

**CANYONVILLE CITY COUNCIL  
MEETING MINUTES  
REGULAR SESSION 7:00 P.M.  
TUESDAY, JANUARY 17, 2023**

**REGULAR SESSION**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Council Mayor Young called the meeting to order at 7:00 p.m. and all joined in the Pledge of Allegiance and prayer.

**II. ROLL CALL:**

COUNCIL PRESENT: Mayor Young, Councilors Barton, Mather, Freeman, Johannessen and Young

COUNCIL ABSENT: Councilor Lowry

STAFF PRESENT: Administrator/Recorder Bennett and Janelle Evans Planner.

STAFF ABSENT: Finance Deputy Recorder Rogers.

**III. OATH OF OFFICE**

City Administrator Bennett administered the Oath of Office to newly elected Mayor Christine Morgan, Councilors Luke Suhr, Stephen Morgan, & Andrew Mather.

**IV. AGENDA REVIEW AND/OR ADDITIONS:**

Mayor Morgan asked to have an update given on the nuisance on 164 Wright Street under the Reports Section.

**V. CONSENT CALENDAR:**

1. Approval of consent calendar minutes for December 12, 2022.
2. Quarterly financial reports

**Councilor Barton moved, and Councilor Freeman seconded a motion to approve the consent calendar for December 12, 2022. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

**VI. PUBLIC HEARING:**

1. **Hearing for the Comprehensive Plan Map Amendment and rezone for Jason Caro on property located on the east side of Hill Drive NW and SW of the intersection with Fairchild.**

Public hearing opened at 7:15 PM.

Planner Evans provided Council with a background on the current zoning of the subject property and the requested zoning change in order to build a single-family home on the site. With this zone change the applicant also requested to have the Comprehensive Map amended. On December 14, 2022, the Planning Commission held a public hearing and made their recommendation to the City Council.

**Councilor Barton moved, and Councilor Mather seconded a motion to approve the application for the Comprehensive Map Amendment and Rezone and adopt the findings in the staff report and recommendation from the Planning Commission. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

**2. Ordinance No. 657 Implementing the Change to the City’s Zoning Map and Comprehensive Plan Map.**

After approving the Comprehensive Map Amendment and Rezone Council now has to adopt Ordinance No. 657 implementing the change to the Zoning and the Comprehensive Plan Map for Jason Caro on the Hill Drive property.

**Councilor Barton moved, and Councilor Freeman seconded a motion to adopt Ordinance No. 657 which will implement the changing in the zoning ordinance and Comprehensive Plan Map. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

The public hearing was closed at 7:18 PM.

**VII. COUNCIL BUSINESS:**

**1. Appointing new Planning Commissioner.**

The Planning Commission had two vacant seats that have not been filled for quite some time. There is an applicant, Bruce Knowlton that has applied and if appointed will be serving a 4-year term which will expire in December 2026.

**Councilor Barton moved, and Councilor Mather seconded a motion to appoint Bruce Knowlton to the Planning Commission for a 4-year term ending December 31, 2026. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

**2. Abatement on 123 Pruden Hill Lane.**

City Administrator Bennett provided current pictures of the subject property that is under an abatement order. At the last Council meeting council adopted a resolution to give the property owner an extension of 20 days to abate the nuisance and then review at the January meeting. Council reviewed the December pictures and the current pictures and determined that the property owner has been given ample time to bring this property into compliance. It is Councils opinion that we must go to the next step and cite the property owner into Municipal Court.

**Councilor Barton moved, and Councilor Morgan seconded a motion to have staff take the necessary steps to have a citation issued for the violation of Chapter 8.040.070B and Chapter 8.24.010 of the Canyonville Municipal Code. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

**3. Abatement on 410 Leland Avenue.**

City Administrator Bennett provided current pictures of the subject property that is under an abatement order. At the last Council meeting council adopted a resolution to give the property owner an extension of 20 days to abate the nuisance and sent another abatement letter certified mail to the address showing on the Douglas County Assessment Roll for the current owner. The letter was sent and returned with a stamp of undeliverable. Council reviewed the December pictures and the current pictures provided to them and determined that staff has done their due diligence in following the steps for abatement in the Municipal Code. It is Councils opinion that we must go to the next step and cite the property owner into Municipal Court.

**Councilor Barton moved, and Councilor Morgan seconded a motion to have staff take the necessary steps to have a citation issued for the violation of Chapter 8.040.070B and Chapter 8.24.010 of the Canyonville Municipal Code. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

**VIII. Reports**

1. Sheriff's Report  
None.

2. Administrative Report

Complaints:

City Administrator Bennett talked with the neighbor of 164 Wright Street and was informed that the owner of the property has cleaned up some of the mess. There is still a lot to be cleaned up. A call will be made to the owner giving him a deadline to abatement the nuisance and then a complaint will be made to DEQ and they will put some pressure on the property owner to clean up the property.

Water:

Last week of December 2022 was a huge struggle for our new operator trainee. But, with the help of the City DRC Brian Kelly, he made it through the problems and received some great education.

There were some programming issues that Brian found and conveyed to the company that installed the system. City Administrator Bennett also found a programming issue that was given to the company to fix. Also, she found out an annual report for the water usage on Canyon Creek had to be submitted by the next day. With some research the report was submitted on time.

The Douglas County Assistant Watermaster called to give a reminder of the inspection of Win Walker Dam in March of this year. There are issues of overgrown vegetation around the spillway outlet gate, trees & brush adjacent to the concrete walls and in the downstream groin areas that need to be cleared before the inspection. We were given the name of the person in charge of the Douglas County work crew that may be able to give the City a hand at this clean up.

Street:

Potholes on Hamlin Drive have been filled and storm drains cleared of debris.

Office:

Staff has begun work on the 2023-2024 budget. Notices have been posted on the budget committee vacant seats.

Planning:

Notices have been posted on the two vacant seats on the planning commission.

**IX. Executive Session.**

**Regular Session recessed and Executive Session opened in accordance with ORS 192.660(2)(d) – Labor negotiations at 8:10 p.m. This is a closed session.**

**Executive Session adjourned at 8:15 p.m.**

**Mayor Morgan called the Regular Session back to order at 8:15 p.m.**

**Councilor Barton moved, and Councilor Mather seconded a motion to appoint Mayor Morgan and Councilor Freeman to the City’s union negotiating team. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

Mike Kelly from the Main Street Program informed Council about their progress to completing the next step, which is a second application that is due by January 22, 2023, and once approved will allow them to start the grant writing process.

**IX. ANNOUNCEMENTS:**

Planning Commission, February 8, 2023  
Council Meeting, February 21, 2023

**Council Barton moved, and Councilor Freeman seconded a motion to adjourn the meeting at 8:15 p.m. Mayor Morgan, Councilors Barton, Freeman, Mather, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.**

ATTEST:

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Christine Morgan, Mayor

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Dawn Bennett, City Administrator/Recorder