

2018 EquesTraining Payment Policy and Protocol

Physical Address:

EquesTraining at Stellar PCRC
11230 Daley Circle
Parker, CO
80134

Billing Address:

EquesTraining
PO Box 1025
Franktown, CO
80116

- We strive to provide top quality instruction at Stellar but cannot guarantee the speed or level of a student's progress; regular school attendance is necessary to advance a student's skills.
- We do not accept credit cards at this time. You may choose to use Paypal online services, or pay by check; please address your check to EquesTraining.
- Payment for lessons is expected on the 1st of each month, in advance of services rendered. Or, you may pay in full for the semester in advance and take advantage of the \$25 per semester discount.
- Students excused from class on account of illness or extenuating circumstances are entitled to a makeup class as approved by the instructor. One missed lesson per month may be made up without extra charge.
- Occasionally, classes may need to be rescheduled due to instructor illness, or an event or clinic being held on the day and time of your regularly scheduled lesson. Lessons will be rescheduled for a different day of the week at your convenience.
- Any student canceling less than 24 hours prior to that class will be charged for that class if not excused from class by the instructor.
- Refunds are not provided for prepaid lessons per signed contract agreement except in certain extenuating circumstances, to be determined by the management.
- Because we are fortunate to have the use of a lovely facility with a heated indoor arena, classes are held year round and are seldom cancelled due to weather. Please call if in doubt.
- Please consider scheduling parent/instructor conferences on a regular basis to discuss any problems or any aspect of regular lessons or that of supplementary training and activities.
- A two week notice is requested when you plan to cease lessons with EquesTraining, so that we may accommodate those on a waiting list for your time and space.
- Please include the riding school center form/contract with your lesson payment prior to the beginning month or semester with EquesTraining.

Thank you for your attention and understanding!

Contact:

EquesTraining Star Hughes, Administrator/Chief Instructor
main #720-851-4925 cell #720-785-0980 shequestar@gmail.com