equipment that was purchased through Phase II of the Sewer Upgrade. We still have \$3,500.00 for office or lab equipment that has not been spent yet.

TRANSFERS:

\$376,610.00

Transfer to Equipment Fund 07-10-69060: Transfer \$10,000.00 to Equipment Fund.

Transfer to Capital Reserve 07-10-59063: Now that the City must repay its debt for the upgrade there will only be about \$96,000.00 per year left to transfer to the Capital Reserves. This year we are transferring \$96,000.00.

Transfer to USDA bonded debt 07-10-69075: Next year's loan payment \$225,788.00.

Transfer to IFA Loan debt 07-10-69083: Next year's loan payment \$44,822.00.

CONTINGENCY:

\$67,890.00

Operating Contingency 07-10-65010: Increased by \$24,530.00 from last year's budget.

TOTAL EXPENSES:

\$1,107,900.00

| 2021 | 2022 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|--------------|--------------|--------------|--------------|-------------------|--------------------------------------------------|------|--------------|--------------|--------------|--------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 304,543.72 | 418,018.65 | 230,000.00 | 461,672.00 | 07 R1 41000 | SEWER FUND REVENUES Beginning Fund Balance | 0.00 | 254,000.00 | 254,000.00 | 254,000.00 | 254,000.00 |
| 0.00 | 0.00 | 300.00 | 0.00 | 44090 | Sewer Permits | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 2,977.99 | 334.37 | 1,000.00 | 2,800.00 | 45000 | Interest Earned | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 916,495.45 | 924,076.99 | 800,000.00 | 950,000.00 | 46280 | Sewer Collections | 0.00 | 850,000.00 | 850,000.00 | 850,000.00 | 850,000.00 |
| 274.20 | 0.00 | 100.00 | 0.00 | 46500 | Bad Debt Recovery | 0.00 | 100.00 | 100.00 | 100.00 | 100.00 |
| 60,000.00 | 0.00 | 0.00 | 0.00 | 49000 | Phase II New Equip. Reimburse. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,113.57 | 5,316.57 | 500.00 | 1,500.00 | 49400 | Miscellaneous Receipts | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 1,285,404.93 | 1,347,746.58 | 1,031,900.00 | 1,415,972.00 | | REVENUES Totals: | 0.00 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 |
| 1,285,404.93 | 1,347,746.58 | 1,031,900.00 | 1,415,972.00 | | REVENUES TOTALS: | 0.00 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|------------|------------|------------|-------------------|-----------------------------------------------------------------|------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 13,083.22 | 15,294.41 | 11,300.00 | 11,300.00 | 10 01 61010 | ADMINISTRATION PERSONNEL SERVICES City Administrator/Rec. | 0.20 | 12,800.00 | 12,800.00 | 12,800.00 | 12,800.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61014 | Superintendent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61020 | Deputy Recorder | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 8,973.40 | 9,772.95 | 11,000.00 | 9,900.00 | 61025 | Water Plant Operator | 0.25 | 11,000.00 | 11,000.00 | 11,000.00 | 11,000.00 |
| 29,343.48 | 33,000.55 | 36,200.00 | 31,200.00 | 61026 | Sewer Plant Operator | 0.75 | 41,000.00 | 41,000.00 | 41,000.00 | 41,000.00 |
| 6,777.49 | 6,608.19 | 7,700.00 | 7,100.00 | 61027 | Utility Worker-New | 0.20 | 8,800.00 | 8,800.00 | 8,800.00 | 8,800.00 |
| 39,821.67 | 38,466.34 | 46,200.00 | 24,400.00 | 61028 | Lead WWT Plant Operator | 0.75 | 51,000.00 | 51,000.00 | 51,000.00 | 51,000.00 |
| 12,130.47 | 12,748.05 | 23,000.00 | 22,000.00 | 61029 | Utility Worker | 0.50 | 25,800.00 | 25,800.00 | 25,800.00 | 25,800.00 |
| 14,327.05 | 15,055.10 | 13,350.00 | 12,500.00 | 61030 | Finance Deputy Recorder | 0.30 | 15,300.00 | 15,300.00 | 15,300.00 | 15,300.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 61033 | Bookkeeper | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 8,969.99 | 10,292.90 | 9,750.00 | 9,200.00 | 61035 | Utility Billing Clerk | 0.30 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| 0.00 | 14.65 | 500.00 | 0.00 | 61150 | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 29,022.30 | 32,256.23 | 38,000.00 | 26,500.00 | 61300 | PERS Retirement | 0.00 | 41,000.00 | 41,000.00 | 41,000.00 | 41,000.00 |
