

Eagle Mountain Homeowner's Association Architectural Submittal Form

Please use this form for approval when you may be planning any architectural changes to your existing home and property. The form and any attachments enable the Architectural Control Committee (ACC) to serve you better by having a clear understanding of your proposed changes. Please remember that ALL Modifications to the external structure and/or property must be submitted for approval. Please refer to **Article 7 of Covenants (Design guidelines)** for details. Approval by the ACC does not guarantee approval by the Bartow County Planning and Zoning Department.

Below is a sample of changes that require approval.

Additions to your Home	Accessory Structures
Painting (if the color will change)	New Fencing
Major Landscaping modifications	Recreational/Playground Equipment
Miscellaneous Fixtures	New Decking
Alteration to Existing Fencing	Propane Tanks
Satellite Dish	
Roofing	

PLEASE REFER TO THE COVENANTS AND RESTRICTIONS BEFORE COMPLETING ALL PAGES MUST BE COMPLETED AND ATTACHED

Homeowners Name (Printed) _____

Address _____

Home Phone: _____ **Work:** _____ **Cell:** _____

Planned Date to Begin: _____

Estimated Completion Date: _____

Obtained Bartow County Building Permit? **Yes**____ **No**____ **N/A**____

The undersigned property owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether improvements, alterations, or additions described herein comply with all applicable laws, rules, regulations, codes, and ordinances; including without limitations, zoning ordinances, subdivision regulations, and building codes. The Architectural Control Committee shall have no liability or obligation to determine whether such improvements, alterations, and additions comply with any laws, rules, regulations, codes, or ordinances.

I agree not to begin property improvement(s) until the Architectural Control Committee notifies me in writing of their approval. If any change is made that has not been approved, the Committee has the right to ask me to remove the improvement from my property.

Homeowners Signature: _____ **Date:** _____

Describe the Proposed Changes (Provide copy of your property survey. On the site plan - show dimensions, setbacks, landscaping, etc.)

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MODIFICATIONS REQUESTED (Include specific details of material, colors, styles, etc.)
FENCES: Specify materials, height, style, and sketch to scale on copy of survey, using photos or drawings.
LANDSCAPING: Statuary, fountains, decorative structures, etc. to be depicted with photos and drawings and location indicated on survey.
POOLS & SPAS: Provide plans and specifications. Also include all fencing, decking & railing modifications.
RECREATIONAL EQUIPMENT: Specify type and location on survey.
REPAINTING: Paint manufacturer, type, and color. Please provide a sample
ROOF: Manufacturer, type and color. Please provide a sample.
SCREENING & LATTICE: Specify material, style, color, location, & elevation.
STRUCTURAL ADDITION/ MODIFICATION: Provide plans and specifications.
OTHER: Submit appropriate information and detailed description.

NEIGHBORS:
Have you spoken to your neighbors about the proposed changes? Yes___ No ___
Have any of them voiced concerns over your project? Yes___ No ___
If so explain:

ARCHITECT AND CONTRACTORS
Are you using an Architect/Contractor for your Project? Name and Address of primary Contractor:

Are they aware of the Eagle Mountain Homeowners Association’s Covenants/Restrictions?
Yes___ No ___

Explain(if no): _____

ACC: Date Received: _____ Date Approved: _____ This
submittal for proposed changes is approved subject to the following:

Modifications required to submittal:

Approved by:
Signature: _____ Date: _____
Signature: _____ Date: _____
Signature: _____ Date: _____
Signature: _____ Date: _____