



REQUEST FOR BIDS – GROUNDSKEEPING SERVICES

Brown County Agricultural Society

The Brown County Agricultural Society is seeking sealed bids for **groundskeeping services** at the fairgrounds for the upcoming season.

Scope of Work

The selected contractor shall provide all labor, supervision, and equipment necessary to maintain the fairgrounds, including but not limited to:

- Mowing of all grass areas (to be completed weekly on an as-needed basis depending on growth and weather conditions)
- Trimming around buildings, fences, and obstacles
- Weed eating in designated areas
- Maintenance of flowerbeds and mulched areas
- Mulching of landscaped areas
- Application of herbicides for weed control
- Ensure grounds are clean of any litter, trash, brush, lawn clippings on roadways etc.
- Coordinate with board office to maintain and upkeep facilities as needed
- Assist in coordination of scheduled service, granting access when needed.

Contract Requirements

- Contractor **must provide proof of liability insurance**
- Contractor **must own and supply all equipment** necessary to perform services
- Contractor **must hold a current commercial pesticide business license** in the State of Ohio
- **Subcontracting of any duties is strictly prohibited**
- Contractor must comply with all applicable local, state, and federal regulations

Performance Expectations

- Grounds must be maintained in a clean, neat, and professional appearance at all times

- Work shall be performed in a timely manner to prepare for events, including but not limited to the annual fair
- Additional service requests may be required prior to scheduled events

Bid Submission Requirements

Bids must include:

- Company name and contact information
- Proof of insurance
- Copy of current commercial pesticide business license
- Description of equipment to be used
- Pricing structure (flat rate, per service, or seasonal contract)
- References (optional but recommended)

Term of Contract

Immediate – December 31, 2026,

Opportunity for renewal of contract on annual basis pending quality of work.

Submission Details

Bids must be received on or before: 5PM **May 5, 2026**

Submit to: **Brown County Agricultural Society 325 W State Street Bldg. A Suite 1
Georgetown, OH 45121 or use the drop box in the front door of the fair office or by
email: brcofair@gmail.com**

The Brown County Agricultural Society reserves the right to accept or reject any or all bids and to waive any informalities in the bidding process.