| 10,365.89 | 10,806.18 | 15,000.00 | 9,500.00 | 61400 | Social Security (FICA) | 0.00 | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 |
| 3,477.90 | 3,714.34 | 4,600.00 | 3,400.00 | 61450 | State Unemployment (SUTA) | 0.00 | 5,100.00 | 5,100.00 | 5,100.00 | 5,100.00 |
| 40,833.08 | 39,808.16 | 53,000.00 | 42,500.00 | 61500 | Medical Insurance | 0.00 | 53,000.00 | 53,000.00 | 53,000.00 | 53,000.00 |
| 69.34 | 68.54 | 280.00 | 80.00 | 61550 | Workers Benefit Fund Assessmen | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 5,259.45 | 2,916.32 | 3,000.00 | 2,700.00 | 61551 | Workers Compensation | 0.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| 222,454.73 | 230,822.91 | 272,880.00 | 212,280.00 | | PERSONNEL SERVICES Totals: | 3.25 | 296,600.00 | 296,600.00 | 296,600.00 | 296,600.00 |
| 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 | 02 61600 | MATERIALS & SERVICES **Administrative Charge | 0.00 | 7,500.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | 61610 | Sewer Franchise | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 4,814.85 | 5,117.27 | 12,000.00 | 7,000.00 | 61660 | Technology Support & Maint. | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 48,803.33 | 65,473.75 | 82,000.00 | 80,000.00 | 62120 | Electricity | 0.00 | 85,000.00 | 85,000.00 | 85,000.00 | 85,000.00 |
| 16,421.88 | 5,789.64 | 8,000.00 | 5,800.00 | 62122 | Water | 0.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| 310.85 | 144.95 | 700.00 | 700.00 | 62125 | Safety Equip. | 0.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| 3,460.06 | 1,787.81 | 3,000.00 | 1,200.00 | 62200 | Telephone | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 1,125.97 | 968.04 | 1,300.00 | 650.00 | 62201 | Cellular Phones | 0.00 | 750.00 | 750.00 | 750.00 | 750.00 |
| 20.00 | 190.00 | 5,000.00 | 0.00 | 62410 | Legal Services | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 319.99 | 190.00 | 400.00 | 265.00 | 62500 | Dues & Memberships | 0.00 | 400.00 | 400.00 | 400.00 | 400.00 |
| 0.00 | 0.00 | 1,000.00 | 0.00 | 62501 | Meals & Mileage | 0.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|------------|------------|------------|------------|---------|--------------------------------|------|------------|------------|------------|------------|------|------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted | | |
| 0.00 | 1,110.00 | 2,000.00 | 500.00 | 62502 | Conferences & Training | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | | 2,000.00 |
| 359.95 | 542.96 | 600.00 | 600.00 | 63000 | Boot Allowance | 0.00 | 400.00 | 400.00 | 400.00 | 400.00 | | 400.00 |
| 397.08 | (107.46) | 500.00 | 500.00 | 63200 | Hand Tools | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 | | 500.00 |
| 0.00 | 0.00 | 500.00 | 0.00 | 63350 | Rental Expenses | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 | | 500.00 |
| 16,889.87 | 32,169.00 | 38,000.00 | 31,877.00 | 63400 | Insurance Property/Liability | 0.00 | 38,000.00 | 38,000.00 | 38,000.00 | 38,000.00 | | 38,000.00 |
| 264.78 | 1,787.53 | 4,000.00 | 4,000.00 | 63554 | Sewer System Maintenance | 0.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | | 4,000.00 |
| 11,722.01 | 13,702.66 | 20,000.00 | 20,000.00 | 63555 | Lab Work | 0.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | | 20,000.00 |
| 2,028.73 | 3,275.49 | 7,000.00 | 4,000.00 | 63600 | Plant/Grounds Maintenance | 0.00 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 | | 7,000.00 |
| 3,917.70 | 3,329.44 | 5,000.00 | 3,500.00 | 63610 | Permits & Fees | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | | 5,000.00 |
| 12,627.68 | 25,965.35 | 41,000.00 | 30,000.00 | 63650 | Chlorine And Chemicals | 0.00 | 41,000.00 | 41,000.00 | 41,000.00 | 41,000.00 | | 41,000.00 |
| 500.08 | 9,604.16 | 14,000.00 | 35,000.00 | 63670 | Sludge Removal | 0.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | | 20,000.00 |
| 2,442.05 | 2,427.49 | 3,500.00 | 3,500.00 | 64100 | Printing And Postage | 0.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | | 4,000.00 |
