

**CANYONVILLE CITY COUNCIL MEETING
REGULAR SESSION 7:00 P.M.
MONDAY OCTOBER 17, 2022
COUNCIL CHAMBERS**

Jake Young, Mayor (12-31-2022)
Louise Barton, Council President (12-31-2024)
Ralph Johannessen, Councilor (12-31-2022)
Michael Young, Councilor (12-31-2022)
Andrew Mather, Councilor (12-31-2022)

Alan Freeman, Councilor (12-31-2024)
Marcus Lowry, Councilor (12-31-2024)
Suzie Rogers, Finance Deputy Recorder
Dawn Bennett, Administrator/Recorder Interim

AGENDA

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

II. ROLL CALL

III. AGENDA REVIEW AND ADDITIONS:

IV. CONSENT CALENDAR:

1. Minutes for September 19, 2022
2. Financial Reports

V. COUNCIL BUSINESS:

1. Park Electrical pedestal
2. Tree Removal – 135 SE Main
3. Ordinance No. 656 – Solicitation (Ordinance attached to agenda notice)
4. Resolution No. 695 – Setting date, time, and place of a hearing
5. Public Hearing for Public Comment

Resolution No. 696 – Setting fees for Door-to-Door Solicitation

Pursuant to ORS 294.160(1), the District has provided an opportunity for interested persons to comment on the adoption of this resolution and the door-to-door solicitation application fee and background report fee set herein.

VI. REPORTS

1. Sheriff's Office
2. City Administrator

VII. ANNOUNCEMENTS

Planning Commission, November 9, 2022
Council Meeting, November 21, 2022

VIII. ADJOURNMENT

**CANYONVILLE CITY COUNCIL
MEETING MINUTES
REGULAR SESSION 7:00 P.M.
MONDAY, SEPTEMBER 19, 2022**

REGULAR SESSION

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Council Mayor Young called the meeting to order at 7:00 p.m. and all joined in the Pledge of Allegiance and prayer.

II. ROLL CALL:

COUNCIL PRESENT: Mayor Young, Councilors Barton, Mather, Freeman, Johannessen, Young and Lowry

COUNCIL ABSENT:

STAFF PRESENT: Administrator/Recorder Bennett and Finance Deputy Recorder Rogers.

STAFF ABSENT: None.

IV. AGENDA REVIEW AND/OR ADDITIONS:

None.

IV. CONSENT CALENDAR:

1. Approval of consent calendar minutes for August 15, 2022.

Councilor Barton moved, and Councilor Young seconded a motion to approve the consent calendar for August 15, 2022. Mayor Young, Councilors Barton, Young, Mather, Freeman, Lowry, and Johannessen voted “yes.” No “nays.” The motion carried.

V. COUNCIL BUSINESS:

1. Tree bids for Maple at 135 SE Main St.

The office received a complaint on July 20, 2022, from the tenant of 135 SE Main St about a large maple tree in the city right-of-way that is hanging over her garage and feels it needs to be removed. Staff contacted City County Insurance to see if the city or adjacent landowner were responsible to take care of this tree. The city’s risk management rep said that since we don’t have an ordinance addressing this issue the city is responsible for trimming or removal of the tree. We had 3 bids for tree removal, Cowboy Tree service, Happy Hills Tree Service and Kevin’s Family Tree Service, with the lowest bid from Kevin’s Family Tree Service.

Councilor Barton moved, and Councilor Johannessen seconded a motion to award Kevin’s Family Tree Service with removal of the maple tree at 135 SE Main Street with a cost ranging between \$1,170.00 to \$1,560.00. Mayor Young, Councilors Barton, Young, Mather, Freeman, Lowry and Johannessen voted “yes.” No “nays.” The motion carried.

2. Park Pedestal (Stanchions)

The remaining park pedestal needs replaced or taken offline. Council agreed to have it fixed. Staff will bring a bid from Hannigan Electric for Council approval at next meeting.

3. Pioneer Days Committee Meeting

Staff informed Council of their attendance at the Pioneer Days Committee meeting held on 9/14/2022, to review issues and outcome of Pioneer Days 2022. Staff informed the committee that the beer garden must be entirely fenced with one entrance and security must be at the entrance to check ID's. The bouncy house company must provide certificates of insurance to the city prior to the event and no booths for "rage smashing" for liability reasons. The committee agreed and realized these were important issues for the City, they also agreed to provide the City with a vendor list seven days prior to the next Pioneer Days event. Staff agreed to attend further meeting as needed.

VI. REPORTS:

1. Sheriff's Office Report.

Last month the Sheriff's office received 318 calls for service. Of those calls they had fifteen police reports, twelve arrests. They had thirteen traffic stops with twelve resulting in citations.

2. Administrator's Report.

Staff has been busy with complaints about junk and unlicensed vehicles in residential areas of town. Staff is following the complaint process and will be bringing the non-compliant complaints to council for hearing.

John Raines has received his certification in Distribution 1 and is now a cross-connection control specialist. City will contact engineer regarding Baffles in clear well this winter. John has completed lead and copper tests with 10 of our residents participating.

At Rual Developments request, the City engineer, Rual Development rep and City staff walked through entire sewer plant making a list of things that were not functioning correctly. City engineer will inspect to ensure all on the list has been repaired.

Canyonville had another successful Pioneer Days. Public Works set up blockades for parade and cleaned up debris in the roadway after.

Ziply Fiber will be working on overhead lines and running lines where needed underground throughout the City.

Bathrooms at park needed to be closed due to water leak at the park meter.

Main Street Committee member Mike Kelly attended the meeting to ask the Council for their support with the Main Street Project. Councilor Barton suggested the council be in support of this as long as there was no expense to the City. The Mayor and Council agreed.

VII. ANNOUNCEMENTS

Planning Commission Meeting - Wednesday, October 12, 2022

Council Meeting –Monday, October 17, 2022

VIII. ADJOURNMENT:

Mayor Young adjourned the meeting at 7:35 p.m.

ATTEST:

Jake Young, Mayor

Dawn Bennett, City Administrator/Recorder Interim

General Ledger Expense vs Budget without Encumbrances



User: bookkeeper
Printed: 10/12/2022 9:22:00 AM
Period 01 - 03
Fiscal Year 2023

Account Number	Description	Budget	Period Amt	End Bal	Variance	% Expend	Collect
01	GENERAL FUND						
10	ADMINISTRATION						
01-10-61010	City Administrator/Rec.	34,000.00	18,316.72	18,316.72	15,683.28		53.87
01-10-61015	Planning/Admin Advisor	40,425.00	0.00	0.00	40,425.00		0.00
01-10-61020	Deputy Recorder	0.00	0.00	0.00	0.00		0.00
01-10-61027	Utility Worker - New	13,520.00	10,110.66	10,110.66	3,409.34		74.78
01-10-61029	Utility Worker	2,500.00	561.86	561.86	1,938.14		22.47
01-10-61030	Finance Deputy Recorder	15,600.00	0.00	0.00	15,600.00		0.00
01-10-61033	Bookkeeper	0.00	0.00	0.00	0.00		0.00
01-10-61035	Utility Billing Clerk	11,500.00	6,306.30	6,306.30	5,193.70		54.84
01-10-61040	Part Time Help	0.00	0.00	0.00	0.00		0.00
01-10-61060	Temporary Help	0.00	0.00	0.00	0.00		0.00
01-10-61150	Overtime	0.00	0.00	0.00	0.00		0.00
01-10-61300	PERS Retirement	29,000.00	5,686.36	5,686.36	23,313.64		19.61
01-10-61400	Social Security (FICA)	11,000.00	1,926.67	1,926.67	9,073.33		17.52
01-10-61450	State Unemployment (SUTA)	3,400.00	439.76	439.76	2,960.24		12.93
01-10-61500	Medical Insurance	46,500.00	8,696.47	8,696.47	37,803.53		18.70
01-10-61550	Workers Benefit Fund Assessmen	220.00	10.60	10.60	209.40		4.82
01-10-61551	Workers Compensation	1,000.00	300.90	300.90	699.10		30.09
		208,665.00	52,356.30	52,356.30	156,308.70		25.09
	PERSONNEL SERVICES						
01-10-61650	Douglas County (Sheriff)	203,000.00	50,609.44	50,609.44	152,390.56		24.93
01-10-61660	Technology Support & Maint.	10,000.00	3,380.65	3,380.65	6,619.35		33.81
01-10-62500	Dues & Memberships	2,600.00	1,550.06	1,550.06	1,049.94		59.62
01-10-62501	Meals & Mileage	1,800.00	12.00	12.00	1,788.00		0.67
01-10-62502	Conferences & Training	1,000.00	25.00	25.00	975.00		2.50
01-10-63300	Maintenance And Repair	1,000.00	0.00	0.00	1,000.00		0.00
01-10-64100	Printing And Postage	4,000.00	1,026.04	1,026.04	2,973.96		25.65
01-10-64150	Housing	0.00	0.00	0.00	0.00		0.00
01-10-64160	Cares Act Grant Expenses	0.00	0.00	0.00	0.00		0.00
01-10-64170	Drug Screen	150.00	0.00	0.00	150.00		0.00
	MATERIALS & SERVICES	223,550.00	56,603.19	56,603.19	166,946.81		25.32

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
01-10-69060	Transfer To Equip Replace	5,000.00	5,000.00	5,000.00	0.00	100.00
01-10-69065	Transfer to So Co Comm Center	0.00	0.00	0.00	0.00	0.00
01-10-69111	Transfer to Facility Res.-City	50,000.00	50,000.00	50,000.00	0.00	100.00
01-10-69121	Transfer to Facility Res.-Park	25,000.00	25,000.00	25,000.00	0.00	100.00
	TRANSFERS	80,000.00	80,000.00	80,000.00	0.00	100.00
01-10-65010	Operating Conting.	154,346.00	0.00	0.00	154,346.00	0.00
	CONTINGENCY	154,346.00	0.00	0.00	154,346.00	0.00
10	ADMINISTRATION	666,561.00	188,959.49	188,959.49	477,601.51	28.35
11	CITYCOUNTY LIBRARY					
01-11-62110	Gas Heat	400.00	53.23	53.23	346.77	13.31
01-11-62120	Electricity	720.00	180.00	180.00	540.00	25.00
01-11-62200	Telephone	950.00	197.05	197.05	752.95	20.74
01-11-63400	Insurance Property/Liability	475.00	432.44	432.44	42.56	91.04
01-11-63558	Janitorial Library	1,500.00	375.00	375.00	1,125.00	25.00
01-11-64600	Supplies	125.00	17.73	17.73	107.27	14.18
	MATERIALS & SERVICES	4,170.00	1,255.45	1,255.45	2,914.55	30.11
11	CITYCOUNTY LIBRARY	4,170.00	1,255.45	1,255.45	2,914.55	30.11
14	PIONEER PARK					
01-14-62120	Electricity	5,000.00	944.64	944.64	4,055.36	18.89
01-14-63000	Boot Allowance	300.00	0.00	0.00	300.00	0.00
01-14-63400	Insurance Property/Liability	3,000.00	2,656.43	2,656.43	343.57	88.55
01-14-63550	Building and Grounds Maint	6,000.00	1,150.79	1,150.79	4,849.21	19.18
01-14-64150	Supplies	3,000.00	188.63	188.63	2,811.37	6.29
01-14-64161	Park Deposit Refund	700.00	300.00	300.00	400.00	42.86
01-14-64300	Vehicle - Fuel	2,000.00	791.00	791.00	1,209.00	39.55
01-14-64306	Equipment - Fuel	1,200.00	187.25	187.25	1,012.75	15.60
01-14-64308	Equipment - Maintenance	500.00	0.00	0.00	500.00	0.00
	MATERIALS & SERVICES	21,700.00	6,218.74	6,218.74	15,481.26	28.66
01-14-66510	Park Plaque Ped Donation	0.00	0.00	0.00	0.00	0.00
01-14-66550	Park Improvement Donation	500.00	0.00	0.00	500.00	0.00
01-14-66555	CCP DONATION	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
14	PIONEER PARK	22,200.00	6,218.74	6,218.74	15,981.26	28.01
16	COMMUNITY PROJECTS FUND	500.00	0.00	0.00	500.00	0.00
01-16-64155	GIFT - RewardVandalism Park	0.00	0.00	0.00	0.00	0.00
01-16-64160	GIFT - Bleacher Cover Park	700.00	100.00	100.00	600.00	14.29
01-16-64167	Donations					
	MATERIALS & SERVICES	1,200.00	100.00	100.00	1,100.00	8.33
16	COMMUNITY PROJECTS FUND	1,200.00	100.00	100.00	1,100.00	8.33
17	PUBLIC OFFICIALS	75.00	9.67	9.67	65.33	12.89
01-17-61551	Workers Compensation					
	PERSONNEL SERVICES	75.00	9.67	9.67	65.33	12.89
01-17-62500	Dues & Memberships	100.00	0.00	0.00	100.00	0.00
01-17-62501	Conferences & Training	200.00	0.00	0.00	200.00	0.00
01-17-63554	Janitorial Council Room	1,500.00	375.00	375.00	1,125.00	25.00
01-17-64100	Printing and Postage	75.00	0.00	0.00	75.00	0.00
01-17-64150	Supplies	75.00	0.00	0.00	75.00	0.00
01-17-64155	Meals & Mileage	200.00	0.00	0.00	200.00	0.00
	MATERIALS & SERVICES	2,150.00	375.00	375.00	1,775.00	17.44
17	PUBLIC OFFICIALS	2,225.00	384.67	384.67	1,840.33	17.29
20	YMCA - So. County Comm. Ctr.	1,900.00	2,471.10	2,471.10	-571.10	130.06
01-20-63400	Insurance Property Liability	1,100.00	150.91	150.91	949.09	13.72
01-20-63550	BuildingGrounds Maintenance	3,000.00	2,622.01	2,622.01	377.99	87.40
	MATERIALS & SERVICES	3,000.00	2,622.01	2,622.01	377.99	87.40
20	YMCA - So. County Comm. Ctr.	3,000.00	2,622.01	2,622.01	377.99	87.40

