CANYONVILLE CITY COUNCIL

MEETING MINUTES

**REGULAR SESSION 7:00 P.M.**

**MONDAY JULY 20, 2020**

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Mayor Young called the meeting to order at 7:00 p.m. and all joined in the Pledge of Allegiance and

Prayer.

 **II. ROLL CALL:**

COUNCIL PRESENT: Mayor Young, Councilors Coleman, Johannessen, Freeman, and Barton.

COUNCIL ABSENT: Councilors Young and Woods.

STAFF PRESENT: Administrator /Recorder Evans and Finance Deputy Recorder Bennett.

STAFF ABSENT: None.

**IIV. AGENDA REVIEW AND/OR ADDITIONS:**

None.

**IV. CONSENT CALENDAR:**

* 1. Minutes for June 15, 2020 are not ready.

**V. COUNCIL BUSINESS:**

* 1. Request from YMCA to Terminate Their Lease.

On July2, 2020 the Douglas County YMCA announced on their Facebook page that they will not be re-opening the Canyonville YMCA.

Shelly Briggs was available to explain that the YMCA is having financial difficulties at this time during the pandemic. The Douglas County YMCA have sent a letter of termination in their lease for 330 Sabbath Way and are also asking for the required 60 days' notice to be waved.

**Councilor Barton moved, and Councilor Johannessen seconded a motion to accept the YMCA lease termination letter and waive the 60 days prior notice requirement. Mayor Young, Councilors Coleman, Johannessen, Freeman, and Barton voted “yes”. No “nays”. The motion carried.**

 2. Adoption of Ordinance No. 648 - Repealing Old Fire Code Ordinances.

The City has two old ordinances on the books from when they had a fire department. The Ordinances are No. 223 Weeds and Rubbish as Fire Hazard adopted in 1957 and No. 246 Establishing regulations for outdoor burning, handling and storage of burning objects and readily combustible materials adopted in1963.

Sometime in the earl 1990’s the City Fire Department was abolished the the Canyonville South Umpqua Fire District was established. All responsibilities for fire and the equipment were transferred to the Fire District.

The office has had many complaints about combustible material stored on an adjacent property that recently had a fire break out on the property. After talking with the city attorney and the fire chief we have referred them to the Fire District.

The Council needs to approve Ordinance No. 648 so we can repeal Ordinances No. 223 and 246.

**Councilor Barton moved, and Councilor Johannessen seconded a motion adopt Ordinance No. 648 repealing Ordinances No. 223 and 246 and eliminating Chapters 8.12 and 8.36 from the City’s Municipal Code book. Mayor Young, Councilors Coleman, Johannessen, Freeman, and Barton voted “yes”. No “nays”. The motion carried.**

 **3.** Donation request from the Chamber for Flower Baskets and Elks Lodge for Scholarships.

 The City has budgeted for $700.00 for donation requests. The new year has started and we

 already have three donation requests totaling $500.00. The Chamber requested a donation of

 $200.00, the Elks askes for $100.00, and Brian Shankel for his walkathon askes for $37.50.

 This will leave the City with only $162.50 in donation fund for the rest of the year.

 Council agreed to accept the three donation requests for the 2020-2021 budget year.

**Councilor Barton moved, and Councilor Coleman seconded a motion approve donating $200.00 to the Canyonville Chamber, $100.00 to the Myrtle Creek Elks Lodge, and $37.50 to Brian Shankel for his walkathon. Mayor Young, Councilors Coleman, Johannessen, Freeman, and Barton voted “yes”. No “nays”. The motion carried.**

**VI. REPORTS:**

* 1. Sheriff’s Office.

None.

* 1. Administrator.

FINANCIALS: Canyonville Academy has asked for a reduction in their bill as their dorms are not full. Staff explained to them that we cannot reduce the bill or turn them off in order to stop the billing. They were also advised that their charges were mitigated by the court and we could not change them.

The owner of Forest Glen came into the office asking about his bill. Wanted to know how the number of units had been established. It is unknown who had decided on billing for 87 units. When the new sewer rates were established staff met with the Forest Glen manager and reviewed how much the monthly bill would be and there was no protest. They already receive a reduced rate due to not being a single-family dwelling or apartment. Their monthly base rate is $35.85 per unit plus consumption on the sewer over 48,720 cubic feet. They rarely go over the base consumption.

SEWER UPGRADE: We are very close to changing over to the new treatment process. They are having trouble with integrating the phase 1 SCADA program with the phase 2 program. To date the City has paid the contractor $7.3 million on the total $10.6 million contract.

COMPLAINT ON 110 ECKLAND: It was brought to staffs' attention that there is a potential fire and safety hazard with tenants living in the units that are zoned for commercial not residential. In case of a fire there is only one way out of each unit. There are no back doors.

Marge Walker from Knoll Terrace has a complaint in to the City about the condition of the old hospital, camp trailers on private property, and mattresses being stored behind Forest Glen. Also, the parking problem from Papa Morgan’s customers.

Staff will send a letter to the owner of Forest Glen to clean up the mattresses under the arbor.

VII. **ANNOUNCEMENTS:**

Planning Commission Meeting, August 12, 2020, 7:00 p.m.

 Council Meeting, August 17, 2020, 7:00 p.m.

**VIII. ADJOURNMENT at** 7:55 p.m.

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jake Young, Mayor

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 Janelle Evans, City Administrator/Recorder