| 1,702.57 | 1,865.50 | 3,000.00 | 2,400.00 | 64150 | Supplies | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | | 3,000.00 |
| 0.00 | 192.00 | 500.00 | 500.00 | 64170 | Drug Screen/CDL (2year) | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 | | 500.00 |
| 1,361.40 | 1,990.05 | 5,500.00 | 3,500.00 | 64300 | Vehicle Expense - Fuel | 0.00 | 5,500.00 | 5,500.00 | 5,500.00 | 5,500.00 | | 5,500.00 |
| 0.00 | 0.00 | 500.00 | 0.00 | 64301 | Equipment Rental | 0.00 | 500.00 | 500.00 | 500.00 | 500.00 | | 500.00 |
| 711.45 | 626.14 | 2,500.00 | 1,000.00 | 64304 | Vehicle Expense - Maintenance | 0.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 | | 2,500.00 |
| 334.92 | 1,206.15 | 3,000.00 | 2,000.00 | 64306 | Equipment - Fuel | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | | 3,000.00 |
| 688.14 | 1,954.62 | 3,000.00 | 1,000.00 | 64308 | Equipment - Maintenance | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | | 3,000.00 |
| 16,800.00 | 8,000.00 | 12,000.00 | 45,000.00 | 64800 | Consulting Services | 0.00 | 38,000.00 | 38,000.00 | 38,000.00 | 38,000.00 | | 38,000.00 |
| 0.00 | 105.00 | 20,000.00 | 20,000.00 | 64862 | Engineering Services | 0.00 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | | 20,000.00 |
| (93.34) | 512.00 | 50.00 | 0.00 | 64900 | Miscellaneous Expense | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 | | 50.00 |
| 170,432.00 | 212,419.54 | 322,050.00 | 326,992.00 | | MATERIALS & SERVICES Totals | 0.00 | 353,300.00 | 353,300.00 | 353,300.00 | 353,300.00 | | 353,300.00 |
| 5,175.66 | 0.00 | 10,000.00 | 0.00 | 03 | CAPITAL OUTLAY | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | | 10,000.00 |
| 26,523.89 | 3,831.84 | 8,000.00 | 4,500.00 | 66010 | New Equipment | 0.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | | 3,500.00 |
| 31,699.55 | 3,831.84 | 18,000.00 | 4,500.00 | 66020 | Phase II New Equip. Expense | 0.00 | 13,500.00 | 13,500.00 | 13,500.00 | 13,500.00 | | 13,500.00 |
| 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 05 | CAPITAL OUTLAY Totals: | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | | 10,000.00 |
| 432,800.00 | 429,000.00 | 96,000.00 | 96,000.00 | 69060 | TRANSFERS | 0.00 | 96,000.00 | 96,000.00 | 96,000.00 | 96,000.00 | | 96,000.00 |
| 0.00 | 0.00 | 224,788.00 | 224,788.00 | 69063 | Transfer To Equip. Replace. | 0.00 | 225,788.00 | 225,788.00 | 225,788.00 | 225,788.00 | | 225,788.00 |
| 0.00 | 0.00 | 44,822.00 | 44,822.00 | 69075 | Transfer To Capital Res. | 0.00 | 44,822.00 | 44,822.00 | 44,822.00 | 44,822.00 | | 44,822.00 |
| 0.00 | 0.00 | 44,822.00 | 44,822.00 | 69083 | Transfer to USDA Bond Debt Fun | 0.00 | 44,822.00 | 44,822.00 | 44,822.00 | 44,822.00 | | 44,822.00 |
| | | | | | Transfer To IFA Loan Debt Fund | 0.00 | | | | | | |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|--------------|--------------|----------------|--------------|---------|------------------------------|--------|----------------|----------------|----------------|----------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 0.00 | 0.00 | 0.00 | 0.00 | 69111 | Transfer to Facility Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 442,800.00 | 439,000.00 | 375,610.00 | 375,610.00 | | TRANSFERS Totals: | 0.00 | 376,610.00 | 376,610.00 | 376,610.00 | 376,610.00 |
| | | | | 06 | CONTINGENCY | | | | | |
| 0.00 | 0.00 | 43,360.00 | 0.00 | 65010 | Operating Contingencies | 0.00 | 67,890.00 | 67,890.00 | 67,890.00 | 67,890.00 |
| 0.00 | 0.00 | 43,360.00 | 0.00 | | CONTINGENCY Totals: | 0.00 | 67,890.00 | 67,890.00 | 67,890.00 | 67,890.00 |
| 867,386.28 | 886,074.29 | 1,031,900.00 | 919,382.00 | | EXPENDITURES TOTALS: | 3.25 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 867,386.28 | 886,074.29 | 1,031,900.00 | 919,382.00 | | SECTION 2 EXPENSES | 3.25 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 |
| (867,386.28) | (886,074.29) | (1,031,900.00) | (919,382.00) | | ADMINISTRATION Totals: | (3.25) | (1,107,900.00) | (1,107,900.00) | (1,107,900.00) | (1,107,900.00) |