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
40	MUNICIPAL COURT					
01-40-62461	County Portion MC Fines	7,000.00	1,172.00	1,172.00	5,828.00	16.74
01-40-62462	State Portion MC Fines	2,500.00	256.00	256.00	2,244.00	10.24
	MATERIALS & SERVICES	9,500.00	1,428.00	1,428.00	8,072.00	15.03
40	MUNICIPAL COURT					
50	PLANNING & COMM DEVELOPMENT					
01-50-62410	Legal Services	2,000.00	1,320.00	1,320.00	680.00	66.00
01-50-64100	Printing & Postage	1,000.00	0.00	0.00	1,000.00	0.00
01-50-64281	Engineering	1,000.00	0.00	0.00	1,000.00	0.00
01-50-64650	Planning Commission	500.00	0.00	0.00	500.00	0.00
01-50-64862	Engineering Consultant	3,000.00	1,256.80	1,256.80	1,743.20	41.89
01-50-64864	Planning Consultant	5,000.00	0.00	0.00	5,000.00	0.00
	MATERIALS & SERVICES	12,500.00	2,576.80	2,576.80	9,923.20	20.61
50	PLANNING & COMM DEVELOPMENT					
60	AUXSUPPORT SERVICES					
01-60-62110	Gas Heat	2,500.00	0.00	0.00	2,500.00	0.00
01-60-62120	Electricity	7,200.00	1,182.22	1,182.22	6,017.78	16.42
01-60-62122	Street Lights Power	29,000.00	7,048.32	7,048.32	21,951.68	24.30
01-60-62200	Telephone	8,000.00	2,057.56	2,057.56	5,942.44	25.72
01-60-62410	Legal Services	15,000.00	193.50	193.50	14,806.50	1.29
01-60-62420	Ord. Codif. Service	2,000.00	871.19	871.19	1,128.81	43.56
01-60-62425	OGEC Assessment	800.00	658.59	658.59	141.41	82.32
01-60-62430	Audit Services	22,500.00	8,860.00	8,860.00	13,640.00	39.38
01-60-62450	Publish Budget	1,200.00	107.20	107.20	1,092.80	8.93
01-60-63400	Insurance Property Liability	8,000.00	6,576.46	6,576.46	1,423.54	82.21
01-60-63550	Building Grounds Maint.	3,000.00	582.06	582.06	2,417.94	19.40
01-60-63552	Janitorial Administration	1,500.00	375.00	375.00	1,125.00	25.00
01-60-63556	Janitorial Public Restrooms	1,500.00	375.00	375.00	1,125.00	25.00
01-60-63605	ARPA Expense	360,000.00	101,289.34	101,289.34	258,710.66	28.14
01-60-64150	Supplies	3,000.00	754.49	754.49	2,245.51	25.15
01-60-64156	Bank Charges	2,400.00	224.21	224.21	2,175.79	9.34
01-60-64900	Miscellaneous Expense	500.00	188.00	188.00	312.00	37.60
	MATERIALS & SERVICES	468,100.00	131,343.14	131,343.14	336,756.86	28.06

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
60	AUXSUPPORT SERVICES	468,100.00	131,343.14	131,343.14	336,756.86	28.06
01	GENERAL FUND	1,189,456.00	334,888.30	334,888.30	854,567.70	28.15
02	STATE TAX STREET FUND					
10	ADMINISTRATION					
02-10-61010	City Administrator	3,000.00	691.34	691.34	2,308.66	23.04
02-10-61014	Superintendent	0.00	0.00	0.00	0.00	0.00
02-10-61027	Utility Worker-New	9,700.00	0.00	0.00	9,700.00	0.00
02-10-61029	Utility Worker	7,200.00	1,685.58	1,685.58	5,514.42	23.41
02-10-61030	Finance Deputy Recorder	2,500.00	0.00	0.00	2,500.00	0.00
02-10-61033	Bookkeeper	0.00	0.00	0.00	0.00	0.00
02-10-61035	Utility Billing Clerk	2,000.00	900.95	900.95	1,099.05	45.05
02-10-61040	Seasonal/Temporary	0.00	0.00	0.00	0.00	0.00
02-10-61150	Overtime	400.00	0.00	0.00	400.00	0.00
02-10-61300	PERS Retirement	6,500.00	739.20	739.20	5,760.80	11.37
02-10-61400	Social Security (FICA)	2,200.00	250.70	250.70	1,949.30	11.40
02-10-61450	State Unemployment (SUTA)	700.00	95.04	95.04	604.96	13.58
02-10-61500	Medical Insurance	14,000.00	1,485.72	1,485.72	12,514.28	10.61
02-10-61550	Workers Benefit Fund Assessmen	50.00	1.69	1.69	48.31	3.38
02-10-61551	Workers Compensation	2,000.00	514.97	514.97	1,485.03	25.75
		50,250.00	6,365.19	6,365.19	43,884.81	12.67
	PERSONNEL SERVICES					
02-10-62125	Safety Equipment & Supplies	500.00	166.48	166.48	333.52	33.30
02-10-62201	Cellular Phones	900.00	160.22	160.22	739.78	17.80
02-10-62500	Dues & Memberships	50.00	0.00	0.00	50.00	0.00
02-10-62501	Meals & Mileage	300.00	0.00	0.00	300.00	0.00
02-10-62502	Conferences & Training	300.00	0.00	0.00	300.00	0.00
02-10-63000	Boot Allowance	300.00	0.00	0.00	300.00	0.00
02-10-63200	Hand Tools - Small	600.00	240.19	240.19	359.81	40.03
02-10-63400	Insurance PropertyLiability	2,500.00	2,779.98	2,779.98	-279.98	111.20
02-10-63551	Materials and Supplies	4,000.00	175.49	175.49	3,824.51	4.39
02-10-63555	Paint & Signs	6,500.00	1,041.45	1,041.45	5,458.55	16.02
02-10-63557	Street Improvement	15,000.00	0.00	0.00	15,000.00	0.00
02-10-63610	Permits and Fees	25.00	0.00	0.00	25.00	0.00
02-10-64170	Drug Screen	100.00	0.00	0.00	100.00	0.00
02-10-64281	Engineer Service	10,000.00	0.00	0.00	10,000.00	0.00
02-10-64300	Vehicle Expense - Fuel	6,000.00	811.70	811.70	5,188.30	13.53
02-10-64304	Vehicle Expense - Maintenance	2,500.00	946.61	946.61	1,553.39	37.86
02-10-64306	Equipment - Fuel	2,500.00	417.87	417.87	2,082.13	16.71
02-10-64308	Equipment - Maintenance	2,000.00	53.17	53.17	1,946.83	2.66
02-10-64310	Equipment - Rental	1,000.00	0.00	0.00	1,000.00	0.00
02-10-64330	Storm Drain Maintenance	10,000.00	0.00	0.00	10,000.00	0.00
02-10-64900	Miscellaneous Expense	100.00	0.00	0.00	100.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
	MATERIALS & SERVICES					
02-10-66010	New Equipment	65,175.00	6,793.16	6,793.16	58,381.84	10.42
02-10-66030	Pine Street Paving-Phase 1 & 2	1,000.00	0.00	0.00	1,000.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	0.00
02-10-69060	Transfer to Equipment Replacem	0.00	0.00	0.00	0.00	0.00
02-10-69070	TransferBikeway1% 02-00-44950	1,425.00	1,425.00	1,425.00	0.00	100.00
02-10-69111	Transfer to Street Capital Res	78,950.00	78,950.00	78,950.00	0.00	100.00
		<u>80,375.00</u>	<u>80,375.00</u>	<u>80,375.00</u>	<u>0.00</u>	<u>100.00</u>
	TRANSFERS					
02-10-65010	Operating Contingencies	103,300.00	0.00	0.00	103,300.00	0.00
		<u>103,300.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,300.00</u>	<u>0.00</u>
	CONTINGENCY					
		<u>300,100.00</u>	<u>93,533.35</u>	<u>93,533.35</u>	<u>206,566.65</u>	<u>31.17</u>
10	ADMINISTRATION					
02	STATE TAX STREET FUND	300,100.00	93,533.35	93,533.35	206,566.65	31.17
06	WATER FUND					
10	ADMINISTRATION					
06-10-61010	City AdministratorRec.	8,500.00	2,074.04	2,074.04	6,425.96	24.40
06-10-61014	Superintendent	0.00	0.00	0.00	0.00	0.00
06-10-61020	Deputy Recorder	0.00	0.00	0.00	0.00	0.00
06-10-61025	Water Plant Operator	32,800.00	7,986.28	7,986.28	24,813.72	24.35
06-10-61026	Sewer Plant Operator	12,400.00	2,953.15	2,953.15	9,446.85	23.82
06-10-61027	Utility Worker-New	7,800.00	0.00	0.00	7,800.00	0.00
06-10-61028	Lead WWT Plant Operator	15,700.00	1,966.54	1,966.54	13,733.46	12.53
06-10-61029	Utility Worker	14,000.00	5,618.61	5,618.61	8,381.39	40.13
06-10-61030	Finance Deputy Recorder	13,350.00	0.00	0.00	13,350.00	0.00
06-10-61033	Bookkeeper	0.00	0.00	0.00	0.00	0.00
06-10-61035	Utility Billing Clerk	9,750.00	5,405.47	5,405.47	4,344.53	55.44
06-10-61040	Part Time Help	500.00	0.00	0.00	500.00	0.00
06-10-61150	Overtime	500.00	0.00	0.00	500.00	0.00
06-10-61300	PERS Retirement	29,000.00	5,878.08	5,878.08	23,121.92	20.27
06-10-61400	Social Security (FICA)	11,000.00	1,989.36	1,989.36	9,010.64	18.09
06-10-61450	State Unemployment (SUTA)	3,400.00	754.16	754.16	2,645.84	22.18
06-10-61500	Medical Insurance	43,500.00	8,597.77	8,597.77	34,902.23	19.76
06-10-61550	Workers Benefit Fund Assessmen	250.00	13.75	13.75	236.25	5.50
06-10-61551	Workers Compensation	4,000.00	836.88	836.88	3,163.12	20.92

