CANYONVILLE CITY COUNCIL

MEETING MINUTES

**REGULAR SESSION 7:00 P.M.**

**MONDAY, JULY 17, 2023**

**REGULAR SESSION**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Mayor Morgan called the meeting to order at 7:00 p.m. and all joined in prayer and the Pledge of Allegiance.

**II. ROLL CALL:**

COUNCIL PRESENT: Mayor Morgan, Councilors Barton, Freeman, Morgan, Mather, O’Sullivan, and Suhr.

COUNCIL ABSENT: None.

STAFF PRESENT: Administrator/Recorder Bennett and Finance Deputy Recorder Rogers.

STAFF ABSENT: None.

**III. AGENDA REVIEW AND/OR ADDITIONS:**

Additions: None

Corrections: Minutes for the June 20, 2023, Council Meeting, in Chapter 9.36.020 Prohibited Camping A. 3. Add the following areas: Harrison St. and NE Canyon Ave.

**IV. CONSENT CALENDAR:**

Minutes for Regular Council Meeting: **Stand approved with corrections**.

**V. REPORTS**

**1.** **Sheriff’s office report**.

No Sheriff Report

**2. City Administrator Report**

The last day for Optimum staff at the sewer plant was July 9, 2023, City staff are now running the sewer plant. Administrator Bennett is requiring

an update twice a month detailing the scheduled maintenance and testing completed.

NexCam will be providing an estimate for 5 additional cameras at the water plant.

The Public Works crew asked Administrator Bennett to attend their safety meeting and go procedure to deal with the homeless under the new homeless ordinance in town.

**3. Mayor’s Report**

Mayor Morgan met with Administrator Bennett to discuss her annual job performance review set for the September council meeting. Other topics discussed were putting the Parks Board back in place, property abatement procedure, operations at the sewer plant and the need for removal of the two vehicles and boat at the sewer plant. Mayor Morgan received scholarships to attend the Oregon Mayors Conference in Hood River in August.

**4. Main Street Report**

Mike Kelley spoke, he thanked Bruce for volunteering his time and Dazey’s Hardware for donating flowers. The Main Street Committee and the Chamber of Commerce are working on an Adopt a Block program as well as looking into purchasing new garbage cans.

**VI. UNFINISHED COUNCIL BUSINESS**

**1. Canyonville Library – City Hall Renovation Project 2023-2024**

No update available**.**

**2. Public Improvement Project Status**

The engineers have devised a new solution for the Canyonville Riddle Rd water leak project, an inserta value will be made, it takes approximately three weeks and Ferguson Waterworks will do the installation.

The City engineers are creating an estimate for the project cost for the Safe Routes to School project. The estimate should be ready in time for the August meeting.

**3. Current Abatements**

The owners of 167 Phillips have been given an extension to finish moving the vehicles. The owners of 230 Sunset were sent another letter, they responded and said they would move the trailer as soon as they get a locksmith to install a new ignition. The food truck at Fry’s has not been back since the letter was sent. The Indian Taste restaurant was sent a letter to get a dumpster or garbage cans with lids. A letter has been mailed to 744 Hamlin Dr about garbage and old vehicles. Administrator Bennett will call Bill’s Towing for an estimate to tow the van on 5th St to Azalea. A letter has been sent to Huffman and Wright regarding a tall grass complaint we received.

**IX**. **NEW COUNCIL BUSINESS**

**Mayor Morgan suggested that the entire agenda be posted to the City website, currently the City posts the agenda outline only. Administrator Bennett added that the City is in the process of looking at different website companies in order to update and streamline the City website.**

**1. Amending the Homeless Camping Ordinance No. 659**

The City attorney informed Administrator Bennett that the word **Spanish** must be added backinto section9.36.040 B (1). The second item to be added is the specific width requirement in section 9.36.020A(2) **width of less than four feet.** Also, section 9.36.20 B change dusk to dawn with **sunrise to sunset**.

Change the title of 9.36.030 to **Camping on private property.** Strike 9.36.030 **A.** and **A. 3, 4, 7**, and **8**, strikethe word **public** from number A.1 and 9.

**Councilor Suhr moved, and Councilor O’Sullivan seconded a motion to approve changes to Homeless Camping Ordinance No. 659. Mayor Morgan, Councilors Barton, Freeman, Morgan, Mather, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**2. Beekeeping Ordinance review**

Administrator Bennett was asked to consider deleting the beekeeping Ordinance Chapter 8.08 which would allow beekeeping within the City limits without any restrictions or add a section into the current Nuisance Ordinance to allow beekeeping with restrictions.

**Councilor Freeman moved, and Councilor Suhr seconded a motion to advise the City Administrator to amend the current beekeeping ordinance chapter 8.04 to allow residential beekeeping with restrictions and bring it back to August 2023 Council Meeting for approval. Mayor Morgan, Councilors Barton, Mather, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**3. Pioneer Days Event Permit with Alcohol**

Approval of the Pioneer Days Event Permit will need to be conditioned upon the following.

1. Submission of the bouncy house vendor insurance certificate naming the city as a certificate holder, this will need to be submitted prior to the event.

2. Submission of an approved OLCC permit for the event from the Taphouse

**Councilor Barton moved, and Councilor Freeman seconded a motion to approve the Pioneer Days Event permit subject to the conditions listed above. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**X. QUESTION AND COMMENTS FROM THE AUDIENCE**

Bruce Knowlton handed out packets to Councilors containing 21 complaint forms with several photos of various areas on Main St and 1St Street. Brad Taylor voiced his concerns about the lack of maintenance on Reed St and the missing Reed St road sign.

**XI. ANNOUNCMENT**

Council Meeting August 21, 2023

Planning Commission August 8, 2023

**XII. ADJOURNMENT**

**Councilor Barton moved, and Councilor O’Sullivan seconded a motion to adjourn the meeting at 8:35 pm. Mayor Morgan, Councilors Barton, Mather, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**Meeting adjourned at 8:35 pm**

ATTEST:

Christine Morgan, Mayor

Dawn Bennett, City Administrator/Recorder