| 2021 Actual | 2022 Actual | 2023 Adopted | 2023 Estimated Account | Description | 2024 | | | 2024 Adopted |
|----------------|----------------|-----------------|------------------------------|--------------------|--------|--------------|--------------|-----------------|
| | | | | | FTE | Requested | Proposed | |
| 1,285,404.93 | 1,347,746.58 | 1,031,900.00 | 1,415,972.00 | SECTION 1 REVENUES | 0.00 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 |
| 867,386.28 | 886,074.29 | 1,031,900.00 | 919,382.00 | SECTION 1 EXPENSES | 3.25 | 1,107,900.00 | 1,107,900.00 | 1,107,900.00 |
| 418,018.65 | 461,672.29 | 0.00 | 496,590.00 | SEWER FUND Totals: | (3.25) | 0.00 | 0.00 | 0.00 |

**CITY OF CANYONVILLE
EQUIPMENT REPLACEMENT 08
CAPITAL PROJECTS FUND**



EQUIPMENT REPLACEMENT ADMINISTRATION (0 FTE)
Supported by employees in General Fund Administration

CAPITAL PROJECTS FUNDS – Are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

EQUIPMENT REPLACEMENT FUND – Accounts for acquisitions of equipment. Principle sources of revenue are transfers from other funds and the sale of surplus equipment. Primary expenditures are new or replacement equipment. This fund was reestablished in 2002 by Ordinance No. 431.

CITY OF CANYONVILLE
BUDGET SUMMARY FOR EQUIPMENT REPLACEMENT FUND 08

TOTAL REVENUE: **\$286,491.00**

The purpose of this fund is for the City to save money to replace expensive equipment in the future. Most of the City's old and outdated equipment has been replaced. The goal is to transfer money for each of the departments on a yearly basis so there will be sufficient funds for future equipment replacements. The following transfers are being made from each fund:

| | |
|-----------------------------------------------|-------------|
| Transfer from General fund 08-00-44972(Park): | \$ 5,000.00 |
| Transfer from Water fund 08-00-44974: | \$10,000.00 |
| Transfer from Sewer Fund 08-00-44975: | \$10,000.00 |
| Transfer from Street Fund 08-00-44977: | \$ 0.00 |