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
	PERSONNEL SERVICES	206,450.00	44,074.09	44,074.09	162,375.91	21.35
06-10-61600	Administrative Charge	7,500.00	7,500.00	7,500.00	0.00	100.00
06-10-61605	Water Franchise	15,000.00	15,000.00	15,000.00	0.00	100.00
06-10-61660	Technology Support & Maint.	10,000.00	7,710.74	7,710.74	2,289.26	77.11
06-10-62120	Electricity	25,000.00	4,056.69	4,056.69	20,943.31	16.23
06-10-62125	Safety Equipment & Supplies	700.00	146.99	146.99	553.01	21.00
06-10-62200	Telephone	2,600.00	659.66	659.66	1,940.34	25.37
06-10-62201	Cellular Phones	1,000.00	160.22	160.22	839.78	16.02
06-10-62410	Legal Services	5,000.00	0.00	0.00	5,000.00	0.00
06-10-62500	Dues & Memberships	1,000.00	0.00	0.00	1,000.00	0.00
06-10-62501	Meals & Mileage	500.00	40.00	40.00	460.00	8.00
06-10-62502	Conferences & Training	2,000.00	432.03	432.03	1,567.97	21.60
06-10-63000	Boot Allowance	300.00	0.00	0.00	300.00	0.00
06-10-63060	Water Hook-Up-County % 2004-05	1,000.00	0.00	0.00	1,000.00	0.00
06-10-63200	Hand Tools - Small	800.00	77.50	77.50	722.50	9.69
06-10-63400	Insurance - PropertyLiability	14,500.00	15,444.35	15,444.35	-944.35	106.51
06-10-63551	Intake Repair Maint	2,500.00	0.00	0.00	2,500.00	0.00
06-10-63552	Water System Maint.	15,000.00	116.55	116.55	14,883.45	0.78
06-10-63556	Replacement - Service & Meters	5,000.00	0.00	0.00	5,000.00	0.00
06-10-63557	NEW - Services & Meters	2,000.00	582.04	582.04	1,417.96	29.10
06-10-63600	PlantGrounds Maint.	5,000.00	1,226.89	1,226.89	3,773.11	24.54
06-10-63610	Permits & Fees	6,500.00	2,469.94	2,469.94	4,030.06	38.00
06-10-63650	Chlorine And Chemicals	23,000.00	5,139.35	5,139.35	17,860.65	22.35
06-10-63900	Water Samples	8,000.00	1,320.30	1,320.30	6,679.70	16.50
06-10-64100	Printing And Postage	3,500.00	1,026.06	1,026.06	2,473.94	29.32
06-10-64150	Supplies	2,500.00	290.40	290.40	2,209.60	11.62
06-10-64170	Drug Screen	200.00	0.00	0.00	200.00	0.00
06-10-64300	Vehicle Expense - Fuel	4,500.00	695.60	695.60	3,804.40	15.46
06-10-64301	Equipment Rental	500.00	110.66	110.66	389.34	22.13
06-10-64304	Vehicle Expense - Maintenance	2,000.00	12.02	12.02	1,987.98	0.60
06-10-64306	Equipment - Fuel	2,500.00	33.40	33.40	2,466.60	1.34
06-10-64308	Equipment Repair	1,500.00	9.14	9.14	1,490.86	0.61
06-10-64450	Fire Control	3,600.00	0.00	0.00	3,600.00	0.00
06-10-64800	Consulting Services	12,000.00	2,850.00	2,850.00	9,150.00	23.75
06-10-64862	Engineering Services	10,000.00	0.00	0.00	10,000.00	0.00
06-10-64900	Miscellaneous Expense	100.00	0.00	0.00	100.00	0.00
	MATERIALS & SERVICES	196,800.00	67,110.53	67,110.53	129,689.47	34.10
06-10-66010	Small Equipment Replacement	10,000.00	0.00	0.00	10,000.00	0.00
06-10-66014	Water Line Replacement	10,000.00	0.00	0.00	10,000.00	0.00
06-10-68501	Dam PaymentPer Customer	1,649.00	0.00	0.00	1,649.00	0.00
	CAPITAL OUTLAY	21,649.00	0.00	0.00	21,649.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
06-10-69060	Transfer To Equip. Replace.	10,000.00	10,000.00	10,000.00	0.00	100.00
06-10-69063	Transfer-Capital Reserve	50,900.00	50,900.00	50,900.00	0.00	100.00
06-10-69065	Transfer Late Fee-Capital Res	6,346.00	6,346.00	6,346.00	0.00	100.00
06-10-69111	Transfer to Facility Reserve	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	67,246.00	67,246.00	67,246.00	0.00	100.00
06-10-65010	Operating Contingencies	58,501.00	0.00	0.00	58,501.00	0.00
	CONTINGENCY	58,501.00	0.00	0.00	58,501.00	0.00
06-10-64907	Debt Service Claim	2,000.00	0.00	0.00	2,000.00	0.00
	DEBT SERVICE	2,000.00	0.00	0.00	2,000.00	0.00
10	ADMINISTRATION	552,646.00	178,430.62	178,430.62	374,215.38	32.29
06	WATER FUND	552,646.00	178,430.62	178,430.62	374,215.38	32.29
07	SEWER FUND					
10	ADMINISTRATION	11,300.00	2,765.34	2,765.34	8,534.66	24.47
07-10-61010	City Administrator/Rec.	0.00	0.00	0.00	0.00	0.00
07-10-61014	Superintendent	0.00	0.00	0.00	0.00	0.00
07-10-61020	Deputy Recorder	11,000.00	2,662.09	2,662.09	8,337.91	24.20
07-10-61025	Water Plant Operator	36,200.00	8,859.52	8,859.52	27,340.48	24.47
07-10-61026	Sewer Plant Operator	7,700.00	0.00	0.00	7,700.00	0.00
07-10-61027	Utility Worker-New	46,200.00	5,899.67	5,899.67	40,300.33	12.77
07-10-61028	Lead WWT Plant Operator	23,000.00	3,371.14	3,371.14	19,628.86	14.66
07-10-61029	Utility Worker	13,350.00	0.00	0.00	13,350.00	0.00
07-10-61030	Finance Deputy Recorder	0.00	0.00	0.00	0.00	0.00
07-10-61033	Bookkeeper	9,750.00	5,405.47	5,405.47	4,344.53	55.44
07-10-61035	Utility Billing Clerk	500.00	0.00	0.00	500.00	0.00
07-10-61150	Overtime	38,000.00	6,551.96	6,551.96	31,448.04	17.24
07-10-61300	PERS Retirement	15,000.00	2,215.71	2,215.71	12,784.29	14.77
07-10-61400	Social Security (FICA)	4,600.00	839.91	839.91	3,760.09	18.26
07-10-61450	State Unemployment (SUTA)	53,000.00	8,687.88	8,687.88	44,312.12	16.39
07-10-61500	Medical Insurance	280.00	14.28	14.28	265.72	5.10
07-10-61550	Workers Benefit Fund Assessmen	3,000.00	1,094.23	1,094.23	1,905.77	36.47
07-10-61551	Workers Compensation					
	PERSONNEL SERVICES	272,880.00	48,367.20	48,367.20	224,512.80	17.72