This year money is being transferred from the General Fund, Water Fund, and Sewer Fund. The remaining money in the account comes from the following:

| | |
|---------------------------------------------|--------------|
| The fund balance carry over from last year: | \$255,441.00 |
| Anticipated interest | \$ 6,000.00 |

CAPITAL OUTLAY: **\$286,491.00**

Equipment Replacement Administration 08-10-66021: Administration has a total of \$47,224.00 set aside for equipment replacement in the future. The City's software, Microsoft email, and intranet have all been upgraded to the cloud. The office computer hard drives will need to be replaced soon, but all the other equipment will last for a few more years.

Equipment Replacement Park 08-10-66022: This year we are transferring \$5,000.00 to the Park department from the General Fund. The total for this next budget year is \$52,329.00.

Equipment Replacement Water 08-10-66024: This year \$10,000.00 is being transferred from the Water Fund. A total of \$116,570.00 has been set aside for the replacement of equipment in the Water Department.

Equipment Replacement Sewer 08-10-66025: This year \$10,000.00 is being transferred from the Sewer Fund. The total amount of money available for equipment replacement is \$57,224.00.

Equipment Replacement Streets 08-10-66026: No money is being transferred from Streets. A total of \$13,144.00 is left in this line item.

TOTAL EXPENSES **\$286,491.00**

| 2021 Actual | 2022 Actual | 2023 Adopted | 2023 Estimated | 2023 Account | Description | FTE | 2024 Requested | 2024 Proposed | 2024 Approved | 2024 Adopted |
|----------------|----------------|-----------------|-------------------|-------------------|------------------------------|------|-------------------|------------------|------------------|-----------------|
| 207,393.98 | 195,840.34 | 226,452.00 | 278,505.00 | 08 R1 41000 | EQUIPMENT REPLACEMENT FI | 0.00 | 255,441.00 | 255,441.00 | 255,441.00 | 255,441.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 44971 | REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 44972 | Beginning Fund Balance | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 20,000.00 | 17,000.00 | 10,000.00 | 10,000.00 | 44974 | **Transfer From Gen. (Admin) | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | 44975 | **Transfer From Gen. (Park) | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 10,000.00 | 35,000.00 | 0.00 | 0.00 | 44977 | **Transfer From Water Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1,929.22 | 1,337.48 | 1,500.00 | 7,500.00 | 45000 | **Transfer From Sewer Fund | 0.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| 0.00 | 14,327.90 | 50.00 | 0.00 | 49400 | Interest Earned | 0.00 | 50.00 | 50.00 | 50.00 | 50.00 |
| 10,060.00 | 0.00 | 0.00 | 0.00 | 49501 | Miscellaneous Receipts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | Sale Of Surplus Equip. | | | | | |
| 264,383.20 | 278,505.72 | 253,002.00 | 311,005.00 | | REVENUES Totals: | 0.00 | 286,491.00 | 286,491.00 | 286,491.00 | 286,491.00 |
| 264,383.20 | 278,505.72 | 253,002.00 | 311,005.00 | | REVENUES TOTALS: | 0.00 | 286,491.00 | 286,491.00 | 286,491.00 | 286,491.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|-------------|-------------|--------------|------------|----------|---------------------------------------|------|--------------|--------------|--------------|--------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 1,152.00 | 970.86 | 45,077.00 | 0.00 | 10 | ADMINISTRATION | 0.00 | 47,224.00 | 47,224.00 | 47,224.00 | 47,224.00 |
| 29,933.79 | 0.00 | 47,884.00 | 2,835.00 | 03 66021 | CAPITAL OUTLAY Equip. Rep. - Admin | 0.00 | 52,329.00 | 52,329.00 | 52,329.00 | 52,329.00 |
| 4,175.00 | 1,124.37 | 101,863.00 | 143.97 | 66022 | Equip. Rep. - Park | 0.00 | 116,570.00 | 116,570.00 | 116,570.00 | 116,570.00 |
| 0.00 | 1,633.57 | 45,077.00 | 0.00 | 66024 | Equip. Rep. - Water | 0.00 | 57,224.00 | 57,224.00 | 57,224.00 | 57,224.00 |
| 33,282.07 | 25,991.03 | 13,101.00 | 0.00 | 66025 | Equip. Rep. - Sewer | 0.00 | 13,144.00 | 13,144.00 | 13,144.00 | 13,144.00 |
| | | | | 66026 | Equip. Rep. - Streets | | | | | |
| 68,542.86 | 29,719.83 | 253,002.00 | 2,978.97 | | CAPITAL OUTLAY Totals: | 0.00 | 286,491.00 | 286,491.00 | 286,491.00 | 286,491.00 |
| 68,542.86 | 29,719.83 | 253,002.00 | 2,978.97 | | EXPENDITURES TOTALS: | 0.00 | 286,491.00 | 286,491.00 | 286,491.00 | 286,491.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 68,542.86 | 29,719.83 | 253,002.00 | 2,978.97 | | SECTION 2 EXPENSES | 0.00 | 286,491.00 | 286,491.00 | 286,491.00 | 286,491.00 |
| (68,542.86) | (29,719.83) | (253,002.00) | (2,978.97) | | ADMINISTRATION Totals: | 0.00 | (286,491.00) | (286,491.00) | (286,491.00) | (286,491.00) |

| 2021 Actual | 2022 Actual | 2023 Adopted | 2023 Estimated | Account | Description | FTE | 2024 | | | |
|----------------|----------------|-----------------|-------------------|---------|--------------------------|------|------------|------------|------------|------------|
| | | | | | | | Requested | Proposed | Approved | Adopted |
| 264,383.20 | 278,505.72 | 253,002.00 | 311,005.00 | | SECTION 1 REVENUES | 0.00 | 286,491.00 | 286,491.00 | 286,491.00 | 286,491.00 |
| 68,542.86 | 29,719.83 | 253,002.00 | 2,978.97 | | SECTION 1 EXPENSES | 0.00 | 286,491.00 | 286,491.00 | 286,491.00 | 286,491.00 |
| 195,840.34 | 248,785.89 | 0.00 | 308,026.03 | | EQUIPMENT REPLACEMENT FI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

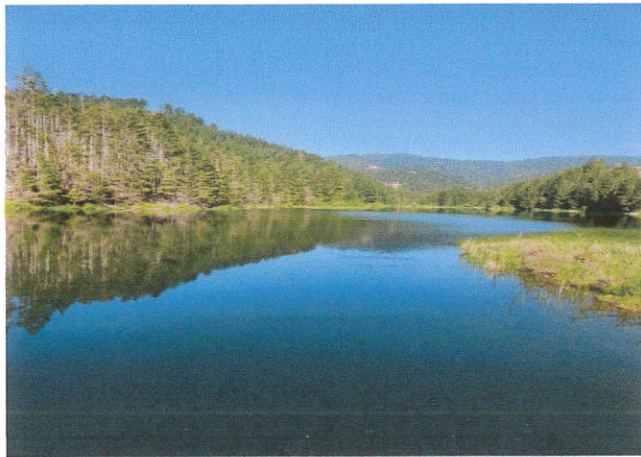
| 2021 Actual | 2022 Actual | 2023 Adopted | 2023 Estimated | 2023 Account | Description | FTE | 2024 Requested | 2024 Proposed | 2024 Approved | 2024 Adopted |
|----------------|----------------|-----------------|-------------------|-----------------|--------------------------|------|-------------------|------------------|------------------|-----------------|
| | | | | 15 | WATER AND SEWER DEPOSITS | | | | | |
| | | | | R1 | REVENUES | | | | | |
| 37,821.39 | 41,175.09 | 0.00 | 0.00 | 41000 | Beginning Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3,353.70 | 594.06 | 0.00 | 0.00 | 42000 | Deposits Collected | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 41,175.09 | 41,769.15 | 0.00 | 0.00 | | REVENUES Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 41,175.09 | 41,769.15 | 0.00 | 0.00 | | REVENUES TOTALS: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|--------|--------|---------|-----------|---------|-----------------------------|------|-----------|----------|----------|---------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 0.00 | 0.00 | 0.00 | 0.00 | 10 | ADMINISTRATION | | | | | |
| 0.00 | 0.00 | 0.00 | 0.00 | 02 | MATERIALS & SERVICES | | | | | |
| 0.00 | 0.00 | 0.00 | 0.00 | 62010 | Deposit Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 62020 | Deposits Applied | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 62030 | Abandoned Deposits | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 64156 | Bank Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | MATERIALS & SERVICES Totals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | EXPENDITURES TOTALS: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | ADMINISTRATION Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|-----------|-----------|---------|-----------|---------|--------------------------|------|-----------|----------|----------|---------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 41,175.09 | 41,769.15 | 0.00 | 0.00 | | SECTION 1 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 1 EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 41,175.09 | 41,769.15 | 0.00 | 0.00 | | WATER AND SEWER DEPOSITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