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
07-10-61600	Administrative Charge	7,500.00	7,500.00	7,500.00	0.00	100.00
07-10-61610	Sewer Franchise	15,000.00	15,000.00	15,000.00	0.00	100.00
07-10-61660	Technology Support & Maint.	12,000.00	5,075.69	5,075.69	6,924.31	42.30
07-10-62120	Electricity	82,000.00	13,841.78	13,841.78	68,158.22	16.88
07-10-62122	Water	8,000.00	1,920.92	1,920.92	6,079.08	24.01
07-10-62125	Safety Equip.	700.00	147.02	147.02	552.98	21.00
07-10-62200	Telephone	3,000.00	299.97	299.97	2,700.03	10.00
07-10-62201	Cellular Phones	1,300.00	160.22	160.22	1,139.78	12.32
07-10-62410	Legal Services	5,000.00	0.00	0.00	5,000.00	0.00
07-10-62500	Dues & Memberships	400.00	0.00	0.00	400.00	0.00
07-10-62501	Meals & Mileage	1,000.00	0.00	0.00	1,000.00	0.00
07-10-62502	Conferences & Training	2,000.00	0.00	0.00	2,000.00	0.00
07-10-63000	Boot Allowance	600.00	0.00	0.00	600.00	0.00
07-10-63200	Hand Tools	500.00	44.52	44.52	455.48	8.90
07-10-63350	Rental Expenses	500.00	0.00	0.00	500.00	0.00
07-10-63400	Insurance PropertyLiability	38,000.00	31,877.14	31,877.14	6,122.86	83.89
07-10-63554	Sewer System Maintenance	4,000.00	31.12	31.12	3,968.88	0.78
07-10-63555	Lab Work	20,000.00	3,632.92	3,632.92	16,367.08	18.16
07-10-63600	PlantGrounds Maintenance	7,000.00	601.80	601.80	6,398.20	8.60
07-10-63610	Permits & Fees	5,000.00	15.43	15.43	4,984.57	0.31
07-10-63610	Chlorine And Chemicals	41,000.00	12,333.43	12,333.43	28,666.57	30.08
07-10-63670	Sludge Removal	14,000.00	1,818.90	1,818.90	12,181.10	12.99
07-10-64100	Printing And Postage	3,500.00	1,026.10	1,026.10	2,473.90	29.32
07-10-64150	Supplies	3,000.00	341.24	341.24	2,658.76	11.37
07-10-64170	Drug ScreenCDL (2year)	500.00	150.00	150.00	350.00	30.00
07-10-64300	Vehicle Expense - Fuel	5,500.00	1,327.00	1,327.00	4,173.00	24.13
07-10-64301	Equipment Rental	500.00	0.00	0.00	500.00	0.00
07-10-64304	Vehicle Expense - Maintenance	2,500.00	247.77	247.77	2,252.23	9.91
07-10-64306	Equipment - Fuel	3,000.00	737.90	737.90	2,262.10	24.60
07-10-64308	Equipment - Maintenance	3,000.00	16.96	16.96	2,983.04	0.57
07-10-64800	Consulting Services	12,000.00	1,200.00	1,200.00	10,800.00	10.00
07-10-64862	Engineering Services	20,000.00	0.00	0.00	20,000.00	0.00
07-10-64900	Miscellaneous Expense	50.00	0.00	0.00	50.00	0.00
	MATERIALS & SERVICES	322,050.00	99,347.83	99,347.83	222,702.17	30.85
07-10-66010	New Equipment	10,000.00	0.00	0.00	10,000.00	0.00
07-10-66020	Phase II New Equip. Expense	8,000.00	842.86	842.86	7,157.14	10.54
	CAPITAL OUTLAY	18,000.00	842.86	842.86	17,157.14	4.68
07-10-69060	Transfer To Equip. Replace.	10,000.00	10,000.00	10,000.00	0.00	100.00
07-10-69063	Transfer To Capital Res.	96,000.00	96,000.00	96,000.00	0.00	100.00
07-10-69075	Transfer to USDA Bond Debt Fun	224,788.00	224,788.00	224,788.00	0.00	100.00
07-10-69083	Transfer To IFA Loan Debt Fund	44,822.00	44,822.00	44,822.00	0.00	100.00
07-10-69111	Transfer to Facility Reserve	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
07-10-65010	TRANSFERS	375,610.00	375,610.00	375,610.00	0.00	100.00
	Operating Contingencies	43,360.00	0.00	0.00	43,360.00	0.00
	CONTINGENCY	43,360.00	0.00	0.00	43,360.00	0.00
10	ADMINISTRATION	1,031,900.00	524,167.89	524,167.89	507,732.11	50.80
07	SEWER FUND	1,031,900.00	524,167.89	524,167.89	507,732.11	50.80
08	EQUIPMENT REPLACEMENT FUND					
10	ADMINISTRATION	45,077.00	0.00	0.00	45,077.00	0.00
08-10-66021	Equip. Rep. - Admin	47,884.00	2,565.00	2,565.00	45,319.00	5.36
08-10-66022	Equip. Rep. - Park	101,863.00	0.00	0.00	101,863.00	0.00
08-10-66024	Equip. Rep. - Water	45,077.00	0.00	0.00	45,077.00	0.00
08-10-66025	Equip. Rep. - Sewer	13,101.00	0.00	0.00	13,101.00	0.00
08-10-66026	Equip. Rep. - Streets					
	CAPITAL OUTLAY	253,002.00	2,565.00	2,565.00	250,437.00	1.01
08-10-67250	Unapprop. Ending Fund Bal.	0.00	0.00	0.00	0.00	0.00
	UNAPPROP. ENDING FND BAL	0.00	0.00	0.00	0.00	0.00
08-10-66900	Reserve - Future Expenditures	0.00	0.00	0.00	0.00	0.00
	RESERVE	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION	253,002.00	2,565.00	2,565.00	250,437.00	1.01
08	EQUIPMENT REPLACEMENT FUND	253,002.00	2,565.00	2,565.00	250,437.00	1.01
15	WATER AND SEWER DEPOSITS					
10	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
15-10-62010	Deposit Refunds	0.00	0.00	0.00	0.00	0.00
15-10-62020	Deposits Applied	0.00	0.00	0.00	0.00	0.00
15-10-62030	Abandoned Deposits	0.00	0.00	0.00	0.00	0.00
15-10-64156	Bank Charges	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
	MATERIALS & SERVICES	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION	—	—	—	—	—
15	WATER AND SEWER DEPOSITS	0.00	0.00	0.00	0.00	0.00
16	DAM BOND AND INTEREST FUND					
10	ADMINISTRATION					
16-10-69063	Transfer to Capital Reserve	52,662.00	52,662.30	52,662.30	-0.30	100.00
	TRANSFERS					
16-10-67000	Unapprop. Ending Fund Bal.	52,662.00	52,662.30	52,662.30	-0.30	100.00
	UNAPPROP.ENDING FND BAL	0.00	0.00	0.00	0.00	0.00
16-10-68100	Bond	0.00	0.00	0.00	0.00	0.00
16-10-68150	Bond Interest	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION	—	—	—	—	—
	ADMINISTRATION	52,662.00	52,662.30	52,662.30	-0.30	100.00
16	DAM BOND AND INTEREST FUND	52,662.00	52,662.30	52,662.30	-0.30	100.00
17	BIKEWAYFOOTPATH FUND					
10	ADMINISTRATION					
17-10-66020	BikewayWalkway	24,225.00	0.00	0.00	24,225.00	0.00
	CAPITAL OUTLAY	24,225.00	0.00	0.00	24,225.00	0.00
10	ADMINISTRATION	—	—	—	—	—
	ADMINISTRATION	24,225.00	0.00	0.00	24,225.00	0.00
17	BIKEWAYFOOTPATH FUND	24,225.00	0.00	0.00	24,225.00	0.00
20	WATER SYSTEM DEVELOPMENT					
10	ADMINISTRATION					
20-10-62410	Legal Services	1,621.00	0.00	0.00	1,621.00	0.00
20-10-63550	WTR System Reimbursement	77,340.00	0.00	0.00	77,340.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
20-10-63555	WTR System Improvement	104,338.00	0.00	0.00	104,338.00	0.00
20-10-63560	O'Shea Creek Dev.	16,641.00	0.00	0.00	16,641.00	0.00
20-10-64862	Engineering Services	30,000.00	0.00	0.00	30,000.00	0.00
	MATERIALS & SERVICES	229,940.00	0.00	0.00	229,940.00	0.00
20-10-66080	GIFT-O'shea Creek Pipeline	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION	229,940.00	0.00	0.00	229,940.00	0.00
20	WATER SYSTEM DEVELOPMENT	229,940.00	0.00	0.00	229,940.00	0.00
21	WASTEWATER SYSTEM DEVELOPMENT					
10	ADMINISTRATION					
21-10-64862	Engineering	109,634.00	0.00	0.00	109,634.00	0.00
	MATERIALS & SERVICES	109,634.00	0.00	0.00	109,634.00	0.00
21-10-63558	Land Acquisition	0.00	0.00	0.00	0.00	0.00
21-10-66305	WWTR System Reimbursement	439,885.00	0.00	0.00	439,885.00	0.00
21-10-66316	WWTR System Improvement	55,731.00	0.00	0.00	55,731.00	0.00
	CAPITAL OUTLAY	495,616.00	0.00	0.00	495,616.00	0.00
21-10-69186	Transfer - City Share Phase II	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION	605,250.00	0.00	0.00	605,250.00	0.00
21	WASTEWATER SYSTEM DEVELOPMENT	605,250.00	0.00	0.00	605,250.00	0.00
24	SO. COUNTY COMMUNITY CENTER					
10	ADMINISTRATION					
24-10-63400	Insurance Property/Liability	0.00	0.00	0.00	0.00	0.00
24-10-63550	Building Grounds Maint.	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
24-10-66075	MATERIALS & SERVICES Community Center Improvement	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY	17,568.00	0.00	0.00	17,568.00	0.00
	ADMINISTRATION	17,568.00	0.00	0.00	17,568.00	0.00
24	SO. COUNTY COMMUNITY CENTER	17,568.00	0.00	0.00	17,568.00	0.00
25	STREET CAPITAL RESERVE					
10	ADMINISTRATION	176,850.00	0.00	0.00	176,850.00	0.00
25-10-64000	Street Paving Project	30,000.00	6,291.84	6,291.84	23,708.16	20.97
25-10-64281	Engineer Service	107,500.00	111,977.22	111,977.22	-4,477.22	104.16
25-10-66040	SCA Paving Project	185,000.00	0.00	0.00	185,000.00	0.00
25-10-66050	Bridge Repair Project					
	CAPITAL OUTLAY	499,350.00	118,269.06	118,269.06	381,080.94	23.68
	ADMINISTRATION	499,350.00	118,269.06	118,269.06	381,080.94	23.68
25	STREET CAPITAL RESERVE	499,350.00	118,269.06	118,269.06	381,080.94	23.68
26	CAPITAL RESERVE-WATER					
10	ADMINISTRATION	102,662.00	0.00	0.00	102,662.00	0.00
26-10-66666	Water Line Rehabilitation	102,662.00	0.00	0.00	102,662.00	0.00
	MATERIALS & SERVICES	102,662.00	0.00	0.00	102,662.00	0.00
26-10-66700	Water Master Plan	0.00	0.00	0.00	0.00	0.00
26-10-66800	Capital Improvement	636,073.00	0.00	0.00	636,073.00	0.00
	CAPITAL OUTLAY	636,073.00	0.00	0.00	636,073.00	0.00
	ADMINISTRATION	738,735.00	0.00	0.00	738,735.00	0.00
26	CAPITAL RESERVE-WATER	738,735.00	0.00	0.00	738,735.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
27	CAPITAL RESERVE-SEWER					
10	ADMINISTRATION			18,196.50	51,803.50	26.00
27-10-64862	Engineering	70,000.00	18,196.50	0.00	830,000.00	0.00
27-10-66666	Sewer Rehabilitation	830,000.00	0.00	0.00	1,719,173.00	0.00
27-10-66800	Capital Improvement	1,719,173.00	0.00	0.00		
	CAPITAL OUTLAY	2,619,173.00	18,196.50	18,196.50	2,600,976.50	0.69
27-10-69180	Trans. City Share - orig. loan	0.00	0.00	0.00	0.00	0.00
27-10-69181	Trans. City Share - add. loan	0.00	0.00	0.00	0.00	0.00
27-10-69182	Trans. to Debt Fund	0.00	0.00	0.00	0.00	0.00
	TRANSFERS	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION		18,196.50	18,196.50	2,600,976.50	0.69
27	CAPITAL RESERVE-SEWER	2,619,173.00	18,196.50	18,196.50	2,600,976.50	0.69
29	OSHEA CREEK TIMBER FUND					
10	ADMINISTRATION			0.00	0.00	0.00
29-10-61400	Social Security (FICA)	0.00	0.00	0.00	0.00	0.00
29-10-61450	State Unemployment (SUTA)	0.00	0.00	0.00	0.00	0.00
29-10-61550	Workers Benefit Fund Assessmen	0.00	0.00	0.00	0.00	0.00
29-10-61551	Workers Compensation	0.00	0.00	0.00	0.00	0.00
	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
29-10-61640	Contract Help	0.00	0.00	0.00	0.00	0.00
29-10-62410	Legal Services	0.00	0.00	0.00	0.00	0.00
29-10-63601	Reforestation	121,218.00	0.00	0.00	121,218.00	0.00
29-10-64100	Printing & Postage	0.00	0.00	0.00	0.00	0.00
29-10-64450	Fire Control	0.00	0.00	0.00	0.00	0.00
29-10-64862	Engineering	0.00	0.00	0.00	0.00	0.00
	MATERIALS & SERVICES	121,218.00	0.00	0.00	121,218.00	0.00
29-10-67250	Unappropriated Ending Fund Bal	0.00	0.00	0.00	0.00	0.00
	UNAPPROP.ENDING FND BAL	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION		0.00	0.00	121,218.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
29	OSHEA CREEK TIMBER FUND	121,218.00	0.00	0.00	121,218.00	0.00
30	FACILITY RESERVE FUND					
10	ADMINISTRATION					
30-10-64312	Repairs and Maintenance	5,000.00	0.00	0.00	5,000.00	0.00
	MATERIALS & SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
30-10-66021	Improvement-City Hall Building	492,915.00	0.00	0.00	492,915.00	0.00
30-10-66030	Improvements-Park Buildings	88,501.00	0.00	0.00	88,501.00	0.00
30-10-66035	Improvements - Tennis Courts	0.00	0.00	0.00	0.00	0.00
30-10-66040	South County Comm Center YMCA	0.00	0.00	0.00	0.00	0.00
30-10-66045	Water Treatment Facility	65,402.00	0.00	0.00	65,402.00	0.00
30-10-66050	Sewer Treatment Facility	22,233.00	0.00	0.00	22,233.00	0.00
	CAPITAL OUTLAY	669,051.00	0.00	0.00	669,051.00	0.00
10	ADMINISTRATION	674,051.00	0.00	0.00	674,051.00	0.00
30	FACILITY RESERVE FUND	674,051.00	0.00	0.00	674,051.00	0.00
32	CDBG GRANT 2013					
10	ADMINISTRATION					
32-10-62410	Legal	0.00	0.00	0.00	0.00	0.00
32-10-64281	Engineering	0.00	0.00	0.00	0.00	0.00
32-10-65100	Administration Fees	0.00	0.00	0.00	0.00	0.00
32-10-65140	Other Services	0.00	0.00	0.00	0.00	0.00
32-10-67100	Construction Services	0.00	0.00	0.00	0.00	0.00
	MATERIALS & SERVICES	0.00	0.00	0.00	0.00	0.00
32-10-65010	Operating Contingencies	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
32	CDBG GRANT 2013	0.00	0.00	0.00	0.00	0.00
33	IFA LOAN 2015	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
10	ADMINISTRATION					
33-10-62410	Legal	0.00	0.00	0.00	0.00	0.00
33-10-64281	Engineering Services	0.00	0.00	0.00	0.00	0.00
33-10-65100	Administration Fees	0.00	0.00	0.00	0.00	0.00
33-10-65140	Other Services	0.00	0.00	0.00	0.00	0.00
33-10-67100	Construction Services	0.00	0.00	0.00	0.00	0.00
33-10-68025	Purchase Equipment-WWTP	0.00	0.00	0.00	0.00	0.00
	MATERIALS & SERVICES	0.00	0.00	0.00	0.00	0.00
33-10-65010	Operating Contingencies	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION					
33	IFA LOAN 2015	0.00	0.00	0.00	0.00	0.00
34	RURAL DEVELOPMENT 2015					
10	ADMINISTRATION					
34-10-62410	Legal	0.00	0.00	0.00	0.00	0.00
34-10-64281	Engineering	0.00	0.00	0.00	0.00	0.00
34-10-65100	Administration Fees	0.00	0.00	0.00	0.00	0.00
34-10-67100	Construction Services	0.00	0.00	0.00	0.00	0.00
34-10-68150	Interim Interest	0.00	0.00	0.00	0.00	0.00
	MATERIALS & SERVICES	0.00	0.00	0.00	0.00	0.00
34-10-65010	Operating Contingencies	0.00	0.00	0.00	0.00	0.00
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
34-10-68145	RD Loan Pymt to DEQ Interim	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
10	ADMINISTRATION					
34	RURAL DEVELOPMENT 2015					
35	CITY SHARE OF WWTP UPGRADE					

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
10	ADMINISTRATION					
35-10-66800	Capital Improvement Phase II	0.00	0.00	0.00	0.00	0.00
	CAPITAL OUTLAY					
35-10-69063	Transfer to Capital Res	0.00	0.00	0.00	0.00	0.00
	TRANSFERS					
10	ADMINISTRATION					
35	CITY SHARE OF WWT UPGRADE	0.00	0.00	0.00	0.00	0.00
36	CANYON CREEK RESTORATION					
10	ADMINISTRATION					
36-10-61640	Contracting/Inspection	0.00	0.00	0.00	0.00	0.00
36-10-64800	Design Consulting/Permits	0.00	0.00	0.00	0.00	0.00
	MATERIALS & SERVICES					
10	ADMINISTRATION					
36	CANYON CREEK RESTORATION	0.00	0.00	0.00	0.00	0.00
38	USDA BOND DEBT FUND					
10	ADMINISTRATION					
38-10-69180	Transfer-WW Cap Res Fund	0.00	0.00	0.00	0.00	0.00
38-10-69182	Transfer - IFA Loan Debt Fund	0.00	0.00	0.00	0.00	0.00
	TRANSFERS					
38-10-68100	USDA Loan #1	0.00	0.00	0.00	0.00	0.00
38-10-68110	USDA Loan #2	208,823.00	0.00	0.00	208,823.00	0.00
38-10-68150	DEQ Interest	15,965.00	0.00	0.00	15,965.00	0.00
38-10-68200	IFA Loan	0.00	0.00	0.00	0.00	0.00
38-10-68210	Annual Tax-Exempt Audit	0.00	0.00	0.00	0.00	0.00
		1,000.00			1,000.00	
	DEBT SERVICE					
38-10-66900	USDA Loan #1 Reserve	225,788.00	0.00	0.00	225,788.00	0.00
38-10-66910	USDA Loan #2 Reserve	208,823.00	0.00	0.00	208,823.00	0.00
		15,965.00	0.00	0.00	15,965.00	0.00

Account Number	Description	Budget	Period Amt	End Bal	Variance	% ExpendCollect
38-10-66920	Reserve 10% - 1 & 2	22,479.00	0.00	0.00	22,479.00	0.00
38-10-66930	Short Lived Asset	50,373.00	0.00	0.00	50,373.00	0.00
	RESERVE	297,640.00	0.00	0.00	297,640.00	0.00
10	ADMINISTRATION					
	ADMINISTRATION	523,428.00	0.00	0.00	523,428.00	0.00
38	USDA BOND DEBT FUND	523,428.00	0.00	0.00	523,428.00	0.00
39	IFA LOAN DEBT FUND					
10	ADMINISTRATION					
39-10-68100	IFA Loan Payment	44,822.00	0.00	0.00	44,822.00	0.00
	DEBT SERVICE	44,822.00	0.00	0.00	44,822.00	0.00
39-10-66900	Reserve - IFA	10,178.00	0.00	0.00	10,178.00	0.00
	RESERVE	10,178.00	0.00	0.00	10,178.00	0.00
10	ADMINISTRATION					
	ADMINISTRATION	55,000.00	0.00	0.00	55,000.00	0.00
39	IFA LOAN DEBT FUND	55,000.00	0.00	0.00	55,000.00	0.00
Expense Total		9,487,704.00	1,322,713.02	1,322,713.02	8,164,990.98	0.1394

General Ledger Revenue Analysis



User: bookkeeper
Printed: 10/12/2022 9:22:10 AM
Period 01 - 03
Fiscal Year 2023

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
01	GENERAL FUND					
01-00-41000	Beginning Fund Balance	350,000.00	0.00	700,108.76	-350,108.76	200.03
01-00-43000	Current Property Taxes	250,000.00	1,997.93	1,997.93	248,002.07	0.80
01-00-43010	Prev Levied Taxes	5,000.00	2,127.21	2,127.21	2,872.79	42.54
01-00-43015	Land Sales Dist.	0.00	0.00	0.00	0.00	0.00
01-00-43020	HERT (Heavy Equip Rental Tax)	580.00	0.00	0.00	580.00	0.00
01-00-43030	Cable TV Franchise	10,000.00	4,450.84	4,450.84	5,549.16	44.51
01-00-43035	Fiber Optics Franchise	5,000.00	1,619.35	1,619.35	3,380.65	32.39
01-00-43040	Electric Franchise	55,000.00	20,304.54	20,304.54	34,695.46	36.92
01-00-43050	Gas Franchise	7,000.00	4,283.72	4,283.72	2,716.28	61.20
01-00-43060	Telephone Franchise	1,000.00	0.00	0.00	1,000.00	0.00
01-00-43070	Water Franchise	15,000.00	15,000.00	15,000.00	0.00	100.00
01-00-43075	Sewer Franchise	15,000.00	15,000.00	15,000.00	0.00	100.00
01-00-44010	Business Licenses	3,100.00	50.00	50.00	3,050.00	1.61
01-00-44500	Municipal Court Fines	9,500.00	2,080.00	2,080.00	7,420.00	21.89
01-00-44810	State Revenue Sharing	18,000.00	5,148.18	5,148.18	12,851.82	28.60
01-00-44850	Cigarette Taxes	1,000.00	329.31	329.31	670.69	32.93
01-00-45000	Interest Earned	2,500.00	1,142.64	1,142.64	1,357.36	45.71
01-00-45110	Rental Income	2,926.00	0.00	0.00	2,926.00	0.00
01-00-49400	Miscellaneous Receipts	1,000.00	497.55	497.55	502.45	49.76
01-00-49451	Donations	50.00	0.00	0.00	50.00	0.00
01-00-49600	Admin FeePublic Works	15,000.00	15,000.00	15,000.00	0.00	100.00
01-00-49610	Liquor Taxes	20,000.00	8,244.48	8,244.48	11,755.52	41.22
01-00-49620	ARPA Funds	391,800.00	0.00	0.00	391,800.00	0.00
01-00-49630	Cares Act Grant Revenue	0.00	0.00	0.00	0.00	0.00
01-00-49640	DCLD Planning Grant	1,000.00	0.00	0.00	1,000.00	0.00
01-00-49650	Planning Admin Fees	1,000.00	1,718.00	1,718.00	-718.00	171.80
01-00-49652	Planning Consultant Fees	5,000.00	0.00	0.00	5,000.00	0.00
01-00-49654	Engineering Consultant Fees	3,000.00	130.00	130.00	2,870.00	4.33
01-00-49656	PermitFee Charges for Service	500.00	35.00	35.00	465.00	7.00
01-00-49661	Park Rent	500.00	250.00	250.00	250.00	50.00
	REVENUES	1,189,456.00	99,408.75	799,517.51	389,938.49	67.22
01	GENERAL FUND	1,189,456.00	99,408.75	799,517.51	389,938.49	67.22
02	STATE TAX STREET FUND					
02-00-41000	Beginning Fund Balance	208,000.00	0.00	293,848.65	-85,848.65	141.27
02-00-44780	Douglas Co. Aid To Cities	0.00	0.00	0.00	0.00	0.00
02-00-44950	Oregon Motor Veh. Rev.	90,000.00	30,913.02	30,913.02	59,086.98	34.35
02-00-44960	ODOT SCA Grant	0.00	0.00	0.00	0.00	0.00
02-00-44962	ODOT Mowing	1,000.00	1,575.00	1,575.00	-575.00	157.50
02-00-45000	Interest Earned	1,000.00	877.40	877.40	122.60	87.74
02-00-49400	Miscellaneous Receipts	100.00	0.00	0.00	100.00	0.00
	REVENUES	300,100.00	33,365.42	327,214.07	-27,114.07	109.04
02	STATE TAX STREET FUND	300,100.00	33,365.42	327,214.07	-27,114.07	109.04
06	WATER FUND					
06-00-41000	Beginning Fund Balance	214,000.00	0.00	362,398.99	-148,398.99	169.35
06-00-44790	Bulk Water Sales	100.00	0.00	0.00	100.00	0.00
06-00-45000	Interest Earned	1,200.00	582.98	582.98	617.02	48.58

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
06-00-46300	Water Collections	330,000.00	114,032.03	114,032.03	215,967.97	34.56
06-00-46310	Water Hook-Ups	600.00	348.60	348.60	251.40	58.10
06-00-46312	Reconnect Fee	200.00	50.00	50.00	150.00	25.00
06-00-46315	Late Fees	6,346.00	3,644.87	3,644.87	2,701.13	57.44
06-00-46500	Bad Debt Recovery	100.00	0.00	0.00	100.00	0.00
06-00-49400	Miscellaneous	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
	REVENUES	552,646.00	118,658.48	481,057.47	71,588.53	87.05
06	WATER FUND	552,646.00	118,658.48	481,057.47	71,588.53	87.05
07	SEWER FUND					
07-00-41000	Beginning Fund Balance	230,000.00	0.00	461,672.29	-231,672.29	200.73
07-00-44090	Sewer Permits	300.00	0.00	0.00	300.00	0.00
07-00-45000	Interest Earned	1,000.00	145.75	145.75	854.25	14.58
07-00-46280	Sewer Collections	800,000.00	267,007.16	267,007.16	532,992.84	33.38
07-00-46500	Bad Debt Recovery	100.00	0.00	0.00	100.00	0.00
07-00-49000	Phase II New Equip. Reimburse.	0.00	0.00	0.00	0.00	0.00
07-00-49400	Miscellaneous Receipts	<u>500.00</u>	<u>884.00</u>	<u>884.00</u>	<u>-384.00</u>	<u>176.80</u>
	REVENUES	1,031,900.00	268,036.91	729,709.20	302,190.80	70.72
07	SEWER FUND	1,031,900.00	268,036.91	729,709.20	302,190.80	70.72
08	EQUIPMENT REPLACEMENT FUND					
08-00-41000	Beginning Fund Balance	226,452.00	0.00	248,785.89	-22,333.89	109.86
08-00-44971	Transfer From Gen. (Admin)	0.00	0.00	0.00	0.00	0.00
08-00-44972	Transfer From Gen. (Park)	5,000.00	5,000.00	5,000.00	0.00	100.00
08-00-44974	Transfer From Water Fund	10,000.00	10,000.00	10,000.00	0.00	100.00
08-00-44975	Transfer From Sewer Fund	10,000.00	10,000.00	10,000.00	0.00	100.00
08-00-44977	Transfer from Street Fund	0.00	0.00	0.00	0.00	0.00
08-00-45000	Interest Earned	1,500.00	582.98	582.98	917.02	38.87
08-00-49400	Miscellaneous Receipts	50.00	0.00	0.00	50.00	0.00
08-00-49501	Sale Of Surplus Equip.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	253,002.00	25,582.98	274,368.87	-21,366.87	108.45
08	EQUIPMENT REPLACEMENT FUND	253,002.00	25,582.98	274,368.87	-21,366.87	108.45
15	WATER AND SEWER DEPOSITS					
15-00-41000	Beginning Fund Balance	0.00	0.00	41,769.15	-41,769.15	0.00
15-00-42000	Deposits Collected	<u>0.00</u>	<u>-259.50</u>	<u>-259.50</u>	<u>259.50</u>	<u>0.00</u>
	REVENUES	0.00	-259.50	41,509.65	-41,509.65	0.00
15	WATER AND SEWER DEPOSITS	0.00	-259.50	41,509.65	-41,509.65	0.00
16	DAM BOND AND INTEREST FUND					
16-00-41000	Beginning Fund Balance	52,662.00	0.00	52,662.30	-0.30	100.00
16-00-43000	Current Property Taxes	0.00	0.00	0.00	0.00	0.00
16-00-43010	Previous Levied Taxes	0.00	0.00	0.00	0.00	0.00
16-00-45000	Interest Earned	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	52,662.00	0.00	52,662.30	-0.30	100.00
16	DAM BOND AND INTEREST FUND	52,662.00	0.00	52,662.30	-0.30	100.00

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
17	BIKEWAYFOOTPATH FUND					
17-00-41000	Beginning Fund Balance	22,700.00	0.00	22,790.44	-90.44	100.40
17-00-44976	Transfer - St. Tax Str Fund	1,425.00	1,425.00	1,425.00	0.00	100.00
17-00-45000	Interest Earned	<u>100.00</u>	<u>43.72</u>	<u>43.72</u>	<u>56.28</u>	<u>43.72</u>
	REVENUES	24,225.00	1,468.72	24,259.16	-34.16	100.14
17	BIKEWAYFOOTPATH FUND	24,225.00	1,468.72	24,259.16	-34.16	100.14
20	WATER SYSTEM DEVELOPMENT					
20-00-41000	Beginning Fund Balance	221,000.00	0.00	236,692.61	-15,692.61	107.10
20-00-45000	Interest Earned	1,000.00	437.24	437.24	562.76	43.72
20-00-45305	O'Shea Creek Donation	0.00	0.00	0.00	0.00	0.00
20-00-46305	SDC Reimbursement Charges	2,800.00	0.00	0.00	2,800.00	0.00
20-00-46315	SDC Improvement Charges	4,940.00	0.00	0.00	4,940.00	0.00
20-00-46320	SDC Administrative Charge	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>
	REVENUES	229,940.00	437.24	237,129.85	-7,189.85	103.13
20	WATER SYSTEM DEVELOPMENT	229,940.00	437.24	237,129.85	-7,189.85	103.13
21	WASTEWATER SYSTEM DEVELOPMENT					
21-00-41000	Beginning Fund Balance	590,000.00	0.00	606,830.87	-16,830.87	102.85
21-00-45000	Interest Earned	4,000.00	1,224.27	1,224.27	2,775.73	30.61
21-00-46305	SDC Reimbursement Charges	3,000.00	0.00	0.00	3,000.00	0.00
21-00-46315	SDC Improvement Charge	8,000.00	0.00	0.00	8,000.00	0.00
21-00-46320	SDC Administrative Fee	250.00	0.00	0.00	250.00	0.00
21-00-46400	Transfer From Sewer Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	605,250.00	1,224.27	608,055.14	-2,805.14	100.46
21	WASTEWATER SYSTEM DEVELOPMENT	605,250.00	1,224.27	608,055.14	-2,805.14	100.46
24	SO. COUNTY COMMUNITY CENTER					
24-00-41000	Beginning Fund Balance	17,568.00	0.00	17,568.82	-0.82	100.00
24-00-45000	Interest Earned	0.00	0.00	0.00	0.00	0.00
24-00-49040	Trans from Facility Reserve	0.00	0.00	0.00	0.00	0.00
24-00-49055	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00
24-00-49502	YMCA Comm. Ctr Contrib.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	17,568.00	0.00	17,568.82	-0.82	100.00
24	SO. COUNTY COMMUNITY CENTER	17,568.00	0.00	17,568.82	-0.82	100.00
25	STREET CAPITAL RESERVE					
25-00-41000	Beginning Fund Balance	219,400.00	0.00	210,546.02	8,853.98	95.96
25-00-44960	SCA Grant Funds	100,000.00	0.00	0.00	100,000.00	0.00
25-00-44980	Bridge Grant	100,000.00	0.00	0.00	100,000.00	0.00
25-00-45000	Interest Earned	1,000.00	437.24	437.24	562.76	43.72
25-00-49770	Transfer from Street Fund	<u>78,950.00</u>	<u>78,950.00</u>	<u>78,950.00</u>	<u>0.00</u>	<u>100.00</u>
	REVENUES	499,350.00	79,387.24	289,933.26	209,416.74	58.06
25	STREET CAPITAL RESERVE	499,350.00	79,387.24	289,933.26	209,416.74	58.06

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
26	CAPITAL RESERVE-WATER					
26-00-41000	Beginning Fund Balance	629,000.00	0.00	630,373.71	-1,373.71	100.22
26-00-44675	Transfer 12 Lt Fee-Water Fund	3,173.00	3,173.00	3,173.00	0.00	100.00
26-00-44974	Transfer - Water Fund	50,900.00	50,900.00	50,900.00	0.00	100.00
26-00-44978	Transfer Dam Bond Fund	52,662.00	52,662.30	52,662.30	-0.30	100.00
26-00-45000	Interest Earned	<u>3,000.00</u>	<u>1,302.96</u>	<u>1,302.96</u>	<u>1,697.04</u>	<u>43.43</u>
	REVENUES	738,735.00	108,038.26	738,411.97	323.03	99.96
26	CAPITAL RESERVE-WATER	738,735.00	108,038.26	738,411.97	323.03	99.96
27	CAPITAL RESERVE-SEWER					
27-00-41000	Beginning Fund Balance	2,510,000.00	0.00	2,519,529.89	-9,529.89	100.38
27-00-44974	Transfer 12 Lt Fee-Wtr Fund	3,173.00	3,173.00	3,173.00	0.00	100.00
27-00-44975	Transfer - Sewer Fund	96,000.00	96,000.00	96,000.00	0.00	100.00
27-00-44976	Transfer - Ctiy Share WWT Upgr	0.00	0.00	0.00	0.00	0.00
27-00-44978	Transfer - USDA Bond Debt Fund	0.00	0.00	0.00	0.00	0.00
27-00-45000	Interest Earned	<u>10,000.00</u>	<u>6,205.85</u>	<u>6,205.85</u>	<u>3,794.15</u>	<u>62.06</u>
	REVENUES	2,619,173.00	105,378.85	2,624,908.74	-5,735.74	100.22
27	CAPITAL RESERVE-SEWER	2,619,173.00	105,378.85	2,624,908.74	-5,735.74	100.22
29	OSHEA CREEK TIMBER FUND					
29-00-41000	Beginning Fund Balance	120,668.00	0.00	121,284.82	-616.82	100.51
29-00-45000	Interest Earned	550.00	291.49	291.49	258.51	53.00
29-00-49100	Timber Receipts	0.00	0.00	0.00	0.00	0.00
29-00-49671	Transfer From Water Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	121,218.00	291.49	121,576.31	-358.31	100.30
29	OSHEA CREEK TIMBER FUND	121,218.00	291.49	121,576.31	-358.31	100.30
30	FACILITY RESERVE FUND					
30-00-41000	Beginning Fund Balance	598,051.00	0.00	606,046.04	-7,995.04	101.34
30-00-44971	Transfer From Gen. (Admin)	50,000.00	50,000.00	50,000.00	0.00	100.00
30-00-44972	Transfer From Gen. (Park)	25,000.00	25,000.00	25,000.00	0.00	100.00
30-00-44974	Transfer From Water Fund	0.00	0.00	0.00	0.00	0.00
30-00-44975	Transfer From Sewer Fund	0.00	0.00	0.00	0.00	0.00
30-00-44977	Transfer from Street Fund	0.00	0.00	0.00	0.00	0.00
30-00-45000	Interest Earned	<u>1,000.00</u>	<u>1,305.88</u>	<u>1,305.88</u>	<u>-305.88</u>	<u>130.59</u>
	REVENUES	674,051.00	76,305.88	682,351.92	-8,300.92	101.23
30	FACILITY RESERVE FUND	674,051.00	76,305.88	682,351.92	-8,300.92	101.23
32	CDBG GRANT 2013					
32-00-41000	Beginning Fund Balance	0.00	0.00	-727.27	727.27	0.00
32-00-45000	Interest Earned	0.00	0.00	0.00	0.00	0.00
32-00-46181	CDBG Grant 2013 Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	0.00	0.00	-727.27	727.27	0.00
32	CDBG GRANT 2013	0.00	0.00	-727.27	727.27	0.00
33	IFA LOAN 2015					
33-00-41000	Beginning Fund Balance	0.00	0.00	-6,732.98	6,732.98	0.00
33-00-45000	Interest Earned	0.00	0.00	0.00	0.00	0.00
33-00-46181	IFA GrantLoan Revenue	0.00	0.00	0.00	0.00	0.00
33-00-68025	Purchase Equipment - WWTP	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budget	Period Amt	End Bal	Uncollected	% Collected
	REVENUES	0.00	0.00	-6,732.98	6,732.98	0.00
33	IFA LOAN 2015	0.00	0.00	-6,732.98	6,732.98	0.00
34	RURAL DEVELOPMENT 2015					
34-00-41000	Beginning Fund Balance	0.00	0.00	80,086.34	-80,086.34	0.00
34-00-45000	Interest Earned	0.00	0.00	0.00	0.00	0.00
34-00-46181	Rural Dev. GrantLoan Revenue	0.00	0.00	0.00	0.00	0.00
34-00-46185	RD Loan for DEQ Interim Loan	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	0.00	0.00	80,086.34	-80,086.34	0.00
34	RURAL DEVELOPMENT 2015	0.00	0.00	80,086.34	-80,086.34	0.00
35	CITY SHARE OF WWT UPGRADE					
35-00-41000	Beginning Fund Balance	0.00	0.00	0.05	-0.05	0.00
35-00-46180	Tran. fm WWT Cap Res orig loan	0.00	0.00	0.00	0.00	0.00
35-00-46181	Transfer fm WWT Cap. Res.	0.00	0.00	0.00	0.00	0.00
35-00-46186	Transfer from WWT SDC Improv.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	0.00	0.00	0.05	-0.05	0.00
35	CITY SHARE OF WWT UPGRADE	0.00	0.00	0.05	-0.05	0.00
36	CANYON CREEK RESTORATION					
36-00-41000	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00
36-00-46181	Drinking Water Grant	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	0.00	0.00	0.00	0.00	0.00
36	CANYON CREEK RESTORATION	0.00	0.00	0.00	0.00	0.00
38	USDA BOND DEBT FUND					
38-00-41000	Beginning Fund Balance	298,640.00	0.00	297,640.00	1,000.00	99.67
38-00-44794	Transfer - Capitol Res. Sewer	0.00	0.00	0.00	0.00	0.00
38-00-44795	Transfer - Sewer Fund	<u>224,788.00</u>	<u>224,788.00</u>	<u>224,788.00</u>	<u>0.00</u>	<u>100.00</u>
	REVENUES	523,428.00	224,788.00	522,428.00	1,000.00	99.81
38	USDA BOND DEBT FUND	523,428.00	224,788.00	522,428.00	1,000.00	99.81
39	IFA LOAN DEBT FUND					
39-00-41000	Beginning Fund Balance	10,178.00	0.00	10,178.16	-0.16	100.00
39-00-44794	Transfer - Capitol Res. Sewer	0.00	0.00	0.00	0.00	0.00
39-00-44795	Transfer - Sewer Fund	44,822.00	44,822.00	44,822.00	0.00	100.00
39-00-44796	Transfer - USDA Bond Debt Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES	55,000.00	44,822.00	55,000.16	-0.16	100.00
39	IFA LOAN DEBT FUND	55,000.00	44,822.00	55,000.16	-0.16	100.00
Revenue Total		9,487,704.00	1,186,934.99	8,700,288.54	787,415.46	0.917

Memo

To: Mayor and City Council

From: Dawn Bennett, Administrator/Recorder Interim

Date: Oct 13, 2022

Re: Park Electrical Pedestal (Stanchion)

At the September 19, 2022, meeting Council unanimously agreed to fix the last electrical power pedestal (stanchion) in the park. I asked Hannigan Electric LLC to give Council a bid for the repair of this pedestal.

The estimated cost of this pedestal repair came in at \$2,400.00. When Hannigan Electric gave us the estimate for the other pedestals, they said that this one was taken offline due to the entire pedestal needing to be replaced.

This year Pioneer Days Committee did convey that with these food trucks they have at Pioneer Days festival now, there is a real need for the repair of this pedestal.

Options:

1. Approve the bid from Hannigan Electric LLC for \$2,400.00 and have Mayor Young sign it.
2. Decline the bid and lock off the pedestal.



Date: 10/10/2022

Customer: City of Canyonville

Quote: Park Pedestal

Plans Date: N/A

Plans Drawn by: N/A

Electrical Contractor: C1457

CCB: 225906

Scope:

- Replace park pedestal

Included General:

Electrical Permit, inspection coordination / scheduling

Labor and materials to provide safe, code compliant electrical service to my customers

Exclusions:

Equipment supplied by others not warrantied by Hannigan Electric

Hannigan Electric makes every effort to serve each customer to the best of its ability and will not commit to attempt to provide more than two days of service to any one customer during any calendar week and will not provide any after-hours, weekend, or holiday services for any bid projects.

Hannigan Electric will exercise reasonable care to prevent damage to other building systems but will not be held responsible for unintentional damages during the normal course of job completion to building systems or to customer property to include but not limited to acoustical ceiling tiles, customer furnished product, objects hidden in walls, ceilings, under floors, or underground. Building Exterior Shell Penetrations to be sealed by others.

Hannigan Electric will bill out any additional services requested that are not included in scope of work at the rate of \$90.00 per hour plus expenses. This includes time spent on any required paperwork

other than the provision of a standard W-9 form and residential notices required to be provided to customers by the Oregon CCB with a ½ hour minimum per form.

Price Quoted above is valid between the dates of 1/1/2022 and Dec 31, 2022 and is subject to all terms and conditions of the Hannigan Electric LLC written contract.

Bid for project \$2400.00

Thank you for considering Hannigan Electric LLC for your electrical needs.

Respectfully submitted by:

Thaddeus Hannigan

Hannigan Electric RMI

Memo

To: Mayor and City Council

From: Dawn Bennett, Administrator/Recorder Interim

Date: Oct 13, 2022

Re: Tree Trimming bid awarded to Kevin's Family Tree Service

At the September 19, 2022, Council meeting the tree removal on 135 SE Main Street was awarded to Kevin's Family Tree Service. After the meeting I contacted Kevin's Family Tree Service to let them know they were awarded the job of removing the tree. At that time, they advised me that their boom truck was out of commission. And this job requires a boom truck.

On October 3, 2022, I emailed them to see if they had a date as to when their truck would be fixed. They wrote back that they did not have a firm date when it would be fixed, and they understood if we needed to award the job to the next bidder.

So, does the Council want to wait a little longer to see if their truck gets fixed or would you rather go to the next bid, Happy Hills Tree Service LLC, with an estimate of \$1,600.00 for removal of the tree?

One thing to remember we are getting close to the winter weather, and it might be better to get this done before the weather turns bad?

Options:

1. Award Happy Hills Tree Service LLC with the removal of the maple tree at 135 SE Main Street for a cost of \$1,600.00.
2. Or, wait to see if Kevin's Family Tree Service will get their truck fixed in the next two weeks.

Memo

To: Mayor and City Council
From: Dawn Bennett, Administrator/Recorder Interim
Date: **October 13, 2022**
Re: Ordinance No. 656 – Solicitation

Ordinance No. 656 renames chapter 5.08 Door-to-Door Solicitation and adopting door-to-door solicitation regulations and providing an effective date. Ordinance No. 260 Peddlers regulations for a permit and license program and setting of fees was adopted in 1965 to the City of Canyonville's municipal code.

Staff is working on updating these ordinances with up-to-date language and regulations. Staff looked at what other cities had in their ordinances for peddler/door-to-door solicitation. In reviewing Chapter 5.08 there were several of the sections that were revised and then sent to the city attorney for review. It was staffs desire to give the occupants of the property the power to give notice by signage posted at the entrance of the residence that clearly states, "no solicitation". Some of the language in the sections have been updated and the fees will be changed by resolution instead of through an ordinance.

It is staff's recommendation to adopt Ordinance No. 656 Door-to-Door Solicitation as written. Once approved this ordinance will go into effect on the 30th day after City Council enactment.

Options:

1. Adopt Ordinance No. 656 Door-to-Door Solicitation
2. Decline adopting Ordinance No. 656 Door-to-Door Solicitation

ORDINANCE NO. 656

AN ORDINANCE REPEALING SECTIONS OF CHAPTER 5.08; RENAMING CHAPTER 5.08; ADOPTING DOOR-TO-DOOR SOLICITATION REGULATIONS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, in 1965 the City of Canyonville (the City) adopted Ordinance 260 establishing a permit and license program for peddlers; and

WHEREAS, Ordinance 260 was codified into the City's municipal code under Chapter 5.08 Peddlers; and

WHEREAS, now the City Council finds it necessary and desirable to update the permit and license program for peddlers ordinance while continuing to protect the public's safety and privacy; and

WHEREAS, it is the City Council's desire to empower occupants of residential property to protect their right to privacy in private residential property; and

WHEREAS, the City Council desires to set fees via a separate resolution aimed at recouping the City's costs of administering a door-to-door solicitation program.

NOW, THEREFORE, the City of Canyonville ordains as follows:

SECTION 1. The findings attached in the staff report and the above recitals are adopted in support of this code amendment.

SECTION 2. Chapter 5.08 of the City of Canyonville Municipal Code is hereby renamed Door-to-Door Solicitation.

SECTION 3. Sections 5.08.010 through 5.08.080 and 5.08.100 of Chapter 5.08 of the City of Canyonville Municipal Code are hereby repealed and replaced with the corresponding sections in Exhibit A which is attached hereto and incorporated herein by reference: 5.08.010 through 5.08.080 and 5.08.100

SECTION 4. Continued Effect. All unamended provisions of Chapter 5.08 of the City of Canyonville Municipal Code shall remain unchanged and in full force and effect.

SECTION 5. Savings. Notwithstanding these amendments, the City Code provisions in existence at the time of any criminal or civil enforcement actions were commenced shall remain valid and in full force and effect for purposes of all cases filed or commenced during the times said provisions or portions thereof were operative.

SECTION 6. Severability. The sections, subsections, paragraphs, and clauses of this ordinance and the attached Code provisions are severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the validity of the remaining sections, subsections, paragraphs, and clauses.

SECTION 7. Codification. Provisions of this Ordinance shall be incorporated into the City of Canyonville Municipal Code, and the words “ordinance” or “section” may be changed to “code,” “article,” “chapter,” “division,” or another word, and the sections of this Ordinance may be renumbered or re-lettered, provided however that any recital clause and boilerplate provisions of this Ordinance (i.e., Section Nos. 4 through 8) need not be codified, and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 8. Effective Date. This ordinance will go into full force and effect on the 30th day after City Council enactment.

Signed by the Mayor this __th day of _____ 2022.

Jake Young, Mayor

ATTEST: _____
Dawn Bennett, City Administrator/Recorder Interim

EXHIBIT A

5.08.010 Permit and license required.

It shall be unlawful for any person to engage in the business of door-to-door solicitation, as defined in Section 5.08.020, within the corporate limits of the city without first obtaining a permit and license therefore as provided in this chapter.

5.08.020 Definitions.

For the purposes of this Chapter 5.08, the following mean:

- A. Solicit and Solicitation: Entry onto private property within the city of Canyonville without the prior express invitation of the occupant, for the purpose of one or more of the following:
 - 1. Seeking to obtain orders for the purchase of goods, wares, merchandise, food stuffs, services, of any kind, character or description whatever, for any kind of consideration whatever;
 - 2. Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication:
 - 3. Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any of any charitable or nonprofit association, organization, corporation, or project.

5.08.030 Application.

Applicants for permit and license under this chapter must file with the city recorder a sworn application in writing on a form to be furnished by the city recorder, which shall give the following information:

- A. Name and description of the applicant;
- B. Address (legal and local);
- C. A brief description of the nature of the business and the goods to be sold or services to be performed and in the case of products of farm or orchard whether produced or grown by the applicant;
- D. If employed, the name and address of the employer together with credentials establishing the exact relationship;
- E. The length of time for which the right to do business is desired;
- F. If a vehicle is to be used, a description of the same, together with license number or other means of identification;
- G. A copy of photo identification or if a vehicle is used a valid state issued driver's license;
- H. A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or the penalty assessed therefor;
- J. At the time of filing the application, a fee set by resolution of the City Council to cover the cost to the City of processing the application and conducting a background check;
- K. No application shall be required of one selling goods or merchandise or performing services on a purely nonprofit basis for charitable, educational or religious benefit, provided evidence of Federal 501(c)(3) status is attached to the application.

5.08.040 Investigation and issuance.

- A. Upon receipt of such application, the same shall be referred to the chief of police who shall cause such investigation of the applicant's business and make a report thereof to the city recorder within a period of thirty days from the date of the filing of the application.
- B. If, as a result of such an investigation, the applicant's character or business responsibility is found to be unsatisfactory, the chief of police shall endorse on such application his disapproval and his reasons for the same, and return the application to the city recorder who shall notify the applicant that the application is disapproved and that no permit and license will be issued.
- C. If, as a result of such an investigation, the character and business responsibility of the applicant is found to be satisfactory, the chief of police shall endorse on the application approval, execute a permit addressed to the applicant for the carrying on of the business applied for and return the permit, together with the application to the city recorder, who shall, upon payment of the prescribed license fee, deliver to the applicant his permit and issue a license. Such license shall contain the signature of the issuing officer and shall show the name and address of the licensee, the type of or class of license issued, the kind of goods or services to be sold or performed thereunder, the amount of fee paid, the date of the issuance and the length of time the same shall be operative, as well as the license number and other identifying description of any vehicle used in such door to door solicitation. The city recorder shall keep a permit record of all licenses issued.

5.08.050 RESERVED.

5.08.060 No Soliciting Sign.

- A. Every person may give notice of their desire to refuse invitation to solicitors. The notice may be given in the following manner:
 - 1. A weatherproof card or sign no smaller than five inches by seven inches in size and no larger than twelve inches by 16 inches exhibited upon or near the main entrance door to the residence, and that indicates the occupant's desire to refuse invitation to solicitors by containing the words: "No Solicitors" or "No Soliciting:" and
 - 2. The letters on the card or sign shall be at least one inch in height.
- B. A card or sign so exhibited shall constitute sufficient notice to any solicitor of the determination by the occupant of the residence to refuse invitation to solicitors.

5.08.070 Prohibited Acts.

- A. No individual, group, or business shall:
 - 1. Solicit at a residence where a sign conforming to the requirements of Section 5.08.060 is posted;
 - 2. Solicit before 10:00 a.m. or after 8:00 p.m. of any day;
 - 3. Solicit without constantly and conspicuously displaying valid identification on their outer garment; or
 - 4. Fail to immediately and peacefully depart from a residence when requested to do so by the occupant.
- B. No loud noise and speaking devices upon any of the streets, alleys, parks, or other public places of the city or upon any private premises in the city where sound of sufficient volume is emitted or produces therefrom to be capable of being plainly heard upon the streets, avenues, alleys, parks, or other public places for the purpose of attracting attention to any good, wares or merchandise which such licensee proposes to sell. The following are deemed loud noises and loud speaking devices:
 - 1. Shouting, loud outcry, horn blowing, or bell ringing;

2. Loud speaking radios, or sound amplifying systems.
- C. A license under this chapter does not grant a licensee with:
1. Exclusive rights to any location on the public streets;
 2. Rights to any stationary location on the public streets; or
 3. A permit to operate in any congested area where a licensee's' operation might impede or inconvenience the public.

5.08.080 Exemptions.

1. Any person of the age of eighteen or less who solicits and is not an agent in the direct employment of a firm, company or association, and where such solicitation does not take place during school hours. Shall be exempt from this Chapter except for the provisions contained in Section 5.08.070.A.
2. Officers, employees or agents of a governmental entity while performing activities within the scope of their office, employment or agency are exempt from sections.
3. Any regular commercial travelers employed by wholesale houses and selling goods, wares, merchandise, or services to merchants of the city are exempt from sections.
4. Any newspaper vendors or any non-profit organizations that are exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code of the United States, as it may be amended from time to time.

5.08.100 Revocation of license.

Any such license may be revoked by the city recorder for the violation of any of the ordinances of the city or of any state or federal law, or whenever such licensee shall, in the judgment of the city recorder, cease to qualify for such permit.

Memo

To: Mayor and City Council

From: Dawn Bennett, Administrator/Recorder Interim

Date: October 13, 2022

Re: Resolution No. 695 – Setting date, time, and place for nuisance hearing

The city staff received a complaint on the property at 123 Pruden Hill Lane. In investigating the complaint staff determined that violations of the nuisance codes, Chapter 8.04 and 8.24 exist on the subject property including accumulations of debris, rubbish, and the like as well as rusted, wrecked, junked, or partially dismantled and inoperable motor vehicles.

A letter was sent to the property owner on June 28, 2022, citing the applicable nuisance ordinances, providing pictures of the vehicles and debris/rubbish, and giving the owner a deadline to remove the nuisance by July 13, 2022.

Once the deadline passed staff revisited the site and determined the nuisance had not been removed. Staff then sent another letter certified mail to the property owner on September 13, 2022, with more current pictures and giving the owner a deadline to remove the nuisance by October 7, 2022. Once again staff visited the site after the deadline and found the nuisance had not been removed.

Now the Council has the option to set a date, time, and place for a hearing on the facts of the existence of the nuisance under Ordinance Chapter 8.04.070 B and 8.24.010 and to hear the owner of the property regarding the nuisance.

1. Adopt Resolution NO. 695

A hearing for _____ (date), _____ (time), _____ (place) is hereby set on the existence of the status of such debris/rubbish under Ordinance Chapter 8.04.070B and vehicles or nuisance of such vehicles under the Ordinance Chapter 8.24.010 on the property at 123 Pruden Hill Lane, Canyonville, Oregon.

CITY OF CANYONVILLE

RESOLUTION NO. 695

**A RESOLUTION SETTING A DATE, TIME AND PLACE FOR
A HEARING BY THE CANYONVILLE CITY COUNCIL FOR
NUSIANCE VIOLATIONS ON PROPERTY WITHIN THE CITY
LIMITS**

WHEREAS, the City has received complaints related to 123 Pruden Hill Lane which alleged that the property violates the City's code; and

WHEREAS, according to the City's nuisance codes, Chapter 8.04 and 8.24, City staff have investigated the complaints and determined that violations exist on the subject property including accumulations of debris, rubbish, and the like as well as rusted, wrecked, junked, or partially dismantled and inoperable motor vehicles; and

WHEREAS, the City sent a letter to the property owner on June 28, 2022, citing the applicable nuisance ordinances, providing pictures of the vehicles and debris/rubbish, and requesting the owner to remove the nuisances by July 13, 2022; and

WHEREAS, after the deadline City staff revisited the property and found that nuisances still existed on the property; and

WHEREAS, the City Administrator sent a second letter by certified mail on September 13, 2022, with more current pictures and providing the owner with a deadline to abate the nuisances by October 7, 2022; and

WHEREAS, after the second deadline passed, City staff revisited the subject property and found that the nuisances still existed on the property; and

WHEREAS, as of the date of this resolution, the nuisances continue to exist on the subject property; and

WHEREAS, the City Council now desires to set a date, time and place to hold a hearing on the facts of the existence of the nuisance under Ordinance Chapter 8.04.070 B and 8.24.010; and

NOW, THEREFORE, BE IT RESOLVED:

Section 1. A hearing for _____ (date), _____ (time), _____ (place) is hereby set on the existence of the status of such debris/rubbish under Ordinance Chapter 8.04.070B and vehicles or nuisance of such vehicles under the Ordinance Chapter 8.24.010 on the property at 123 Pruden Hill Lane, Canyonville, Oregon.

Section 2. Notice will be given to the property owner of the set date, time, and place of the hearing in writing by first class mail and certified mail not less than ten days prior to the date of such hearing.

Section 3. City Council authorizes the City Administrator to take any other action required by the applicable City Ordinances to provide notice of the hearing and otherwise prepare materials for the hearing.

Section 4. Effective Date. This Resolution No. 695 shall be effective on the date of adoption.

Motion moved by Councilor _____ and seconded by Councilor _____ and

adopted by the City Council of the City of Canyonville this 17th day of October 2022 by the following vote:

YEAS _____ NAYS: _____

Jake Young, Mayor

ATTEST

Dawn Bennett, City Administrator/Recorder Interim

Memo

To: Mayor and City Council

From: Dawn Bennett, Administrator/Recorder Interim

Date: **October 13, 2022**

Re: Resolution No. 696 – Establishing Fees for Door-To-Door Solicitation Application and Background Reports.

With the adoption of Ordinance No. 656 regulating door-to-door solicitation the City has elected to remove reference to fees from the code and instead set those fees by resolution. The permit and license section of the ordinance requires a fee payable by the applicant. There are two parts to this fee one is for the reimbursement for the cost associated with processing the application and the second part is to pay for the required background report, which is a cost that the City incurs, and the applicant is required to reimburse the City.

Resolution No. 656 is setting the Application fee at \$100.00 and the Background Report fee at \$120.00.

Before Council can vote on this Resolution the Mayor must open the Public Hearing for public comment.

Open Public Hearing for adoption of Resolution NO. 696 – Establishing Fees for Door-to-Door Solicitation Applications and Background Reports -- pursuant to ORS 294.160(1), the District has provided an opportunity for interested persons to comment.

If there is no public comment, then the Public Hearing can be closed.

Council has the option to adopt Resolution No. 696 or decline it.

Options:

1. Adopt Resolution No. 696 – Establishing Fees for Door-To-Door Solicitation Applications and Background Reports.
2. Decline adopting Resolution No. 696 and have staff do more research.

RESOLUTION NO. 696

CITY OF CANYONVILLE

**A RESOLUTION ESTABLISHING FEES FOR DOOR-TO-DOOR SOLICITATION
APPLICATIONS AND BACKGROUND REPORTS**

WHEREAS, on October 17, 2022, the City Council of the City of Canyonville adopted Ordinance No. 656 which updated the City's code regulating door-to-door solicitation; and

WHEREAS, upon review of the code, the City became aware of the need to remove reference to fees from the code and to instead set those fees by resolution;

WHEREAS, the permit and license required in Ordinance No. 656 requires a fee payable by the applicant to the City which is intended to reimburse the City for the cost associated with processing the application; and

WHEREAS, the permit and license required in Ordinance No. No. 656 requires a background report which is a cost that the City incurs and the applicant is required to reimburse the City for that cost; and

WHEREAS, the City Council now desires to set the application and background report fees by resolution; and

WHEREAS, pursuant to ORS 294.160(1), the District has provided an opportunity for interested persons to comment on the adoption of this resolution and the door-to-door solicitation application fee and background report fee set herein.

NOW, THEREFORE, the City Council of the City of Canyonville resolves as follows:

SECTION 1. Adoption of Fees. The application fee for the door-to-door solicitation permit and license and the background report fee are adopted and set at the following rates:

Application fee: \$100.00
Background Report fee: \$120.00

SECTION 2. Fees Added to City Fee Schedule. The application fee and background report fee shall be added to the City's fee schedule.

SECTION 3. Continued Effect. Notwithstanding the changes made in this resolution, all other City ordinances and resolutions remain unchanged and in full force and effect.

SECTION 4. Severability. The sections, subsections, paragraphs, and clauses of this resolution are severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the validity of the remaining sections, subsections, paragraphs, and clauses.

SECTION 5. Effective Date. This resolution shall take effect on the 30th day after its adoption.

Adopted by the City Council this 17th day of October 2022.

Signed by the Mayor this 17th day of October 2022.

Jake Young, Mayor

ATTEST:

Janelle Evans, City Administrator/Recorder

**ADMINISTRATIVE REPORT
OCTOBER 17, 2022**

COMPLAINTS:

Staff mailed out the required letters to property owners that we have received complaints about. At present we have 410 Leland with junk vehicles and trash stacked up. The first letter has gone out to them giving them a deadline of October 20, 2022. A second letter has gone out to them as a follow-up only because they built a fence on the Leland Street side of the yard which does not take care of the problem and they have to clean the pile of debris they stacked in the storm drainage ditch.

A letter was mailed to the owner of 440 Mill regarding the trash that is now piling up on the property. The two letters before only addressed the junkyard and vehicles. The trash problem is new, so we must start the steps over.

Janelle gave me the file with the letters she had written to B&B Antiques regarding the junkyard behind their business. In the second letter, she wrote that even though they had screened the area from the public view that does not change the fact they are still in violation of city ordinances. The last letter was mailed in July 2021 and at that time we were dealing with the covid restrictions and put a stop to any enforcement. So, staff has sent the first letter out to B&B Antiques on October 10, 2022, with a deadline for nuisance removal of November 11, 2022.

WATER:

It has been quiet at the water plant this month. The water consumption is down as we transition into fall. As it drops, we can have the plant off for longer periods of time, which will allow us to do winter maintenance.

Street:

Staff will be sending out flyers in utility billing statements this month for the leaf pickup program.

Park:

Last week Jeremy found a couple sleeping in the park behind the fireman's booth. They had thrown their garbage all along the riverbank, so Jeremy called the Sheriff's office to come and 86 them from the park. Jeremy said he has been getting complaints that they have been the ones that are yelling at each other around town.

Respectfully submitted,

Dawn Bennett
City Administrator Interim