CITY OF CANYONVILLE
DAM BOND AND INTEREST FUND 16
DEBT SERVICE FUND

DAM BOND AND INTEREST ADMINISTRATION (0 FTE)
Supported by employees in General Fund Administration



DEBT SERVICE FUNDS – To account for the payment of principal and interest on all general obligation long-term debt including that payable exclusively from revenue-producing enterprises.

DAM BOND & INTEREST FUND – The obligation water bond has been paid off and the remainder of the money in this fund is being transferred to the Water Capital Reserve Fund.

**CITY OF CANYONVILLE
BUDGET SUMMARY FOR DAM BOND FUND #16**

All the money in this account was transferred to the Water Capital Reserve Fund #26 last fiscal year.

TOTAL REVENUE: \$ 0.00

No Revenue.

DEBT SERVICE: \$ 0.00

No Debt Service.

TRANSFER: \$ 0.00

Capital Reserve-Water 16-10-69063: All the Beginning Fund Balance was transferred to the Water Capital Reserve Fund #26 last fiscal year and placed in the Capital Improvement line item.

TOTAL EXPENSES \$ 0.00

THIS ACCOUNT WILL GO AWAY AFTER THE 3 YEARS OF HISTORY EXPIRES.

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|-----------|-----------|-----------|-----------|---------|--------------------------|------|-----------|----------|----------|---------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 52,662.30 | 52,662.30 | 52,662.00 | 52,662.30 | 16 | DAM BOND AND INTEREST FU | | | | | |
| 0.00 | 0.00 | 0.00 | 0.00 | R1 | REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 41000 | Beginning Fund Balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 43000 | Current Property Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 43010 | Previous Levied Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 45000 | Interest Earned | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 52,662.30 | 52,662.30 | 52,662.00 | 52,662.30 | | REVENUES Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 52,662.30 | 52,662.30 | 52,662.00 | 52,662.30 | | REVENUES TOTALS: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|--------|--------|-------------|-------------|-------------------|------------------------------------------------------------|------|-----------|----------|----------|---------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 0.00 | 0.00 | 52,662.00 | 52,662.00 | 10 05 69063 | ADMINISTRATION TRANSFERS Transfer to Capital Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 52,662.00 | 52,662.00 | | TRANSFERS Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 07 67000 | UNAPPROP. ENDING FND BAL Unapprop. Ending Fund Bal. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | UNAPPROP. ENDING FND BAL: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 08 68100 | DEBT SERVICE Bond | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 68150 | Bond Interest | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | DEBT SERVICE Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 52,662.00 | 52,662.00 | | EXPENDITURES TOTALS: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 52,662.00 | 52,662.00 | | SECTION 2 EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | (52,662.00) | (52,662.00) | | ADMINISTRATION Totals: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|-----------|-----------|-----------|-----------|---------|--------------------------|------|-----------|----------|----------|---------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 52,662.30 | 52,662.30 | 52,662.00 | 52,662.30 | | SECTION 1 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 52,662.00 | 52,662.00 | | SECTION 1 EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 52,662.30 | 52,662.30 | 0.00 | 0.30 | | DAM BOND AND INTEREST FU | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

**CITY OF CANYONVILLE
BIKEWAY/FOOTPATH FUND 17
SPECIAL REVENUE FUND**

BIKEWAY/FOOTPATH ADMINISTRATION (0 FTE)
Supported by employees in General Fund Administration



SPECIAL REVENUE FUNDS – Are used to account for specific revenues that are restricted to expenditures for particular purposes.

BIKEWAY/FOOTPATH FUND – Accounts for the revenues and expenditures related to the construction of footpaths and bicycle trails as outlined in ORS 294.525 which states that 1% of Motor Vehicle Revenues must be set aside in a separate fund and to be expended as necessary to provide footpaths and bicycle trails, including curb cuts or ramps and the maintenance thereof. In lieu of expending the funds each year, they are credited to the financial reserve fund to be expended at least every 10 years.

**CITY OF CANYONVILLE
BUDGET SUMMARY FOR BIKEWAY/FOOTPATH FUND #17**

TOTAL REVENUE: **\$25,648.00**

Transfer from Streets 17-00-44976: this year \$1,448.00 is being transferred from the street funds. By law 1% of the state tax gas revenue must be used for bike and footpath projects. The fund balance continues to grow each year until the city has sufficient revenue for a project.

CAPITAL OUTLAY: **\$25,648.00**

No project is planned for this year.

TOTAL EXPENSES **\$25,648.00**

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|-----------|-----------|-----------|-----------|---------|-----------------------------|------|-----------|-----------|-----------|-----------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 19,891.30 | 21,312.14 | 22,700.00 | 22,790.44 | 17 | BIKEWAY/FOOTPATH FUND | | | | | |
| | | | | R1 | REVENUES | | | | | |
| | 21,312.14 | 22,700.00 | 22,790.44 | 41000 | Beginning Fund Balance | 0.00 | 24,200.00 | 24,200.00 | 24,200.00 | 24,200.00 |
| 1,300.00 | 1,378.00 | 1,425.00 | 1,425.00 | 44976 | Transfer - St. Tax Str Fund | 0.00 | 1,448.00 | 1,448.00 | 1,448.00 | 1,448.00 |
| 120.84 | 100.30 | 100.00 | 0.00 | 45000 | Interest Earned | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | REVENUES Totals: | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |
| 21,312.14 | 22,790.44 | 24,225.00 | 24,215.44 | | REVENUES TOTALS: | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | |
|--------|--------|-------------|-----------|-------------------|-----------------------------------------------------|------|-------------|-------------|-------------|-------------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 0.00 | 0.00 | 24,225.00 | 0.00 | 10 03 66020 | ADMINISTRATION CAPITAL OUTLAY Bikeway/Walkway | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |
| 0.00 | 0.00 | 24,225.00 | 0.00 | | CAPITAL OUTLAY Totals: | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |
| 0.00 | 0.00 | 24,225.00 | 0.00 | | EXPENDITURES TOTALS: | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | | SECTION 2 REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 24,225.00 | 0.00 | | SECTION 2 EXPENSES | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |
| 0.00 | 0.00 | (24,225.00) | 0.00 | | ADMINISTRATION Totals: | 0.00 | (25,648.00) | (25,648.00) | (25,648.00) | (25,648.00) |

| 2021 | 2022 | 2023 | 2023 | 2023 | 2024 | 2024 | 2024 | 2024 | 2024 | 2024 |
|-----------|-----------|-----------|-----------|---------|---------------------------|------|-----------|-----------|-----------|-----------|
| Actual | Actual | Adopted | Estimated | Account | Description | FTE | Requested | Proposed | Approved | Adopted |
| 21,312.14 | 22,790.44 | 24,225.00 | 24,215.44 | | SECTION 1 REVENUES | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |
| 0.00 | 0.00 | 24,225.00 | 0.00 | | SECTION 1 EXPENSES | 0.00 | 25,648.00 | 25,648.00 | 25,648.00 | 25,648.00 |
| 21,312.14 | 22,790.44 | 0.00 | 24,215.44 | | BIKEWAY/FOOTPATH FUND Tot | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |